



# Central Services Committee Meeting

March 3, 2016

6:00 pm

*Members:* Director McCormick (Chair), Director Pratt (Vice Chair), Director Shypitka, Director Walter, Director Gay and Director Doehle

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## AGENDA

<b>VOTING:</b> Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.
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	<b>Who Votes</b>	<b>Count</b>
<b>1. Call to Order</b>		
<b>2. Addition of Late Items</b>		
<b>3. Adoption of the Agenda</b>		
<b>4. Adoption of the Minutes</b>		
4.1 February 11, 2016 Meeting		
<b>5. Delegations and Invited Presentations</b>		
<b>6. Correspondence</b>		
<b>7. Unfinished Business</b>		
<b>8. New Business</b>		
8.1 Elko/Baynes Lake Septage Disposal Crown Land Tenure	Central Directors	Weighted
<b>9. Bylaws</b>		
<b>10. Late Agenda Items</b>		
<b>11. Reports from Directors</b>		
<b>12. Adjournment</b>		

**MINUTES OF THE REGIONAL DISTRICT OF EAST KOOTENAY  
CENTRAL SERVICES COMMITTEE MEETING HELD AT THE  
REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON FEBRUARY 11,  
2016**

**PRESENT**

Committee Chair Don McCormick	City of Kimberley
Alternate Director Shayne Webster	Electoral Area B
Board Chair Rob Gay	Electoral Area C
Director Jane Walter	Electoral Area E
Director Lee Pratt	City of Cranbrook
Alternate Director Wesly Graham	City of Cranbrook

**ABSENT**

Director Stan Doehle	Electoral Area B
Director Tom Shypitka	City of Cranbrook

**STAFF**

Lee-Ann Crane	Chief Administrative Officer
Shannon Moskal	Corporate Officer
Connie Thom	Executive Assistant (Recording Secretary)

Committee Chair Don McCormick called the meeting to order at 4:52 pm.

**ADOPTION OF THE AGENDA**

Agenda

MOVED by Director Gay  
SECONDED by Director Walter

THAT the agenda for the Central Services Committee meeting be adopted.  
CARRIED

**ADOPTION OF THE MINUTES**

Minutes

MOVED by Director Pratt  
SECONDED by Director Walter

THAT the Minutes of the Central Services Committee meeting held on  
November 5, 2015 be adopted as circulated.  
CARRIED

**NEW BUSINESS**

46033  
Urban Deer  
Feeding Station

MOVED by Director Pratt  
SECONDED by Director Walter

THAT permission be granted to the Ministry of Forests, Lands and Natural  
Resource Operations, the City of Kimberley, and their contractors, to establish a  
feeding station at the old Kimberley Landfill in order to conduct an urban deer  
translocation trial.

CARRIED

The Financial Plan for the years 2016 to 2020 was reviewed.

**ADJOURNMENT**


The meeting adjourned at 5:19 pm.

**CERTIFIED CORRECT**



## Request for Decision

OSbm 602 001

**Date** February 23, 2016  
**Author** Jim Penson, Solid Waste Superintendent   
**Subject** Elko/Baynes Lake Septage Disposal Crown Land Tenure

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### REQUEST

Decision on whether or not a septage disposal facility should be sited, constructed, and operated in the South Country, specifically the Elko/Baynes Lake area.

### OPTIONS

1. That an application be submitted to Ministry of Forests Lands and Natural Resource Operations for Tenure over Crown Land situated adjacent to the TransCanada pipe lines right-of-way (R/W) and pumping station on DL 320 Kootenay District to initiate investigation, construction and operation of septage receiving ponds if the site is found to be suitable.
2. That an application to Ministry of Forests Lands and Natural Resource Operations for a Crown Land Tenure situated adjacent to the TransCanada pipe lines right-of-way (R/W) and pumping station on DL 320 Kootenay District for investigation of a septage receiving pond not proceed.

### RECOMMENDATION

Option 1.

### BACKGROUND/ANALYSIS

Investigations have been undertaken to identify a suitable site for a Septage Disposal facility in the Elko/Baynes Lake area to replace the recently closed Elko facility. The consulting firm, SNC Lavalin, provided assistance with this investigation (Report dated December 9, 2015). After ranking 10 potential sites in the South Country, the site adjacent to the TransCanada pipe line R/W and pumping station was deemed to be the best option for the following reasons:

- Most centrally located to minimize transport distances
- Existing adjacent industrial use (TransCanada Pumping Station)
- Limited recreation use nearby
- Access to power

The preferred site is 2.1 ha and is situated at approximately 2.2 Km. SW of the highway 3/93 intersection on Kikomun Rd. adjacent to the TransCanada pipe lines right-of-way (R/W) and pumping station on DL 320 Kootenay District.

An application for Crown Land Tenure is required.

The properties immediately surrounding the site are Crown Land. The nearest residence is approximately 1.93 km west. The nearest business is the TransCanada Pipeline pumping station which is directly across the road from the site.  
(See attached map.)

## **SPECIFIC CONSIDERATIONS**

### **Strategic Priority**

Evaluating options for a septage receiving facility in the Central Subregion is a Board Priority for 2016.

### **Regional Solid Waste Management Plan (RSWMP)**

Section 2.5.12 of the RSWMP states, *"The RDEK will conduct a study of septage disposal options to identify final disposal options for septage and holding tank facilities permitted by the Ministry of Water, Land and Air Protection and local health societies."*

Section 3.8 of the RSWMP states, *"The RDEK shall investigate, on a region wide basis, alternatives for accepting and treating septic tank sludge and holding tank effluent from facilities approved and inspected by the Ministry of Water, Land and Air Protection, and local health societies. Septic sludge receiving facilities may be incorporated into regional solid waste facilities and landfills or into centralized composting facilities. This may result in the closure of existing septage facilities at the Wasa, Elko and Hosmer sites when the new subregional septage facilities are operational."*

To date, investigation of methods of septage disposal has occurred on a subregional basis.

### **Previous Board Action**

January 8, 2010 – resolution 41182 Community Works funding application for Septage receiving facility in Area B was rescinded

March 7, 2014 – resolution 44507 requested closing Elko septage receiving facility effective April 1, 2014.

April 4, 2014 – resolution 44544 requested that relocation of septage ponds in Electoral Area B be referred to the 2015 strategic priorities process.

### **Financial - Budget**

2016 budget allocation for investigation and construction of a Septage Disposal Site is set at \$150,000. At this stage, we will be expending an estimated \$5,200 on the tenure application and site suitability analysis. (consultant fees)

### **Public Consultation**

There would be consultation with the Plan Monitoring Advisory Committee and the Crown Land tenure application must be advertised and through this process MFLNRO receives public feedback.

### **First Nations Consultation**

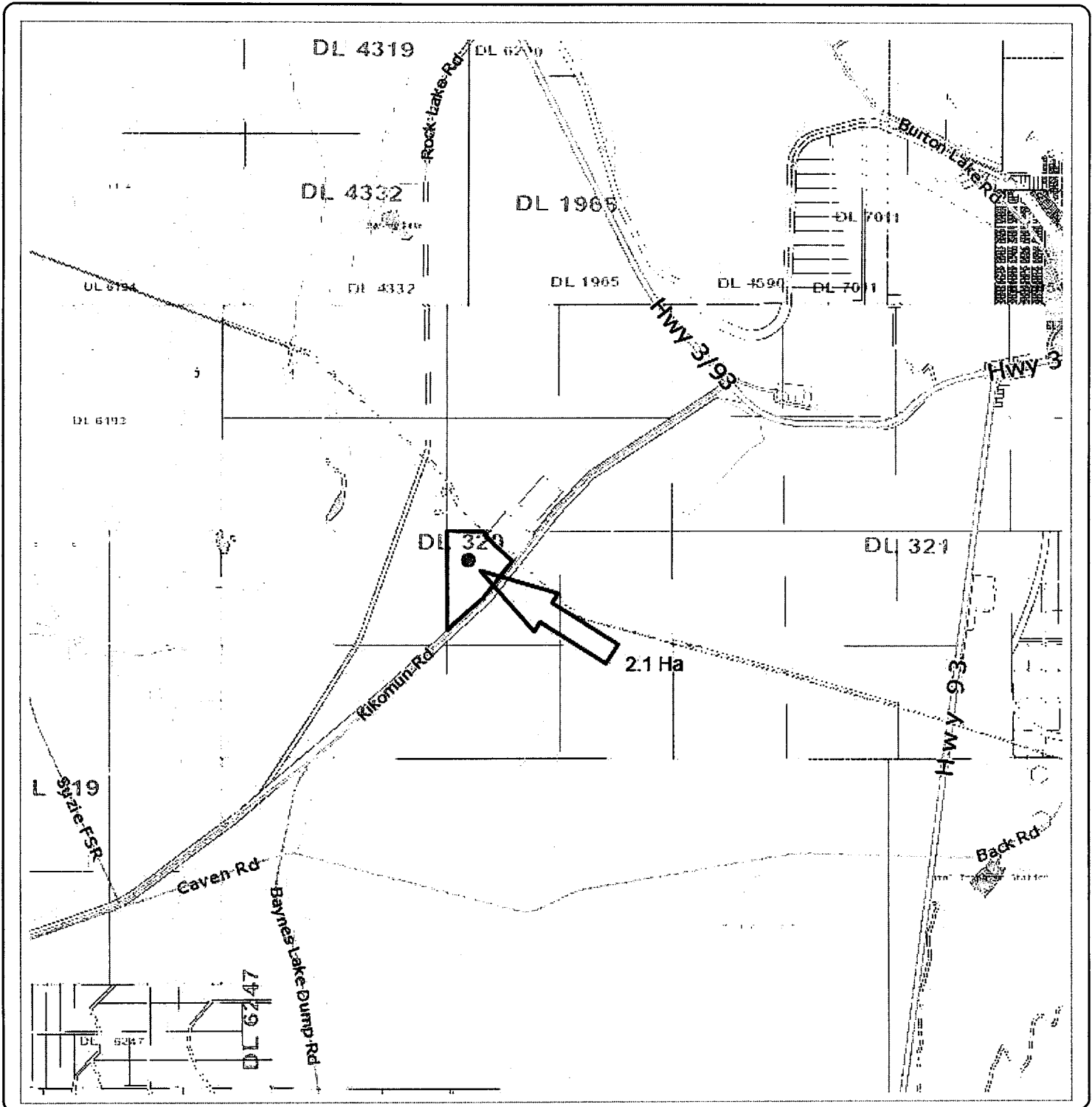
First Nations consultation would be undertaken by MFLNRO as part of the Crown Land Tenure application process.

## **Process**

If Board approval is given, the tenure application will be submitted. Expect approximately 140 days (4 ½ months) for approval/denial.

Analysis of site suitability would be undertaken during the Land Tenure application process. During this time an additional application to the Ministry of Environment for a facility operating permit would be undertaken.

If the tenure is approved, Board approval will be requested to proceed with engineering and tendering the construction.



Notes:

1,461 0 731 1,461 Meters

WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
RDEK GeoViewer - 2/24/2016 4:20 PM

Scale = 1:58,443



**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.