



# COVID 19 Eddie Mountain Memorial Arena GUIDELINES FOR USE Phase 3 Operations

Updated: December 3rd, 2020

## **Eddie Mountain Memorial Arena**

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Please know that we are committed to providing you with a safe environment that aligns with viaSport, Worksafe BC, BC Hockey & Public Health guidelines to ensure that the risk of exposure to the virus that causes COVID-19 is minimized at all times. We know that this situation is constantly evolving and as such, we are actively monitoring our facility guidelines to ensure a continued focus on the health & safety of our patrons. We will be adjusting our guidelines as viaSport, BC Hockey & Public Health Orders dictate.

Please watch the website for updates. The mezzanine is closed for rentals during Phase 2 & 3 Operations.

**\*UPDATED December 3<sup>rd</sup>, 2020\***

**Due to recent Public Health orders, all adult and senior hockey leagues are paused until viaSport/BC Hockey has approved the return of games. In addition, all youth indoor and outdoor team sports must operate under viaSport's Return to Sport Phase 2 Guidelines. All games, tournaments and competitions are suspended.**

**There will be a 45-minute window in between user groups. All facility dressing rooms will have a maximum of six people per dressing room. Entry to the facility will only be permitted 15 minutes prior to ice time.**

- **Minor Hockey participants will now enter the facility through the "Players Entrance" doors. All five dressing rooms will be used to ensure proper social distancing inside the dressing rooms. All minor hockey players, coaches & managers must exit through the "A side lakeside doors".**
- **Figure Skating participants will now enter and exit the facility through Door C & will have access to dressing Room #6 & their clubroom.**

**We will no longer be offering private rentals to the public to avoid any unnecessary contact between users.**

## **Booking Ice Times**

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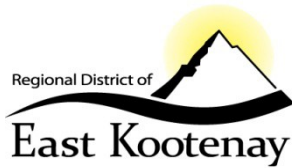
### **Return-to-Play Plan**

Each user must provide the Regional District with their UPDATED Covid "Return-to-Play" Safety Plan that follows the posted Phase 3 Guidelines for the Eddie Mountain Memorial Arena (EMMA) prior to booking any ice time. Each Phase 3 Updated Return-to-Play Plan must include the names and contact information for your particular cohort. (See next page for information.)

Due to Provincial Health Orders, each group will ensure that they have maximum of 50 patrons inside the facility. **This includes players, coaches, spectators, arena staff (2-3), and guardians.**

Each user must make mention in their Return-to-Play Plan how they will monitor the wearing of masks/face coverings of their participants and spectators while inside the facility.

Each Return-to-Play Plan must include information on how your particular cohort will be managed ensuring that there are no users playing in multiple different cohorts.



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## **Use of Space Application**

All users must provide the RDEK with their Phase 3 Return-to-Play Plan with their Use of Space Application and Certificate of Insurance before scheduling any ice rentals.

All private payments for ice must be made by credit card prior to usage with the RDEK over the phone. Local groups will be invoiced monthly. Local payments for ice rentals can be made by mailing a cheque to the RDEK Columbia Valley Office.

To obtain an application form please contact Colin Peet, Recreation Supervisor at: [cpeet@rdek.bc.ca](mailto:cpeet@rdek.bc.ca)

**OR**

Download an application form at:

<https://www.rdek.bc.ca/departments/environmentalservices/parksandrec/emma/>

**Note: All Covid related cancellations during Phase 3 Operations will be refundable to ensure that no one is entering the facility if they are feeling unwell.**

## **Phase 3 Operations – Introduction of Cohorts**

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### **What is a cohort?**

In accordance with ViaSport's Return to Sport guidelines, each Provincial Sport Organization (PSO) may implement cohorts during Phase 3 that will allow participants to be involved in contact activity and breach the 2-metre physical distance guidelines.

A cohort can consist of either fifty (50) people or four (4) teams, whichever is deemed most appropriate by the PSO. BC Hockey's Board of Directors has endorsed the four (4) team cohort model, which allows for up to four (4) teams to participate in Phase 3 activity as a group, which in the case of hockey allows for more than 50 participants, based upon active roster sizes.

A participant may be part of only one (1) sport specific (hockey, figure skating) cohort at any single time. A participant may transition to a new / different cohort as an individual participant or as a member of a team, granted that a 14-day wait period has occurred prior to participating in Phase 3 activity within the new cohort.

For more information on Cohorts and Phase 3 Return to Sport Guidelines, please visit ViaSport's website: <https://www.ViaSport.ca/return-sport>



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## Phase 3 Operations – General Information

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**Masks/face coverings must be worn at all times inside the facility except for the field of play and the benches.** The benches will have markers to help identify proper social distancing distances.

Users may remove their masks/face coverings as they head out onto the ice but must put their mask/face covering on once they re-enter the dressing room. Social Distancing **MUST** be maintained if not wearing a mask/face covering from the ice surface to the dressing rooms.

Absolutely **NO SPITTING** anywhere in the facility or on the ice.

### **Designated Arena/Dressing Room Attendant**

Each user group is required to provide an Arena/Dressing Room Attendant to allow their group access into the facility and monitor their group ensuring all required Public Health Orders and Site Safety plan Guidelines are adhered to. **For a rec league/shinny game, teams can have two attendants.**

The Arena/Dressing Room Attendant will do the following:

1. Attendant will arrive 30 minutes prior to ice session at the lobby entrance to ensure facility staff can let them in the building. Attendants must be wearing a mask/face covering and cannot access any other areas of the facility during this time. Arena Staff will direct the Attendant to their entry door. The attendant must remain at their respective entry doors.
2. Attendant will monitor the entry door and only allow facility access to their group (including users, and coaches) 15 minutes prior to the start of their ice time (no exceptions).
3. Arena Attendant will also facilitate users exiting the building within 15 minutes after ice time ends.
4. The Attendant will create and keep an attendance list for all participants (with first and last names, phone numbers, and/or email addresses) of the event (Provincial Health Officer Order dated August 7, 2020). Each group will forward their attendance list to the RDEK once a week. Attendance lists will be filed for 30 days but users are encouraged to file their attendance lists internally as well.

### **Spectator Supervisor**

The lobby will be available for spectators to watch on ice activity. Masks/face coverings must be worn at all times in the lobby. Spectators should only include one guardian per child on the ice. No siblings or other children are permitted at this time. Spectators may only enter the facility once their children's ice time has begun. The Bleachers will not be available at this time. The Lobby Washrooms are available for spectators to utilize.

**Note: Spectators are considered part of the (50) total number of user's in a user group and are the responsibility of the user group.**

Each user group will have a designated Spectator Supervisor if that user group is allowing spectators. The Spectator Supervisor will have the same responsibilities as the Arena/Dressing Room Attendant.



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The Spectator Supervisor will do the following:

1. Spectator Supervisor will arrive 30 minutes prior to ice session at the lobby entrance with the Arena/Dressing Room Attendant to ensure facility staff can let them in the building. Spectator Supervisor must be wearing a mask/face covering and cannot access any other areas of the facility during this time.
2. Spectator Supervisor will monitor the entry door and only allow facility access to their group (spectators) at the start of their ice time (no exceptions).
3. Spectator Supervisor will also facilitate spectators exiting the building when ice time ends.
4. The Spectator Supervisor will create and keep an attendance list for all spectators to be given to the Arena/Dressing Room Attendant.

## **Entering the Facility – Doors A, B & C**

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Entries and Exits will assigned by ice time allocation. Each user will be only be permitted entry to the facility 15 minutes prior to their ice time. \*Please see map for A, B & C door locations.\*

### For example

*Ice time #1 will use Doors B & C. Doors “B” will be the Players entrance for Room 1 & Referee’s room. Door “C” will only be used for Dressing Room #6.*

*Ice time #2, will use Door A will be the fire exit by the lockers on the lakeside of the facility.*

There will be no food/beverage other than one personal water bottle permitted inside the facility. Water fountains are not available for use so please bring your own bottle filled and ready to go.

Late arrivals and re-entry to the facility are not permitted. Each door will be locked once all of the users are in their respective dressing rooms.

## **Users**

Users will only be permitted to enter the facility 15 minutes prior to their allotted ice time with no exceptions.

Users will do the following:

1. Each user must be wearing a facemask and check in with their respective Arena/Dressing Room Attendant for a screening check. Self-check assessments/attendance lists must be completed prior to entering the facility.
2. Users should try to come as fully dressed as possible to avoid missing any ice time.



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## **Spectators**

Spectators will do the following:

1. Spectators will check in with the Designated Spectator Supervisor with contact information & self-screening.
2. Spectators will only enter the lobby entrance as their children's ice time has begun & must immediately exit after the ice time has ended.
3. Spectators should ensure that they are socially distancing as best as they can.

## **Dressing Rooms**

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During our Phase 3 restart plan, we will be returning to usage of dressing rooms. We will also be returning to our 15 minute allotted flood time between user groups in Phase 3.

Dressing rooms will have occupancy limits. Please see the chart below.

Dressing Room	Occupancy Limit
1	10
2 (Closed)	10
3	10
4	10
5	6
6	11
Referee Room	4

Dressing Room #2 will remain closed at this time unless there is an emergency for dressing room space.

For Phase 3 operations, EMMA will be splitting the facility in half in order to utilize dressing rooms. Ice times will be assigned entryways and dressing rooms.

### For example

*Ice time #1 will use Dressing Rooms 1, 6, and the Referee Room.*

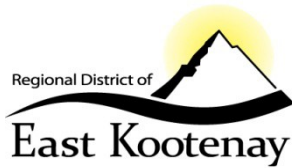
*Ice time #2, will use Dressing Rooms 3, 4, and 5.*

Dressing room washrooms will be available for general use. Showers will not be available for use at this time.

## **Entering the Ice Surface**

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The maximum amount of on-ice users will be no more than 25 skaters (includes 2 goalies) & 3 coaching staff members. This amount of skaters allows for proper social distancing using both benches. We will be reviewing this policy as ViaSport dictates the field of play. ViaSport & BC Hockey have determined that the players' benches will now be considered as part of the field of play.



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## **Users**

Users will do the following:

1. Users will enter/exit the ice surface using the ice entrance closest to their designated dressing room.
2. Users will line up single file as they enter onto the ice surface. Users will not be permitted to line up in the hallways prior to their ice time. One individual may watch for the Zamboni to exit the ice surface before users can enter the ice surface.
3. Users may remove masks as they head out on to the ice. Users MUST maintain social distancing if not wearing a mask.

For users that begin to feel ill or are showing symptoms of COVID-19 while inside the facility, they will immediately exit the ice surface and enter the isolation room. The isolation room is located in the First Aid room by the Zamboni gate. Group Supervisor or Arena/Dressing Room Attendant will then inform the arena operator on duty of the situation. The Group Supervisor or Arena/Dressing Room Attendant must then call a family member to come to the facility to remove the player immediately.

## **On-Ice Procedures**

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All users should have a practice plan to ensure proper social distancing during on ice drills, shinny & practices.

Markers will be placed along the glass in the 4 corners to assist in social distancing measures.

## **Users**

Users will do the following:

1. Users will utilize all open spaces on the ice surface, benches, and penalty boxes for personal water bottle stations.
2. Users must socially distance themselves when using the player's benches. There will be a maximum of five (5) players per bench, and one (1) coach.
3. Users will not share any equipment while inside the facility.
4. Users will keep their gloves and helmets on at all times while on the ice surface.

## **Coaching Staff**

Participants and Coaching staff must keep their gloves and helmets on at all times while on the ice. Coaching staff will pick up the pucks & cones at the end of practice while ensuring no one is using their bare hands.



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## **Exiting the Ice Surface & Facility**

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Each user group will be permitted 15 minutes to exit the facility. Arena/Dressing Room Attendant will be the last to exit the facility.

### **Users**

Users will do the following:

1. Users must exit the ice single file and on time.
2. Users will ensure they schedule enough time to pick up pucks, cones, etc., before their ice time has officially ended.
3. Users must put their face mask/face covering on immediately upon entering the dressing room. The masks may only be removed once you exit the facility.
4. Users will exit the facility as soon as possible upon removing their equipment.
5. Users may only exit the facility through the specific lettered doors that they entered.

### **Spectators**

Spectators must exit the facility through the exit doors on the North Side of the facility immediately upon the end of their children's ice time. \*See arena map for directions

## **Increased Cleaning Protocols**

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Please note that full sanitization of our arena space will only be occurring periodically so please use the facility at your own risk. However, here are some of the protective measures and changes we will be taking to ensure the health & safety of everyone at the Eddie Mountain Memorial Arena:

- Staff will be disinfecting dressing rooms, door handles & benches as time permits throughout the day. We will also be continuing our high touch point cleaning throughout the facility throughout the day.
- Staff will be wearing masks throughout the facility. Staff will also be reducing interactions with the public as much as possible.

Frequency of Touch Points	Examples	Recommended cleaning and disinfecting frequency
High	<ul style="list-style-type: none"> <li>• Dressing Room door handles &amp; benches</li> <li>• Entrance/Exit door handles</li> </ul>	Minimum 4 times per day (Between groups if practical)
Moderate	<ul style="list-style-type: none"> <li>• Player ice benches</li> </ul>	Minimum 2 times per day
Low	<ul style="list-style-type: none"> <li>• Lobby viewing areas</li> <li>• Lobby floor/Hallway floors</li> <li>• Washrooms</li> </ul>	Minimum 1 time per day



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## What comes next...

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We will be reviewing our Phase 3 operations as we operate and will make changes to our guidelines as ViaSport, BC Hockey and public health authorities dictate. Please make yourself as familiar as possible with the new cohort guidelines posted by ViaSport. We will be closely following the recommendations from our public and local health authorities as well as taking feedback from our local groups, staff & users.

Each user group will be aware that if found to be non-compliant with regard to the Phase 3 Arena Guidelines they risk having their ice-time removed from the calendar for the remainder of the year.

Users must continue to keep their circles small, wash their hands regularly and **stay home if you are not feeling well!**

We want to thank all of you for your continued support of the Eddie Mountain Memorial Arena & our staff.

Thank you!

RDEK & Eddie staff



TOTAL OCCUPANCY LIMIT = 50 People

