



## **2025 – 2029 Financial Plan - Adopted**

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**Author** Holly Ronnquist, CFO  
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## Financial Plan Summary

Attached for review is the five-year financial plan, adopted March 14, 2025. Included is a summary showing overall changes from 2024 and identifying larger items impacting the operating budget. Following that is a spreadsheet summarizing the impacts on taxation (requisition) broken down by jurisdiction. These requisition figures are not an invoice to municipalities, but rather a tax levy on municipal properties for RDEK services that are collected on behalf of the RDEK. As a regional district, we are not a taxing authority; we rely on municipalities and the province to collect property taxes from our constituents within their respective jurisdictions.

Tax changes for each jurisdiction vary depending on the services in which they participate, and the tax requirements of those services. Apportionment among participants is also affected by changes in assessed values. Where assessments increase in one area and decrease in another, taxation will shift to those areas with increasing assessed values.

## Individual Service Budgets

Following the summary is a separate budget memo and five-year financial plan for each RDEK service. Each service stands alone financially, and all funds collected for a service remain with it. Unless otherwise noted, the 2024 surplus for each service is carried forward to support 2025 expenditures. The amount of the surplus impacts the amount of taxation required in 2025. You will note this effect referenced in many of the budget memos, under 'CFO Comments'.

## Salaries

As part of the process for each service to track expenses separately, staff who work on multiple services (which is most of us) code their time out on their weekly timesheets so that salaries are charged to the services we spend time on. During the financial plan process, we try to forecast which services our time will be spent on in the coming year. As a result of the difference between our predictions and actual wage costs in the year, there will be variances, with some services being over budget for salaries, and others under.

The 2025 salary budgets reflect inflationary increases in the Collective Agreement.

### **RDEK Administration Buildings**

The financial plan includes increases in taxation for construction of a new RDEK administration building, required to meet expanding service levels and demand for new services resulting in an increased number of RDEK staff members. Information regarding the project and the impact on taxation for property owners is provided in the “requisition change explanation document” and in the budget memos for General Administration and Electoral Area Administration.

**Date:** March 17, 2025  
**Author:** Holly Ronnquist, CFO  
**Subject:** 2025 – 2029 Five-Year Financial Plan Summary – Adopted

Overall, total 2025 operating expenditures for all services are increasing 6.2% (\$2,713,441) from 2024.

Setting aside extraordinary items, notably some significant granted projects, there is an 8.1% (\$1,910,320) increase in what we have termed the “Shared Operating Budget” made up of the services shared by most jurisdictions. The breakdown is shown below:

	2025	2024	Increase	%
<b>Shared Operating Budget*</b> (Refer to details on Page 2)	<b>\$25,439,881</b>	<b>\$23,529,561</b>	<b>\$1,910,320</b>	<b>8.1%</b>
<b>Extraordinary Items:</b>				
• Covid-19 Expenses (Grant)	178,371	217,541		
• Community Works Fund Grants	913,483	1,903,945		
• Fuel Management, Agriculture, and Firesmart	629,620	863,579		
• Rural Dividend, CBT Grants (RDEK & Other Orgs), Emergency Program Grants	2,261,870	707,097		
• Climate Initiatives/Coordinator/First Nations Liaison	240,000	0		
• Koocanusa Rec Project	0	35,606		
• Housing Capacity Grant/Temporary Shelter	0	168,470		
<b>SUBTOTAL</b>	<b><u>\$4,223,344</u></b>	<b><u>\$3,896,238</u></b>	<b><u>\$327,106</u></b>	
<b>Total Shared Budget*</b>	<b>\$29,663,225</b>	<b>\$27,425,799</b>	<b>\$2,237,426</b>	<b>8.2%</b>
<b>Non-shared Items:</b>				
• Municipal Debt Payments	4,513,593	4,646,308		
• Service Areas	8,887,039	8,232,053		
• Utilities	<u>3,300,162</u>	<u>3,346,418</u>		
<b>SUBTOTAL</b>	<b><u>\$16,700,794</u></b>	<b><u>\$16,224,779</u></b>	<b><u>\$476,015</u></b>	<b>2.9%</b>
<b>TOTAL EXPENDITURES</b>	<b><u>\$46,364,019</u></b>	<b><u>\$43,650,578</u></b>	<b><u>\$2,713,441</u></b>	<b>6.2%</b>

\*Shared Operating includes General Administration, Electoral Area Administration, Building Inspection, Planning, Libraries, Parks, Economic Development, Solid Waste, Septage, Weed Control, Transit, Emergency Programs and 911.

The following are some significant items affecting the 8.1% increase in the Shared Operating Budget:

**Additions:**

• Wage/benefit inflationary increases	278,000
• Additional staff resources, not funded by grants (GIS, finance, temp, summer students, retirement overlap)	145,000
• Board remuneration	13,000
• New grants (from RDEK)	37,500
• Short-term rentals hotline and processing	69,000
• Upgraded GIS software	18,000
• Solid Waste Services (all) – contract increases for landfill ops, hauling, yellow bin, consulting	1,410,000
• E911 E-Comm and dispatch contract	78,000
• Regional Parks – Wycliffe Park Campground operations	36,000
• Fleet Costs	53,000

**Reductions:**

• Elk Valley Solid Waste – debenture Interest	(52,000)
• Economic Dev - CV & Electoral Areas - grants, consulting	(12,632)
• CV Recreation – Peak Gymnastics building construction grant (2024)	(200,000)
• Planning consulting projects	(152,000)
• Electronic records management software (moved to 2026)	(100,000)
• CV Transit contract (reflect actual costs with no service increase)	(62,000)

**Service Areas, Utilities and Municipal Debt Payments**

The following are significant items affecting the 2.9% increase in the Non – Shared Operating Budget:

**Additions:**

• Wage/benefit inflationary increases	79,000
• Fire Departments (excl wages/benefits/incl granted projects)	363,000
• Rural Fire Contracts	55,000
• Fleet Costs	80,000
• Elk Valley Libraries Grant in Aid	101,268

**Reductions:**

• Municipal Debt Payments	(133,000)
• Water and Sewer operating costs (excl wages and benefits)	(83,000)

### **Capital Expenditures**

The 2025 – 2029 Financial Plan also includes \$11,972,782 in capital expenditures in 2025 (compared to \$20,241,526 in 2024). A list of the larger projects are as follows:

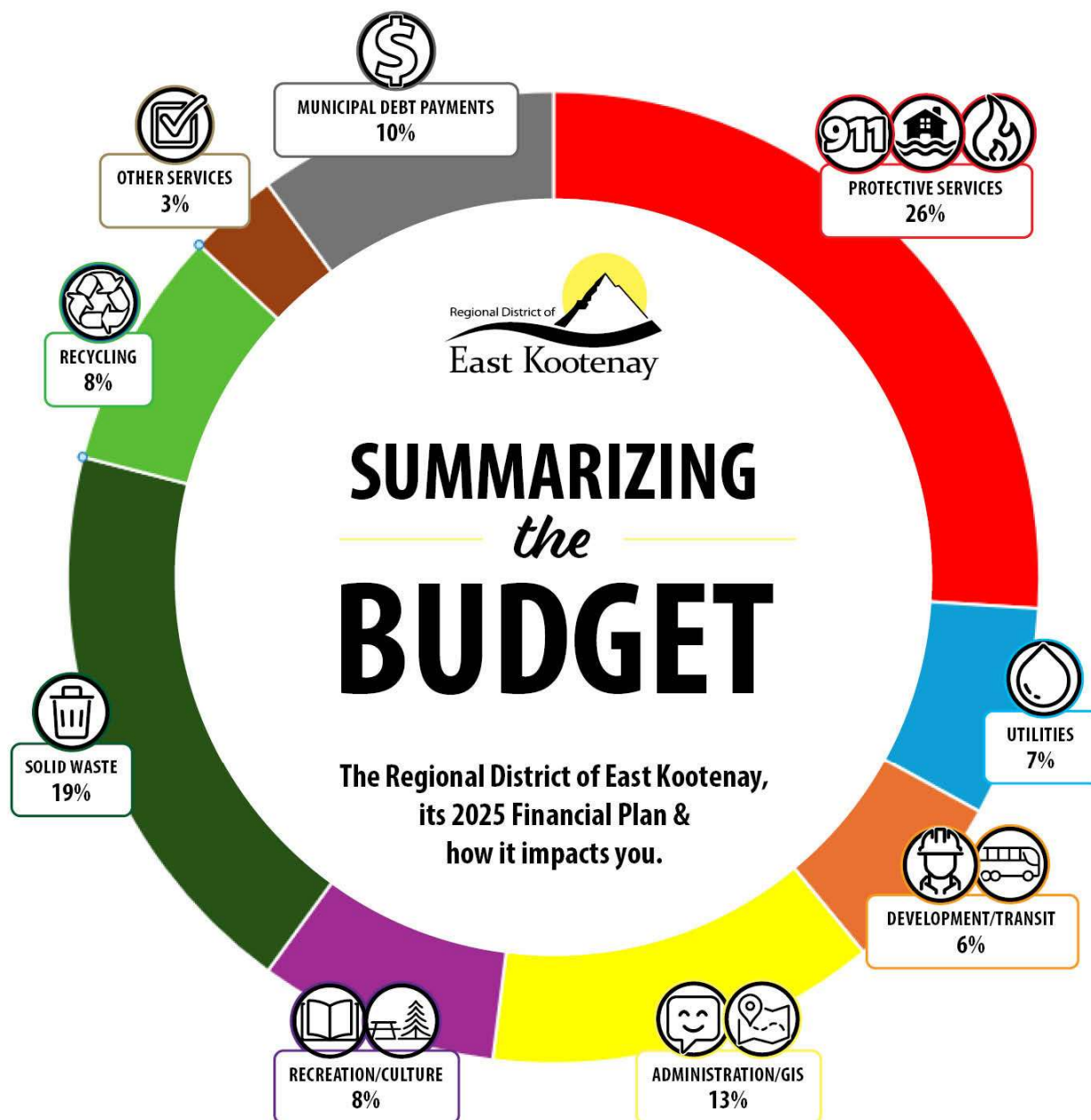
• Fernie Pathway (pending grant funding)	1,750,000
• Hosmer Fire – New Fire Hall Phase 1 (100% granted)	2,500,000
• Columbia Valley Landfill closure – phase 1	1,300,000
• Fairmont Flood & Debris Control – Cold Spring Creek Upgrades (98.9% granted)	\$1,183,437
• Jaffray Trail (100% granted)	980,000
• Edgewater Connectivity Project – Phase 1 (100% granted)	819,000
• Fire Engine Replacement Deposits (Panorama, Hosmer, Baynes Lake)	650,000
• Wycliffe Park – Campground Completion (80% granted)	327,884
• Elko Fire Dept. – Fire Hall Extension (100% granted)	300,000

### **Effect on Taxation**

The overall tax effect of the adopted financial plan is an increase of \$2.38 million in total taxation for all services. For the Shared Services, there is \$1.82 million in new taxes. With about 2.6% new assessment, contributing taxation of \$480,000, the remaining \$1.34 million would result in an average tax increase of \$24 on the average residential property valued at \$596,000.

A further breakdown of the increases is on the following page.



**2025 Operating Budget Breakdown**

JURISDICTION	RDEK REQUISITION CHANGE - REFERENCE PURPOSES ONLY - (based on 2025 Completed Roll)					* \$ Variance	Taxes on New Development	Tax Increase Funded by Existing Properties	Increase on \$596,000 Residential Property	2025 Rate Per \$1,000 Assessed Value	2025 Tax on \$596,000 Residential Property
	2021	2022	2022	2024	2025						
CITY OF CRANBROOK	2,258,720	2,343,420	2,483,420	2,582,994	<b>2,794,673</b>	1/2/3/5/8 211,679	22,730	188,949	\$ 18	0.44	\$ 263
CITY OF FERNIE	1,383,753	1,517,979	1,673,021	1,729,378	<b>1,791,727</b>	1/3/6/7/8 62,349	26,114	36,235	\$ 6	0.53	\$ 317
CITY OF KIMBERLEY	899,521	934,715	1,044,351	1,109,771	<b>1,209,281</b>	1/3/5/8 99,510	28,077	71,433	\$ 16	0.46	\$ 272
DISTRICT OF SPARWOOD	933,511	1,001,579	1,077,956	1,153,818	<b>1,310,895</b>	1/3/6/7/8 157,077	143,766	13,311	\$ 3	0.55	\$ 325
DISTRICT OF ELKFORD	544,708	569,412	627,875	662,161	<b>718,561</b>	1/3/6/7/8 56,400	9,469	46,931	\$ 22	0.56	\$ 336
DISTRICT OF INVERMERE	1,023,383	1,152,672	1,320,166	1,395,150	<b>1,464,859</b>	1/3/4/8 69,709	27,484	42,224	\$ 13	0.77	\$ 456
VILLAGE OF RADIUM	433,053	485,922	565,237	578,373	<b>609,420</b>	1/3/4/8 31,047	11,105	19,943	\$ 16	0.80	\$ 477
VILLAGE OF CANAL FLATS	158,201	179,719	199,566	212,567	<b>222,134</b>	1/3/4/8 9,567	5,654	3,913	\$ 8	0.78	\$ 462
Sub-total Municipalities	7,634,849	8,185,419	8,991,591	9,424,212	<b>10,121,551</b>	697,339	274,399	422,940			
ELECTORAL AREA "A"	817,176	835,679	1,001,346	1,201,784	<b>1,377,962</b>	1/2/3/6/7/8 176,178	30,285	145,893	\$ 42	0.67	\$ 397
ELECTORAL AREA "B"	1,206,331	1,328,277	1,442,457	1,528,325	<b>1,710,825</b>	1/2/3/5/8 182,500	27,663	154,837	\$ 43	0.79	\$ 470
ELECTORAL AREA "C"	1,636,027	1,681,427	1,765,419	1,936,252	<b>2,180,422</b>	1/2/3/5/8 244,170	26,914	217,256	\$ 47	0.80	\$ 474
ELECTORAL AREA "E"	599,366	615,551	656,034	756,870	<b>841,767</b>	1/2/3/5/8 84,897	9,991	74,907	\$ 41	0.77	\$ 460
ELECTORAL AREA "F"	3,372,188	3,672,899	4,307,529	4,782,354	<b>5,153,249</b>	1/2/3/4/8 370,895	99,473	271,422	\$ 33	1.05	\$ 627
ELECTORAL AREA "G"	454,972	487,217	543,016	598,569	<b>662,464</b>	1/2/3/4/8 63,895	11,433	52,463	\$ 49	1.04	\$ 623
Sub-total Electoral Areas	8,086,060	8,621,051	9,715,801	10,804,154	<b>11,926,690</b>	1,122,536	205,758	916,778			
TOTAL	15,720,909	16,806,470	18,707,392	20,228,366	<b>22,048,241</b>	1,819,875	480,157	1,339,718	\$ 24		

\*see explanations next page

CONVERTED ASSESSMENT COMPARISON				
JURISDICTION	2024 CONVERTED ASSESSMENT		2025 CONVERTED ASSESSMENT	PERCENT CHANGE
CITY OF CRANBROOK	592,036,363		634,023,778	7.1%
CITY OF FERNIE	326,310,762		337,240,083	3.3%
CITY OF KIMBERLEY	245,103,347		264,699,810	8.0%
DISTRICT OF SPARWOOD	190,336,655		240,216,265	26.2%
DISTRICT OF ELKFORD	117,794,905		127,531,832	8.3%
DISTRICT OF INVERMERE	180,309,661		191,317,850	6.1%
VILLAGE OF RADIUM	71,827,332		76,069,072	5.9%
VILLAGE OF CANAL FLATS	27,333,157		28,630,735	4.7%
Sub-total Municipalities	1,751,052,182	57.7%	1,899,729,425	58.3%
ELECTORAL AREA "A"	194,902,964		206,943,805	6.2%
ELECTORAL AREA "B"	201,547,387		216,735,478	7.5%
ELECTORAL AREA "C"	259,327,653		274,004,504	5.7%
ELECTORAL AREA "E"	102,063,328		109,131,964	6.9%
ELECTORAL AREA "F"	464,487,501		490,107,444	5.5%
ELECTORAL AREA "G"	61,198,339		63,417,354	3.6%
Sub-total Electoral Areas	1,283,527,172	42.3%	1,360,340,549	41.7%
TOTAL	3,034,579,354		3,260,069,974	7.4%

## Requisition Change Explanations:

### 1. General Administration

The RDEK continues to build reserves in 2025 to 2029 for the planned construction of a new administration building, to address the shortage of working space at the Cranbrook office (approved by the Board August, 2022).

In January 2024, the Board passed a motion that the contributions to reserve would be funded 50% from the General Administration Service (all jurisdictions participate) and 50% from the Electoral Area Administration Service (rural jurisdictions participate). The result is that property owners within the Electoral Areas will fund approximately 71% of the new building and property owners within the Municipalities will fund approximately 29%.

The 2025 tax increase on the average residential property (assessed at \$596,000) is \$5, which is made up of the following:

New Building Reserve Contribution	\$ 4
General Administration	<u>1</u>
	\$ 5

### 2. Electoral Area Administration

The 2025 tax increase on the average residential property (assessed at \$596,000) is \$27, which is made up of the following:

New Building Reserve Contributions	\$11
Electoral Area Administration	<u>16</u>
	\$27

### 3. E911

Along with increased dispatch and E-Comm costs totalling \$32,000 in 2025, the RDEK has added an additional \$45,000 to the E-Comm budget (20%) to prepare for implementation of the NG911 system upgrade. Taxation of E911 is apportioned by the number of dwellings in each jurisdiction. This results in a taxation increase ranging from \$1 to \$4 on the average residential property (assessed at \$596,000), depending on jurisdiction.

### 4. Columbia Valley Tax Increase

The 2025 tax increase required for Columbia Valley Services depends on the number of services that each jurisdiction participates in. The average increase for Municipal jurisdictions is \$12 and the average increase for Electoral Area jurisdictions is \$41, on the average residential property (assessed at \$596,000). Notable taxation changes for the Columbia Valley Services are:

Columbia Valley Solid Waste	\$ 6
Columbia Valley Economic Dev	3
Columbia Valley Recreation	0
Columbia Valley Emergency	4
CV Broadband	<u>(1)</u>
Total	\$ 12

## 5. Central Tax Increases

The 2025 tax increase required for Central Services Municipal jurisdictions is \$17 on average and the average increase for Electoral Area jurisdictions is \$44. Notable taxation changes for the Central Services are:

Central Solid Waste	\$ 8
Central Emergency	<u>3</u>
Total	\$11

## 6. Elk Valley Tax Increases

The 2025 tax increase required for Elk Valley Municipal jurisdictions is \$10 on average and the average increase for Electoral Area jurisdictions is \$42. Notable taxation changes for the Elk Valley are:

Elk Valley Solid Waste	\$2 to \$6
Elk Valley Emergency	(1)
Elk Valley Victim Assistance	(1)
Elk Valley Transit	1
Elk Valley Airport	1
Elk Valley Library Grants in Aid	<u>5</u>
Total	\$3 to \$9

## 7. Elk Valley Solid Waste

EV Solid Waste operations are apportioned based on previous year tonnages from each jurisdiction.

In 2024, the tonnage of solid waste collected saw an **increase** of 240 tonne = 2.8%. However, the increase in tonnage did not occur equally for each jurisdiction within the EV Solid Waste Subregion. Sparwood experienced a 5.0% increase, Elkford saw a 5.8% increase, Fernie had a 0.4% increase and Electoral Area A saw an 1.8% increase. As a result, Sparwood and Elkford saw proportionately higher taxation increases for solid waste than Fernie and Electoral Area A. the range of the taxation increase was \$2 to \$6 on the average residential property (assessed at \$596,000).

Solid waste is weighed at the transfer stations in each community but there is no specific transfer station for Electoral Area A. Residents take their solid waste to one of the transfer stations. The Electoral Area A portion is calculated using the waste collected at each transfer station based on the population of the electoral area. The taxation presented in this Financial Plan is based on the 2021 Census.

## **8. Assessment Growth**

Changes in the total tax collected is only one factor in the overall change of the requisition. The change in the assessment value for a jurisdiction in relation to the average change in assessment value will also have an impact. In the 2025 assessment, RDEK jurisdictions saw mostly more consistency in assessment changes (compared to 2024), except for the District of Sparwood. Assessment increases ranged from 3.3% for the City of Fernie to 26.2% for the District of Sparwood. Overall, Municipal assessments increased on average 8.5% (6.2% excluding Sparwood) and Electoral Area assessments increased 7.4%. The average assessment increase, for the RDEK, was 7.4%. In 2024, the overall average increase was 8.4%.

New development (called non-market change) also increases the total assessment each year and contributes new taxation dollars to support services within the RDEK. In 2025, new development contributed an estimated \$480,000 in new taxation.

Jurisdictions (and individual properties) with larger than average assessment increases will attract a larger proportion of the tax requisition, while those with a lower than average assessment increase will benefit from a reduced share.



## Five Year Financial Plan 2025 - 2029

With Revenues and Expenditures for 2024  
March 14, 2025

### Revenue

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$25,824,947	\$25,821,947	\$28,149,580	\$31,196,970	\$33,232,377	\$34,809,222	\$36,316,207
Parcel Taxes	1,743,412	1,743,935	1,794,767	1,980,793	1,948,663	1,967,113	1,994,568
Payments in Lieu of Taxes	939,884	883,155	916,684	835,607	849,457	863,587	878,027
Provincial Grants	12,889,264	10,273,096	7,151,470	1,066,445	1,076,147	793,167	9,175,247
Local Government Grants & Regional Transfers	8,963,275	7,284,920	9,276,249	6,919,459	6,350,978	5,196,336	4,981,531
Fees & Charges	6,333,647	7,255,458	6,427,406	6,478,260	6,724,977	6,789,179	7,011,538
Interest	418,750	2,451,804	393,750	378,750	378,750	378,750	378,750
<b>Total Revenue</b>	<b>57,113,179</b>	<b>55,714,314</b>	<b>54,109,906</b>	<b>48,856,284</b>	<b>50,561,349</b>	<b>50,797,354</b>	<b>60,735,868</b>

### Expenditures

General Administration	2,686,732	2,352,884	2,672,298	2,503,252	2,445,350	2,500,750	2,579,250
Electoral Area Administration	4,927,647	3,392,830	4,243,626	3,369,173	2,823,855	2,911,853	2,966,560
EV Tax Sharing	125,663	44,552	83,554	53,667	503,749	53,829	53,917
CBT Admin	85,501	85,501	85,501	90,074	92,679	95,371	98,123
DGIA	362,069	129,377	399,675	197,800	197,800	197,800	197,800
Municipal Fiscal Services	4,646,308	4,646,308	4,513,593	4,513,593	4,513,593	4,513,593	4,513,593
Building Inspection	1,299,800	1,126,045	1,392,574	1,392,800	1,433,800	1,476,800	1,549,800
Fireworks Regulation	380	124	147	148	147	157	158
Noise Control	25,269	6,180	25,393	25,874	26,345	26,877	27,400
Animal Control	16,281	3,179	14,198	14,315	14,512	14,741	14,872
Unsightly Premises Regulation	49,800	7,960	35,845	36,341	36,817	37,309	37,809
Windermere Fire	583,400	595,828	669,219	637,536	646,036	658,536	671,036
Fairmont Fire	402,275	426,089	477,566	381,326	389,031	397,043	405,311
Panorama Fire	433,635	370,567	473,809	402,740	406,723	410,523	363,440
Edgewater Fire	286,640	270,757	331,790	232,440	235,940	239,690	241,940
Jaffray Fire	559,590	568,766	642,826	569,240	580,340	589,740	602,940
Baynes Lake Fire	328,985	265,219	357,605	277,278	281,200	285,000	288,900
Hosmer Fire	275,805	253,687	273,497	203,100	206,700	210,300	214,000
Elko Fire	343,757	289,593	391,713	307,570	311,370	315,370	319,370
Cranbrook Rural Fire	1,008,720	1,001,079	1,014,891	1,055,709	1,092,700	1,133,250	1,175,600
Fernie Rural Fire	469,352	470,260	468,987	483,500	501,500	620,500	640,000
Upper EV Fire	83,798	82,919	96,750	101,587	106,600	112,000	117,500
Invermere Rural Fire	89,963	89,436	106,893	157,130	89,320	95,100	100,280
Wilmer/Toby Bench Fire	57,944	57,440	69,566	102,690	59,420	62,955	66,730
Radium Resort/Dry Gulch Fire	77,138	70,634	61,954	53,500	56,200	59,050	62,090
Brownsville Fire	6,160	4,816	5,164	4,450	4,660	4,890	5,135
CV Emergency Program	182,293	145,383	178,700	180,350	183,950	190,450	192,450
Central Emergency Program	794,183	364,526	2,581,370	392,500	402,550	407,850	259,550



# **Five Year Financial Plan 2025 - 2029** **With Revenues and Expenditures for 2024** **March 14, 2025**

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
EV Emergency Program	206,958	163,973	212,745	215,000	245,000	252,000	230,000
E911	559,646	499,057	651,001	569,127	617,402	624,127	643,127
Fairmont Creek Flood Control	623,600	262,793	698,079	227,000	318,000	758,000	432,000
Area A Flood Control	167,423	120,011	183,976	90,129	107,341	79,489	60,334
CV Conservation Program	316,689	301,698	174,730	171,500	171,500	172,500	172,500
Invasive Plant Management	139,275	126,975	141,996	146,200	149,700	153,700	157,700
Access Guardian Program	92,285	81,213	92,572	94,300	96,600	98,400	100,200
Mosquito Control	120,238	56,933	137,396	150,700	154,500	154,500	155,000
CV Solid Waste	3,224,372	2,537,273	3,525,353	3,680,983	4,040,831	3,653,250	3,639,741
Central Solid Waste	4,794,385	4,218,844	5,564,065	5,610,103	6,068,853	4,942,853	4,981,853
EV Solid Waste	2,962,797	2,684,586	3,308,755	3,382,204	3,464,704	3,095,204	3,230,204
Area A Septage	30,117	33,175	55,540	32,111	34,000	34,250	35,000
EV Victim Assistance	89,198	61,560	88,937	89,484	89,445	89,965	90,295
Tie Lake Water Level Control	6,444	4,676	7,768	8,100	8,400	8,700	9,000
Rosen Lake Water Level Control	39,289	22,114	65,600	14,600	15,600	15,600	16,100
Lazy Lake Water Level Control	7,265	4,271	1,575	1,575	1,575	1,575	1,575
Broadband	149,935	147,768	147,653	147,391	100,022	52,207	52,207
EV Airport	56,137	46,368	87,730	64,600	74,080	54,580	90,080
Area B Cemeteries	166	335	728	752	772	795	924
Area C Cemeteries	1,997	409	2,583	2,663	2,739	2,830	3,273
Area E Cemeteries	1,199	1,360	1,828	1,902	1,972	2,045	2,142
Area F Cemeteries	31,908	31,801	31,471	35,154	36,178	37,375	38,522
Planning	1,732,276	1,292,980	1,611,324	1,578,645	1,636,255	1,677,410	1,706,489
CV Economic Development	373,087	366,456	377,432	299,000	202,000	113,000	113,500
Area A Economic Development	14,450	522	928	15,150	15,200	15,200	15,250
Area B Economic Development	164,000	39,415	151,549	26,000	26,000	26,000	26,000
Area C Economic Development	28,000	366	9,824	9,900	9,900	10,000	10,000
Area E Economic Development	4,600	200	4,547	4,600	4,600	4,650	4,650
Area F Economic Development	10,950	188	13,395	13,400	13,400	13,400	13,400
Area G Economic Development	7,600	15,364	16,393	17,000	2,850	2,850	2,850
Moyie Street Lighting	6,135	5,559	6,277	6,481	6,634	6,837	7,132
Wardner Street Lighting	4,327	3,924	4,416	4,520	4,673	4,826	5,068
Elko Street Lighting	3,314	2,950	3,366	3,420	3,523	3,676	3,779
King-Cobham Street Lighting	5,297	4,044	4,538	4,645	4,850	4,957	5,113
Wilmer Street Lighting	6,298	5,716	6,477	6,681	6,834	7,037	7,253
Windermere Street Lighting	14,485	13,209	14,627	15,031	15,534	16,037	16,547
Edgewater Street Lighting	14,180	12,637	14,127	14,531	14,934	15,337	16,014
Elec Area B Intersection Lighting	38,895	22,186	3,818	3,945	4,060	4,176	4,295
CV Transit	293,599	217,970	239,230	249,822	262,426	274,055	486,702
EV Transit	211,747	180,860	218,943	229,213	240,489	251,777	264,987
CV Recreation	1,816,177	1,674,034	1,676,011	1,649,327	1,851,027	1,751,827	1,829,727
Edgewater Recreation	69,587	76,568	72,517	112,105	54,000	55,000	55,000
Wasa Recreation	20,871	21,016	31,282	31,735	22,170	22,620	23,075
Regional Parks	800,158	781,970	668,740	701,700	698,700	693,700	705,700



# **Five Year Financial Plan 2025 - 2029** **With Revenues and Expenditures for 2024** **March 14, 2025**

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Electoral Area A Parks	13,055	12,095	21,040	64,580	65,980	63,280	66,680
Electoral Area B Parks	80,000	63,872	121,454	113,727	113,827	116,777	116,927
Electoral Area C Parks	11,500	11,321	35,694	68,200	69,300	69,100	70,000
Electoral Area E Parks	53,200	39,234	65,211	50,000	49,800	51,600	51,600
Electoral Area F Parks	103,200	95,951	132,289	135,800	148,700	136,450	140,700
Electoral Area G Parks	10,200	9,074	13,726	14,000	14,500	15,000	15,000
Cranbrook Library Funding	210,800	210,318	214,344	198,200	202,330	206,500	210,900
Libraries Grant-in-Aid	330,988	329,486	438,526	447,300	456,253	465,378	474,686
Brisco Community Hall/Cemetery	11,398	11,398	11,400	11,400	11,400	11,400	11,400
Wilmer Community Club	9,375	9,221	9,627	11,718	11,718	11,718	11,718
Edgewater Sewer	221,612	202,210	218,097	196,878	185,942	213,204	195,472
Holland Creek Sewer	426,361	376,140	442,060	407,660	421,620	427,627	441,254
Baltac Sewer	53,224	41,562	45,222	58,514	77,114	77,414	77,614
Holland Creek Storm Sewer	1,034		1,034	1,034	1,034		
CV Liquid Waste	169	248	163	169	175	181	104
Holland Creek Water	366,565	304,547	418,449	390,139	395,006	403,473	414,341
Windermere Water	132,249	127,030	137,450	180,049	151,326	151,326	151,326
Elko Water	87,007	77,656	94,361	109,256	92,208	96,160	173,113
Moyie Water	86,396	82,978	96,447	86,619	94,986	89,284	89,705
Timber Ridge Water	10,430	10,430	10,430	10,430			
Edgewater Water	428,456	391,964	444,789	333,708	306,584	330,460	330,336
Rushmere Water	195,860	118,183	136,045	229,174	161,854	168,534	179,215
Spur Valley Water	98,682	73,202	105,067	99,614	119,892	115,140	122,389
East Side Lake Windermere Water	1,238,373	1,100,400	1,150,548	1,124,764	1,177,232	1,213,063	1,193,776
<b>Total Expenditures</b>	<b>43,650,578</b>	<b>36,965,789</b>	<b>46,364,019</b>	<b>41,815,045</b>	<b>42,870,941</b>	<b>41,312,713</b>	<b>41,768,118</b>
<b>Revenue less Expenditures</b>	<b>13,462,601</b>	<b>18,748,526</b>	<b>7,745,887</b>	<b>7,041,239</b>	<b>7,690,408</b>	<b>9,484,641</b>	<b>18,967,750</b>
Debt Principal Repayment	(1,013,003)	(1,013,001)	(628,851)	(563,917)	(774,323)	(957,507)	(917,090)
Debt Borrowing	1,213,884	25,696	198,085	3,380,535	150,000		2,200,000
Transfers to Reserves	(5,774,535)	(7,594,674)	(7,183,738)	(6,937,228)	(7,400,458)	(9,693,488)	(10,636,278)
Transfers from Reserves	5,464,225	1,999,086	4,901,597	7,049,276	3,752,757	7,119,298	3,882,154
Capital Expenditures	(20,241,526)	(12,046,906)	(11,972,782)	(12,560,362)	(4,388,688)	(6,787,152)	(14,425,153)
Prior Period Surplus	9,859,592	9,933,659	9,907,561	3,853,117	2,585,965	2,884,871	3,306,885
<b>End of Year Surplus</b>	<b>2,971,238</b>	<b>10,052,386</b>	<b>2,967,759</b>	<b>1,262,660</b>	<b>1,615,661</b>	<b>2,050,663</b>	<b>2,378,268</b>



**Date:** March 4, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** General Administration  
**Service Purpose:** Operations affecting the entire RDEK  
**Participants:** All Jurisdictions

## Operational Items:

### General:

- Salaries and Benefits have increased by \$86,439 to reflect the work planned for 2025, the BC CPI inflationary adjustment, increased employer payroll and benefit costs and additional staff resources. Wages include \$20,000 for the digitization project, funded from remaining Safe Restart grant).
- Includes an Accounts Payable Clerk (.50 FTE) position to support increasing accounts payable transactions, increase frequency of cheque runs, and improve capital and grant invoice tracking. This position will also provide backfill for when other finance clerks are absent. This position has an incremental cost of \$6,200 in 2025 and \$21,000 in 2026, as it will be partially offset by discontinuation of a summer student position. Wages will be distributed to all RDEK services.
- Includes an Energy Specialist position which will focus on climate action and reducing energy consumption. Wages and employment costs for the position are estimated at \$62,000 in 2025 and \$135,000 in 2026. The financial plan includes the provision that funding for the position will come from a Fortis BC grant of \$100,000 to \$120,000 per year (pending approval) and the remainder from Local Government Climate Action Program (LGCAP) funds.
- Administration and Overhead Expense \$140,000 for implementation of new electronic data records management software in 2026 (\$100,000 funded by Safe Restart Grant).
- Consulting and professional fees of \$185,000, including \$60,000 for an asset management strategy (pending approval for Community Works Fund grant); \$10,000 for privacy management program, freedom of information consultant; \$90,000 for year 1 of the building energy retrofit program (100% from LGCAP funds).
- Grants:
  - SPCA \$8,343
  - BC Hydro Community Energy Manager \$50,000.
  - KKTAC estimated \$2,800 from 2025 - 2029
  - Discretionary fund for non-routine grant requests \$5,000
  - AKBLG Sponsorship \$7,000 in 2025 and \$4,500 in each year 2026 - 2029
  - Angel Flight East Kootenay \$100,000, 2025 final year of agreement
  - City of Cranbrook Social Development Coordinator \$85,000 in 2025, 100% funded from the Homeless Shelter Reserve.
  - Kootenay Employment Services \$15,000 for the Regional Childcare Project

### Board Costs:

- \$13,000 remuneration and CPP, WCB increase for Board of Directors with stipend increase of 2.7% (BC CPI October 2024). Board travel, training, conferences increased by \$2,800 mileage reimbursement, paid at the Canada Revenue Agency rate of \$0.72 per km.

#### Shared Overhead Costs:

- Overhead costs for everything from postage to software to building maintenance to office supplies are pooled under general administration and then charged out to every RDEK service (apportionment based on wages). Overall shared overhead increased \$103,566, with the following notable items:
  - \$50,000 towards implementation of new enterprise resource planning (ERP) software, including financial software. The current financial software, rolled out in 2012, is reaching end of life effective December 31, 2029 due to termination of support from Microsoft. Finance staff have been researching options for a new ERP and will present a report to Board further in the procurement process. The cost of the new software is unknown at this time.
  - \$10,000 for privacy consulting for records request processing, staff training and general support. (Planning budgeting \$10,000)
  - \$5,000 for archival records scanning.
  - \$13,000 for increased building and maintenance costs for the Cranbrook and Columbia Valley offices.

#### Reserves:

- Contributions to the Building Reserve are budgeted over the 5 year plan for the future construction of a new RDEK administration building. Reserve contributions will be funded 50% from General Administration and 50% from Electoral Area Administration. Given that the Electoral Areas also participate in the General Administration Service, this change results in the Rural Areas contribution 71% (reflecting the larger number of services provided to rural areas) and the Municipalities contributing 29% of the New Building Reserve. Building Reserve contributions from General Administration are budgeted to increase \$250,000 in each year 2025 – 2029 (with General Administration funding the same).
- The General Administration Service also manages reserve funds for each service area. Interest earned on those reserves is included in the interest revenue line item and the interest that is distributed to the service area reserves are included in the transfers to reserves line item. The 2025 budget includes \$350,000 for interest that is anticipated to be transferred to the service area reserves.

### Capital Items:

#### General:

- IT – computer and equipment replacements of \$71,450 (with \$12,000 being funded from the UPS, Switch, Plotter, Scanner Reserve).
- \$111,592 carried forward from 2024 for architectural and project management to continue plans for construction of new RDEK administration building required to meet expanding service.
- \$37,000 for enhanced security system at the Cranbrook office and the CV Office.

### **CFO Comments:**

- Estimated 2025 tax increase of \$285,000 = \$5 on the average residential property assessed at \$596,000. This amount includes the annual building reserve contribution increase of \$250,000.
- Estimated 2026 tax increase of \$425,000, pending 2025 operational results.
- \$1,233,000 is budgeted for transfers to reserve in 2025 and includes the building reserve, IT equipment reserve and interest collected for the service area reserves noted above. The General Administration Service portion of the new administration building is estimated to be \$2.25 million at December 31, 2025 (\$4.5 million when combined with Electoral Area Administration contributions).
- Transfer of \$221,200 from reserves in 2025, including \$12,000 from the IT reserve, \$85,000 from the Homeless Shelter reserve, \$90,000 from the LGCAP reserve for the building energy retrofit program, \$20,000 from the Safe Restart Reserve for digitization projects and \$14,200 from the LGCAP reserve for the Energy Specialist position.



**General Administration**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
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**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$2,530,000	\$2,530,000	\$2,815,000	\$3,240,000	\$3,555,000	\$3,793,000	\$4,115,000
Payments in Lieu of Taxes	32,000	42,464	32,000	32,000	32,000	32,000	32,000
Provincial Grants	295,597	216,603	170,000	196,000	196,000	196,000	196,000
Local Government Grants & Regional Transfers	37,500	23,910	116,800	110,000	110,000	110,000	110,000
Fees & Charges	14,100	19,272	14,340	14,555	14,775	15,000	15,200
Interest	400,000	2,128,954	375,000	360,000	360,000	360,000	360,000
Prior Period Surplus	340,044	347,335	397,000	50,000	50,000	50,000	50,000
<b>Total Revenue</b>	<b>3,649,241</b>	<b>5,308,538</b>	<b>3,920,140</b>	<b>4,002,555</b>	<b>4,317,775</b>	<b>4,556,000</b>	<b>4,878,200</b>

**Expenditures**

Salaries & Benefits	1,338,908	1,297,462	1,425,347	1,496,720	1,537,468	1,579,411	1,621,780
Administration & Overhead	145,030	77,889	35,550	177,500	39,540	41,725	44,110
Consulting & Professional Services	221,097	30,633	198,000	35,000	35,000	35,000	35,000
Grants	265,100	260,100	273,143	70,893	71,150	71,416	71,690
Telephone & Utilities	7,864	9,024	6,000	6,000	6,000	6,000	6,000
Shared Overhead	45,651	44,822	35,230	12,355	17,072	43,282	53,315
<b>Total General</b>	<b>2,023,650</b>	<b>1,719,929</b>	<b>1,973,270</b>	<b>1,798,468</b>	<b>1,706,230</b>	<b>1,776,834</b>	<b>1,831,895</b>

**Board Costs**

Remuneration	545,422	526,894	558,748	570,304	582,190	594,416	605,100
Legislative Services	31,660	11,907	42,970	33,420	63,420	33,420	43,420
Travel, Training, and Conferences	63,250	70,463	66,050	76,550	67,050	67,550	68,050
Administration & Overhead	21,850	23,691	31,260	24,510	26,460	28,530	30,785
Telephone & Utilities	900						
<b>Total Board Costs</b>	<b>663,082</b>	<b>632,955</b>	<b>699,028</b>	<b>704,784</b>	<b>739,120</b>	<b>723,916</b>	<b>747,355</b>

**Shared Overhead**

Administration & Overhead	595,469	486,895	647,547	616,201	651,656	656,465	666,991
Operations & Maintenance	162,320	130,036	175,268	147,062	156,907	151,998	228,350
Vehicle & Hauling Costs	5,000	7,040	7,030	7,330	7,625	7,925	8,225
Consulting & Professional Services	206,000	91,164	96,500	75,500	116,500	75,500	81,500
Telephone & Utilities	136,060	102,079	122,545	124,685	146,455	128,525	130,230
Shared Overhead	(1,104,849)	(817,215)	(1,048,890)	(970,778)	(1,079,143)	(1,020,413)	(1,115,296)



**General Administration**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
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	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
<b>Total Expenditures</b>	<b>2,686,732</b>	<b>2,352,884</b>	<b>2,672,298</b>	<b>2,503,252</b>	<b>2,445,350</b>	<b>2,500,750</b>	<b>2,579,250</b>
<b>Revenue less Expenditures</b>	<b>962,509</b>	<b>2,955,655</b>	<b>1,247,842</b>	<b>1,499,303</b>	<b>1,872,425</b>	<b>2,055,250</b>	<b>2,298,950</b>
Transfers to Reserves	(980,000)	(2,646,216)	(1,233,000)	(1,488,000)	(1,738,000)	(1,988,000)	(2,238,000)
Transfers from Reserves	285,541	143,997	221,200	81,597			
Capital Expenditures	(194,050)	(50,527)	(220,042)	(92,900)	(134,425)	(67,250)	(60,950)
<b>Surplus (Deficit)</b>	<b>74,000</b>	<b>402,909</b>	<b>16,000</b>				
Capital Reserve		2,291,211					
Vehicle and Equipment Reserve Fund		41,367					
Covid Restart Reserve		179,740					

**Date:** February 7, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Electoral Area Administration  
**Service Purpose:** Operations affecting Electoral Areas only  
**Participants:** All Electoral Areas

## Operational Items:

### General:

- Salaries & benefits increased by \$106,826 to reflect the work planned for 2025, the BC CPI inflationary adjustment and increased employer payroll and benefit costs. The Firesmart Program continues to pay \$75,000 toward Firesmart Coordinator wages and wage costs (pending approval of grant).
- Fees and charges include \$110,000 for allocation of short-term rental (STR) application fees. Total STR application fees are split 70/30 to the Electoral Area Administration and Planning services respectively. The revenue recognized in the Electoral Area Administration Service is to fund bylaw enforcement costs related to STRs and will be allocated over the three-year permit cycle to ensure consistent funding for bylaw enforcement.
- Implementation of payment automatic withdrawal system (PAWS) module in myRDEK online information system, allowing property owners to self manage their utility accounts. Software cost of \$17,000 funded 100% by the Safe Restart grant (through Covid 19 Reserve).

### Elections and Elector Assent Process:

- \$10,000/year has been allocated for one elector assent vote and \$10,000/year for one other voting (APP or petition) opportunity in 2025 – 2029, except 2026. (Costs exclude wages)
- \$6,000/year has been allocated for one by-election a year.
- \$55,000 has been budgeted in 2026 for the next general local election.

### Consulting:

- Community Resiliency Investment (CRI) FireSmart activities, 2023 program carried forward, totalling \$33,707 (100% funded by the Province of BC/UBCM).
- Community Resiliency Investment (CRI) FireSmart activities, \$509,000 in each year 2025 and 2026 (100% funded by the Province of BC/UBCM – pending approval).
- Columbia Basin Trust LFR Firesmart program, \$70,913 carried forward from 2024.
- Hazard risk and vulnerability analysis \$15,000.

### Grants From EA Admin Service:

- Community Works Fund (carried forward from 2024)
  - CBBC – Connectivity in Electoral Areas \$553,483
  - Cranbrook History Railway Museum \$250,000
  - Key City Theatre Front Entrance/Exterior Upgrades \$100,000
  - Lions Club of Sand Creek/Galloway Curling Club Upgrades \$10,000

**Board Costs:**

- Electoral Area Director travel, training, conferences increased by \$4,800 for planned training opportunities.

**Bylaw Enforcement Costs:**

- Includes two Bylaw Officers. Salaries increase by \$41,994 for BC CPI inflationary and employer costs adjustment. The increase also includes wages and wage costs moved from other bylaw enforcement related services to EA Administration Bylaw Enforcement to better reflect time Bylaw Officers are spending (no net effect on taxation, except for inflationary adjustment).
- \$61,071 for Short Term Rental 24/7 hotline.

**GIS:**

- Salaries and benefits increased by \$69,608 to reflect the work planned for 2025, the BC CPI inflationary adjustment, increased employer payroll and benefit costs. Addition of new GIS Mapping Technician resource to assist with workload, succession planning and new requirements related to NG911. In 2024, additional resources were provided through a student internship. This position has a cost of \$70,600 in 2025 and \$94,200 in 2026.
- Includes \$7,000 for Parcel Map BC Implementation and \$24,500 for software upgrade.

**Capital Costs:**

- \$5,000 contingency in case of unplanned equipment replacement.

**Reserves:**

- Contributions for the building Reserve are budgeted over the 5 year plan for the construction of a new RDEK administration building in the next five years (approved by the Board August, 2022). In January 2024, the Board approved amending the allocation of the reserve contributions to be funded 50% from General Administration and 50% from Electoral Area Administration. Given that the Electoral Areas also participate in the General Administration Service, this change results in the Rural Areas contribution 71% (reflecting the larger number of services provided to rural areas) and the Municipalities contributing 29% of the New Building Reserve. Building Reserve contributions are budgeted to increase \$250,000 in each year 2025 – 2029 in each service (pending formalization of new building costs).
- Contribution to the new aquifer study reserve of \$30,000 each year 2025 – 2029 for rural aquifer studies.
- Includes contributions of \$20,000 in each year 2025 – 2027 to replenish the feasibility study reserve.

<b>CFO Comments:</b>
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- Estimated Tax increase of \$613,000 in 2025 = \$27 on the average residential property (assessed at \$596,000). This amount includes the annual building reserve contribution increase of \$250,000. The estimated increase for 2026 is \$553,000, pending operational results in 2025.

- \$881,000 is budgeted for transfers to reserve in 2025 and includes the building reserve, feasibility study reserve, aquifer reserve and vehicle reserves noted above. The Electoral Area Administration Service portion of the new administration building is estimated to be \$2.25 million at December 31, 2025 (\$4.5 million when combined with General Administration contributions).
- Transferring \$37,000 from reserves for projects funded by Safe Restart funds, noted above.





**Electoral Area Administration**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$2,386,000	\$2,386,000	\$2,999,000	\$3,552,000	\$3,807,000	\$4,179,000	\$4,501,000
Provincial Grants	527,352	318,101	633,707	600,000	75,000	75,000	75,000
Local Government Grants & Regional Transfers	2,063,945	1,043,183	984,396				
Fees & Charges	166,850	152,677	168,047	241,861	238,361	204,687	170,728
Interest	500	44,249	500	500	500	500	500
Prior Period Surplus	464,000	462,602	317,354	100,000	100,000	100,000	100,000
<b>Total Revenue</b>	<b>5,608,647</b>	<b>4,406,812</b>	<b>5,103,004</b>	<b>4,494,361</b>	<b>4,220,861</b>	<b>4,559,187</b>	<b>4,847,228</b>

**Expenditures**

Salaries & Benefits	1,217,901	1,100,817	1,324,727	1,369,756	1,410,286	1,450,650	1,492,804
Administration & Overhead	108,841	65,791	115,311	133,111	80,321	78,711	83,981
Operations & Maintenance	14,675	5,655	12,375	10,275	10,375	10,275	9,878
Vehicle & Hauling Costs	2,500	374	2,180	2,208	2,236	2,266	2,298
Consulting & Professional Services	642,492	362,476	629,120	509,500	500	500	500
Grants	1,905,045	954,461	914,083	600	600	600	600
Telephone & Utilities	1,500	2,572	1,500	1,500	1,500	1,500	1,500
Shared Overhead	126,484	104,034	142,565	147,047	151,364	155,752	160,322
<b>Total General</b>	<b>4,019,438</b>	<b>2,596,180</b>	<b>3,141,861</b>	<b>2,173,997</b>	<b>1,657,182</b>	<b>1,700,254</b>	<b>1,751,883</b>

**Board Costs**

Remuneration	5,800	4,380	6,000	6,000	6,000	6,000	6,000
Legislative Services	510	272	510	510	510	510	510
Travel, Training, and Conferences	110,100	51,267	114,900	114,900	104,900	115,000	104,300
Administration & Overhead	24,570	24,093	24,750	25,390	26,090	26,780	27,480
Consulting & Professional Services	2,500	167	1,000	1,000	1,000	1,000	1,000
<b>Total Board Costs</b>	<b>143,480</b>	<b>80,179</b>	<b>147,160</b>	<b>147,800</b>	<b>138,500</b>	<b>149,290</b>	<b>139,290</b>

**Bylaw Compliance**

Salaries & Benefits	196,860	213,569	238,854	246,319	253,701	261,324	269,162
Administration & Overhead	7,700	3,983	7,800	7,900	8,000	8,100	8,200
Vehicle & Hauling Costs	6,150	7,545	6,500	6,700	6,900	7,100	7,325
Consulting & Professional Services	43,000	12,598	87,071	80,000	80,000	80,000	80,000
Telephone & Utilities	1,560	918	1,350	1,350	1,350	1,350	1,350
Shared Overhead	21,530	17,398	26,124	26,940	27,747	28,580	29,438



**Electoral Area Administration**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
<b>Total Bylaw Compliance</b>	<b>276,800</b>	<b>256,012</b>	<b>367,699</b>	<b>369,209</b>	<b>377,698</b>	<b>386,454</b>	<b>395,475</b>
<b>GIS</b>							
Salaries & Benefits	362,985	357,527	432,593	482,403	496,871	511,778	527,131
Administration & Overhead	70,725	68,134	90,700	88,700	89,960	88,800	85,825
Vehicle & Hauling Costs	500	112					
Consulting & Professional Services	12,000	2,308	14,000	52,000	7,000	17,000	7,000
Telephone & Utilities	2,020	2,189	2,300	2,300	2,300	2,300	2,300
Shared Overhead	39,699	30,190	47,313	52,764	54,344	55,977	57,656
<b>Total GIS</b>	<b>487,929</b>	<b>460,459</b>	<b>586,906</b>	<b>678,167</b>	<b>650,475</b>	<b>675,855</b>	<b>679,912</b>
<b>Total Expenditures</b>	<b>4,927,647</b>	<b>3,392,830</b>	<b>4,243,626</b>	<b>3,369,173</b>	<b>2,823,855</b>	<b>2,911,853</b>	<b>2,966,560</b>
<b>Revenue less Expenditures</b>	<b>681,000</b>	<b>1,013,982</b>	<b>859,378</b>	<b>1,125,188</b>	<b>1,397,006</b>	<b>1,647,334</b>	<b>1,880,668</b>
Transfers to Reserves	(653,500)	(653,500)	(881,000)	(1,131,000)	(1,381,000)	(1,611,000)	(1,861,000)
Transfers from Reserves	17,000		37,000	22,500			
Capital Expenditures	(55,000)		(5,000)	(6,000)	(5,000)	(25,000)	(8,000)
<b>Surplus (Deficit)</b>	<b>(10,500)</b>	<b>360,482</b>	<b>10,378</b>	<b>10,688</b>	<b>11,006</b>	<b>11,334</b>	<b>11,668</b>
Capital Reserve		580,912					
Operating Reserve		22,731					
Vehicle and Equipment Reserve Fund		25,882					
Carbon Reserve		559					
Community Works Fund Reserve		6,323,617					

## 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: Uhh 616 012-F

**Date:** January 2, 2025  
**Submitted by:** Nikki Bradshaw, Deputy Corporate Officer  
**Service Name:** Columbia Basin Trust – Resident Directed Grants (ReDi) Program  
**Service Purpose:** The purpose of this function is to administer the ReDi Program on behalf of the Trust.  
**Participants:** All Municipalities and Electoral Areas

### Operational Items:

- The current Contribution Agreement between the RDEK and the Trust expires March 31, 2025. The 2025/2026 Contribution Agreement has been drafted with a proposed total funding allocation of \$1,221,479.
- The Trust will allow up to 7% of the funding allocation to be used towards administrative costs. Administration fees budgeted for 2025 are \$85,501. The five-year financial plan shows staff salaries and expenditures exceeding the allowable 7% administration fees, which will require discussions with the Trust to increase allowable percentage for administration fees for 2026.
- \$1,500 budgeted for contracted IT services for regular database maintenance and reporting.
- Advertising expenses have increased steadily over the past couple of years. Expenses for 2024 were \$7,200 (budgeted \$5,300). Staff are exploring more cost-effective options that meet the requirements outlined in the Contribution Agreement to lower advertising expenses for 2026.
- \$300 for facility rentals for community input meetings. Decreased from \$500 based on actuals from last year.
- \$500 for partners meeting and/or travel mileage for advisory committee members attending community meetings.

### Capital Items:

- No capital items.

### CFO Comments:

- Discussion with CBT for additional funding allocation for administration costs required.



### Fees & Charges

## Expenditures

1 of 1

## 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: Chh 611 001

**Date:** February 3, 2025  
**Submitted by:** Michele Bates, General Manager Development and Protective Services  
**Service Name:** Building Inspection  
**Service Purpose:** Regulate construction for the health, safety, and protection of persons and property  
**Participants:** Electoral Area residents

### Operational Items:

- Building Permit fees were reviewed in 2023 with Building Bylaw updates. No increase in base cost of fees as cost of construction has created a natural increase.
- Building Permits & Licence revenues were conservative to reflect current economic projections. 2024 Permit numbers are down from 2023, however still above previous projections and budgets.
- \$6,000 per year has been budgeted for Building Inspector Services for Canal Flats.
- \$11,000 in the software code been carried forward from 2024 to 2025 for setup and implementation of a new Building Inspection Report template for Tempest. Quoted from Central Square.
- District of Elkford and Sparwood have now filled their vacant Building Inspector position, continued revenue not expected, with only occasional Large/Complex Building support being needed.
- Consulting costs include \$39,744 for digitization of files and plans, carried forward from 2024 and funded from the Safe Restart Covid-19 grant.
- Cranbrook Office has one Building Inspector vacancy.

### Capital Items:

- A new Building Department vehicle is budgeted for 2025.

### CFO Comments:

- Projected tax increase of \$22,000 in 2025 = \$1 avg residential property in 2025 and a \$35,000 increase in 2026, pending operational results from 2025.
- Utilizing tax stabilization reserves of \$205,000 in 2025, \$355,000 in 2026, \$272,000 in 2027, \$241,000 in 2028 and \$242,000 in 2029. Estimated balance December 31, 2029 is \$64,679.
- Utilizing \$55,000 from the vehicle reserve for the vehicle purchase in 2025.



**Bldg Inspection  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/4/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$143,000	\$143,000	\$165,000	\$200,000	\$250,000	\$300,000	\$323,000
Fees & Charges	696,800	940,326	661,800	711,800	761,800	811,800	861,800
Interest	5,000	11,770	5,000	5,000	5,000	5,000	5,000
Prior Period Surplus	623,000	621,597	446,000	160,000	160,000	160,000	160,000
<b>Total Revenue</b>	<b>1,467,800</b>	<b>1,716,693</b>	<b>1,277,800</b>	<b>1,076,800</b>	<b>1,176,800</b>	<b>1,276,800</b>	<b>1,349,800</b>

**Expenditures**

Salaries & Benefits	1,004,551	894,540	1,067,910	1,111,099	1,144,181	1,178,700	1,213,480
Administration & Overhead	105,475	90,524	113,220	105,340	108,585	112,188	143,530
Vehicle & Hauling Costs	30,463	21,610	26,725	27,600	28,500	29,500	30,400
Consulting & Professional Services	40,000	25,997	59,774	20,000	20,000	20,000	22,000
Telephone & Utilities	9,450	5,506	9,600	9,800	10,000	10,200	10,400
Shared Overhead	109,861	87,868	115,345	118,961	122,534	126,212	129,990
<b>Total General</b>	<b>1,299,800</b>	<b>1,126,045</b>	<b>1,392,574</b>	<b>1,392,800</b>	<b>1,433,800</b>	<b>1,476,800</b>	<b>1,549,800</b>

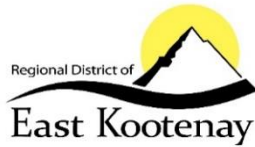
<b>Total Expenditures</b>	<b>1,299,800</b>	<b>1,126,045</b>	<b>1,392,574</b>	<b>1,392,800</b>	<b>1,433,800</b>	<b>1,476,800</b>	<b>1,549,800</b>
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<b>Revenue less Expenditures</b>	<b>168,000</b>	<b>590,648</b>	<b>(114,774)</b>	<b>(316,000)</b>	<b>(257,000)</b>	<b>(200,000)</b>	<b>(200,000)</b>
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Transfers to Reserves	(157,000)	(157,000)		(25,000)		(25,000)	(25,000)
Transfers from Reserves		20,226	299,774	355,000	327,000	241,000	242,000
Capital Expenditures	(3,000)		(55,000)		(55,000)		(3,000)
<b>Surplus (Deficit)</b>	<b>8,000</b>	<b>453,874</b>	<b>130,000</b>	<b>14,000</b>	<b>15,000</b>	<b>16,000</b>	<b>14,000</b>

Reserve Funds  
Vehicle and Equipment Reserve Fund

1,379,679  
127,633



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Chh 611 001

**Date:** February 3, 2025  
**Submitted by:** Michele Bates, General Manager Development and Protective Services  
**Service Name:** Fireworks Regulation  
**Service Purpose:** To regulate the sale and disposal of fireworks within the Electoral Areas  
**Participants:** All Electoral Areas

## Operational Items:

- No change to operations of Fireworks Regulation.

## Capital Items:

- None

## CFO Comments:

- No tax increase projected for 2025.
- Tax increase budgeted in 2028 pending operational results.
- Continuing to utilize operating surplus to minimize taxation.



**Fireworks Regulation  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/3/2025**

**Revenue**

Requisition  
Local Government Grants & Regional Transfers  
Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
					\$157	\$158
550	2 564	442	295	147		
<b>550</b>	<b>566</b>	<b>442</b>	<b>295</b>	<b>147</b>	<b>157</b>	<b>158</b>

**Expenditures**

Salaries & Benefits  
Administration & Overhead  
Shared Overhead  
**Total General**

72	118	142	143	142	152	153
300						
8	6	5	5	5	5	5
<b>380</b>	<b>124</b>	<b>147</b>	<b>148</b>	<b>147</b>	<b>157</b>	<b>158</b>
<b>380</b>	<b>124</b>	<b>147</b>	<b>148</b>	<b>147</b>	<b>157</b>	<b>158</b>
<b>170</b>	<b>442</b>	<b>295</b>	<b>147</b>			
<b>170</b>	<b>442</b>	<b>295</b>	<b>147</b>			

**Revenue less Expenditures**

**Surplus (Deficit)**





# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Chh 611 001

**Date:** February 19, 2025  
**Submitted by:** Michele Bates, General Manager Development and Protective Services  
**Service Name:** Noise Control  
**Service Purpose:** To provide noise control compliance within the Electoral Areas  
**Participants:** All Electoral Areas

## Operational Items:

- No changes in staffing or budget are anticipated.

## Capital Items:

- N/A

## CFO Comments:

- 2025 tax decrease of \$9,000 = \$0.39 on the average residential property assessed at \$596,000.
- No estimated change in taxes for 2026, pending 2025 operational results.



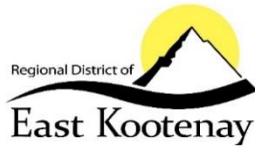
**Noise Control**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/19/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$18,000	\$18,000	\$9,000	\$18,000	\$18,000	\$21,800	\$27,400
Prior Period Surplus	25,869	25,869	37,689	21,296	13,422	5,077	
<b>Total Revenue</b>	<b>43,869</b>	<b>43,869</b>	<b>46,689</b>	<b>39,296</b>	<b>31,422</b>	<b>26,877</b>	<b>27,400</b>

**Expenditures**

Salaries & Benefits	13,412	4,992	13,875	14,308	14,735	15,217	15,690
Administration & Overhead	400						
Consulting & Professional Services	10,000		10,000	10,000	10,000	10,000	10,000
Shared Overhead	1,457	1,189	1,518	1,566	1,610	1,660	1,710
<b>Total General</b>	<b>25,269</b>	<b>6,180</b>	<b>25,393</b>	<b>25,874</b>	<b>26,345</b>	<b>26,877</b>	<b>27,400</b>
<b>Total Expenditures</b>	<b>25,269</b>	<b>6,180</b>	<b>25,393</b>	<b>25,874</b>	<b>26,345</b>	<b>26,877</b>	<b>27,400</b>
<b>Revenue less Expenditures</b>	<b>18,600</b>	<b>37,689</b>	<b>21,296</b>	<b>13,422</b>	<b>5,077</b>		
<b>Surplus (Deficit)</b>	<b>18,600</b>	<b>37,689</b>	<b>21,296</b>	<b>13,422</b>	<b>5,077</b>		



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Chh 611 001

**Date:** February 3, 2025  
**Submitted by:** Michele Bates, General Manager Development and Protective Services  
**Service Name:** Unsightly Premises  
**Service Purpose:** To provide unsightly premises compliance  
**Participants:** All Electoral Areas

## Operational Items:

- Decrease in budgeted wages due to reallocation of staff time to Bylaw Compliance in Electoral Area Administration.

## Capital Items:

- None

## CFO Comments:

- 2025 tax decrease of \$20,000.
- No estimated change to 2026 taxes, pending 2025 operational results.



**Nuisances & Unsightly Premises**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/3/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$40,000	\$40,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Prior Period Surplus	57,900	57,900	89,940	74,095	57,754	40,937	23,628
<b>Total Revenue</b>	<b>97,900</b>	<b>97,900</b>	<b>109,940</b>	<b>94,095</b>	<b>77,754</b>	<b>60,937</b>	<b>43,628</b>

**Expenditures**

Salaries & Benefits	22,831	5,167	12,565	12,975	13,366	13,770	14,179
Administration & Overhead	700	767	1,105	1,146	1,188	1,233	1,279
Vehicle & Hauling Costs	800		800	800	800	800	800
Consulting & Professional Services	23,000		20,000	20,000	20,000	20,000	20,000
Shared Overhead	2,469	2,026	1,375	1,420	1,463	1,506	1,551
<b>Total General</b>	<b>49,800</b>	<b>7,960</b>	<b>35,845</b>	<b>36,341</b>	<b>36,817</b>	<b>37,309</b>	<b>37,809</b>
<b>Total Expenditures</b>	<b>49,800</b>	<b>7,960</b>	<b>35,845</b>	<b>36,341</b>	<b>36,817</b>	<b>37,309</b>	<b>37,809</b>
<b>Revenue less Expenditures</b>	<b>48,100</b>	<b>89,940</b>	<b>74,095</b>	<b>57,754</b>	<b>40,937</b>	<b>23,628</b>	<b>5,819</b>
<b>Surplus (Deficit)</b>	<b>48,100</b>	<b>89,940</b>	<b>74,095</b>	<b>57,754</b>	<b>40,937</b>	<b>23,628</b>	<b>5,819</b>



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** February 3, 2025  
**Submitted by:** Christina Carbrey, Protective Services Manager  
**Service Name:** Columbia Valley Emergency Program  
**Service Purpose:** Emergency Management  
**Participants:** Electoral Areas F&G; Village of Canal Flats; District of Invermere; Village of Radium Hot Springs

## Operational Items:

- **Staff Salaries** – staff salaries increased by \$1,504, with plans to continue with a summer student for response season and program support for legislative changes.
- **ESS program** delivery is under contract to the Canadian Red Cross; contract term is up December 2024. Annual Contract is \$6,500 for the Columbia Valley region. Staff are planning to bring ESS back in-house, looking at shorter term agreement with Red Cross to facilitate the transition. Staff have added an additional \$3,500 for increased costs.
- **ESS Support funds** – funds for recognition dinner, and administrative costs not covered by CRC Contract. Budget \$5,000.
- **ESS Seacan utilities** – sea cans are temperature regulated to avoid freezing contents. Budget \$500.
- **Standby for Duty Officer program** – budget for standby, response season requires additional staff on call for prolonged periods. Budget \$6,700.
- **Miscellaneous EDMA expenses** (reserves)– many unknowns with the new legislation, adding in a small amount of funds to reserve for potential expenses that may not have grant funding available. Budget \$7,000.
- **Consolidation of Emergency Program Budgets:** Staff are starting the process of amalgamating the three subregional emergency program budgets into one regional program budget as approved by the Board in the Strategic Priorities Report.

## Capital Items:

- No capital items

## CFO Comments:

- 2025 tax increase of \$60,800 = \$4 on the average residential property assessed at \$596,000.
- Estimated 2026 tax increase of \$28,000, pending 2025 operational results.



**CV Emergency Program  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/3/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$69,500	\$69,500	\$130,300	\$158,300	\$161,900	\$168,400	\$170,400
Payments in Lieu of Taxes		52					
Local Government Grants & Regional Transfers	4,650	8,692	4,650	4,650	4,650	4,650	4,650
Interest		2,715					
Prior Period Surplus	40,581	40,692	47,600	20,000	20,000	20,000	20,000
<b>Total Revenue</b>	<b>114,731</b>	<b>121,651</b>	<b>182,550</b>	<b>182,950</b>	<b>186,550</b>	<b>193,050</b>	<b>195,050</b>

**Expenditures**

Legislative	2,500	1,225	2,600	2,700	2,800	2,900	3,000
Salaries & Benefits	107,167	96,528	105,663	109,040	112,082	115,715	119,350
Administration & Overhead	21,498	14,802	23,955	21,786	21,880	24,275	22,150
Vehicle & Hauling Costs	100	101	105	115	125	135	145
Consulting & Professional Services	21,900	8,443	17,000	17,000	17,000	17,000	17,000
Grants	11,200	10,000	11,900	11,900	11,900	11,900	11,900
Telephone & Utilities	6,980	5,885	6,995	6,995	6,995	6,995	6,995
Shared Overhead	10,948	8,400	10,482	10,814	11,168	11,530	11,910
<b>Total General</b>	<b>182,293</b>	<b>145,383</b>	<b>178,700</b>	<b>180,350</b>	<b>183,950</b>	<b>190,450</b>	<b>192,450</b>

<b>Total Expenditures</b>	<b>182,293</b>	<b>145,383</b>	<b>178,700</b>	<b>180,350</b>	<b>183,950</b>	<b>190,450</b>	<b>192,450</b>
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<b>Revenue less Expenditures</b>	<b>(67,562)</b>	<b>(23,732)</b>	<b>3,850</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>	<b>2,600</b>
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Transfers to Reserves	(2,600)	(2,600)	(2,600)	(2,600)	(2,600)	(2,600)	(2,600)
Transfers from Reserves	70,162	73,932					
Capital Expenditures			(1,250)				

<b>Surplus (Deficit)</b>		<b>47,600</b>					
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Reserve Funds		2,600					
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## 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Christina Carbrey, Protective Services Manager  
**Service Name:** Central Subregional Emergency Program  
**Service Purpose:** Emergency Management  
**Participants:** City of Cranbrook, City of Kimberley, Electoral Areas C&E

### Operational Items:

- **Staff salaries** – staff salaries increased by \$93,616, reflecting inflationary increases to wages, and the addition of a First Nations Liaison, funded by the Indigenous Engagement Funding Program (below). Plans to continue with a summer student for response season and program support for legislative changes.
- **UBCM Disaster Risk Reduction Grant** – Hazard, Risk, and Vulnerability Assessment (HRVA). Budget estimated \$1.1million, project carrying forward through 25/26.
- **UBCM EOC Grant 2025** – regional grant including: training opportunities, equipment upgrades/replacements across the region. 2025 Budget estimated \$360,000.
- **UBCM EOC Grant 2024** – ongoing regional project, carrying forward \$128,000.
- **UBCM ESS Grant 2025** – regional grant including: training courses and ESS exercises, supplies and equipment, additional sea can. Budget estimated \$200,000.
- **UBCM Indigenous Cultural Safety and Cultural Humility Training** – budget \$25,000.
- **Indigenous Engagement Requirements (IER) Funding Program** B.C. local authorities (municipalities and regional districts) will receive a funding amount between \$40,000 to \$65,000 to assist with indigenous engagement costs. \$40,000 carried forward to fund a First Nations Liaison position, pending funding contributions from member municipalities.
- **ESS program** delivery under contract to Canadian Red Cross; contract term is up December 2024. Staff are planning to bring ESS back in-house, looking at shorter term agreement with Red Cross to facilitate the transition. Annual contract is \$10,000 for Central region. Staff have added an additional \$5,000 for increased costs.
- **ESS Support funds** –funds for recognition dinner, and administrative costs not covered by CRC Contract. Budget \$6,500.
- **Miscellaneous EDMA expenses**– many unknowns with the new legislation, adding in a small amount of funds for potential expenses that may not have grant funding available. Budget \$10,000.
- **EOC Equipment Maintenance** – EOC Map Plotter servicing and repairs, as well as subscription fees for Avenza for GIS. Avenza may not be needed if province evacuation tool is ready. Budget \$2,700.
- **Standby for Duty Officer program** – budget for standby, response season requires additional staff on call for prolonged periods. Budget \$10,000.
- **Consolidation of Emergency Program Budgets:** Staff are starting the process of amalgamating the three subregional emergency program budgets into one regional program budget as approved by the Board in the Strategic Priorities Report – to take place in 2025
- **CBT Community Readiness Partnership Grant (2025):** CBT has provided a grant to augment rural emergency management mitigation and preparedness capacity and support community readiness and resilience. Budget \$230,000.

### Capital Items:

- **UBCM ESS Grant 2024 – Mobile Reception Center Trailer** for ESS, for rapid deployment of an RC during an emergency. Interior set up with multiple cubicles for processing evacuees, deployment ready, no set up required. Could potentially double as a command post or mobile EOC or be deployed elsewhere in the province (like SPU deployments). Estimated budget \$174,000 (grant funded); carrying forward to 2025.
- **Pickup Truck** - Staff have applied for a grant to purchase a new truck to haul the mobile reception center trailer. Purchase pending grant approval. Budget \$95,000

### CFO Comments:

- 2025 tax increase of \$50,400 = \$2 on the average residential property assessed at \$596,000.
- Estimated 2026 tax increase of \$34,000, pending 2025 operational results.





**Central Emergency Program  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
3/7/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$142,000	\$142,000	\$192,400	\$226,400	\$236,450	\$242,450	\$243,450
Payments in Lieu of Taxes		56					
Provincial Grants	737,097	166,253	2,032,870	24,000	20,000	20,000	
Local Government Grants & Regional Transfers			404,000	126,000	130,000	130,000	
Fees & Charges		5,617					
Interest		8,937					
Prior Period Surplus	28,000	28,049	61,000	20,000	20,000	20,000	20,000
<b>Total Revenue</b>	<b>907,097</b>	<b>350,912</b>	<b>2,690,270</b>	<b>396,400</b>	<b>406,450</b>	<b>412,450</b>	<b>263,450</b>

**Expenditures**

Legislative	1,300	525	1,300	1,300	1,300	1,300	1,300
Salaries & Benefits	138,376	133,841	231,992	282,081	291,308	299,755	166,034
Administration & Overhead	580,664	187,199	2,268,798	24,318	24,198	20,094	20,133
Vehicle & Hauling Costs	100	119	100	100	100	100	100
Consulting & Professional Services	36,500	10,000	30,000	30,000	30,000	30,000	30,000
Grants	15,200	16,032	18,200	18,200	18,200	18,200	18,200
Telephone & Utilities	7,110	6,409	7,195	7,215	7,235	7,245	7,270
Shared Overhead	14,933	10,401	23,785	29,286	30,209	31,156	16,513
<b>Total General</b>	<b>794,183</b>	<b>364,526</b>	<b>2,581,370</b>	<b>392,500</b>	<b>402,550</b>	<b>407,850</b>	<b>259,550</b>
<b>Total Expenditures</b>	<b>794,183</b>	<b>364,526</b>	<b>2,581,370</b>	<b>392,500</b>	<b>402,550</b>	<b>407,850</b>	<b>259,550</b>

**Revenue less Expenditures**

	<b>112,914</b>	<b>(13,614)</b>	<b>108,900</b>	<b>3,900</b>	<b>3,900</b>	<b>4,600</b>	<b>3,900</b>
Transfers to Reserves	(3,900)	(3,900)	(3,900)	(3,900)	(3,900)	(3,900)	(3,900)
Transfers from Reserves	75,736	79,817					
Capital Expenditures	(184,750)	(1,257)	(105,000)			(700)	
<b>Surplus (Deficit)</b>		<b>61,046</b>					

Reserve Funds 3,900



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** February 3, 2025  
**Submitted by:** Christina Carbrey, Protective Services Manager  
**Service Name:** Elk Valley Emergency Program  
**Service Purpose:** Emergency Management  
**Participants:** Electoral Areas A&B; City of Fernie, District of Sparwood, District of Elkford

## Operational Items:

- **Staff Salaries** – staff salaries increased by \$9,462, with plans to continue with a summer student for response season and program support for legislative changes.
- **ESS program** delivery is under contract to the Canadian Red Cross; contract term is up December 2024. Annual Contract is \$8,500 for the Elk Valley region. Staff are planning to bring ESS back in-house, looking at shorter term agreement with Red Cross to facilitate the transition. Staff have added an additional \$3,500 for increased costs.
- **ESS Support funds** – funds for recognition dinner, and administrative costs not covered by CRC Contract. Budget \$5,500.
- **ESS Seacan utilities** – sea cans are temperature regulated to avoid freezing contents – Budget \$500.
- **Standby for Duty Officer program** – budget for standby, response season requires additional staff on call for prolonged periods. Budget \$9,000.
- **Miscellaneous EDMA expenses** – many unknowns with the new legislation, adding in a small amount of funds for potential expenses that may not have grant funding available. Budget \$9,000.
- **Regional full-scale exercise** - \$3,500 per year to reserves to build up funds.
- **Consolidation of Emergency Program Budgets:** Staff are starting the process of amalgamating the three subregional emergency program budgets into one regional program budget as approved by the Board in the Strategic Priorities Report.

## Capital Items:

- No capital items

## CFO Comments:

- 2025 tax decrease of \$8,000 = \$0.42 on the average residential property assessed at \$596,000.
- Estimated 2026 tax increase of \$27,500, pending 2025 operational results.



**EV Emergency Program  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/3/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$179,000	\$179,000	\$171,000	\$198,500	\$203,500	\$210,500	\$213,500
Payments in Lieu of Taxes		301					
Local Government Grants & Regional Transfers					25,000	25,000	
Interest		3,082					
Prior Period Surplus	30,393	30,421	46,495	20,000	20,000	20,000	20,000
<b>Total Revenue</b>	<b>209,393</b>	<b>212,804</b>	<b>217,495</b>	<b>218,500</b>	<b>248,500</b>	<b>255,500</b>	<b>233,500</b>

**Expenditures**

Legislative	1,600	175	1,600	1,600	1,600	1,600	1,600
Salaries & Benefits	124,901	121,485	134,363	138,260	142,600	146,643	151,240
Administration & Overhead	16,218	3,634	19,565	17,490	42,679	45,150	18,050
Vehicle & Hauling Costs	200	184	210	225	250	275	300
Consulting & Professional Services	28,000	8,500	21,000	21,000	21,000	21,000	21,000
Grants	16,200	15,000	16,715	16,715	16,715	16,715	16,715
Telephone & Utilities	6,040	5,490	6,040	6,040	6,040	6,040	6,040
Shared Overhead	13,799	9,505	13,252	13,670	14,116	14,577	15,055
<b>Total General</b>	<b>206,958</b>	<b>163,973</b>	<b>212,745</b>	<b>215,000</b>	<b>245,000</b>	<b>252,000</b>	<b>230,000</b>

<b>Total Expenditures</b>	<b>206,958</b>	<b>163,973</b>	<b>212,745</b>	<b>215,000</b>	<b>245,000</b>	<b>252,000</b>	<b>230,000</b>
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<b>Revenue less Expenditures</b>	<b>2,435</b>	<b>48,831</b>	<b>4,750</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
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Transfers to Reserves	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)
Transfers from Reserves	1,065	1,163					
Capital Expenditures			(1,250)				

<b>Surplus (Deficit)</b>		<b>46,495</b>					
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Reserve Funds		3,500					
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# 2025 Budget Information Report

March Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** March 4, 2025  
**Submitted by:** Christina Carbrey, Protective Services Manager  
**Service Name:** E911  
**Service Purpose:** Administration of PSAP E911 and Fire Dispatch to East Kootenays  
**Participants:** All municipalities and Electoral Areas except Area E for Fire Dispatch.

## Operational Items:

- **Kelowna Fire Dispatch** (KFD) contract was renewed in May 2021 for an additional 5 years, prorated at 2.5% annual increase. Budget \$235,000
  - FDM RMS system is no longer supported. KFD is finalizing a replacement system and does not anticipate any increases for 2025.
- **911** contract with EComm (administered by Regional District Central Okanagan) is being extended for a sixth time due to ongoing negotiations with EComm. 2024 budget was underestimated by \$15,007. Estimated 2025 costs \$228,000. Still waiting on NG911 cost estimates for 2025 and beyond. Per discussion at November Board, the 911 budget was increased by 20% to prepare for future unknown increases with NG911, this equates to \$45,600 for 2025.
- **NG911** – added in a budget for miscellaneous costs. Budget \$5000.
- **NG911 Grant** – UBCM granted \$45,000 to local authorities for preparation and implementation of NG911 in BC. Funds to be used for assessments, training, public education, and mapping/GIS needs. Budget \$29,900 – carried forward from 2024.

## Capital Items:

- IT hardware of \$12,000 required in 2025.

## CFO Comments:

- Taxation increases of \$134,000 = \$2.05 to \$4.04 increase per average Municipal residential property and \$1.28 to \$3.96 increase per average Electoral Area residential property (all properties assessed at \$596,000). This includes an additional 20% for the E-comm contract = \$45,600. The actual cost of E-comm, as a result of the transition to NG911, is not known at this time. Estimated taxation increase for 2026 is \$11,000, pending 2025 operating results and the cost of NG911.
- Taxation is apportioned to the jurisdictions based on the number of dwellings.
- Equipment reserve contribution of \$21,000 continues in 2025 – 2029. The balance at December 31, 2025 is estimated at \$212,000.



**E911**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/4/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$452,000	\$452,000	\$586,000	\$597,000	\$618,000	\$637,000	\$657,000
Payments in Lieu of Taxes		431					
Local Government Grants & Regional Transfers	81,331	18,308	75,813	3,877	3,877	3,877	3,877
Interest	250	8,334	250	250	250	250	250
Prior Period Surplus	86,540	87,052	21,938	10,000	21,000	10,000	10,000
<b>Total Revenue</b>	<b>620,121</b>	<b>566,126</b>	<b>684,001</b>	<b>611,127</b>	<b>643,127</b>	<b>651,127</b>	<b>671,127</b>

**Expenditures**

Salaries & Benefits	13,848	26,968	19,802	10,697	10,997	11,975	12,370
Administration & Overhead	21,730	17,198	14,876	7,265	24,962	14,825	7,750
Operations & Maintenance	5,000						
Consulting & Professional Services	73,854	288	92,036	5,000	10,000	5,000	5,000
911 PSAP	200,000	211,311	273,600	290,400	309,600	326,400	342,000
Fire Dispatch	231,000	229,050	235,000	240,000	246,000	250,000	260,000
Telephone & Utilities	12,360	12,999	13,165	13,165	13,165	13,165	13,165
Shared Overhead	1,854	1,243	2,522	2,600	2,678	2,762	2,842
<b>Total General</b>	<b>559,646</b>	<b>499,057</b>	<b>651,001</b>	<b>569,127</b>	<b>617,402</b>	<b>624,127</b>	<b>643,127</b>
<b>Total Expenditures</b>	<b>559,646</b>	<b>499,057</b>	<b>651,001</b>	<b>569,127</b>	<b>617,402</b>	<b>624,127</b>	<b>643,127</b>
<b>Revenue less Expenditures</b>	<b>60,475</b>	<b>67,069</b>	<b>33,000</b>	<b>42,000</b>	<b>25,725</b>	<b>27,000</b>	<b>28,000</b>
Transfers to Reserves	(21,000)	(21,000)	(21,000)	(21,000)	(21,000)	(21,000)	(21,000)
Capital Expenditures	(39,475)	(24,131)	(12,000)		(4,725)		
<b>Surplus (Deficit)</b>		<b>21,938</b>		<b>21,000</b>		<b>6,000</b>	<b>7,000</b>

Vehicle and Equipment Reserve Fund 190,516

**Date:** March 4, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Invasive Plant Management  
**Service Purpose:** Support property owners to fulfill their obligations to control regulated invasive plant species as required under the provincial Weed Control Act. Additionally, to provide property owners with the guidance, resources and in some cases financial support to manage priority invasive plants on private lands.  
**Participants:** All Electoral Areas and Municipalities

### Operational Items:

- Enforcement correspondences were issued in spring and follow up inspections and correspondences were completed. New complaints were inspected and documented with numerous enforcement correspondences to be issued in spring 2025. Neighbourhood Invasive Plant Program applications were responded to. Program delivery is summarized as follows:
  - In 2024 the Invasive Plant Technician position was extended from 7 to 9 months; 194 sites were inspected/responded to and documented. Most of the sites were inspected/responded to by the Technician; the Recreation & Control Services Supervisor assisted with sites requiring Notices and provided staff supervision and program oversight.
  - There are currently 744 documented invasive plant sites on private land in RDEK Electoral Areas and municipalities of which most require follow up inspections and/or consultation (as time/resources allow) to confirm compliance with provincial legislation and the RDEK Invasive Plant Enforcement Bylaw.
- The Invasive Plant Program 2024 annual report provides all program details.

### Capital Items:

- \$17,500 - New truck in 2025, cost shared with other functions

### CFO Comments:

- 2025 tax increase of \$21,300 = \$0.39 on the average residential property assessed at \$596,000.
- Estimated 2026 tax increase of \$5,500, pending 2025 operational results.
- Using reserves to mitigate 2025 tax increase.



**Invasive Plant Management  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/3/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$78,200	\$78,200	\$99,500	\$105,000	\$108,500	\$113,500	\$116,500
Payments in Lieu of Taxes		67					
Provincial Grants	28,000	29,000	32,000	32,000	32,000	32,000	32,000
Local Government Grants & Regional Transfers	200	312	200	200	200	200	200
Fees & Charges		333					
Interest		2,074					
Prior Period Surplus	27,875	27,875	10,887	10,000	10,000	10,000	10,000
<b>Total Revenue</b>	<b>134,275</b>	<b>137,862</b>	<b>142,587</b>	<b>147,200</b>	<b>150,700</b>	<b>155,700</b>	<b>158,700</b>

**Expenditures**

Salaries & Benefits	101,408	102,591	106,179	109,428	112,508	116,026	119,575
Administration & Overhead	8,570	5,724	8,015	8,545	8,575	8,610	8,645
Operations & Maintenance	1,000	276	1,000	1,000	1,000	1,000	1,000
Vehicle & Hauling Costs	6,000	7,809	6,000	6,030	6,061	6,093	6,126
Consulting & Professional Services	5,000		5,000	5,000	5,000	5,000	5,000
Grants	5,000	284	3,000	3,000	3,000	3,000	3,000
Telephone & Utilities	1,200	1,323	1,200	1,250	1,250	1,300	1,300
Shared Overhead	11,097	8,968	11,602	11,947	12,306	12,671	13,054
<b>Total General</b>	<b>139,275</b>	<b>126,975</b>	<b>141,996</b>	<b>146,200</b>	<b>149,700</b>	<b>153,700</b>	<b>157,700</b>
<b>Total Expenditures</b>	<b>139,275</b>	<b>126,975</b>	<b>141,996</b>	<b>146,200</b>	<b>149,700</b>	<b>153,700</b>	<b>157,700</b>
<b>Revenue less Expenditures</b>	<b>(5,000)</b>	<b>10,887</b>	<b>591</b>	<b>1,000</b>	<b>1,000</b>	<b>2,000</b>	<b>1,000</b>
Transfers to Reserves				(1,000)	(1,000)	(1,000)	(1,000)
Transfers from Reserves	5,000		16,909				
Capital Expenditures			(17,500)			(1,000)	
<b>Surplus (Deficit)</b>		<b>10,887</b>					

Reserve Funds 16,909



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01

**Date:** March 7, 2025  
**Submitted by:** Kevin Paterson, GM Engineering & Environmental Services  
Rachel Head, Environmental Services Assistant  
**Service Name:** Columbia Valley Solid Waste  
**Service Purpose:** To provide solid waste management services for the businesses and residents of the Columbia Valley.  
**Participants:** Radium, Invermere, Fairmont Canal Flats, and Electoral Areas F and G.

## Operational Items:

- New rates from Recycle BC expect revenues to increase from \$24,000 to \$50,000. This does not include added revenue from the Radium Transfer Station.
- The Invermere Transfer Station contract for hauling has been increased due to increased use of the site. This is an additional \$32,000 budgeted.
- The Yellow Bin Program Contract is now set to expire at the end of 2027. This new three-year term will allow for the transition and phase out of the program. 2025 costs estimated at \$441,000.
- SWMP update (2025) and Waste Characterization review (2026), budgeted at \$20,000 and \$25,000 respectively.
- The Rural Transfer Station Optimization Project is set to have a plan for Board to review in 2025. \$50,000 has been allocated to this project for any consulting requirements.
- Placeholders for capital and operation cost of optimized facilities have been added in for 2026-2029. No reductions to current operation have been added except for the Rural Site Cleanup Contract which is expected to end in 2028.

## Capital Items:

- 2025 completion of Radium Transfer Station \$330,000.
- Phase 1 of Columbia Valley Landfill Closure is set for 2025, funded through the landfill closure reserve. \$1,300,000.



### **CFO Comments:**

- Tax increase of \$80,000 in 2025 = \$6 per average residential property (assessed at \$596,000) and \$303,000 in 2026, pending operational results from 2025. Taxation in 2025 is benefitting from surplus resulting from additional tipping fees and lower than budgeted expenditures. This is offsetting the tax increase that would have occurred due to the new scale house operations contract (increase of \$8 per average residential property) and the new yellow bin contract (increase of \$7 per average residential property).
- Contributing \$485,000 to reserves in 2025, including \$325,000 to the tax stabilization reserve. Contributing \$1.68 million to the landfill closure reserve between 2025 and 2029. Estimated balance in December 2029 is \$1.9 million.
- Future tax increases depend on decisions to be made about rural transfer station optimization.
- Utilizing \$1.3 million of the landfill closure reserve in 2025 for the Phase 1 Closure Project (included in the estimated 2029 balance, above).
- Utilizing the tax stabilization reserve in the amount of \$500,000 in 2026 and \$200,000 in 2027 to mitigate taxation increases, leaving a balance \$6,622 in 2028.
- Short term borrowing required if site optimization projects proceed in 2026. Principal payments of \$240,000 are included in the years 2027 to 2029. Interest payments have not been included at this time, awaiting future decisions on projects and amounts.



**CV Solid Waste**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
<b><u>Revenue</u></b>							
Requisition	\$2,590,000	\$2,590,000	\$2,670,000	\$2,973,000	\$3,480,000	\$3,655,000	\$3,939,000
Payments in Lieu of Taxes	1,000	1,938	1,500	1,500	1,500	1,500	1,500
Provincial Grants	116,436	116,436					
Local Government Grants & Regional Transfers	113,666	122,015	100,000	100,000	100,000	100,000	100,000
Fees & Charges	385,255	712,797	428,703	440,983	443,331	445,750	448,242
Interest	1,000	32,169	1,000	1,000	1,000	1,000	1,000
Prior Period Surplus	1,302,848	1,300,514	1,147,085	180,000	215,000	150,000	150,000
<b>Total Revenue</b>	<b>4,510,205</b>	<b>4,875,868</b>	<b>4,348,288</b>	<b>3,696,483</b>	<b>4,240,831</b>	<b>4,353,250</b>	<b>4,639,742</b>
<b><u>Expenditures</u></b>							
Legislative	1,000		1,000	1,000	1,000	1,000	1,000
Salaries & Benefits	214,564	199,548	221,464	249,229	257,104	264,570	273,000
Administration & Overhead	76,527	50,394	85,934	79,154	80,259	80,134	81,549
Operations & Maintenance	2,182,090	1,687,029	2,378,731	2,553,181	2,694,321	2,268,287	2,267,489
Vehicle & Hauling Costs	555,300	493,189	621,452	680,925	781,513	851,354	917,464
Consulting & Professional Services	157,350	82,486	175,750	58,750	133,750	108,750	33,750
Telephone & Utilities	10,896	6,335	14,936	15,236	15,436	15,736	16,075
Interest	3,000		3,000	17,500	50,667	35,833	21,000
Shared Overhead	23,645	18,292	23,086	26,008	26,781	27,586	28,414
<b>Total General</b>	<b>3,224,372</b>	<b>2,537,273</b>	<b>3,525,353</b>	<b>3,680,983</b>	<b>4,040,831</b>	<b>3,653,250</b>	<b>3,639,741</b>
<b>Total Expenditures</b>	<b>3,224,372</b>	<b>2,537,273</b>	<b>3,525,353</b>	<b>3,680,983</b>	<b>4,040,831</b>	<b>3,653,250</b>	<b>3,639,741</b>
<b>Revenue less Expenditures</b>	<b>1,285,833</b>	<b>2,338,595</b>	<b>822,935</b>	<b>15,500</b>	<b>200,000</b>	<b>700,000</b>	<b>1,000,001</b>
Debt Principal Repayment					(240,000)	(240,000)	(240,000)
Short-term Borrowing				1,200,000			
Transfers to Reserves	(110,000)	(110,000)	(485,000)	(160,000)	(160,000)	(460,000)	(760,000)
Transfers from Reserves	57,000		1,300,000	500,000	200,000		
Capital Expenditures	(1,087,833)	(1,081,499)	(1,637,935)	(1,555,500)			(1)
<b>Surplus (Deficit)</b>	<b>145,000</b>	<b>1,147,096</b>					
Operating Reserve		381,622					
Landfill Reserves		2,167,636					



# 2025 Budget Information Report

March Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** March 4, 2025  
**Submitted by:** Kevin Paterson, GM Engineering & Environmental Services  
Rachel Head, Environmental Services Assistant  
**Service Name:** Central Solid Waste  
**Service Purpose:** To provide solid waste management services for the businesses and residents of the Central Subregion.  
**Participants:** Cranbrook, Kimberley, Electoral Areas B, C and E

## Operational Items:

- New rates from Recycle BC expect revenues to increase from \$84,000 to \$110,000.
- Cost increases are associated with the new Central Landfill Operations Contract which was awarded at November 2024 board.
- The Yellow Bin Program Contract is now set to expire at the end of 2027. This new three-year term will allow for the transition and phase out of the program. 2025 costs estimated at \$919,000. However, this does not account for market price fluctuation in revenues or reductions in volumes collected as the program phases out.
- Elk Valley waste is accepted at the Central Subregion Landfill for a set \$/tonne. However, potential future operational changes to the Sparwood Landfill, increased Central Landfill contracts and the City of Fernie adding curbside organics means staff will be reviewing fees for 2026 to ensure contributions match operational costs.
- The Rural Transfer Station Optimization Project is set to have a plan for Board to review in 2025. \$50,000 has been allocated to this project for any consulting requirements. No reductions to current operation have been added except for the Rural Site Cleanup Contract which is expected to end in 2028.
- Placeholders for capital and operation cost of optimized facilities have been added in for 2026-2029.
- SWMP update (2025) and Waste Characterization review (2026), budgeted at \$20,000 and \$25,000 respectively.
- \$100,000 budgeted to crush diverted concrete on site to reduce stockpiles in anticipation of future cell expansions.

### **Capital Items:**

- 2025 Vehicle Replacement \$75,000.
- Leachate Management ponds and planning in 2026 \$380,000.
- Placeholders for capital cost of optimized facilities have been added in for 2026-2029.

### **CFO Comments:**

- Tax increase of \$203,000 in 2025 = \$8 on the average residential property (assessed at \$596,000) and \$641,000 in 2026, pending operational results from 2025. Taxation in 2025 is benefitting from surplus resulting from additional tipping fees and lower than budgeted expenditures. This is offsetting the tax increase that would have occurred due to the new central landfill operations contract (increase of \$12 per average residential property) and the new yellow bin contract (increase of \$7 per average residential property).
- Future tax increases depend on decisions to be made about rural transfer station optimization.
- Fort Steele Landfill cell expansion short term debt fully paid in 2024, the service has no other debt.
- Contribution of \$145,000 to the tax stabilization reserve in 2025 with \$45,000 from 2024 surplus and \$100,000 from the cancellation of the east slope closure project.
- Utilizing \$351,162 from recycle reserve, including \$143,313 for City of Cranbrook curbside recycling carts (final payment); \$80,000 for operation of organics facility, \$8,849 for remaining capital on organics facility; \$100,000 for concrete crushing and \$19,000 for blue bin boxes to encourage electoral area recycling. Recycle reserve balance at end of 2025 projected to be \$1,193,827 and \$773,827 at end of 2028, if no other projects funded.
- Kimberley Landfill closure reserve contributions of \$150,000 in 2025, 2026, 2028 and 2029 with no contributions anticipated after that as reserves will meet the \$6 million estimate.
- Central Landfill new cell reserve contributions range between \$325,000 and \$1,040,000 in the 2025 -2029 financial plan. Utilization of \$2.98 million between 2026 and 2029 for the leachate management project in 2026 and cell expansion project in 2028/29. Anticipate cell expansion reserve contributions to reduce to \$450,000 from 2030 on.



**Central Solid Waste**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$4,067,000	\$4,067,000	\$4,270,000	\$4,911,000	\$5,254,000	\$5,370,000	\$5,490,000
Payments in Lieu of Taxes		1,071					
Provincial Grants	42,117	42,116					
Local Government Grants & Regional Transfers	21,668	21,859					
Fees & Charges	1,074,503	1,239,608	989,603	1,106,603	1,132,853	1,159,853	1,187,853
Interest	9,000	44,428	9,000	9,000	9,000	9,000	9,000
Prior Period Surplus	1,049,300	1,092,387	1,075,849	400,000	400,000	400,000	400,000
<b>Total Revenue</b>	<b>6,263,588</b>	<b>6,508,468</b>	<b>6,344,452</b>	<b>6,426,603</b>	<b>6,795,853</b>	<b>6,938,853</b>	<b>7,086,853</b>

**Expenditures**

Legislative	1,000		1,000	1,000	1,000	1,000	1,000
Salaries & Benefits	371,732	359,671	384,945	415,939	428,519	441,224	454,424
Administration & Overhead	232,478	206,988	254,965	106,363	105,133	104,978	107,048
Operations & Maintenance	3,458,509	3,045,071	4,146,576	4,187,024	4,548,768	3,461,225	3,573,088
Vehicle & Hauling Costs	502,706	467,049	551,103	658,064	670,014	682,261	704,322
Consulting & Professional Services	136,000	81,537	145,500	158,000	198,000	133,000	33,000
Telephone & Utilities	25,732	13,669	29,617	29,997	30,387	30,789	31,202
Interest	27,640	12,435	10,000	10,000	42,000	42,000	30,000
Shared Overhead	38,588	32,423	40,359	43,716	45,032	46,376	47,769
<b>Total General</b>	<b>4,794,385</b>	<b>4,218,844</b>	<b>5,564,065</b>	<b>5,610,103</b>	<b>6,068,853</b>	<b>4,942,853</b>	<b>4,981,853</b>
<b>Total Expenditures</b>	<b>4,794,385</b>	<b>4,218,844</b>	<b>5,564,065</b>	<b>5,610,103</b>	<b>6,068,853</b>	<b>4,942,853</b>	<b>4,981,853</b>

<b>Revenue less Expenditures</b>	<b>1,469,203</b>	<b>2,289,624</b>	<b>780,387</b>	<b>816,500</b>	<b>727,000</b>	<b>1,996,000</b>	<b>2,105,000</b>
Debt Principal Repayment	(315,000)	(315,000)				(300,000)	(300,000)
Short-term Borrowing				800,000			
Transfers to Reserves	(961,000)	(961,000)	(1,046,000)	(981,000)	(1,126,000)	(1,856,000)	(1,885,000)
Transfers from Reserves	372,330	264,436	351,162	1,810,000	399,000	2,010,000	830,000
Capital Expenditures	(316,533)	(187,849)	(85,549)	(2,445,500)		(1,850,000)	(750,000)
<b>Surplus (Deficit)</b>	<b>249,000</b>	<b>1,090,211</b>					

Operating Reserve	697,955
Landfill Reserves	2,698,808



**Central Solid Waste  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
3/7/2025**

Landfill Closure Reserves  
Recycling Reserve

<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
	5,706,147					
	1,319,989					



## 2025 Budget Information Report

March Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** March 4, 2025  
**Submitted by:** Rachel Head, Environmental Services Assistant  
**Service Name:** Elk Valley Solid Waste  
**Service Purpose:** To provide solid waste management services for the businesses and residents of the Elk Valley Subregion.  
**Participants:** Fernie, Sparwood, Elkford and Electoral Area A.

### Operational Items:

- New rates from Recycle BC expect revenues to increase \$48,000 to \$80,000.
- Operational costs associated with Sparwood organics facility \$80,000 annually.
- Elk Valley waste is accepted at the Central Subregion Landfill for a set \$/tonne. However, potential future operational changes to the Sparwood Landfill, increased Central Landfill contracts and the City of Fernie adding curbside organics means staff will be reviewing fees for 2026 to ensure contributions match operational costs.
- The new Yellow Bin Program Contract is now set to expire at the end of 2027. 2025 costs estimated at \$478,000. Yellow bin costs budgeted to increase by \$15,000 in 2026 and 2027 respectively. However, this does not account for market price fluctuations or reductions in volumes collected as the program phases out.
- Solid Waste Management Plan (SWMP) update (2025) and Waste Characterization review (2026), budgeted at \$20,000 and \$25,000 respectively.
- Legacy site review of old Elkford Landfill in 2025, budgeted \$100,000 for an Environmental Site Assessment (ESA) Phase II.
- Formal closure plan to be developed for the Sparwood Landfill in 2025. Divertible materials will still be managed on site.

### Capital Items:

- N/A

### **CFO Comments:**

- \$73,000 tax increase in 2025 = increases ranging from \$2.61 to \$5.65 on the average residential property (assessed at \$596,000), depending on the jurisdiction. Estimated increase of \$291,000 in 2026, pending operational results in 2025. Taxation in 2025 is benefitting from surplus resulting from additional tipping fees and lower than budgeted expenditures. This is offsetting the tax increase that would have occurred due to the new yellow bin contract (increase of \$7 per average residential property).
- Future tax increases depend on decisions to be made about rural transfer station optimization.
- Contributing \$76,000 to the tax stabilization in 2025 and \$100,000 in 2028 and 2029. Utilizing the tax stabilization reserve in the amount of \$22,500 in 2025, \$370,500 in 2026 and \$544,500 in 2027 to mitigate taxation increases. Estimated balance in December 2029 of \$326,891.
- Contributing \$1,526,000 to the Sparwood Landfill closure between 2025 and 2029 to fund closure costs estimated at \$3,000,000.
- EV Solid Waste Service is debt free.
- Establish a building reserve with an initial deposit of \$77,375 earned in 2024 for the debt reserve reimbursement and debenture surplus payment received from the Municipal Finance Authority after the debenture for the Sparwood and Elkford Transfer Stations was fully paid in 2024.





**EV Solid Waste**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$2,705,000	\$2,705,000	\$2,778,000	\$3,069,000	\$3,225,000	\$3,453,500	\$3,543,500
Payments in Lieu of Taxes		6,629					
Provincial Grants	225,267	210,972					
Local Government Grants & Regional Transfers	21,667	21,827					
Fees & Charges	209,754	654,641	243,204	138,204	138,204	138,204	138,204
Interest		28,127					
Prior Period Surplus	970,000	1,004,849	897,060	150,000	150,000	150,000	150,000
<b>Total Revenue</b>	<b>4,131,688</b>	<b>4,632,045</b>	<b>3,918,264</b>	<b>3,357,204</b>	<b>3,513,204</b>	<b>3,741,704</b>	<b>3,831,704</b>

**Expenditures**

Legislative	1,000		1,000	1,000	1,000	1,000	1,000
Salaries & Benefits	125,260	110,808	159,720	185,287	190,206	196,506	202,192
Administration & Overhead	82,891	54,923	96,938	91,648	93,093	92,763	94,838
Operations & Maintenance	2,224,584	2,001,488	2,365,223	2,464,260	2,588,105	2,185,745	2,284,768
Vehicle & Hauling Costs	427,414	405,737	445,062	478,549	529,424	555,365	582,612
Consulting & Professional Services	16,000	31,957	199,500	117,000	17,500	17,500	17,500
Telephone & Utilities	18,122	17,492	23,182	23,522	23,871	24,231	24,602
Interest	53,750	51,750	2,000	2,000	2,000	2,000	2,000
Shared Overhead	13,776	10,432	16,130	18,938	19,505	20,094	20,692
<b>Total General</b>	<b>2,962,797</b>	<b>2,684,586</b>	<b>3,308,755</b>	<b>3,382,204</b>	<b>3,464,704</b>	<b>3,095,204</b>	<b>3,230,204</b>
<b>Total Expenditures</b>	<b>2,962,797</b>	<b>2,684,586</b>	<b>3,308,755</b>	<b>3,382,204</b>	<b>3,464,704</b>	<b>3,095,204</b>	<b>3,230,204</b>

<b>Revenue less Expenditures</b>	<b>1,168,891</b>	<b>1,947,459</b>	<b>609,509</b>	<b>(25,000)</b>	<b>48,500</b>	<b>646,500</b>	<b>601,500</b>
Debt Principal Repayment	(69,558)	(69,558)					
Transfers to Reserves	(825,000)	(825,000)	(443,375)	(290,000)	(143,000)	(669,000)	(624,000)
Transfers from Reserves	22,500	22,500	22,500	370,500	544,500	3,022,500	22,500
Capital Expenditures	(275,833)	(184,739)	(7,535)	(55,500)	(450,000)	(3,000,000)	
<b>Surplus (Deficit)</b>	<b>21,000</b>	<b>890,662</b>	<b>181,099</b>				

Operating Reserve	1,013,029
Landfill Closure Reserves	1,930,149



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** February 3, 2025  
**Submitted by:** Kevin Paterson, GM Engineering & Environmental Services  
**Service Name:** Area A Septage  
**Service Purpose:** To provide Hosmer septage disposal facility for the businesses and residents of Electoral Area A.  
**Participants:** Electoral Area A.

## Operational Items:

- Assumed revenue of \$20,833 per month based on 2024 revenue.

## Capital Items:

- Budget for pond clean-out required in 2025 \$25,000.

## CFO Comments:

- No taxation for operations required in five-year plan.
- A negative tax of \$334,000 has been estimated, with offsetting positive taxation in Electoral Area A Parks to fund contribution to capital reserve for future projects.
- Contributions to environmental reserve end in 2027 as the \$225,000 will be reached. Rebuilding operating reserve starting in 2025 with deposits of \$25,000 per year.



**Area A Septage  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$16,500	\$13,500	(\$334,000)	(\$221,000)	(\$181,000)	(\$190,750)	(\$190,000)
Fees & Charges	50,000	272,991	250,000	250,000	250,000	250,000	250,000
Prior Period Surplus	(30,465)	(30,665)	212,651	38,111			
<b>Total Revenue</b>	<b>36,035</b>	<b>255,826</b>	<b>128,651</b>	<b>67,111</b>	<b>69,000</b>	<b>59,250</b>	<b>60,000</b>

**Expenditures**

Salaries & Benefits	3,860	1,456	4,193	3,199	4,471	4,081	4,158
Administration & Overhead	1,050	1,023	1,130	1,245	1,370	1,505	1,655
Operations & Maintenance	24,200	30,210	49,150	26,614	27,091	27,583	28,090
Vehicle & Hauling Costs	600	140	628	629	630	631	632
Shared Overhead	407	346	439	424	438	450	465
<b>Total General</b>	<b>30,117</b>	<b>33,175</b>	<b>55,540</b>	<b>32,111</b>	<b>34,000</b>	<b>34,250</b>	<b>35,000</b>
<b>Total Expenditures</b>	<b>30,117</b>	<b>33,175</b>	<b>55,540</b>	<b>32,111</b>	<b>34,000</b>	<b>34,250</b>	<b>35,000</b>
<b>Revenue less Expenditures</b>	<b>5,918</b>	<b>222,651</b>	<b>73,111</b>	<b>35,000</b>	<b>35,000</b>	<b>25,000</b>	<b>25,000</b>
Transfers to Reserves	(10,000)	(10,000)	(35,000)	(35,000)	(35,000)	(25,000)	(25,000)
Transfers from Reserves	4,082						
<b>Surplus (Deficit)</b>		<b>212,651</b>	<b>38,111</b>				
Septage Reserve		4,299					
Environmental Reserve		206,773					



# 2025 Budget Information Report

March Board

File :  
Dept. File:

Fhh 503 001  
P 111 021

**Date:** March 4, 2025  
**Submitted by:** Michele Bates, General Manager Development & Protective Services  
**Service Name:** Development Services - Planning  
**Service Purpose:** Electoral area land use planning and development management  
**Participants:** All jurisdictions; municipalities by agreement

## Operational Items:

- Salaries and benefits show an increase in budget of \$47,853. This includes the Board approved addition of a Planner 1 in 2024, funded by the Housing Capacity Grant (Province of BC), although the position has not been filled. Grant funding carried forward to fund the position when filled.
- Kootenay & Boundary Farm Advisors \$45,000/year for five years (contract ends 2028).
- Consultants costs of \$20,000 to advance two priority projects: OCP updates in Electoral Area A and Electoral Area C.
- Consultant costs of \$25,000 have been included to assist with processing STR TUP applications, if necessary.
- Fairmont Hot Springs Development Guidance Project in progress, with project expected to be completed in 2025. Project is primarily funded by UBCM grant, with additional funding coming from the service.
- Privacy consulting services relating to Freedom of Information (FOI) requests have been included in the budget for \$10,000.
- Short term rental revenue will be split 30/70 between Planning and Bylaw Compliance.

## Capital Items:

- N/A

## CFO Comments:

- Drawing \$64,145 from the tax stabilization reserve in 2025 for a \$0 tax increase = \$0 on the average municipal residential property, and \$0 on the average rural residential property, assessed at \$596,000.
- Estimated 2026 tax increase of \$207,786, pending 2025 operational results.



**Planning**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/19/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$1,051,000	\$1,051,000	\$1,051,000	\$1,258,786	\$1,435,655	\$1,476,810	\$1,505,889
Payments in Lieu of Taxes		357					
Provincial Grants	218,470	62,968	116,479	73,259			
Local Government Grants & Regional Transfers	43,106						
Fees & Charges	366,700	194,372	221,700	225,600	179,600	179,600	179,600
Interest	1,000	17,771	1,000	1,000	1,000	1,000	1,000
Prior Period Surplus	198,000	196,877	162,000	25,000	25,000	25,000	25,000
<b>Total Revenue</b>	<b>1,878,276</b>	<b>1,523,346</b>	<b>1,552,179</b>	<b>1,583,645</b>	<b>1,641,255</b>	<b>1,682,410</b>	<b>1,711,489</b>

**Expenditures**

Legislative	18,280	7,923	19,220	19,220	19,740	19,990	20,470
Salaries & Benefits	1,158,931	958,168	1,206,784	1,244,683	1,282,038	1,320,492	1,360,068
Administration & Overhead	117,850	80,510	91,521	92,971	97,300	96,121	94,300
Vehicle & Hauling Costs	5,450	3,234	5,600	4,450	5,800	5,250	6,800
Consulting & Professional Services	306,106	139,315	155,000	80,000	90,000	90,000	75,000
Telephone & Utilities	1,650	1,688	2,150	2,150	2,150	2,150	2,150
Shared Overhead	124,009	102,143	131,049	135,171	139,227	143,407	147,701
<b>Total General</b>	<b>1,732,276</b>	<b>1,292,980</b>	<b>1,611,324</b>	<b>1,578,645</b>	<b>1,636,255</b>	<b>1,677,410</b>	<b>1,706,489</b>
<b>Total Expenditures</b>	<b>1,732,276</b>	<b>1,292,980</b>	<b>1,611,324</b>	<b>1,578,645</b>	<b>1,636,255</b>	<b>1,677,410</b>	<b>1,706,489</b>
<b>Revenue less Expenditures</b>	<b>146,000</b>	<b>230,365</b>	<b>(59,145)</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
Transfers to Reserves	(44,000)	(61,923)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Transfers from Reserves			64,145		55,000		
Capital Expenditures					(55,000)		
<b>Surplus (Deficit)</b>	<b>102,000</b>	<b>168,442</b>					

Operating Reserve  
Vehicle and Equipment Reserve Fund

76,774  
54,978



# 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: [Enter File #]

**Date:** February 19, 2025  
**Submitted by:** Michele Bates, General Manager Planning and Protective Services  
Natalie Weitzel, Deputy Chief Financial Officer  
**Service Name:** Columbia Valley Economic Development  
**Service Purpose:** Implementation of economic development strategies and projects  
**Participants:** All Columbia Valley jurisdictions and apportioned by the number of Class 6 properties in each jurisdiction.

## Operational Items:

- Salaries, administration and overhead increased by \$5,560.
- Economic Development consulting services contracted to the Columbia Valley Chamber of Commerce for \$7,500 per month with the current term ending September 1, 2025.
- Project funding not committed to a specific project \$1,250.

### 2025 Grant Requests:

- 2025 budget includes CV Economic Development providing the following grants, as previously approved by Board:

Organization	Approved 2025 Grant	Approved 2024 Grant
CV Arts	\$ 12,000	\$ 12,000
CV Airport	72,500	70,000
CV Visitors Services	100,000	100,000
Lake Wind Ambassadors	15,000	15,000
Imagine Kootenay	-	8,000
CV Housing Society	40,000	25,000
CV Physician Recruitment	<u>25,368</u>	<u>20,000</u>
Total Grant 2025	\$264,868	
Total Grant 2024		\$250,000

## CFO Comments:

- 2025 tax increase of 31,481 = \$2.81 on the average residential property assessed at \$596,000. Actual cost varies by jurisdiction.
- Estimated 2026 tax decrease of \$65,568, pending 2025 operational results and future grant requests.

Based on apportionment by the number of business class properties recorded in the 2025 completed assessment roll, proposed taxation for Columbia Valley jurisdictions with the 2024 comparative is as follows:

	<u>2025 Requisition</u>	<u>2024 Requisition</u>	<u># Class 6 Properties</u>
District of Invermere	\$ 106,168	\$ 96,573	222 (+4)
Village of Radium Hot Springs	61,214	54,931	128 (+4)
Village of Canal Flats	18,651	16,834	39 (+1)
Electoral Area F	150,644	138,656	315 (+2)
Electoral Area G	<u>24,390</u>	<u>22,593</u>	<u>51 (nc)</u>
Total	\$ 361,068	\$ 329,587	755 (+11)



**CV Economic Development  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/19/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$329,587	\$329,587	\$361,068	\$295,500	\$198,500	\$109,500	\$110,000
Payments in Lieu of Taxes		323					
Local Government Grants & Regional Transfers	23,500	23,763	3,500	3,500	3,500	3,500	3,500
Interest		5,556					
Prior Period Surplus	20,000	20,091	12,864				
<b>Total Revenue</b>	<b>373,087</b>	<b>379,320</b>	<b>377,432</b>	<b>299,000</b>	<b>202,000</b>	<b>113,000</b>	<b>113,500</b>

**Expenditures**

Salaries & Benefits	11,231	12,328	16,881	17,514	17,956	18,399	18,838
Administration & Overhead	3,150		2,150	2,150	2,150	2,150	2,150
Consulting & Professional Services	102,000	99,200	90,000	90,000	90,000	90,000	90,000
Grants	12,000	12,000	12,000	12,000	12,000		
Grant - CV Visitor Services	100,000	100,000	100,000	100,000			
Grant - Imagine Kootenays	8,000	8,000					
Grant - Lake Windermere Ambassadors	15,000	15,000	15,000				
Resident Attraction/Retention Project	95,000	95,000	112,500	75,000	77,500		
Other Ec Dev Projects	25,000	23,750	26,618				
Telephone & Utilities	440	193	440	440	440	440	440
Shared Overhead	1,266	985	1,843	1,896	1,954	2,011	2,072
<b>Total General</b>	<b>373,087</b>	<b>366,456</b>	<b>377,432</b>	<b>299,000</b>	<b>202,000</b>	<b>113,000</b>	<b>113,500</b>

<b>Total Expenditures</b>	<b>373,087</b>	<b>366,456</b>	<b>377,432</b>	<b>299,000</b>	<b>202,000</b>	<b>113,000</b>	<b>113,500</b>
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**Revenue less Expenditures**

**12,864**

**Surplus (Deficit)**

**12,864**





# 2025 Budget Information Report

February Board

File :  
Dept. File:

Fhh 503 001  
Khj 546 001

**Date:** January 11, 2025  
**Submitted by:** Natalie Weitzel, Deputy CFO  
**Service Name:** Economic Development, Area A, B, C, E, F and G  
**Service Purpose:** Implementation of economic development strategies  
**Participants:** Electoral Area A, B, C, E, F and G

## Operational Items:

- Area A – Including funding for economic development initiatives.
- Area B:
  - Wages allocated for South Country Aquifer/Elko Sinkholes project.
  - Consulting and professional fees of \$135,000 available in 2024 for further investigations, studies, drilling, etc.
  - Operating Grant of \$3,000 for the CLEAR Society 2025-2027
- Area C - \$8,500 available for projects.
- Area E - \$4,000 for studies and administration costs of service.
- Area F - \$5,000 for each consultants and granted projects.
- Area G:
  - Increase in wages and overhead to administer Edgewater Connectivity Project. Project scheduled for completion by December 31, 2025.
  - While there will be \$819,000 of project expenses forthcoming in 2025, there is only \$556,920 remaining in ICIP grant that is yet to be received.
  - Pole Lease Fees will be paid starting in the Spring.

## Capital Items:

- Area G – Edgewater Connectivity Project \$819,000 in 2025 (100% grant funded).

## CFO Comments:

Service	Change to Taxes for 2025	\$ Change per Average Residential Property
Electoral Area A	\$14,464 Decrease	\$5 Decrease
Electoral Area B	No Change Expected	No Change Expected
Electoral Area C	\$11,600 Increase	\$1 Increase
Electoral Area E	No Change Expected	No Change Expected
Electoral Area F	\$8,600 Decrease	\$1 Decrease
Electoral Area G	\$17,400 Increase	\$10 Increase

- Electoral Area A – Use surplus carry forward for participation economic development initiatives.

- Electoral Area B – Use surplus carry forward for sink hole investigation and participation economic development initiatives.
  - Grant to CLEAR Society of \$3,000 in each year 2025, 2026 and 2027.
- Electoral Area C – Use surplus carry forward to provide negative tax.
- Electoral Area E – Use surplus carry forward for feasibility study.
- Electoral Area F – Use surplus carry forward.
- Electoral Area G – Deficit in 2024 from salaries related to the Edgewater Connectivity project and increase in budgeted salaries in 2025 to reflect increased staff time.



**Area A Economic Development  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/7/2025**

**Revenue**

Requisition  
Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
Consulting & Professional Services  
Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$14,464	\$14,464		\$2,150	\$15,200	\$15,200	\$15,250
	(14)	(14)	13,928	13,000			
	<b>14,450</b>	<b>14,450</b>	<b>13,928</b>	<b>15,150</b>	<b>15,200</b>	<b>15,200</b>	<b>15,250</b>
	225	503	837	856	903	900	947
	14,200			14,200	14,200	14,200	14,200
	25	19	91	94	97	100	103
	<b>14,450</b>	<b>522</b>	<b>928</b>	<b>15,150</b>	<b>15,200</b>	<b>15,200</b>	<b>15,250</b>
	<b>14,450</b>	<b>522</b>	<b>928</b>	<b>15,150</b>	<b>15,200</b>	<b>15,200</b>	<b>15,250</b>
		<b>13,928</b>	<b>13,000</b>				
		<b>13,928</b>	<b>13,000</b>				



**Area B Economic Development  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/7/2025**

**Revenue**

Requisition  
Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
Consulting & Professional Services  
Grants  
Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000
	138,000	138,964	125,549				
	<b>164,000</b>	<b>164,964</b>	<b>151,549</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>
	12,945	3,252	5,443	5,635	5,727	5,867	5,857
	149,655		142,500	16,750	16,650	19,500	19,500
		35,000	3,000	3,000	3,000		
	1,400	1,163	606	615	623	633	643
	<b>164,000</b>	<b>39,415</b>	<b>151,549</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>
	<b>164,000</b>	<b>39,415</b>	<b>151,549</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>	<b>26,000</b>
		<b>125,549</b>					
		<b>125,549</b>					



**Area C Economic Development**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
(\$45,000)	(\$45,000)	(\$8,400)		\$9,800	\$10,000	\$10,000
73,000	73,590	28,224	10,000	100		
<b>28,000</b>	<b>28,590</b>	<b>19,824</b>	<b>10,000</b>	<b>9,900</b>	<b>10,000</b>	<b>10,000</b>

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead  
**Total General**

1,361	244	1,194	1,266	1,262	1,358	1,353
26,500		8,500	8,500	8,500	8,500	8,500
139	123	130	134	138	142	147
<b>28,000</b>	<b>366</b>	<b>9,824</b>	<b>9,900</b>	<b>9,900</b>	<b>10,000</b>	<b>10,000</b>

**Total Expenditures**

<b>28,000</b>	<b>366</b>	<b>9,824</b>	<b>9,900</b>	<b>9,900</b>	<b>10,000</b>	<b>10,000</b>
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**Revenue less Expenditures**

	<b>28,224</b>	<b>10,000</b>	<b>100</b>			
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**Surplus (Deficit)**

	<b>28,224</b>	<b>10,000</b>	<b>100</b>			
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**Area E Economic Development**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
				\$4,000 600	\$4,600	\$4,650	\$4,650
	5,300	5,347	5,147	4,600	4,600	4,650	4,650
	538	153	490	541	539	588	586
	4,000		4,000	4,000	4,000	4,000	4,000
	62	47	57	59	61	62	64
	4,600	200	4,547	4,600	4,600	4,650	4,650
	4,600	200	4,547	4,600	4,600	4,650	4,650
	700	5,147	600				
	700	5,147	600				



**Area F Economic Development**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Administration & Overhead  
 Consulting & Professional Services  
 Grants  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$10,950	\$10,950	\$2,350	\$13,400	\$13,400	\$13,400	\$13,400
		283	11,045				
	<b>10,950</b>	<b>11,233</b>	<b>13,395</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>
Salaries & Benefits	858	111	588	591	589	588	586
Administration & Overhead			2,750	2,750	2,750	2,750	2,750
Consulting & Professional Services	5,000		5,000	5,000	5,000	5,000	5,000
Grants	5,000		5,000	5,000	5,000	5,000	5,000
Shared Overhead	92	77	57	59	61	62	64
	<b>10,950</b>	<b>188</b>	<b>13,395</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>
	<b>10,950</b>	<b>188</b>	<b>13,395</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>	<b>13,400</b>
		<b>11,045</b>					
		<b>11,045</b>					



**Area G Economic Development**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

Requisition  
 Provincial Grants  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

Capital Expenditures

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$6,600	\$6,600	\$24,000	\$17,000	\$2,850	\$2,850	\$2,850
	592,000		819,000				
	1,000	1,157	(7,607)				
<b>Total Revenue</b>	<b>599,600</b>	<b>7,757</b>	<b>835,393</b>	<b>17,000</b>	<b>2,850</b>	<b>2,850</b>	<b>2,850</b>
	6,855	14,756	14,770	15,328	2,570	2,571	2,571
	745	607	1,623	1,672	280	279	279
<b>Total General</b>	<b>7,600</b>	<b>15,364</b>	<b>16,393</b>	<b>17,000</b>	<b>2,850</b>	<b>2,850</b>	<b>2,850</b>
<b>Total Expenditures</b>	<b>7,600</b>	<b>15,364</b>	<b>16,393</b>	<b>17,000</b>	<b>2,850</b>	<b>2,850</b>	<b>2,850</b>
<b>Revenue less Expenditures</b>	<b>592,000</b>	<b>(7,607)</b>	<b>819,000</b>				
Capital Expenditures	(592,000)		(819,000)				
<b>Surplus (Deficit)</b>		<b>(7,607)</b>					





# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Shh 231 002

**Date:** January 3, 2025  
**Submitted by:** Matt Sopkow, Project Specialist  
**Service Name:** CV Transit  
**Service Purpose:** To provide public transit service between Canal Flats and Invermere and Edgewater and Invermere  
**Participants:** Canal Flats, Invermere, Radium, Electoral Areas F & G

## Operational Items:

- Operating Revenues
  - Bus fare revenue has been increased to \$17,000 based on recent years actuals.
- Operating Expenses
  - Decreased BC Transit contract by 9.3% in 2025, followed by 5% increase in remaining years. For 2025, decrease was based on 5% increase above expenses in 2024/25 AOA.
  - Increased advertising expenses from \$1,000 to \$3,000 based on desire for increased promotion and community awareness.
  - Budgeting \$200,000 for service expansion in 2029, as this is likely the earliest that transit expansion would be implemented. The \$200,000 is a placeholder, not based on any specific service expansion or cost estimate.
- Staff Salaries
  - 2024 saw an increase in staff salaries to administer the Bus Stop Pole project and Re-allocation of the On-Demand service hours. Anticipating a decrease in staff salaries for 2025-2026 with staff projects to explore bus stop infrastructure and adjustments to new bus routing.
- Ridership
  - Ridership in 2023/24 remained similar to the year prior, indicating that ridership may have leveled off after seeing a significant increase the year prior, as transit ridership recovered from the pandemic lows.



- Service Expansion / Transit Future Service Plan
  - Budget assume no service expansion would be initiated until after next Transit Future Service Plan (TFSP) is completed.
  - BC Transit anticipated they will begin working on the next TFSP in 2025/26, with completion sometime in 2027. The earliest a transit expansion process could be initiated is Fall 2027, with provincial approval in Spring 2028. Assuming provincial budget approval, it likely wouldn't be implemented until 2029.

### **Capital Items:**

- Staff to develop bus stop infrastructure plan in 2025, with implementation starting in 2026. The plan will determine what desired infrastructure at each bus stop, cost estimates, implementation timelines.
  - While a fulsome plan is in development, staff are recommending the establishment of a capital reserve to fund bus stop infrastructure and contributing \$20,000/year starting for 2025, with installations starting in 2026 at an estimated \$20,000/year. Both the reserve fund contributions and implementation timelines would be reviewed once the full plan is developed.

### **CFO Comments:**

- No tax increase/decrease for 2025.
- No tax increase/decrease for 2026, pending the 2025 operational results.

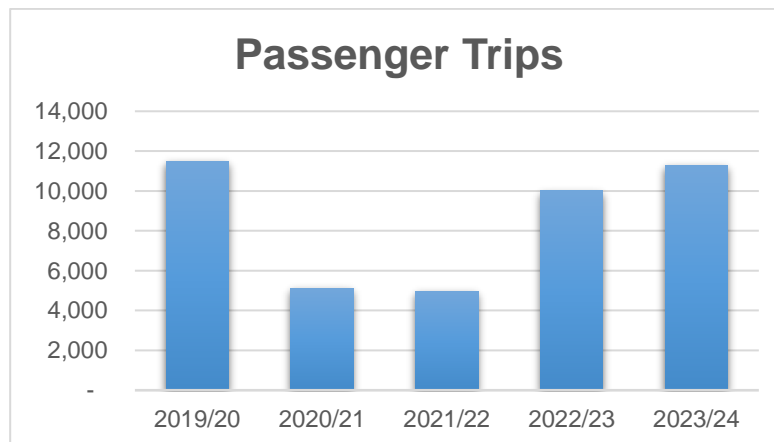


1 of 1

**Date:** January 3, 2025  
**Submitted by:** Matt Sopkow, Project Specialist  
**Service Name:** EV Transit  
**Service Purpose:** To provide public transit service connecting Elkford, Sparwood and Fernie.  
**Participants:** Elkford, Fernie, Sparwood, Electoral Area A

## Operational Items:

- Operating Revenues
  - Bus fare revenue has been increased to \$15,000 based on recent years actuals.
- Operating Expenses
  - Increased BC Transit contract by 6% in 2025, followed by 5% in remaining years. For 2025, increase was based on 5% increase above expenses in 2024/25 AOA.
- Ridership
  - Ridership continue to rebound from pandemic lows, and appears to be leveling out at pre-pandemic levels.



- Service Expansion / Transit Future Service Plan
  - There are currently no plans for service expansion.

## Capital Items:

- Staff to develop bus stop infrastructure plan in 2025, with implementation starting in 2026. The plan will determine what desired infrastructure at each bus stop, cost estimates, implementation timelines.

- While a fulsome plan is in development, staff are recommending the establishment of a capital reserve to fund bus stop infrastructure and contributing \$20,000/year starting for 2025, with installations starting in 2026 at an estimated \$20,000/year. Both the reserve fund contributions and implementation timelines would be reviewed once the full plan is developed.

<b>CFO Comments:</b>
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- 2025 Tax increase \$15,000.
- Estimated 2026 Tax increase \$15,000, pending 2025 operational results.



**EV Transit**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$140,000	\$140,000	\$155,000	\$170,000	\$180,000	\$195,000	\$215,000
Payments in Lieu of Taxes		340					
Fees & Charges	13,000	18,235	15,000	15,000	15,000	15,000	15,000
Interest		3,153					
Prior Period Surplus	122,947	122,947	103,815	54,872	10,659	5,906	897
<b>Total Revenue</b>	<b>275,947</b>	<b>284,675</b>	<b>273,815</b>	<b>239,872</b>	<b>205,659</b>	<b>215,906</b>	<b>230,897</b>

**Expenditures**

Salaries & Benefits	12,661	6,166	8,107	8,350	8,599	8,858	10,041
Administration & Overhead	3,600	353	3,850	3,850	3,850	3,850	3,850
Operations & Maintenance	1,500		1,500	1,500	1,500	1,500	1,500
Consulting & Professional Services	192,600	173,223	204,600	214,600	225,600	236,600	248,600
Shared Overhead	1,386	1,119	886	913	940	969	996
<b>Total General</b>	<b>211,747</b>	<b>180,860</b>	<b>218,943</b>	<b>229,213</b>	<b>240,489</b>	<b>251,777</b>	<b>264,987</b>
<b>Total Expenditures</b>	<b>211,747</b>	<b>180,860</b>	<b>218,943</b>	<b>229,213</b>	<b>240,489</b>	<b>251,777</b>	<b>264,987</b>

<b>Revenue less Expenditures</b>	<b>64,200</b>	<b>103,815</b>	<b>54,872</b>	<b>10,659</b>	<b>(34,830)</b>	<b>(35,871)</b>	<b>(34,090)</b>
Transfers from Reserves					60,736	56,768	54,090
Capital Expenditures					(20,000)	(20,000)	(20,000)
<b>Surplus (Deficit)</b>	<b>64,200</b>	<b>103,815</b>	<b>54,872</b>	<b>10,659</b>	<b>5,906</b>	<b>897</b>	

Reserve Funds 202,712

**Date:** February 3, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
 Colin Peet, CV Recreation Services Superintendent  
**Service Name:** Regional Parks  
**Service Purpose:** To operate and maintain day use parks, trails, and recreation facilities for public use and enjoyment  
**Participants:** All Electoral Areas and All Municipalities except: Yaqakxaqłamki Regional Park (Electoral Areas A, B and C, Cranbrook, Kimberley, Fernie, Sparwood and Elkford) and Markin-MacPhail Westside Legacy Trail (Electoral Areas F and G, Invermere, Radium and Canal Flats)

## Operational Items:

- **Wycliffe Regional Park** provides a day use park with picnic sites/shelters, hiking and biking trails, action fields and disc golf located 13 km northwest of Cranbrook on Perry Creek Rd. Budget highlights include:

\$21,840	Campground maintenance contract – May through September
\$31,850*	Park maintenance contract – 1 year contract to assess park maintenance
\$5,000	Campground roads dust control – added to annual maintenance
\$3,000	Campground weekly garbage removal – added to annual maintenance
\$3,500	New overland piping for irrigation pond use
\$1,500	Snow stop installation/garage roof repair – carried forward from 2024
\$1,500	New signage for disc golf expansion – 18 holes in 2025 (if disc golf club successful in grant writing to cover all other costs approx. \$25,000)
\$317,884	Staff were successful with the REDIP grant for 80% of campground development (\$518,223) of which \$187,884 is remaining to be spent in 2025; 20% (\$130,000) is required from reserve funds, which has been carried forward to complete construction in 2025
\$10,000	Survey and administrative costs associated with land swap with 3 Bars

\*Note the Park Foreman position has been replaced by a 1 year maintenance contract as staff assess park maintenance needs with the new Wycliffe Park campground and as new parks and trails are acquired. The park maintenance contractor will be responsible for maintenance at Wycliffe Park and Exhibition Grounds whereas the 2 new union student positions will be responsible for maintenance at Wycliffe Park, Exhibition Grounds and all other Central, South Country and Elk Valley parks and trails (except for Elko and Morrissey River Accesses and Silver Springs Access as they are maintained under long term agreements with Tourism Fernie).

Three Bars Ranch has requested a land swap with the RDEK as they have land on the east side of Wycliffe Perry Creek Rd that is currently used by the park and the park has land on the north side of Wycliffe Perry Creek Rd that is currently used by the ranch. Park land on the north side of the road is inaccessible by the park and is considered of agricultural value; whereas the ranch land on the east side of the road has low agricultural value in a wetland and sloped/benched forested area with park trails. The land swap would use Wycliffe Perry

Creek Rd as the boundary and the size of the lands to swap are similar in size; liability associated with using the lands would also be resolved.

- **Wycliffe Exhibition Grounds** provides a day use park with equestrian and multi-use facilities located 12 km northwest of Cranbrook on Wycliffe Park Rd. Budget highlights include:

\$1,200	Dressage arena border replacement (materials only/East Kootenay Equestrians providing volunteers to install)
\$8,500	Raise main arena height adjacent to bleachers - Rodeo H&S request (PILT Grant \$3,000 from 2024 carried forward)
\$4,000	Add gravel to sides of Staples Rd/grounds entrance for MoTI turnaround – MoTI request as they surveyed the road and are ending it at the gate giving the Staples road section in the grounds to the RDEK. Note the Rodeo also requested adding material to the sides of the road at the entrance to improve two-way traffic flow during events
\$5,000	Interfacing on east side of Staples Rd to create parking – Rodeo request
\$1,000	Transfer pump for new onsite water storage tank

- **Tie Lake Regional Park** provides a day use park with picnic sites, walking trails, baseball diamond and beach located 6 km north of Jaffray on Tie Lake Rd. The park continues to operate within anticipated operation and maintenance costs.

- **Elk Valley Regional Park** provides a day use park with picnic sites/shelter, walking trails and action fields located 12 km south of Elkford on the east side of Highway 43. Budget highlights include:

\$10,000	Continuation of fuel reduction/danger tree removal
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- **Yaqaxxaqłamki Regional Park (Koocanusa Boat Launch)** provides a day use boat launch located 20 km south of Jaffray on the west side of Koocanusa Lake on Kikomun Newgate Rd. The boat launch continues to operate within anticipated operation and maintenance costs.

Note revenues were \$25,234 in 2024; in 2023 revenues were \$25,920. Fees were increased in 2023 as outlined below.

Fee Description	2011-2018	2019-2022	2023
Daily Parking Fee	\$5	\$7	\$10
Daily Launch Fee	\$10	\$12	\$15
Resident Seasons Pass	\$50	\$60	\$75
Non-Resident Season Pass	\$75	\$85	\$100

- **Markin-MacPhail Westside Legacy Trail** provides a non-winter use recreational trail from Invermere to Fairmont along the Westside of Lake Windermere. Increase to the budget will include maintenance services for the entirety of the trail & all 3 washrooms. Additional expenses include trail counter subscription (takeover from Greenways), supplies & washroom pumping.

\$65,000	Brigade Summer Maintenance contract (May – October)
\$9,000	Washroom Maintenance/Supplies & Tank Pumping (May – October)
\$8,000	Spring Sweep (March), Supplies, Invasive Species & Trail Subscription
\$7,500	Lock Block wall repairs & Parking Lot drainage repairs



- **Old Coach Greenway** provides a non-winter access day use trail that spans from Radium to Dry Gulch and the paved walking path on the Hwy 93/95 intersection in Athalmer that travels Invermere (year round access). Currently awaiting grant approval from Greenways Trail Alliance for trail repairs.

\$5,000	Old Coach/Radium Grading & Packing
\$5,000	Walking Path asphalt repair, Danger Tree Removal, Supplies
\$3,500	Signage & Culvert Summer Maintenance
\$19,000	Brigade Snow Removal & Maintenance (November – April)
\$10,000	Greenways Matching Grant – Complete Old Coach Trail Renovations

### Capital Items:

- \$17,500 - New truck in 2025, cost shared with other services
- \$9,000 – Winter trail grooming equipment for Wycliffe Park – Staff applied to ReDi grant in 2025 for purchase of equipment)
- Wycliffe Park Campground \$317,884 carry forward (\$253,952 REDIP Grant plus \$63,932 from Reserve)

### CFO Comments:

- Tax increase for 2025 is \$38,500 = which includes:
  - \$2,500 decrease for the Koocanusa boat launch due to operational savings in 2024.
  - No increase for the Markin-MacPhail Westside Legacy Trail due to operational savings in 2024.
  - \$41,000 increase for the remainder of the Regional Parks = \$0.75 on the average residential property (assessed at \$596,000). Increase is to offset 2024 operating loss of \$31,930 and inflationary costs in 2025.
- Estimated 2026 tax increase of \$97,000, pending operating results from 2025, of which \$42,000 is for Westside Legacy Trail.
- No contributions from the Aberfeldie Dam BC Hydro PILT in 2025 – 2029.
- Increased revenue of \$41,600 at Wycliffe Park, including \$30,000 estimated for campsite rentals.
- Utilizing \$47,796 Markin-MacPhail Westside Legacy Trail operating surplus in 2025 (accumulated from delayed trail takeover). Trail reserve contribution of \$35,000 in 2025 increasing to \$55,000 in 2029 for asset management. Original maintenance budget for the trail was estimated at \$48,000 and is now \$131,000 (not including reserve contribution). Contributing \$12,000 per year to general capital reserves for other parks.



**Regional Parks**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$498,500	\$498,500	\$537,000	\$643,000	\$647,000	\$651,000	\$643,000
Payments in Lieu of Taxes	17,500	17,425	500	500	500	500	500
Local Government Grants & Regional Transfers	693,950	472,412	270,952	8,000	8,000	8,000	8,000
Fees & Charges	49,600	60,289	90,000	91,200	91,200	91,200	91,200
Interest		6,069					
Prior Period Surplus	112,802	113,579	81,240	30,000	30,000	30,000	30,000
<b>Total Revenue</b>	<b>1,372,352</b>	<b>1,168,274</b>	<b>979,692</b>	<b>772,700</b>	<b>776,700</b>	<b>780,700</b>	<b>772,700</b>

**Expenditures**

Salaries & Benefits	6,284	7,396	5,669	6,911	7,008	6,698	6,605
Administration & Overhead	8,600	7,263	7,300	6,800	7,300	6,800	7,300
Operations & Maintenance	168,727	188,609					
Telephone & Utilities		142	950	950	950	950	950
Shared Overhead	805	560	821	848	871	900	926
<b>Total General</b>	<b>184,416</b>	<b>203,970</b>	<b>14,740</b>	<b>15,509</b>	<b>16,129</b>	<b>15,348</b>	<b>15,781</b>

**Wycliffe Park**

Salaries & Benefits	148,609	166,788	99,579	147,429	152,320	157,368	162,306
Administration & Overhead	7,355	4,899	9,080	9,575	10,580	10,765	11,305
Operations & Maintenance	30,500	30,316	88,240	61,590	52,240	53,590	52,240
Vehicle & Hauling Costs	11,100	19,819	20,784	20,838	20,893	20,950	21,009
Consulting & Professional Services		3,820					
Telephone & Utilities	4,050	3,573	4,700	3,700	3,700	3,700	3,700
Shared Overhead	16,611	10,624	11,154	16,476	17,019	17,568	18,135
<b>Total Wycliffe Park</b>	<b>218,225</b>	<b>239,839</b>	<b>233,537</b>	<b>259,608</b>	<b>256,752</b>	<b>263,941</b>	<b>268,695</b>

**Wycliffe Exhibition Grounds**

Salaries & Benefits	61,499	62,240	53,318	63,343	65,453	67,629	69,863
Administration & Overhead	6,065	3,902	6,105	6,720	7,405	7,980	8,850
Operations & Maintenance	31,250	31,455	42,500	32,600	30,000	19,600	18,000
Vehicle & Hauling Costs	5,000	12,190	12,975	13,004	13,034	13,065	13,097
Telephone & Utilities	2,125	2,584	3,300	3,300	3,300	3,300	3,300
Shared Overhead	7,253	4,430	6,360	7,454	7,685	7,924	8,168
<b>Total Wycliffe Exhibition Grounds</b>	<b>113,192</b>	<b>116,801</b>	<b>124,558</b>	<b>126,421</b>	<b>126,877</b>	<b>119,498</b>	<b>121,278</b>



**Regional Parks**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
<b>Tie Lake Park</b>							
Salaries & Benefits	13,736	14,062	16,600	19,539	20,222	20,924	21,645
Administration & Overhead	1,390	1,202	855	925	995	1,070	1,160
Operations & Maintenance	5,800	6,429	8,800	7,600	8,150	7,600	7,400
Vehicle & Hauling Costs	1,300	1,182	1,005	1,011	1,017	1,024	1,031
Telephone & Utilities	350	235	150	150	150	150	150
Shared Overhead	1,855	855	2,276	2,488	2,561	2,638	2,717
<b>Total Tie Lake Park</b>	<b>24,431</b>	<b>23,965</b>	<b>29,686</b>	<b>31,713</b>	<b>33,095</b>	<b>33,406</b>	<b>34,103</b>
<b>Elk Valley Park</b>							
Salaries & Benefits	14,621	9,361	12,841	14,576	15,011	15,461	15,925
Administration & Overhead	515	312	525	560	595	635	675
Operations & Maintenance	14,800	15,889	14,650	13,800	14,000	6,050	7,050
Vehicle & Hauling Costs	1,000	587	461	464	467	471	475
Telephone & Utilities	450	111					
Shared Overhead	1,599	1,028	1,405	1,593	1,641	1,691	1,741
<b>Total Elk Valley Park</b>	<b>32,985</b>	<b>27,288</b>	<b>29,882</b>	<b>30,993</b>	<b>31,714</b>	<b>24,308</b>	<b>25,866</b>
<b>Old Coach Greenway</b>							
Salaries & Benefits	8,745	9,351	9,681	10,121	10,425	10,737	11,061
Administration & Overhead	730	457	770	1,570	870	930	990
Operations & Maintenance	39,000	29,412	42,500	43,500	39,500	39,500	40,750
Vehicle & Hauling Costs	1,000	753	1,157	1,162	1,167	1,172	1,177
Consulting & Professional Services			1,000	1,000	1,000	1,000	1,000
Shared Overhead	956	774	1,059	1,107	1,140	1,176	1,209
<b>Total Old Coach Greenway</b>	<b>50,431</b>	<b>40,747</b>	<b>56,167</b>	<b>58,460</b>	<b>54,102</b>	<b>54,515</b>	<b>56,187</b>
<b>Yaqakxaqlamki Boat Launch</b>							
Salaries & Benefits	12,333	9,333	11,191	11,006	11,404	11,812	12,228
Administration & Overhead	1,650	1,376	1,780	1,895	2,015	2,155	2,305
Operations & Maintenance	33,400	28,153	34,150	34,300	34,050	35,350	35,050
Vehicle & Hauling Costs	1,500	578	560	563	566	569	573
Telephone & Utilities	500	137	300	300	300	300	300
Shared Overhead	1,587	1,072	1,393	1,443	1,484	1,529	1,576
<b>Total Yaqakxaqlamki Boat Launch</b>	<b>50,970</b>	<b>40,649</b>	<b>49,374</b>	<b>49,507</b>	<b>49,819</b>	<b>51,715</b>	<b>52,032</b>



**Regional Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
<b>Markin MacPhail Westside Legacy Trail</b>							
Salaries & Benefits	14,196	10,342	16,621	17,115	17,632	18,158	18,705
Administration & Overhead	1,810	1,889	1,730	1,870	2,015	2,180	2,355
Operations & Maintenance	106,500	74,323	107,500	105,500	105,500	105,500	105,500
Vehicle & Hauling Costs	1,475	895	628	633	638	644	650
Consulting & Professional Services			2,500	2,500	2,500	2,500	2,500
Shared Overhead	1,527	1,261	1,817	1,871	1,927	1,987	2,048
<b>Total Markin MacPhail Westside Legacy Trail</b>	<b>125,508</b>	<b>88,711</b>	<b>130,796</b>	<b>129,489</b>	<b>130,212</b>	<b>130,969</b>	<b>131,758</b>
<b>Total Expenditures</b>	<b>800,158</b>	<b>781,970</b>	<b>668,740</b>	<b>701,700</b>	<b>698,700</b>	<b>693,700</b>	<b>705,700</b>
<b>Revenue less Expenditures</b>	<b>572,194</b>	<b>386,304</b>	<b>310,952</b>	<b>71,000</b>	<b>78,000</b>	<b>87,000</b>	<b>67,000</b>
Transfers to Reserves	(42,000)	(42,000)	(47,000)	(52,000)	(57,000)	(62,000)	(67,000)
Transfers from Reserves	130,000	66,068	91,432				
Capital Expenditures	(648,223)	(330,339)	(355,384)	(19,000)	(21,000)	(25,000)	
<b>Surplus (Deficit)</b>	<b>11,971</b>	<b>80,033</b>					
Reserve Funds		244,694					

**Date:** December 17, 2024  
**Submitted by:** Natalie Weitzel, Deputy CFO  
**Service Name:** Municipal Fiscal Services  
**Service Purpose:** A service provided to the member municipalities to access the attractive financing rates offered by the Municipal Finance Authority (MFA).  
**Participants:** Canal Flats, Cranbrook, Elkford, Fernie, Invermere, Kimberley, Radium Hot Springs, Sparwood.

## Operational Items:

- Municipalities do not have direct access to borrow debenture funds from the Municipal Finance Authority; however, can access funds through the Regional District. This process transfers the risk to the Regional District, which has a larger tax base than any one municipality.
- There is no taxation requisition for this service. The Regional District of East Kootenay (RDEK) withdrawals from the municipalities the principal and interest to coincide with the withdrawal from the RDEK bank account by the MFA. The RDEK receives no fee for this service.
- The entire RDEK Board of Directors is responsible for the governance of this service.

## Capital Items:

- None.

## CFO Comments:

- Municipal debt interest payments of \$1,845,186
- Municipal debt principal payments of \$2,668,407
- No cost to Electoral Area taxpayers for the debts of the RDEK Municipal Members



**Municipal Fiscal Services**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/3/2025

**Revenue**

Local Government Grants & Regional Transfers

**Total Revenue**

<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
\$4,646,308	\$4,646,308	\$4,513,593	\$4,513,593	\$4,513,593	\$4,513,593	\$4,513,593
<b>4,646,308</b>	<b>4,646,308</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>

**Expenditures**

Interest

Principal on Municipal Debt

**Total General**

**Total Expenditures**

1,866,442	1,866,442	1,845,186	1,845,186	1,845,186	1,845,186	1,845,186
2,779,866	2,779,866	2,668,407	2,668,407	2,668,407	2,668,407	2,668,407
<b>4,646,308</b>	<b>4,646,308</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>
<b>4,646,308</b>	<b>4,646,308</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>	<b>4,513,593</b>

# 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: Bhh 066 001

**Date:** February 3, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Elk Valley Property Tax Sharing  
**Service Purpose:** Receive and distribute funds for Electoral Area A from the Elk Valley Property Tax Sharing Agreement  
**Participants:** Electoral Area A

## Operational Items:

- Staff salaries and other overhead decrease of \$187.
- \$1,288,272 to be distributed as follows:
 

○ Community Projects Funding	\$50,000
○ Tourism Fernie – Tourism Strategy Action Projects	30,000
○ Electoral Area A Parks – Fernie Pathway to FAR Phase 1	87,657
○ Upper Elk Valley Fire Operating Contribution	43,000
○ Hosmer Fire Operating Contribution	28,000
○ Hosmer Fire Hall Assessment (additional)	9,615
○ New Hosmer Firehall	1,000,000
(remaining \$1,500,000 in '26)	
○ Access Guardian Contribution	40,000
- Lump sum grant of \$450,000 to City of Fernie in 2027 and annual grant of \$50,000 to Fernie Rural Fire Service (estimated to start in 2028) to support the service share of new firehall project over 15 years.

## CFO Comments:

- There is no taxation for this service.
- 2025 tax sharing revenue allocation estimated at \$686,000. Increase based on 2% CPI.
- There is a forecasted 2024 surplus of \$2,112,171 of which \$630,000 is committed for the 2025 budget.
- 2025 – 2029 includes a total transfer of \$2.5 million to the Hosmer Fire Department for construction of a new fire hall.
- 2025 includes the final payment for the Tourism Fernie Sustainable Tourism Strategy Action Projects at \$30,000 upon receipt of final report.
- 2025 – 2029 includes funding for the Access Guardian Program ranging from \$27,000 to \$40,000.
- Includes granting \$87,657 to Area A parks for Fernie Pathway engineering in 2025.
- Surplus funds projected at \$1,506,345 at the end of 2025, reducing to \$476,258 in 2026.
- Reserve fund balance of \$744,323 which includes \$450,000 for the Fernie firehall construction/renovation projected to occur in 2027 and \$294,323 available for projects.



**EV Mine Tax Sharing  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/19/2025**

**Revenue**

Payments in Lieu of Taxes  
Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
Operations & Maintenance  
Grants  
Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

Transfers from Reserves  
Transfers to Other Funds  
Transfer to Upper EV Fire  
Transfer to Access Guardian  
Transfer to Fernie Rural Fire

**Surplus (Deficit)**

Reserve Funds

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$665,000	\$665,686	\$686,000	\$692,580	\$706,430	\$720,560	\$735,000
	1,685,037	1,685,037	2,112,171	1,506,345	534,258	1,079,939	1,648,670
	<b>2,350,037</b>	<b>2,350,723</b>	<b>2,798,171</b>	<b>2,198,925</b>	<b>1,240,688</b>	<b>1,800,499</b>	<b>2,383,670</b>
	3,386	2,353	3,199	3,305	3,378	3,451	3,529
	121,875	41,875	80,000	50,000	50,000	50,000	50,000
					450,000		
	402	324	355	362	371	378	388
	<b>125,663</b>	<b>44,552</b>	<b>83,554</b>	<b>53,667</b>	<b>503,749</b>	<b>53,829</b>	<b>53,917</b>
	<b>125,663</b>	<b>44,552</b>	<b>83,554</b>	<b>53,667</b>	<b>503,749</b>	<b>53,829</b>	<b>53,917</b>
	<b>2,224,374</b>	<b>2,306,171</b>	<b>2,714,617</b>	<b>2,145,258</b>	<b>736,939</b>	<b>1,746,670</b>	<b>2,329,753</b>
					450,000	50,000	50,000
	(716,000)	(116,000)	(1,125,272)	(1,528,000)	(28,000)	(28,000)	(28,000)
	(50,000)	(50,000)	(43,000)	(43,000)	(43,000)	(43,000)	(43,000)
	(28,000)	(28,000)	(40,000)	(40,000)	(36,000)	(27,000)	(27,000)
					(50,000)	(50,000)	(50,000)
	<b>1,430,374</b>	<b>2,112,171</b>	<b>1,506,345</b>	<b>534,258</b>	<b>1,079,939</b>	<b>1,648,670</b>	<b>2,231,753</b>

744,323





**DGIA - Area A**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Grants

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

Reserve Funds

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
			\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
	23,679	23,679	19,535				
	<b>23,679</b>	<b>23,679</b>	<b>39,535</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	23,679	4,143	39,535	20,000	20,000	20,000	20,000
	<b>23,679</b>	<b>4,143</b>	<b>39,535</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
	<b>23,679</b>	<b>4,143</b>	<b>39,535</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
		<b>19,535</b>					
		<b>19,535</b>					
		5,783					



**DGIA - Area B**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Grants

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
	11,041	11,041	18,409				
	<b>26,041</b>	<b>26,041</b>	<b>33,409</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
	26,041	7,632	33,409	15,000	15,000	15,000	15,000
	<b>26,041</b>	<b>7,632</b>	<b>33,409</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
	<b>26,041</b>	<b>7,632</b>	<b>33,409</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
		<b>18,409</b>					
		<b>18,409</b>					



**DGIA - Area C**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Payments in Lieu of Taxes  
 Prior Period Surplus

**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
			\$15,000	\$15,000	\$15,000	\$15,000
46,000	48,929	53,000	67,000	67,000	67,000	67,000
141,038	141,038	141,514				
<b>187,038</b>	<b>189,967</b>	<b>194,514</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>

**Expenditures**

Grants

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

187,038	48,453	194,514	82,000	82,000	82,000	82,000
<b>187,038</b>	<b>48,453</b>	<b>194,514</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>
<b>187,038</b>	<b>48,453</b>	<b>194,514</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>
	<b>141,514</b>					
	<b>141,514</b>					



**DGIA - Area E**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Grants

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$14,000	\$14,000	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000
	22,399	22,061	18,429				
	<b>36,399</b>	<b>36,061</b>	<b>33,429</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
Grants	36,399	17,632	33,429	20,000	20,000	20,000	20,000
<b>Total General</b>	<b>36,399</b>	<b>17,632</b>	<b>33,429</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Total Expenditures</b>	<b>36,399</b>	<b>17,632</b>	<b>33,429</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Revenue less Expenditures</b>		<b>18,429</b>					
<b>Surplus (Deficit)</b>		<b>18,429</b>					



**DGIA - Area F**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

Requisition  
Local Government Grants & Regional Transfers  
Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$35,000	\$35,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
2,300	2,545	2,500	2,500	2,500	2,500	2,500
23,370	23,370	19,813				
<b>60,670</b>	<b>60,915</b>	<b>62,313</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>

**Expenditures**

Grants  
**Total General**  
**Total Expenditures**

60,670	41,103	62,313	42,500	42,500	42,500	42,500
<b>60,670</b>	<b>41,103</b>	<b>62,313</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>
<b>60,670</b>	<b>41,103</b>	<b>62,313</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>	<b>42,500</b>

**Revenue less Expenditures**

**19,813**

**Surplus (Deficit)**

**19,813**



**DGIA - Area G**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

Requisition  
 Payments in Lieu of Taxes  
 Prior Period Surplus

**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$5,000	\$5,000	\$11,900	\$11,900	\$11,900	\$11,900	\$11,900
6,100	6,440	6,400	6,400	6,400	6,400	6,400
17,142	17,149	18,175				
<b>28,242</b>	<b>28,589</b>	<b>36,475</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>

**Expenditures**

Grants

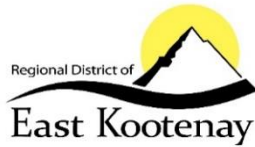
**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

28,242	10,414	36,475	18,300	18,300	18,300	18,300
<b>28,242</b>	<b>10,414</b>	<b>36,475</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>
<b>28,242</b>	<b>10,414</b>	<b>36,475</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>	<b>18,300</b>
	<b>18,175</b>					
	<b>18,175</b>					



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Chh 611 001

**Date:** February 3, 2025  
**Submitted by:** Michele Bates, General Manager Development and Protective Services  
**Service Name:** Dog Control  
**Service Purpose:** To provide for dog licencing and control  
**Participants:** Electoral Areas F & G

## Operational Items:

- Dog control officer contract was discontinued in 2023 and is now a function of the new Compliance Officer.  
Decrease in budgeted wages due to reallocation of staff time to Bylaw Compliance in Electoral Area Administration.

## Capital Items:

- None

## CFO Comments:

- No tax increase budgeted for 2025.
- No tax increase budgeted for 2026 pending 2025 operational results.
- Consistent surplus in service.



**Animal Control**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/3/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Local Government Grants & Regional Transfers	800	201	200	200	200	200	200
Fees & Charges	1,000	640	500	500	500	500	500
Prior Period Surplus	11,681	11,681	19,343	15,845	12,230	8,418	4,377
<b>Total Revenue</b>	<b>23,481</b>	<b>22,522</b>	<b>30,043</b>	<b>26,545</b>	<b>22,930</b>	<b>19,118</b>	<b>15,077</b>

**Expenditures**

Salaries & Benefits	7,207	1,984	5,316	5,409	5,585	5,790	5,895
Administration & Overhead	4,605	552	4,610	4,615	4,620	4,625	4,632
Operations & Maintenance	200		200	200	200	200	200
Consulting & Professional Services	3,500		3,500	3,500	3,500	3,500	3,500
Shared Overhead	769	643	572	591	607	626	645
<b>Total General</b>	<b>16,281</b>	<b>3,179</b>	<b>14,198</b>	<b>14,315</b>	<b>14,512</b>	<b>14,741</b>	<b>14,872</b>
<b>Total Expenditures</b>	<b>16,281</b>	<b>3,179</b>	<b>14,198</b>	<b>14,315</b>	<b>14,512</b>	<b>14,741</b>	<b>14,872</b>
<b>Revenue less Expenditures</b>	<b>7,200</b>	<b>19,343</b>	<b>15,845</b>	<b>12,230</b>	<b>8,418</b>	<b>4,377</b>	<b>205</b>
<b>Surplus (Deficit)</b>	<b>7,200</b>	<b>19,343</b>	<b>15,845</b>	<b>12,230</b>	<b>8,418</b>	<b>4,377</b>	<b>205</b>



## 2025 Budget Information Report

**Date:** March 7, 2025  
**Submitted by:** Drew Sinclair, Columbia Valley Fire Chief  
**Service Name:** Windermere Fire  
**Service Purpose:** Protective Services, Windermere FPSA  
**Participants:** Windermere FPSA property owners, Shuswap & Aqisqnuq First Nations

### Operational Items:

- Investigate comprehensive 13km response Fire Protection Service Area property and development inclusion.
- UBCM CEPF Grant application for 38,150 to supplement and/or replace structural firefighting PPE at the end of its service life as well as fire training props.
- CBT – Wildfire Readiness Support Grant for up to \$62,500 towards a new BCWS Compliant Type II Structure Protection Unit for Columbia Valley (Shared 4-ways with CV departments).
- Small increases to FF Wages and benefits to accommodate new recruit FF's
- Increases to Equipment, Fleet, Insurance and Fuel due to inflationary markets. 2024 Vehicle Inspections, Pump Testing, Insurance and Fuel used full budget without any room for maintenance.
- Firefighter Work Experience Program utilizing funds from 2024 BCWS deployments. Windermere to contribute \$65,000 from deployments.
- Backup Generator Auto Switch Panel, awaiting price.

### Capital Items:

- Air Conditioning Upgrades, to be funded by the building reserves.
- Additional ¾ or 1 ton pickup for duty use to address shortage again from June to October of 2024 due to deployments, shuttling crews, WEP usage, standby and maintenance. Estimated \$85,000. Moved up from 2025 and planned retention of 2592 for dedicated skid/boat/hovercraft duties in WFD
- Wildland engine purchase of \$400,000 moved up to 2026 from 2029. Reasonable replacement demo available for \$380,000. Not an FUS rated apparatus.
- Replacement of frontline engine in 2029 estimated to cost \$1,200,000 to be paid from equipment reserves.

### CFO Comments:

- 2025 tax increase of \$113,400 = \$34 on the average residential property assessed at \$881,626.
- Estimated 2026 tax increase of \$131,600, pending operational results of 2025.
- MFA Issue 112 renewing Fall of 2025, interest rate expected to increase from 1.28% to 3.5%, increasing annual debenture interest by approximately \$55,000 in 2026.



**Windermere Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$560,000	\$560,000	\$673,400	\$805,000	\$816,500	\$826,000	\$838,500
Payments in Lieu of Taxes		1,009					
Local Government Grants & Regional Transfers	127,279	182,582	169,650	69,000	69,000	69,000	69,000
Fees & Charges	47,225	14,940	12,240	47,240	47,240	47,240	47,240
Interest		4,638					
Prior Period Surplus	100,000	101,696	57,633				
<b>Total Revenue</b>	<b>834,504</b>	<b>864,864</b>	<b>912,923</b>	<b>921,240</b>	<b>932,740</b>	<b>942,240</b>	<b>954,740</b>

**Expenditures**

Salaries & Benefits	308,027	314,276	337,431	343,718	349,595	355,909	362,398
Administration & Overhead	38,300	32,440	41,050	44,200	42,400	44,150	45,750
Operations & Maintenance	126,700	132,886	172,130	72,480	73,480	74,480	75,480
Vehicle & Hauling Costs	31,400	37,782	38,300	39,900	41,500	43,100	44,700
Consulting & Professional Services		370					
Telephone & Utilities	33,005	26,210	28,155	29,305	30,455	31,605	32,705
Interest	30,528	30,528	30,528	85,622	85,622	85,622	85,622
Shared Overhead	15,440	21,335	21,625	22,311	22,984	23,670	24,381
<b>Total General</b>	<b>583,400</b>	<b>595,828</b>	<b>669,219</b>	<b>637,536</b>	<b>646,036</b>	<b>658,536</b>	<b>671,036</b>
<b>Total Expenditures</b>	<b>583,400</b>	<b>595,828</b>	<b>669,219</b>	<b>637,536</b>	<b>646,036</b>	<b>658,536</b>	<b>671,036</b>
<b>Revenue less Expenditures</b>	<b>251,104</b>	<b>269,036</b>	<b>243,704</b>	<b>283,704</b>	<b>286,704</b>	<b>283,704</b>	<b>283,704</b>
Debt Principal Repayment	(63,904)	(63,904)	(63,904)	(63,904)	(63,904)	(63,904)	(63,904)
Transfers to Reserves	(143,000)	(143,000)	(173,000)	(213,000)	(213,000)	(213,000)	(213,000)
Transfers from Reserves			135,000	400,000		10,000	1,235,000
Capital Expenditures	(7,500)	(4,498)	(141,800)	(406,800)	(9,800)	(16,800)	(1,241,800)
<b>Surplus (Deficit)</b>	<b>36,700</b>	<b>57,633</b>					

Reserve Funds  
Vehicle and Equipment Reserve Fund

226,988  
787,653



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Drew Sinclair, Columbia Valley Fire Chief  
**Service Name:** Fairmont Fire  
**Service Purpose:** Protective Services, Fairmont FPSA  
**Participants:** Fairmont and Columbia Ridge FPSA property owners

## Operational Items:

- UBCM CEPF Grant application for 39,350 to supplement and/or replace structural firefighting PPE at the end of its service life as well as fire training props.
- CBT – Wildfire Readiness Support Grant for up to \$62,500 towards a new BCWS Compliant Type II Structure Protection Unit for Columbia Valley (Shared 4-ways with CV departments).
- Small increases to FF Wages and benefits to accommodate recruit FF's.
- Increases to Equipment, Fleet, Insurance and Fuel due to inflationary markets.
- Finish updating building to LED Lighting, price pending.

## Capital Items:

- Vehicle exhaust system improvement for the firehall of \$115,000, \$102,000 to be paid from reserves earmarked in the 2024-28 financial plan, with the remaining \$13,000 requested from Community Works Funding.
- Engine purchase of \$900,000 deferred from 2026 to 2031 to build reserves.
- Replace Holmatro Core Vehicle Extrication tool hoses for \$5,500, they are at end of 10-year life as recommended by service tech on annual inspection.

## CFO Comments:

### Fairmont Fire

- 2025 tax increase of \$36,048 = \$19 on the average residential property assessed at \$568,065.
- Estimated 2026 tax increase of \$13,181, pending operational results of 2025

### Columbia Ridge Fire

- 2025 tax increase of \$4,676 = \$20 on the average residential property assessed at \$640,166.
- Estimated 2026 tax increase of \$2,016, pending operational results of 2025



**Fairmont Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$377,692	\$377,692	\$413,740	\$426,921	\$442,277	\$457,899	\$481,548
Local Government Grants & Regional Transfers	62,220	59,559	118,500	3,650	3,650	3,650	3,650
Fees & Charges	3,240	3,240	3,240	3,240	3,240	3,240	3,240
Interest	2,000	3,222	2,000	2,000	2,000	2,000	2,000
Transfer From Other Funds	58,623	58,623	63,299	65,315	67,664	70,055	73,673
Prior Period Surplus	46,000	48,247	9,587	10,000	10,000	10,000	1,000
<b>Total Revenue</b>	<b>549,775</b>	<b>550,582</b>	<b>610,366</b>	<b>511,126</b>	<b>528,831</b>	<b>546,844</b>	<b>565,111</b>

**Expenditures**

Salaries & Benefits	222,602	242,376	242,165	246,805	251,364	256,060	260,896
Administration & Overhead	28,810	25,250	29,160	29,410	29,710	30,160	30,660
Operations & Maintenance	92,550	92,732	137,830	36,980	37,980	38,980	39,980
Vehicle & Hauling Costs	25,400	36,780	26,500	27,800	29,100	30,400	31,700
Telephone & Utilities	21,500	16,087	25,795	23,705	23,755	23,805	23,906
Shared Overhead	11,413	12,863	16,116	16,626	17,122	17,638	18,169
<b>Total General</b>	<b>402,275</b>	<b>426,089</b>	<b>477,566</b>	<b>381,326</b>	<b>389,031</b>	<b>397,043</b>	<b>405,311</b>
<b>Total Expenditures</b>	<b>402,275</b>	<b>426,089</b>	<b>477,566</b>	<b>381,326</b>	<b>389,031</b>	<b>397,043</b>	<b>405,311</b>

<b>Revenue less Expenditures</b>	<b>147,500</b>	<b>124,493</b>	<b>132,800</b>	<b>129,800</b>	<b>139,800</b>	<b>149,801</b>	<b>159,800</b>
Transfers to Reserves	(111,500)	(111,500)	(111,500)	(121,500)	(131,500)	(141,500)	(151,500)
Transfers from Reserves	102,000		102,000				
Capital Expenditures	(109,500)	(3,406)	(121,800)	(6,800)	(6,800)	(6,801)	(6,800)
Transfers to Windermere Fire	(1,500)		(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
<b>Surplus (Deficit)</b>	<b>27,000</b>	<b>9,587</b>					

Reserve Funds  
Vehicle and Equipment Reserve Fund

153,134  
449,305



**Columbia Ridge Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

Requisition

**Total Revenue**

**Expenditures**

**Revenue less Expenditures**

Transfers to Fairmont Fire

	<u>2024</u> <u>BUDGET</u>	<u>2024</u> <u>ACTUAL</u>	<u>2025</u> <u>BUDGET</u>	<u>2026</u> <u>BUDGET</u>	<u>2027</u> <u>BUDGET</u>	<u>2028</u> <u>BUDGET</u>	<u>2029</u> <u>BUDGET</u>
Requisition	\$58,623	\$58,623	\$63,299	\$65,315	\$67,664	\$70,055	\$73,673
<b>Total Revenue</b>	<b>58,623</b>	<b>58,623</b>	<b>63,299</b>	<b>65,315</b>	<b>67,664</b>	<b>70,055</b>	<b>73,673</b>
<b><u>Expenditures</u></b>							
<b>Revenue less Expenditures</b>	<b>58,623</b>	<b>58,623</b>	<b>63,299</b>	<b>65,315</b>	<b>67,664</b>	<b>70,055</b>	<b>73,673</b>
Transfers to Fairmont Fire	(58,623)	(58,623)	(63,299)	(65,315)	(67,664)	(70,055)	(73,673)



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Drew Sinclair, Columbia Valley Fire Chief  
**Service Name:** Panorama Fire  
**Service Purpose:** Protective Services, Panorama FPSA  
**Participants:** Panorama FPSA property owners

## Operational Items:

- UBCM CEPF Grant application for \$39,350 to supplement and/or replace structural firefighting PPE at the end of its service life as well as fire training props.
- CBT – Wildfire Readiness Support Grant for up to \$62,500 towards a new BCWS Compliant Type II Structure Protection Unit for Columbia Valley (Shared 4-ways with CV departments).
- \$10,000 decrease in Utilities due to reduction of water meter and rate classification.
- Small increases to FF Wages and benefits to accommodate new recruit FF's.
- Increases to Equipment, Fleet, Insurance and Fuel due to inflationary markets.

## Capital Items:

- Replacement of front-line engine with delivery in 2027, and a deposit of \$250,000 to be paid in 2025. Funded 50/50 from equipment reserves and Community Works Funds. Budget amount \$770,000.
- 2003 Rescue replacement in 2028 with Emergency Transport Vehicle/WorkSafe considerations. Estimated \$150,000 from equipment reserves.
- Replace Self Contained Breathing Air Compressor in 2029, estimated \$60,000 funded from the equipment reserve.

## CFO Comments:

- 2025 tax increase of \$36,250 made up of \$13,250 = \$16 on the average residential property assessed at \$587,969, and \$23,000 of new taxation from the service area boundary expansion.
- Estimated 2026 tax increase of \$2,000, pending 2025 operational results.
- MFA Issues 93 & 95 mature 2025, with offsetting increases to reserves.
- MFA Issue 104 matures 2028, with offsetting increase to reserves.



**Panorama Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$481,750	\$481,750	\$518,000	\$520,000	\$535,000	\$561,000	\$565,000
Local Government Grants & Regional Transfers	60,020	57,052	103,850	387,000	2,000	2,000	2,000
Fees & Charges	38,240	3,240	3,240	38,240	38,240	38,240	38,240
Interest		3,634					
Prior Period Surplus	345,000	347,318	188,717	104,917	55,200	16,500	
<b>Total Revenue</b>	<b>925,010</b>	<b>892,995</b>	<b>813,807</b>	<b>1,050,157</b>	<b>630,440</b>	<b>617,740</b>	<b>605,240</b>

**Expenditures**

Salaries & Benefits	209,163	136,725	168,408	205,927	208,443	210,765	213,950
Administration & Overhead	31,370	17,741	32,550	32,950	33,350	33,750	34,150
Operations & Maintenance	86,500	83,073	148,330	46,480	46,480	46,480	46,480
Vehicle & Hauling Costs	20,800	25,545	27,500	28,300	29,100	29,900	30,700
Telephone & Utilities	36,826	37,115	29,501	28,431	28,431	28,431	28,432
Interest	42,512	59,362	58,899	51,752	51,752	51,752	
Shared Overhead	6,464	11,008	8,621	8,900	9,167	9,445	9,728
<b>Total General</b>	<b>433,635</b>	<b>370,567</b>	<b>473,809</b>	<b>402,740</b>	<b>406,723</b>	<b>410,523</b>	<b>363,440</b>
<b>Total Expenditures</b>	<b>433,635</b>	<b>370,567</b>	<b>473,809</b>	<b>402,740</b>	<b>406,723</b>	<b>410,523</b>	<b>363,440</b>

<b>Revenue less Expenditures</b>	<b>491,375</b>	<b>522,427</b>	<b>339,998</b>	<b>647,417</b>	<b>223,717</b>	<b>207,217</b>	<b>241,800</b>
Debt Principal Repayment	(84,875)	(84,875)	(85,281)	(40,417)	(40,417)	(40,417)	
Transfers to Reserves	(239,000)	(239,000)	(143,000)	(160,000)	(160,000)	(160,000)	(235,000)
Transfers from Reserves	800,000		250,000	135,000		150,000	60,000
Capital Expenditures	(927,500)	(9,836)	(256,800)	(526,800)	(6,800)	(156,800)	(66,800)
<b>Surplus (Deficit)</b>	<b>40,000</b>	<b>188,717</b>	<b>104,917</b>	<b>55,200</b>	<b>16,500</b>		

Reserve Funds  
 Vehicle and Equipment Reserve Fund

143,560  
 1,020,758



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Drew Sinclair, Columbia Valley Fire Chief  
**Service Name:** Edgewater Fire  
**Service Purpose:** Protective Services, Edgewater FPSA  
**Participants:** Edgewater FPSA property owners

## Operational Items:

- UBCM CEPF Grant application for \$39,350 to supplement and/or replace structural firefighting PPE at the end of its service life as well as fire training props.
- CBT – Wildfire Readiness Support Grant for \$62,500 towards a new BCWS Compliant Type II Structure Protection Unit for Columbia Valley (Shared 4-ways with CV departments).
- Replace both older hot water tanks with one more efficient single unit \$2,500.
- Investigate secure exterior access and renovation of EFD Utility room to accommodate 3<sup>rd</sup> party contractor internet system expansion access.
- Small increases to FF Wages and benefits to accommodate new recruit firefighters.
- Increases to Equipment, Fleet, Insurance and Fuel due to inflationary markets.

## Capital Items:

- Replace SCBA Compressor in 2025, estimated \$50,000 funded from the equipment reserve.

## CFO Comments:

- 2025 tax increase of \$32,000 funded by new taxation from the service area boundary expansion.
- Estimated 2026 tax increase of \$6,000, pending 2025 operational results





**Edgewater Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$279,000	\$279,000	\$311,000	\$317,000	\$320,000	\$327,000	\$340,500
Local Government Grants & Regional Transfers	80,400	77,962	103,850	2,000	2,000	2,000	2,000
Fees & Charges	6,440	8,040	6,440	6,440	6,440	6,440	6,440
Interest		2,401					
Prior Period Surplus	36,000	39,717	57,250	39,750	25,750	11,250	
<b>Total Revenue</b>	<b>401,840</b>	<b>407,119</b>	<b>478,540</b>	<b>365,190</b>	<b>354,190</b>	<b>346,690</b>	<b>348,940</b>

**Expenditures**

Salaries & Benefits	130,536	123,892	139,186	141,589	144,072	146,600	149,092
Administration & Overhead	20,400	15,045	20,950	21,150	21,400	21,650	21,900
Operations & Maintenance	100,880	98,895	127,330	25,480	25,480	25,480	25,480
Vehicle & Hauling Costs	14,250	16,113	18,800	19,300	19,800	20,300	20,800
Telephone & Utilities	14,106	9,776	16,981	16,111	16,111	16,311	15,036
Shared Overhead	6,468	7,036	8,543	8,810	9,077	9,349	9,632
<b>Total General</b>	<b>286,640</b>	<b>270,757</b>	<b>331,790</b>	<b>232,440</b>	<b>235,940</b>	<b>239,690</b>	<b>241,940</b>
<b>Total Expenditures</b>	<b>286,640</b>	<b>270,757</b>	<b>331,790</b>	<b>232,440</b>	<b>235,940</b>	<b>239,690</b>	<b>241,940</b>

<b>Revenue less Expenditures</b>	<b>115,200</b>	<b>136,363</b>	<b>146,750</b>	<b>132,750</b>	<b>118,250</b>	<b>107,000</b>	<b>107,000</b>
Transfers to Reserves	(75,000)	(75,000)	(107,000)	(107,000)	(107,000)	(107,000)	(107,000)
Transfers from Reserves	171,500	135,000	56,800	6,800	6,800	6,800	6,800
Capital Expenditures	(172,500)	(139,112)	(56,800)	(6,800)	(6,800)	(6,800)	(6,800)
<b>Surplus (Deficit)</b>	<b>39,200</b>	<b>57,250</b>	<b>39,750</b>	<b>25,750</b>	<b>11,250</b>		

Reserve Funds	47,496
Vehicle and Equipment Reserve Fund	154,145



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Michael Hockley, South Country Fire Chief  
**Service Name:** Jaffray Fire Protection  
**Service Purpose:** Provision of Emergency Services  
**Participants:** Property owners within the Jaffray Fire Service Area

## Operational Items:

- Operations in Jaffray will continue as normal; there are no planned changes to the service delivery.
- Increase the Firefighter Work Experience Program (WEP) term from four to five months, using funds from 2023/2024 BCWS Deployments. Jaffray Fire, which has a 50% share. **Budget Amount is \$48,633.**
- UBCM Grant application to purchase structural and wildland gear extractor (washing machine) designed to reduce carcinogens from the clothing and replace the headsets in Rescue to maintain our hearing conservation policy. Enroll the Deputy and Assistant Chiefs in the NFPA 1030 Fire Investigation training course, which will enhance the department's investigation capability to meet and exceed the requirements of the Fire Safety Act. **Budget Amount: \$38,003**
- Columbia Basin Trust Grant application made an application to replace an older wildland skid pack for the UTV, replace a few of the aging portable radios with new ones, and purchase miscellaneous wildland equipment and personnel wildland gear for each member. **Budget Amount: \$37,100.**
- Carry over the increased duty officer stipend wages to meet the CV stipend of the Battalion Chief from \$250 to \$400 per month and Captains/Lieutenants from \$200 to \$300 per month. **Budget Amount: \$4,200.**
- To meet the NFPA 1900 Standard for Fire Apparatus, apparatus tires should be replaced every seven (7) years. In 2025, we will replace only the Jaffray Rescue, the Engine, and the Tender steer tires; the apparatus drive tires will be replaced in 2026. **Budget Amount: \$7,000.**
- Purchase a 40' sea container to expand the current fire training facility in Baynes Lake as a regional training facility. Jaffray Fire would have a shared. **Budget Amount: \$2,500.**

## Capital Items:

- Carry over funds for the Diesel Exhaust System to 2025. Funded by building reserves and Community Works Funding request. **Budget Amount: \$120,000.**
- Defer the replacement of the duty truck until 2026. **Budget Amount: \$90,000.**
- Have engineered drawings completed for the future addition to Jaffray Fire Hall in 2027 to accommodate the Work Experience Program firefighters using CWF. **Budget Amount: \$10,000.**

- Expansion to the Jaffray Fire Hall in 2027 with Community Works Funds request of \$300,000 and total estimated budget of \$600,000. The remainder to be funded by building reserves and short-term borrowing. **Budget \$600,000**

### **CFO Comments:**

- 2025 tax increase of \$95,550 = \$87 on the average residential property assessed at \$707,485.
- Estimated 2026 tax increase of \$31,000, pending 2025 operational results.



**Jaffray Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$554,450	\$554,450	\$650,000	\$681,000	\$702,100	\$691,500	\$718,700
Local Government Grants & Regional Transfers	88,850	109,682	135,103		300,000		
Fees & Charges	3,240	13,084	3,240	3,240	3,240	3,240	3,240
Interest		4,344					
Prior Period Surplus	52,950	24,079	46,983	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>699,490</b>	<b>705,638</b>	<b>835,326</b>	<b>699,240</b>	<b>1,020,340</b>	<b>709,740</b>	<b>736,940</b>

**Expenditures**

Salaries & Benefits	342,053	346,361	421,120	428,867	436,458	444,395	452,430
Administration & Overhead	22,480	26,682	26,730	28,704	27,503	27,930	29,988
Operations & Maintenance	122,086	107,107	104,895	28,700	28,700	28,700	28,700
Vehicle & Hauling Costs	35,664	50,281	43,993	36,031	39,905	40,080	42,298
Consulting & Professional Services		167					
Telephone & Utilities	18,787	17,897	19,057	19,057	19,057	19,057	19,057
Shared Overhead	18,520	20,273	27,031	27,881	28,717	29,578	30,467
<b>Total General</b>	<b>559,590</b>	<b>568,766</b>	<b>642,826</b>	<b>569,240</b>	<b>580,340</b>	<b>589,740</b>	<b>602,940</b>
<b>Total Expenditures</b>	<b>559,590</b>	<b>568,766</b>	<b>642,826</b>	<b>569,240</b>	<b>580,340</b>	<b>589,740</b>	<b>602,940</b>

<b>Revenue less Expenditures</b>	<b>139,900</b>	<b>136,872</b>	<b>192,500</b>	<b>130,000</b>	<b>440,000</b>	<b>120,000</b>	<b>134,000</b>
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Short-term Borrowing					150,000		
Transfers to Reserves	(60,000)	(60,000)	(120,000)	(130,000)	(140,000)	(120,000)	(130,000)
Transfers from Reserves	211,520	118,177	55,000	90,000	150,000	54,000	
Capital Expenditures	(291,420)	(148,066)	(127,500)	(90,000)	(600,000)	(54,000)	(4,000)
<b>Surplus (Deficit)</b>		<b>46,983</b>					

Reserve Funds		48,915					
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## 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Michael Hockley, South Country Fire Chief  
**Service Name:** Baynes Lake Fire Protection  
**Service Purpose:** Provision of Emergency Services  
**Participants:** Property owners within the Baynes Lake Fire Service Area

### Operational Items:

- Operations in Baynes Lake will continue as normal; there are no planned changes to the service delivery.
- Increase the Firefighter Work Experience Program (WEP) term from four to five months, using funds from 2023/2024 BCWS deployments. Baynes Lake Fire has a 20% share. The **Budget Amount is \$19,453.**
- UBCM Grant application to purchase structural and wildland gear extractor (washing machine) designed to reduce carcinogens from the clothing, purchase headsets for the Rescue to follow the hearing conservation policy and enroll DC and AC into the NFPA 1021 Fire Officer Level 2 course as part of the professional development program. **Budget Amount: \$38,044.**
- Columbia Basin Trust Grant application made an application to purchase new hoses & wasp sprinklers for the SPU trailer, 2-piece wildland gear for our members, and replace a few older portable radios that meet BCWS specifications. **Budget Amount: \$38,800.**
- Carry over the increase in duty officer stipend wages to meet the CV stipend for Battalion Chiefs from \$250 to \$400 per month and Captains/Lieutenants from \$200 to \$300 monthly. **Budget Amount: \$1,800.**
- To meet the NFPA 1900 Standard for Fire Apparatus, apparatus tires should be replaced every seven (7) years. In 2025, we will replace only the Baynes Lake Engine and Tender steer tires; the apparatus drive tires will be replaced in 2026. **Budget Amount: \$5,500.**
- Purchase two sets of structural turnout gear. **Budget Amount: \$7,000.**
- Purchase a 40' sea container to expand the current fire training facility in Baynes Lake as a regional training facility. Baynes Lake Fire would have a shared **Budget Amount: \$2,500.**

### Capital Items:

- Carry over funds from 2024 to Improve/Repair the Baynes Lake Dry Hydrant. **Budget Amount: \$24,000.**
- Replacement of front-line engine with delivery in 2026, and deposit of \$200,000 to be paid in 2025. Funded 50/50 from equipment reserves and Community Works Funds. **Budget Amount \$741,000.**

- Renovate the Baynes Lake Fire Hall washrooms to mitigate further issues. **Budget Amount:**  
**20,000**

**CFO Comments:**

- No change to taxes for 2025 or 2026.



**Baynes Lake Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$339,000	\$339,000	\$339,000	\$339,000	\$339,000	\$350,000	\$352,400
Payments in Lieu of Taxes		1,355					
Local Government Grants & Regional Transfers	66,785	55,824	76,844	370,500			
Fees & Charges		1,333					
Interest		3,353					
Transfer From Other Funds	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Prior Period Surplus	100,000	104,682	152,345	106,978	88,700	61,500	36,500
<b>Total Revenue</b>	<b>511,785</b>	<b>511,548</b>	<b>574,189</b>	<b>822,478</b>	<b>433,700</b>	<b>417,500</b>	<b>394,900</b>

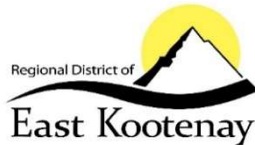
**Expenditures**

Salaries & Benefits	192,046	141,911	203,807	206,547	209,377	212,227	215,140
Administration & Overhead	20,936	15,582	20,540	20,767	20,990	21,140	21,290
Operations & Maintenance	83,955	79,228	92,345	13,700	13,700	13,700	13,700
Vehicle & Hauling Costs	13,811	14,102	19,444	14,069	14,194	14,219	14,244
Telephone & Utilities	11,295	6,968	11,696	12,117	12,559	13,023	13,510
Shared Overhead	6,942	7,428	9,773	10,078	10,380	10,691	11,016
<b>Total General</b>	<b>328,985</b>	<b>265,219</b>	<b>357,605</b>	<b>277,278</b>	<b>281,200</b>	<b>285,000</b>	<b>288,900</b>
<b>Total Expenditures</b>	<b>328,985</b>	<b>265,219</b>	<b>357,605</b>	<b>277,278</b>	<b>281,200</b>	<b>285,000</b>	<b>288,900</b>

<b>Revenue less Expenditures</b>	<b>182,800</b>	<b>246,329</b>	<b>216,584</b>	<b>545,200</b>	<b>152,500</b>	<b>132,500</b>	<b>106,000</b>
Short-term Borrowing	453,000						
Transfers to Reserves	(79,000)	(79,000)	(84,000)	(84,000)	(89,000)	(94,000)	(99,000)
Transfers from Reserves	482,000		225,000	170,500		18,000	
Capital Expenditures	(948,300)	(14,985)	(254,500)	(548,000)	(7,000)	(25,000)	(7,000)
<b>Surplus (Deficit)</b>	<b>90,500</b>	<b>152,345</b>	<b>103,084</b>	<b>83,700</b>	<b>56,500</b>	<b>31,500</b>	

Reserve Funds  
Vehicle and Equipment Reserve Fund

101,313  
523,277



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Michael Hockley, South Country Fire Chief  
**Service Name:** Hosmer Fire Protection  
**Service Purpose:** Provision of Emergency Services  
**Participants:** Property owners within the Hosmer Fire Service Area

## Operational Items:

- Operations in Hosmer will continue as normal; there are plans to change the service delivery.
- To meet the NFPA 1900 Standard for Fire Apparatus, apparatus tires should be replaced every seven (7) years. In 2025, we will replace only the Hosmer Engine steer tires; the apparatus drive tires will be replaced in 2026. **Budget Amount: \$2,500.**
- Purchase two sets of structural turnout gear. **Budget Amount: \$7,000.**
- Purchase a 40' sea container to expand the current fire training facility in Baynes Lake as a regional training facility. Hosmer Fire would have a shared **Budget Amount: \$2,500.**
- Increase the Firefighter Work Experience Program (WEP) term from four to five months, using funds from 2023/2024 BCWS deployments. Hosmer Fire has a 10% share. **Budget Amount: \$9,727.**
- UBCM Grant application to purchase structural and wildland gear extractor (washing machine) designed to reduce carcinogens from the clothing, purchase headsets for the Tender for hearing conservation, replace damaged structural fire hoses, and radios to replace some of the ones that do not work. **Budget Amount: \$37,966.**
- Columbia Basin Trust Grant application made an application to purchase new radios to replace older portable radios, send five members to the Annual Wildfire Resiliency & Training Summit, and purchase some personal wildland gear for each member. **Budget Amount: \$25,900.**

## Capital Items:

- Hosmer Firehall Project of \$4 million is 100% grant funded - \$2.5 million funded from Elk Valley Tax Sharing Service and \$1.5 million from Community Works Fund. **Budget Amount \$4,000,000.**
- Replacement of front-line engine with delivery in 2026, and a deposit of \$200,000 to be paid in 2025. Funded 50/50 from equipment reserves and Community Works Funds. **Budget Amount: \$790,000.**
- Defer replacing the SCBA High-pressure compressor from 2025 to 2026. **Budget Amount: \$40,000.**

## CFO Comments:

- 2025 tax increase of \$6,500 = \$16 on the average residential property assessed at \$454,011.
- Estimated 2026 tax increase of \$27,700, pending 2025 operational results.





**Hosmer Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$197,400	\$197,400	\$203,900	\$231,600	\$235,200	\$238,800	\$242,500
Local Government Grants & Regional Transfers	66,405	50,532	1,563,866	395,000			
Fees & Charges		2,585					
Interest		2,548					
Transfer From Other Funds	666,000	66,000	1,037,615	1,528,000	28,000	28,000	28,000
Prior Period Surplus	31,000	32,913	42,116	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>960,805</b>	<b>351,977</b>	<b>2,847,497</b>	<b>2,169,600</b>	<b>278,200</b>	<b>281,800</b>	<b>285,500</b>

**Expenditures**

Salaries & Benefits	122,632	119,651	137,663	140,174	142,635	145,099	147,704
Administration & Overhead	23,995	12,660	20,835	19,753	20,200	20,679	21,092
Operations & Maintenance	81,551	57,387	82,546	12,600	12,600	12,600	12,600
Vehicle & Hauling Costs	11,620	18,280	14,236	11,843	11,953	12,066	12,183
Consulting & Professional Services	20,000	29,615					
Telephone & Utilities	9,365	9,332	9,595	9,837	10,151	10,418	10,698
Shared Overhead	6,642	6,761	8,622	8,893	9,161	9,438	9,723
<b>Total General</b>	<b>275,805</b>	<b>253,687</b>	<b>273,497</b>	<b>203,100</b>	<b>206,700</b>	<b>210,300</b>	<b>214,000</b>
<b>Total Expenditures</b>	<b>275,805</b>	<b>253,687</b>	<b>273,497</b>	<b>203,100</b>	<b>206,700</b>	<b>210,300</b>	<b>214,000</b>

<b>Revenue less Expenditures</b>	<b>685,000</b>	<b>98,291</b>	<b>2,574,000</b>	<b>1,966,500</b>	<b>71,500</b>	<b>71,500</b>	<b>71,500</b>
Short-term Borrowing	453,000						
Transfers to Reserves	(52,000)	(52,000)	(64,500)	(64,500)	(64,500)	(64,500)	(64,500)
Transfers from Reserves	447,000		200,000	315,000			
Capital Expenditures	(1,508,300)	(4,175)	(2,709,500)	(2,217,000)	(7,000)	(7,000)	(7,000)
<b>Surplus (Deficit)</b>	<b>24,700</b>	<b>42,116</b>					

Vehicle and Equipment Reserve Fund 494,246



# 2025 Budget Information Report

March Board

File:  
Dept. File:

FIN 02-01  
[Enter File #]

**Date:** March 7, 2025  
**Submitted by:** Michael Hockley, South Country Fire Chief  
**Service Name:** Elko Fire Protection  
**Service Purpose:** Provision of Emergency Services  
**Participants:** Property owners within the Elko Fire Service Area

## Operational Items:

- Operations in Elko will continue as usual; there are no planned changes to the service delivery.
- Increase the Firefighter Work Experience Program (WEP) term from four to five months, using funds from 2023/2024 BCWS deployments. Elko Fire has a 20% share. **Budget Amount: \$19,453.**
- UBCM Grant application to purchase structural and wildland gear extractor (washing machine) designed to reduce carcinogens from the clothing, replace a few of the aging portable radios with new ones and some fire hoses to replace ones damaged. **Budget Amount: \$37,927.**
- Columbia Basin Trust Grant application- replace some SPU step sprinklers with offset sprinklers and purchase wildland hoses, replace a few of the aging portable radios with new ones, purchase miscellaneous wildland equipment for our Type 6 and 7 wildland engines, and personnel wildland gear for each member. **Budget Amount: \$38,200.**
- Carry over the increase in duty officer stipend wages to meet CV stipend for Battalion Chiefs from \$250 to \$400 per month and Captains/Lieutenants from \$200 to \$300 per month. **Budget Amount: \$4,200.**
- To meet the NFPA 1900 Standard for Fire Apparatus, apparatus tires should be replaced every seven (7) years. 2025 we will replace only the Elko Engine steer tires; the apparatus drive tires will be replaced in 2026. **Budget Amount: \$ 4,000.**
- Purchase two sets of structural turnout gear. **Budget Amount: \$7,000.**
- Purchase a 40' sea container to expand the current fire training facility in Baynes Lake as a regional training facility. Elko Fire would have a shared **Budget Amount: \$2,500.**

## Capital Items:

- Carry over the community Works Funds to 2025 to construct an additional truck bay, washroom/laundry room on the existing truck bay. **Budget Amount: \$300,000.**

## CFO Comments:

- 2025 tax increase of \$34,189 = \$56 on the average residential property assessed at \$318,443.
- Estimated 2026 tax increase of \$8,100, pending 2025 operational results.



**Elko Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$296,911	\$296,911	\$331,100	\$339,200	\$350,000	\$347,000	\$358,000
Payments in Lieu of Taxes	30,000	31,646	30,000	30,000	30,000	30,000	30,000
Local Government Grants & Regional Transfers	357,240	40,598	376,127				
Fees & Charges	3,240	3,240	3,240	3,240	3,240	3,240	3,240
Interest		3,214					
Prior Period Surplus	63,036	63,036	35,616	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>750,427</b>	<b>438,644</b>	<b>776,083</b>	<b>387,440</b>	<b>398,240</b>	<b>395,240</b>	<b>406,240</b>

**Expenditures**

Salaries & Benefits	178,331	170,913	210,983	214,080	217,123	220,360	223,561
Administration & Overhead	20,011	12,180	19,600	19,898	20,215	20,554	20,916
Operations & Maintenance	89,592	54,484	93,680	13,700	13,700	13,700	13,700
Vehicle & Hauling Costs	16,125	15,819	24,200	16,300	16,400	16,475	16,550
Telephone & Utilities	14,765	10,551	14,765	14,765	14,765	14,765	14,765
Interest	17,550	17,550	17,550	17,550	17,550	17,550	17,550
Shared Overhead	13,383	14,095	16,935	17,277	17,617	17,966	18,328
<b>Total General</b>	<b>349,757</b>	<b>295,593</b>	<b>397,713</b>	<b>313,570</b>	<b>317,370</b>	<b>321,370</b>	<b>325,370</b>
<b>Total Expenditures</b>	<b>349,757</b>	<b>295,593</b>	<b>397,713</b>	<b>313,570</b>	<b>317,370</b>	<b>321,370</b>	<b>325,370</b>

<b>Revenue less Expenditures</b>	<b>400,670</b>	<b>143,051</b>	<b>378,370</b>	<b>73,870</b>	<b>80,870</b>	<b>73,870</b>	<b>80,870</b>
Debt Principal Repayment	(23,870)	(23,869)	(23,870)	(23,870)	(23,870)	(23,870)	(23,870)
Transfers to Reserves	(70,000)	(70,000)	(45,000)	(50,000)	(50,000)	(50,000)	(50,000)
Transfers from Reserves						18,000	
Capital Expenditures	(306,800)	(13,566)	(309,500)		(7,000)	(18,000)	(7,000)
<b>Surplus (Deficit)</b>		<b>35,616</b>					

Reserve Funds  
Vehicle and Equipment Reserve Fund

112,496  
295,703



## 2025 Budget Information Report

March Board

File :  
Dept. File:

FIN 02-01  
Chh 611 001

**Date:** March 7, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Contract Fire services  
**Service Purpose:** Provide fire protection to rural residents adjacent to Municipalities  
**Participants:** Residents within specific fire service areas only.

### Operational Items:

- **Fernie Rural Fire**— Existing agreement with the City of Fernie expires December 31, 2025. Proposed contribution of \$1.4 million toward notional cost of one truck bay in a new firehall in Fernie, to be paid over 15 years. First payment estimated to occur in 2028. Fernie has advised a new \$2.2 million ladder truck been ordered. The Fernie Rural Fire Service portion will be financed with payments over 15 years, with assumption of first payment in 2025. Water tender is due for replacement in 2029, with 100% of cost funded by the service.
- **Upper Elk Valley Fire** – Agreement expired December 31, 2024, with contract negotiations currently underway.
- **Invermere Rural/Wilmer Toby Benches Fire** – No operational changes. Existing agreement with District of Invermere expires December 31, 2025. Replacement of front line fire engine arriving in 2026.
- **Radium golf resort/Dry Gulch/Brownsville Fire** – No operational changes. Contract with the Village of Radium Hot Springs expires December 31, 2030.
- **Cranbrook Rural Fire** – Dry hydrant agreement remains at \$1,500. Contributing \$1,000 per year to the Reserve. Existing agreement with the City of Cranbrook expires December 31, 2027.

### CFO Comments:

- **Cranbrook Rural** – 2025 tax increase of \$32,700 = \$14 on the average residential property (assessed at \$692,653) and \$47,300 in 2026. Drawing down surplus to minimize taxation increases.
- **Fernie Rural** – 2025 tax increase of \$37,000 = \$32 on the average residential property (assessed at \$939,432) and \$13,500 in 2026 based on estimated annual contract increases of 4% above the previous year or (max 2 times CPI). Equipment reserves range from \$122,000 in 2025 to \$152,000 in 2029 to fund share of Fernie fire apparatus replacements.
- **Upper Elk Valley:** 2025 tax increase of \$20,100 = \$105 on the average residential property (assessed at \$443,699), budget includes estimate of increased service costs . EV Mine Tax Sharing Service subsidy of \$20,000 for operations; \$23,000 for equipment reserve.

- **Invermere Rural Fire** – 2025 tax increase of \$15,100 = \$75 on the average residential property (assessed at \$866,662) and \$10,660 in 2026, due to additional wages for contract negotiations, inflationary pressures and increasing reserve contributions for large apparatus replacements between 2026 and 2032. Utilizing \$23,765 of reserves in 2025 and \$72,870 in 2026 for service share of upcoming first line fire engine replacement.
- **Wilmer/Toby Benches** – estimated 2025 tax increase of \$9,975 = \$44 on the average residential property (assessed at \$446,318) and \$3,795 in 2026, due to additional wages for contract negotiations, inflationary pressures and increasing reserve contributions for large apparatus replacements between 2026 and 2032. Utilizing \$15,715 in 2025 and \$46,620 in 2026 for service share of upcoming first line fire engine replacement.
- **Radium Resort/Dry Gulch Fire** – estimated 2025 tax increase of \$5,250 = \$20 increase on the average residential property (assessed at \$386,563) and \$1,350 in 2026.
- **Brownsville Fire** – estimated 2025 tax increase of \$300 = \$14 on the average residential property (assessed at \$357,353) and \$750 in 2026.



**Cranbrook Rural Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$975,000	\$975,000	\$1,007,700	\$1,055,000	\$1,093,700	\$1,134,250	\$1,176,600
Prior Period Surplus	11,903	11,965	8,191	1,709			
<b>Total Revenue</b>	<b>986,903</b>	<b>986,965</b>	<b>1,015,891</b>	<b>1,056,709</b>	<b>1,093,700</b>	<b>1,134,250</b>	<b>1,176,600</b>

**Expenditures**

Salaries & Benefits	1,701	2,099	1,341	3,806	1,400	1,106	990
Administration & Overhead	760	716	788	913	953	1,049	1,154
Operations & Maintenance	31,500	23,539	1,500	1,500	1,500	1,500	1,500
Consulting & Professional Services	974,574	974,574	1,011,120	1,049,038	1,088,677	1,129,502	1,171,859
Shared Overhead	185	151	142	452	170	93	97
<b>Total General</b>	<b>1,008,720</b>	<b>1,001,079</b>	<b>1,014,891</b>	<b>1,055,709</b>	<b>1,092,700</b>	<b>1,133,250</b>	<b>1,175,600</b>
<b>Total Expenditures</b>	<b>1,008,720</b>	<b>1,001,079</b>	<b>1,014,891</b>	<b>1,055,709</b>	<b>1,092,700</b>	<b>1,133,250</b>	<b>1,175,600</b>
<b>Revenue less Expenditures</b>	<b>(21,817)</b>	<b>(14,114)</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>
Transfers to Reserves	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Transfers from Reserves	30,000	23,305					
<b>Surplus (Deficit)</b>	<b>7,183</b>	<b>8,191</b>					

Vehicle and Equipment Reserve Fund

40,269



**Fernie Rural Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$555,000	\$555,000	\$592,000	\$605,500	\$633,500	\$712,500	\$742,000
Transfer From Other Funds						50,000	50,000
Prior Period Surplus	852	852	(1,013)				
<b>Total Revenue</b>	<b>555,852</b>	<b>555,852</b>	<b>590,987</b>	<b>605,500</b>	<b>633,500</b>	<b>762,500</b>	<b>792,000</b>

**Expenditures**

Salaries & Benefits	1,440	2,488	4,134	1,576	1,521	1,756	1,713
Administration & Overhead	760	716	790	870	955	1,050	1,155
Consulting & Professional Services	467,026	466,921	463,627	480,892	498,858	617,522	636,954
Shared Overhead	126	135	436	162	166	172	178
<b>Total General</b>	<b>469,352</b>	<b>470,260</b>	<b>468,987</b>	<b>483,500</b>	<b>501,500</b>	<b>620,500</b>	<b>640,000</b>
<b>Total Expenditures</b>	<b>469,352</b>	<b>470,260</b>	<b>468,987</b>	<b>483,500</b>	<b>501,500</b>	<b>620,500</b>	<b>640,000</b>
<b>Revenue less Expenditures</b>	<b>86,500</b>	<b>85,592</b>	<b>122,000</b>	<b>122,000</b>	<b>132,000</b>	<b>142,000</b>	<b>152,000</b>
Transfers to Reserves	(138,500)	(138,500)	(122,000)	(122,000)	(132,000)	(142,000)	(152,000)
Transfers from Reserves	52,000	51,895					600,000
Capital Expenditures							(600,000)
<b>Surplus (Deficit)</b>		<b>(1,013)</b>					

Vehicle and Equipment Reserve Fund

423,926



1 of 1





**Invermere Rural Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$98,500	\$98,500	\$113,600	\$124,260	\$132,320	\$141,100	\$149,280
Prior Period Surplus	8,463	8,463	528				
<b>Total Revenue</b>	<b>106,963</b>	<b>106,963</b>	<b>114,128</b>	<b>124,260</b>	<b>132,320</b>	<b>141,100</b>	<b>149,280</b>

**Expenditures**

Salaries & Benefits	612	590	3,813	554	580	1,026	554
Administration & Overhead	275	256	285	315	345	380	420
Consulting & Professional Services	89,000	88,538	102,365	156,190	88,320	93,620	99,230
Shared Overhead	76	52	430	71	75	74	76
<b>Total General</b>	<b>89,963</b>	<b>89,436</b>	<b>106,893</b>	<b>157,130</b>	<b>89,320</b>	<b>95,100</b>	<b>100,280</b>
<b>Total Expenditures</b>	<b>89,963</b>	<b>89,436</b>	<b>106,893</b>	<b>157,130</b>	<b>89,320</b>	<b>95,100</b>	<b>100,280</b>
 <b>Revenue less Expenditures</b>	 <b>17,000</b>	 <b>17,528</b>	 <b>7,235</b>	 <b>(32,870)</b>	 <b>43,000</b>	 <b>46,000</b>	 <b>49,000</b>
Transfers to Reserves	(17,000)	(17,000)	(31,000)	(40,000)	(43,000)	(46,000)	(49,000)
Transfers from Reserves			23,765	72,870			
<b>Surplus (Deficit)</b>		<b>528</b>					

Vehicle and Equipment Reserve Fund 197,154



**Wilmer/Toby Bench Fire**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$60,300	\$60,300	\$70,275	\$74,070	\$78,420	\$82,955	\$87,730
Payments in Lieu of Taxes		72					
Prior Period Surplus	4,644	4,644	576				
<b>Total Revenue</b>	<b>64,944</b>	<b>65,016</b>	<b>70,851</b>	<b>74,070</b>	<b>78,420</b>	<b>82,955</b>	<b>87,730</b>

**Expenditures**

Salaries & Benefits	695	500	1,529	690	722	726	767
Administration & Overhead	170	153	170	190	205	225	245
Consulting & Professional Services	57,000	56,725	67,700	101,730	58,410	61,920	65,630
Shared Overhead	79	61	167	80	83	84	88
<b>Total General</b>	<b>57,944</b>	<b>57,440</b>	<b>69,566</b>	<b>102,690</b>	<b>59,420</b>	<b>62,955</b>	<b>66,730</b>
<b>Total Expenditures</b>	<b>57,944</b>	<b>57,440</b>	<b>69,566</b>	<b>102,690</b>	<b>59,420</b>	<b>62,955</b>	<b>66,730</b>

<b>Revenue less Expenditures</b>	<b>7,000</b>	<b>7,576</b>	<b>1,285</b>	<b>(28,620)</b>	<b>19,000</b>	<b>20,000</b>	<b>21,000</b>
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Transfers to Reserves	(7,000)	(7,000)	(17,000)	(18,000)	(19,000)	(20,000)	(21,000)
Transfers from Reserves			15,715	46,620			
<b>Surplus (Deficit)</b>		<b>576</b>					

Vehicle and Equipment Reserve Fund	75,260
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**Radium Resort/Dry Gulch Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$65,000	\$65,000	\$70,250	\$71,600	\$77,850	\$84,300	\$90,950
Prior Period Surplus	26,138	26,138	12,504	500			
<b>Total Revenue</b>	<b>91,138</b>	<b>91,138</b>	<b>82,754</b>	<b>72,100</b>	<b>77,850</b>	<b>84,300</b>	<b>90,950</b>

**Expenditures**

Salaries & Benefits	741	500	707	730	757	776	807
Administration & Overhead	160	153	170	190	205	225	250
Consulting & Professional Services	76,158	69,915	61,000	52,500	55,155	57,965	60,945
Shared Overhead	79	66	77	80	83	84	88
<b>Total General</b>	<b>77,138</b>	<b>70,634</b>	<b>61,954</b>	<b>53,500</b>	<b>56,200</b>	<b>59,050</b>	<b>62,090</b>
<b>Total Expenditures</b>	<b>77,138</b>	<b>70,634</b>	<b>61,954</b>	<b>53,500</b>	<b>56,200</b>	<b>59,050</b>	<b>62,090</b>
<b>Revenue less Expenditures</b>	<b>14,000</b>	<b>20,504</b>	<b>20,800</b>	<b>18,600</b>	<b>21,650</b>	<b>25,250</b>	<b>28,860</b>
Transfers to Reserves	(8,000)	(8,000)	(20,300)	(18,600)	(21,650)	(25,250)	(28,860)
<b>Surplus (Deficit)</b>	<b>6,000</b>	<b>12,504</b>	<b>500</b>				

Vehicle and Equipment Reserve Fund 43,366



**Brownsville Fire**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$5,700	\$5,700	\$6,000	\$6,750	\$7,140	\$7,550	\$7,975
Prior Period Surplus	960	960	1,344				
<b>Total Revenue</b>	<b>6,660</b>	<b>6,660</b>	<b>7,344</b>	<b>6,750</b>	<b>7,140</b>	<b>7,550</b>	<b>7,975</b>

**Expenditures**

Salaries & Benefits	594	400	913	730	753	775	798
Administration & Overhead	160	153	170	190	205	225	250
Consulting & Professional Services	5,341	4,210	4,003	3,450	3,620	3,805	4,000
Shared Overhead	65	52	78	80	82	85	87
<b>Total General</b>	<b>6,160</b>	<b>4,816</b>	<b>5,164</b>	<b>4,450</b>	<b>4,660</b>	<b>4,890</b>	<b>5,135</b>

<b>Total Expenditures</b>	<b>6,160</b>	<b>4,816</b>	<b>5,164</b>	<b>4,450</b>	<b>4,660</b>	<b>4,890</b>	<b>5,135</b>
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<b>Revenue less Expenditures</b>	<b>500</b>	<b>1,844</b>	<b>2,180</b>	<b>2,300</b>	<b>2,480</b>	<b>2,660</b>	<b>2,840</b>
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Transfers to Reserves	(500)	(500)	(2,180)	(2,300)	(2,480)	(2,660)	(2,840)
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<b>Surplus (Deficit)</b>		<b>1,344</b>					
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Vehicle and Equipment Reserve Fund		1,592					
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**Date:** January 27, 2025  
**Submitted by:** Tom Smith, Engineering Services Supervisor  
**Service Name:** Fairmont Flood and Landslide  
**Service Purpose:** Regulate and manage flood and debris flow mitigation  
**Participants:** Fairmont community

### Operational Items:

- Staff Salaries and Benefits increase \$3,880 due to planned work in 2025, wage allocation and inflationary adjustment.
- Grounds Maintenance increase of \$86,000 due to planned Fairmont Creek trap 3 debris removal, Cold Spring vegetation removal work, Cold Spring barrier maintenance following completion, and potential Cold Spring debris removal.
- Consulting/Professional increase \$9,571 due to planned Fairmont Creek trap 3 debris removal, Cold Spring annual barrier inspection, establishment of Cold Spring Creek and Fairmont Creek statutory right of way agreements, and the remaining \$121,571 remaining work to update the 2013 Fairmont Creek Hazard and Risk Assessment.

### Capital Items:

- Expenditures include the Cold Spring Creek Barrier project for \$1,183,437 in 2025. The mitigation is funded through the Adaptation, Resilience & Disaster Mitigation program, UBCM-Structural Flood Grant, and Community Works Funds.

### CFO Comments:

- 2025 taxation remains at \$489,000 = \$373. (\$0.73/\$1,000) on the average residential property assessed at \$513,618. Taxation projected to remain at \$489,000 over the five-year financial plan.
- Budget includes interim financing loan with the Municipal Finance Authority in 2025 to provide cash flow for 6 months on \$2 million in grants held until final project reporting and inspections are complete. Estimated interest cost of \$47,000 in 2025 (\$30,432 of which was unspent and carried forward from 2024).
- Community contribution of \$150,000 for Phase 1 of the Cold Spring project capital costs funded through operations paid in 2024. Short term borrowing no longer required.
- Community share for Phase 2 of the Cold Spring Creek project reduced from \$1 million to \$102,000 for cash flow interest and non eligible expenses.
- Total capital costs for Phase 1 and 2 projected at \$13,598,000, funded 98.9% from grants and 1.1% from community.
- Reserve contributions of \$57,000 to \$345,000 in the five-year plan for maintenance and new projects.
- Transfer of \$500,000 from the Growing Community Fund Reserve in 2025 for portion of capital funding.



**Fairmont Flood and Landslide  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/10/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$489,000	\$489,000	\$489,000	\$489,000	\$489,000	\$489,000	\$489,000
Provincial Grants	9,814,500	8,954,560	921,008			400,000	8,800,000
Interest		7,750					
Prior Period Surplus	239,000	239,121	316,508				
<b>Total Revenue</b>	<b>10,542,500</b>	<b>9,690,431</b>	<b>1,726,516</b>	<b>489,000</b>	<b>489,000</b>	<b>889,000</b>	<b>9,289,000</b>

**Expenditures**

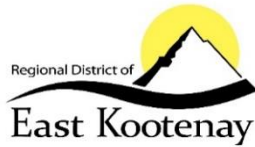
Salaries & Benefits	145,315	122,562	149,195	152,109	157,279	161,415	166,517
Administration & Overhead	2,225	2,702	3,515	2,325	2,385	2,450	2,525
Operations & Maintenance	184,150	32,828	245,150	13,150	83,150	531,150	198,150
Vehicle & Hauling Costs	2,000	6,047	6,320	6,573	6,837	7,113	7,402
Consulting & Professional Services	217,000	58,385	228,571	34,000	49,000	36,000	37,000
Telephone & Utilities	2,000	878	2,000	2,000	2,000	2,000	2,000
Interest	55,000	24,568	47,000				
Shared Overhead	15,910	14,823	16,328	16,843	17,349	17,872	18,406
<b>Total General</b>	<b>623,600</b>	<b>262,793</b>	<b>698,079</b>	<b>227,000</b>	<b>318,000</b>	<b>758,000</b>	<b>432,000</b>

<b>Total Expenditures</b>	<b>623,600</b>	<b>262,793</b>	<b>698,079</b>	<b>227,000</b>	<b>318,000</b>	<b>758,000</b>	<b>432,000</b>
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<b>Revenue less Expenditures</b>	<b>9,918,900</b>	<b>9,427,639</b>	<b>1,028,437</b>	<b>262,000</b>	<b>171,000</b>	<b>131,000</b>	<b>8,857,000</b>
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Short-term Borrowing							2,200,000
Transfers to Reserves	(36,000)	(36,000)	(345,000)	(262,000)	(171,000)	(131,000)	(57,000)
Transfers from Reserves	500,000		500,000				
Capital Expenditures	(10,332,500)	(9,075,131)	(1,183,437)				(11,000,000)
<b>Surplus (Deficit)</b>	<b>50,400</b>	<b>316,508</b>					

Operating Reserve		47,599					
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# 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: WFha 816 001

**Date:** January 24, 2025  
**Submitted by:** Tom Smith, Engineering Services Supervisor  
**Service Name:** Area A Flood Control  
**Service Purpose:** Provide flood control and mitigation In Electoral Area A  
**Participants:** Electoral Area A

## Operational Items:

- Salaries and Benefits increase \$3,364 to due to planned work in 2025, wage allocation and inflationary adjustment.
- Maintenance decrease of \$7,500 to due to budgeted maintenance on Hill Road Dike, Morrissey Meadows Offsetting.
- Consulting/Professional Fees decrease \$12,000 and includes the Hill Road Dike and Morrissey Meadows offsetting monitoring, Elk Valley airport upstream dike assessment, and Vanlerberg Rd flood protection investigation.

## Capital Items:

- 2025 planned expenditure of \$62,183 for the remaining Hosmer Creek and Mine Creek flood mitigation assessment (100% granted). Final report expected in April.
- 2026 planned expenditure of \$100,000 for the Hosmer Creek and Mine Creek engineering design (assuming 75% grant funded).
- 2027 planned expenditure of \$900,000 for the Hosmer Creek and Mine Creek engineering and construction (assuming 75% grant funded).

## CFO Comments:

- No taxation in 2025 and taxation of \$23,000 per year 2026 – 2029.
- Drawing from operating reserve fund to fund operating and the service's share of capital projects with a balance of \$983,305 projected by year end 2029. Dike Replacement Reserve projected to have a balance of \$60,992 by year end 2029.



**Area A Flood Control**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	(\$31,500)	(\$31,500)		\$23,000	\$23,000	\$23,000	\$23,000
Provincial Grants	150,000	87,817	62,183	75,000	675,000		
Interest		2,493					
<b>Total Revenue</b>	<b>118,500</b>	<b>58,810</b>	<b>62,183</b>	<b>98,000</b>	<b>698,000</b>	<b>23,000</b>	<b>23,000</b>

**Expenditures**

Salaries & Benefits	52,532	43,435	55,896	38,425	59,434	61,217	43,775
Administration & Overhead	1,175	1,523	4,465	1,520	1,335	1,400	1,480
Operations & Maintenance	24,900	7,661	17,400	13,400	7,400	7,400	7,400
Vehicle & Hauling Costs	900	1,389	2,330	2,424	2,522	2,625	2,732
Consulting & Professional Services	82,000	61,363	97,620	30,000	30,000		
Telephone & Utilities	150		150	150	150	150	150
Shared Overhead	5,766	4,642	6,115	4,210	6,500	6,697	4,797
<b>Total General</b>	<b>167,423</b>	<b>120,011</b>	<b>183,976</b>	<b>90,129</b>	<b>107,341</b>	<b>79,489</b>	<b>60,334</b>

<b>Total Expenditures</b>	<b>167,423</b>	<b>120,011</b>	<b>183,976</b>	<b>90,129</b>	<b>107,341</b>	<b>79,489</b>	<b>60,334</b>
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<b>Revenue less Expenditures</b>	<b>(48,923)</b>	<b>(61,201)</b>	<b>(121,793)</b>	<b>7,871</b>	<b>590,659</b>	<b>(56,489)</b>	<b>(37,334)</b>
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Transfers to Reserves	(6,875)	(6,875)	(6,875)	(6,875)	(6,875)	(13,125)	(13,125)
Transfers from Reserves	205,798	156,294	190,851	99,004	316,216	69,614	50,459
Capital Expenditures	(150,000)	(87,817)	(62,183)	(100,000)	(900,000)		

<b>Surplus (Deficit)</b>		<b>400</b>					
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Capital Reserve		14,117					
Operating Reserve		1,553,155					



**Date:** January 2, 2025  
**Submitted by:** Nikki Bradshaw, Deputy Corporate Officer  
**Service Name:** Columbia Valley Local Conservation Fund Program  
**Service Purpose:** Provide local financial support to projects that contribute to the conservation of valuable natural areas in the Columbia Valley.  
**Participants:** Invermere, Radium, Canal Flats and Electoral Areas F & G

### Operational Items:

- KCP received 9 applications for 2025 program; the Technical Review Committee is recommending funding for 8 of the 9 proposed projects for a total request of \$142,889 (which includes an approved multi-year proposal of \$15,000). Budgeted amount for 2025 projects is \$135,000.
- In January 2025, Board approved Columbia Valley Local Conservation Fund (CVLCF) grant funding totalling \$142,889 for 2025 projects.
- Kootenay Conservation Program (KCP) administration costs for 2025 have increased to \$22,500 from \$21,250. Increase reflects admin costs at 9% of \$250,000 budgeted parcel tax revenue in 2025. Invoices from KCP are received in December for the following year to be paid in one annual payment on or before August 10<sup>th</sup>. KPC administration costs to be increased to \$22,500 for 2025 - 2029.
- One project did not proceed, the Shuswap Band's Badger Habitat Enhancement and Restoration project. The total grant approved was \$12,000.
- \$29,474.50 of 2024 project funds and \$1,625 of 2023 extended project funds (representing 25% of approved project funds) will be paid in 2025 upon receipt of final reports.
- There was a land acquisition in 2024 (Geddes Creek Securement project) that utilized \$150,000 in funds from the CVLCF reserve.

### Capital Items:

- No capital items.

### CFO Comments:

- Parcel tax remains at \$20 per parcel.
- Transfer to Larger Projects Reserve \$101,000 in 2025. Estimated balance December 31, 2025 is \$547,462. Projected balance of \$883,462 in 2029.



## Columbia Valley Local Conservation Program Five Year Financial Plan

With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/4/2025

### **Revenue**

Parcel Taxes  
Local Government Grants & Regional Transfers  
Interest  
Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$250,000	\$250,523	\$250,000	\$250,000	\$250,000	\$251,000	\$251,000
5,500	5,500	5,500	5,500	5,500	5,500	5,500
10,189	10,189	20,230				
<b>265,689</b>	<b>270,928</b>	<b>275,730</b>	<b>255,500</b>	<b>255,500</b>	<b>256,500</b>	<b>256,500</b>

### **Expenditures**

Salaries & Benefits  
Grants  
Shared Overhead  
**Total General**

7,543	7,162	8,446	8,079	8,050	9,023	8,992
308,348	293,862	165,389	162,500	162,500	162,500	162,500
798	674	895	921	950	977	1,008
<b>316,689</b>	<b>301,698</b>	<b>174,730</b>	<b>171,500</b>	<b>171,500</b>	<b>172,500</b>	<b>172,500</b>

**Total Expenditures**

<b>316,689</b>	<b>301,698</b>	<b>174,730</b>	<b>171,500</b>	<b>171,500</b>	<b>172,500</b>	<b>172,500</b>
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**Revenue less Expenditures**

<b>(51,000)</b>	<b>(30,770)</b>	<b>101,000</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>
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Transfers to Reserves  
Transfers from Reserves

(99,000)	(99,000)	(101,000)	(84,000)	(84,000)	(84,000)	(84,000)
150,000	150,000					

**Surplus (Deficit)**

	<b>20,230</b>					
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Reserve Funds

446,462

**Date:** January 2, 2025  
**Submitted by:** Nikki Bradshaw, Deputy Corporate Officer  
**Service Name:** Access Guardian Program Service  
**Service Purpose:** The Access Guardian Program delivers a range of services to the public who are accessing recreational areas in the Service Area including education, public relations, and compliance and enforcement relating to access management  
**Participants:** Electoral Area A, Fernie, Sparwood, Elkford

### Operational Items:

- The agreement between RDEK and Conservation Officer Service of the Ministry of Environment, expires December 31, 2026. 2025 will be year 4 of a 5-year contract with the BC Conservation Officer Service (COS).
- The COS requested an amendment to extend the reporting timeline from the original six-month period (May 15 to November 15) to a full 12 months. This change took effect on October 17, 2024, and allows for the following:
  - All regional district closures are year-round.
  - COS ability to patrol restricted areas through all peak periods of noncompliance.
  - Broader coverage of various resource user groups.
  - Will include/record all COS enforcement efforts not currently being captured.
  - Greater understanding and reporting of noncompliance throughout the entire year.
- The Trust has completely phased out funding to the program as of year three (2024). Elk Valley municipalities will see an increase in years 4 and 5 with the remainder of the funding supplemented by Elk Valley Property Tax Sharing Funds. Vehicle costs will also be budgeted from the Elk Valley Property Tax Sharing Funds.
- Historically, the COS has not invoiced for vehicle costs, despite it being in the contract at \$10,000 annually.
- Projecting a \$18,000 surplus being carried into 2025, which assumes the COS will bill the \$10,000 vehicle expense. If the COS doesn't bill for vehicle expenses, the surplus will be \$28,000, and the transfer from EV Tax Sharing can be reduced by \$10,000 in 2025. The same would apply in 2026.
- Added 2% inflation for each year.
- 2027 would need significant contributions from municipalities for contract renewal to normalize contribution from EV Property Tax Sharing.
- Discussion on municipality funding should begin in 2025 to determine a funding model for the next contract term.

### Capital Items:

- No capital items.

## CFO Comments:

- 2022-2026 Contract Funding

	2022	2023	2024	2025	2026
Columbia Basin Trust	30,000	23,000	17,000	-	-
District Elkford	11,250	11,250	11,250	13,000	13,000
City of Fernie	11,250	11,250	11,250	13,000	13,000
District of Sparwood	11,250	11,250	11,250	13,000	13,000
RDEK Electoral Area A	11,250	19,750	28,000	40,000	40,000
Accumulated Surplus	10,000	10,000	32,000	30,100	16,500
<b>Contract</b>	<b>75,000</b>	<b>76,500</b>	<b>70,650</b>	<b>82,600</b>	<b>84,300</b>
<b>Vehicle Costs</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>

- 2027-2029 Contract Funding, as laid out in the 2025-2029 Financial Plan

	2027	2028	2029
District Elkford	20,000	24,000	24,000
City of Fernie	20,000	24,000	24,000
District of Sparwood	20,000	24,000	24,000
RDEK Electoral Area A	36,000	27,000	27,000
Accumulated Surplus	1,200	600	1,200
<b>Contract</b>	<b>\$96,900</b>	<b>\$98,100</b>	<b>\$100,200</b>



**Access Guardian Program**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/3/2025

**Revenue**

Local Government Grants & Regional Transfers  
 Transfer From Other Funds  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Consulting & Professional Services  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$50,750	\$50,750	\$39,000	\$39,000	\$60,000	\$72,000	\$72,000
	28,000	28,000	40,000	40,000	36,000	27,000	27,000
	32,535	32,535	30,072	16,500	1,200	600	1,200
	<b>111,285</b>	<b>111,285</b>	<b>109,072</b>	<b>95,500</b>	<b>97,200</b>	<b>99,600</b>	<b>100,200</b>
	3,866	2,833	2,685	2,814	2,851	2,972	3,059
	88,030	78,030	89,591	91,182	93,436	95,106	96,808
	389	349	296	304	313	322	333
	<b>92,285</b>	<b>81,213</b>	<b>92,572</b>	<b>94,300</b>	<b>96,600</b>	<b>98,400</b>	<b>100,200</b>
	<b>92,285</b>	<b>81,213</b>	<b>92,572</b>	<b>94,300</b>	<b>96,600</b>	<b>98,400</b>	<b>100,200</b>
	<b>19,000</b>	<b>30,072</b>	<b>16,500</b>	<b>1,200</b>	<b>600</b>	<b>1,200</b>	
	<b>19,000</b>	<b>30,072</b>	<b>16,500</b>	<b>1,200</b>	<b>600</b>	<b>1,200</b>	



## 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: Ymed 106 001

**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Mosquito Control  
**Service Purpose:** To reduce nuisance mosquito populations at Wasa, Ta Ta Creek and Skookumchuck areas  
**Participants:** A portion of Electoral Area E - Wasa, Ta Ta Creek and Skookumchuck

### Operational Items:

- Mosquito control costs were within the 2024 budget, which was due to a lower-than-average snowpack and lower-than-average spring temperatures; this led to a gradual rise in the Kootenay River during freshet and overall low peak in mid June. Low water levels led to compounded mosquito eggs not being triggered to hatch in 2024. Water was present at some floodwater and seepage sites resulting in ground (backpack) mosquito control treatments; there were no aerial treatments in 2024.
- Site monitoring began May 13 followed by ground treatments through July with monitoring of control areas until September 20. This resulted in a relatively modest treatment season totaling 240 hectares (167 ground mosquito control treatments at identified floodwater/seepage sites).
- No known sites were missed, although due to ongoing treatment permissions from 2022, parcels east of the 95A/93 bridge/intersection were not treated.
- Post treatment monitoring revealed high efficacy rates in the controlled areas.
- Staff did not receive mosquito complaints in 2024, which was likely due to lower-than-average water levels in flood mosquito areas resulting in lower mosquito populations.
- Two travel related human-cases of West Nile virus were reported by the BC CDC this year.
- Budget highlights include:

\$30,000	Replenish treatment stock – 183 of 350 stockpiled bags used in 2024. Note there is no longer a need to stockpile as treatment bags have been re-sourced and are readily available on demand. As such, remaining stock can be utilized and replenished/purchased as needed.
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### Capital Items:

- \$7,500 - New truck in 2025, cost shared with other functions.

### CFO Comments:

- 2025 decrease in parcel tax of \$13,000 = \$20 per parcel (654 parcels).
- Estimated 2026 increase in parcel tax of \$3,000, pending operational results of 2025.



**Mosquito Control**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

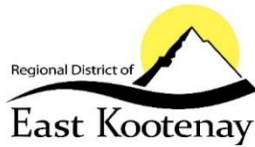
**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$133,000	\$133,000	\$120,000	\$123,000	\$126,000	\$129,000	\$130,000
Fees & Charges	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Interest		1,791					
Prior Period Surplus	44,738	44,738	124,096	100,700	74,500	47,500	23,500
<b>Total Revenue</b>	<b>179,238</b>	<b>181,029</b>	<b>245,596</b>	<b>225,200</b>	<b>202,000</b>	<b>178,000</b>	<b>155,000</b>

**Expenditures**

Salaries & Benefits	8,217	5,280	8,580	8,863	8,956	9,423	9,891
Administration & Overhead	1,550	749	1,100	2,100	1,600	1,100	1,100
Operations & Maintenance	22,000		33,000	51,000	53,000	53,000	53,000
Vehicle & Hauling Costs	300	439	450	450	453	456	459
Consulting & Professional Services	87,125	49,700	93,125	87,125	89,300	89,300	89,300
Telephone & Utilities	200	25	200	200	200	200	200
Shared Overhead	846	740	941	962	991	1,021	1,050
<b>Total General</b>	<b>120,238</b>	<b>56,933</b>	<b>137,396</b>	<b>150,700</b>	<b>154,500</b>	<b>154,500</b>	<b>155,000</b>
<b>Total Expenditures</b>	<b>120,238</b>	<b>56,933</b>	<b>137,396</b>	<b>150,700</b>	<b>154,500</b>	<b>154,500</b>	<b>155,000</b>
<b>Revenue less Expenditures</b>	<b>59,000</b>	<b>124,096</b>	<b>108,200</b>	<b>74,500</b>	<b>47,500</b>	<b>23,500</b>	
Capital Expenditures			(7,500)				
<b>Surplus (Deficit)</b>	<b>59,000</b>	<b>124,096</b>	<b>100,700</b>	<b>74,500</b>	<b>47,500</b>	<b>23,500</b>	

Reserve Funds 157,539



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
Sak 536 001

**Date:** January 2, 2025  
**Submitted by:** Tina Hlushak, Corporate Officer  
**Service Name:** Elk Valley Victim Assistance Service  
**Service Purpose:** Operation of the Elk Valley Victim Assistance Program  
**Participants:** Electoral Areas A and B (portion), Fernie, Sparwood and Elkford

## Operational Items:

- The Victim Service Worker is contracted by the RDEK to deliver the Elk Valley Victim Assistance Program mandated by the Province and provide services described by the Province.
- As of May 1, 2024, a new agreement has been executed for the Victim Service Worker contract position. The Victim Services Worker is based out of the Sparwood RCMP detachment with shared time at the Fernie RCMP detachment.
- The 2024/2025 program provincial funding is \$64,480.81. The provincial funding is allocated to the Victim Service Worker, including funds from the service to supplement the difference of the contract price to \$74,000.
- A bylaw amendment will be prepared in 2025 to increase the maximum requisition by 25% to support the administration of the victim assistance program.

## Capital Items:

- N/A

## CFO Comments:

- 2025 tax decrease of \$15,500 = \$0.28 on the average residential property assessed at \$596,000.
- No estimated change to taxes for 2026, pending 2025 operational results.





**EV Victim Assistance  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/3/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$27,500	\$27,500	\$12,000	\$12,000	\$13,000	\$13,500	\$14,150
Payments in Lieu of Taxes		62					
Provincial Grants	61,626	47,408	63,480	65,384	67,345	69,365	71,445
Prior Period Surplus	29,762	33,047	46,457	33,000	20,900	11,800	4,700
<b>Total Revenue</b>	<b>118,888</b>	<b>108,017</b>	<b>121,937</b>	<b>110,384</b>	<b>101,245</b>	<b>94,665</b>	<b>90,295</b>

**Expenditures**

Salaries & Benefits	9,311	12,046	11,237	11,750	11,670	12,152	12,444
Administration & Overhead	500						
Consulting & Professional Services	78,344	48,692	76,480	76,480	76,480	76,480	76,480
Shared Overhead	1,043	823	1,220	1,254	1,295	1,333	1,371
<b>Total General</b>	<b>89,198</b>	<b>61,560</b>	<b>88,937</b>	<b>89,484</b>	<b>89,445</b>	<b>89,965</b>	<b>90,295</b>
<b>Total Expenditures</b>	<b>89,198</b>	<b>61,560</b>	<b>88,937</b>	<b>89,484</b>	<b>89,445</b>	<b>89,965</b>	<b>90,295</b>
<b>Revenue less Expenditures</b>	<b>29,690</b>	<b>46,457</b>	<b>33,000</b>	<b>20,900</b>	<b>11,800</b>	<b>4,700</b>	
<b>Surplus (Deficit)</b>	<b>29,690</b>	<b>46,457</b>	<b>33,000</b>	<b>20,900</b>	<b>11,800</b>	<b>4,700</b>	



# 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: WLbg 817 001

**Date:** January 20, 2025  
**Submitted by:** Tom Smith, Engineering Services Supervisor  
**Service Name:** Tie Lake Water Level Control  
**Service Purpose:** Regulate and manage Tie Lake water level  
**Participants:** Tie Lake area

## Operational Items:

- Salaries and Benefits increased \$1,333 to reflect wage reallocations.

## Capital Items:

- No capital work for 2025.

## CFO Comments:

- No projected tax increase until 2027
- \$57.89 per parcel (same as 2024)



**Tie Lake Water Level Control**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Prior Period Surplus	7,144	7,144	7,468	4,700	3,400	3,700	4,000
<b>Total Revenue</b>	<b>17,144</b>	<b>17,144</b>	<b>17,468</b>	<b>14,700</b>	<b>13,400</b>	<b>13,700</b>	<b>14,000</b>

**Expenditures**

Salaries & Benefits	4,849	3,691	6,182	6,431	6,653	6,861	7,058
Administration & Overhead	470	366	575	625	670	725	790
Operations & Maintenance	100	70					
Vehicle & Hauling Costs	500	120	330	343	356	370	386
Shared Overhead	525	430	681	701	721	744	766
<b>Total General</b>	<b>6,444</b>	<b>4,676</b>	<b>7,768</b>	<b>8,100</b>	<b>8,400</b>	<b>8,700</b>	<b>9,000</b>
<b>Total Expenditures</b>	<b>6,444</b>	<b>4,676</b>	<b>7,768</b>	<b>8,100</b>	<b>8,400</b>	<b>8,700</b>	<b>9,000</b>
<b>Revenue less Expenditures</b>	<b>10,700</b>	<b>12,468</b>	<b>9,700</b>	<b>6,600</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
Transfers to Reserves	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
<b>Surplus (Deficit)</b>	<b>5,700</b>	<b>7,468</b>	<b>4,700</b>	<b>1,600</b>			

Reserve Funds 15,420



# 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: WLbj 817 001

**Date:** January 20, 2025  
**Submitted by:** Tom Smith, Engineering Services Supervisor  
**Service Name:** Rosen Lake Water Level Control  
**Service Purpose:** Regulate and manage the water level  
**Participants:** Rosen Lake area

## Operational Items:

- Salaries and Benefits increase \$4,848 to reflect the work planned for 2025 and wage reallocations.
- Grounds Maintenance decrease of \$100, which includes the \$10,000 allocated to repair the dam. This scope won't be finalized until the dam consequence assessment has been completed.
- Consulting/Professional Fees includes a \$41,000 expenditure for the dam consequence rating assessment (mandated requirement).

## Capital Items:

- No Capital items for 2024.

## CFO Comments:

- 2025 tax increase of \$2,500 = \$11 on the average residential property assessed at \$784,895.
- Estimated 2026 tax increase of \$4,000, pending operational results of 2025.
- 2024 Operational deficit is being funded from the operating reserve.



**Rosen Lake Water Level Control**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$14,000	\$14,000	\$16,500	\$20,500	\$21,500	\$21,500	\$22,000
Provincial Grants	10,000		10,000				
Local Government Grants & Regional Transfers	9,350	4,780					
Prior Period Surplus	5,339	5,339	(3,895)				
<b>Total Revenue</b>	<b>38,689</b>	<b>24,119</b>	<b>22,605</b>	<b>20,500</b>	<b>21,500</b>	<b>21,500</b>	<b>22,000</b>

**Expenditures**

Salaries & Benefits	6,612	9,575	11,460	11,756	12,151	12,533	12,906
Administration & Overhead	470	384	430	475	520	570	630
Operations & Maintenance	11,000	2,225	10,900	500	1,000	500	500
Vehicle & Hauling Costs	500	341	560	582	605	630	656
Consulting & Professional Services	20,000	9,000	41,000				
Shared Overhead	707	589	1,250	1,287	1,324	1,367	1,408
<b>Total General</b>	<b>39,289</b>	<b>22,114</b>	<b>65,600</b>	<b>14,600</b>	<b>15,600</b>	<b>15,600</b>	<b>16,100</b>

<b>Total Expenditures</b>	<b>39,289</b>	<b>22,114</b>	<b>65,600</b>	<b>14,600</b>	<b>15,600</b>	<b>15,600</b>	<b>16,100</b>
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<b>Revenue less Expenditures</b>	<b>(600)</b>	<b>2,005</b>	<b>(42,995)</b>	<b>5,900</b>	<b>5,900</b>	<b>5,900</b>	<b>5,900</b>
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Transfers to Reserves	(5,900)	(5,900)	(5,900)	(5,900)	(5,900)	(5,900)	(5,900)
Transfers from Reserves	10,000		48,895				
<b>Surplus (Deficit)</b>	<b>3,500</b>	<b>(3,895)</b>					

Reserve Funds	13,653
Capital Reserve	56,232



# 2025 Budget Information Report

February Board

File :  
Dept. File:

Fhh 503 001  
WLei 817 001

**Date:** January 20, 2025  
**Submitted by:** Tom Smith, Engineering Services Supervisor  
**Service Name:** Lazy Lake Water Level Control  
**Service Purpose:** Regulate and manage the water level control service  
**Participants:** Lazy Lake area property owners

## Operational Items:

- Salaries and Benefits decrease \$5,229 reflecting 2024 budgeted salaries to complete the elector assent process for potential tax increase.

## Capital Items:

- No Capital items for the five-year plan.

## CFO Comments:

- 2025 parcel tax increase of \$315 = \$7.50 per parcel (42 parcels).
- Carry forward of operation deficit.
- No estimated change to parcel tax in 2026.
- No further Discretionary Grant in Aid (DGIA).
- No contribution to reserve for future projects.



**Lazy Lake Water Level Control**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

**Revenue**

Parcel Taxes  
Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
Administration & Overhead  
Operations & Maintenance  
Vehicle & Hauling Costs  
Shared Overhead

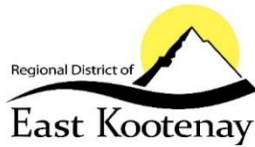
**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$1,260	\$1,260	\$1,575	\$1,575	\$1,575	\$1,575	\$1,575
Prior Period Surplus		0	(3,011)	(3,011)	(3,011)	(3,011)	(3,011)
<b>Total Revenue</b>	<b>1,260</b>	<b>1,260</b>	<b>(1,436)</b>	<b>(1,436)</b>	<b>(1,436)</b>	<b>(1,436)</b>	<b>(1,436)</b>
Salaries & Benefits	6,099	3,199	870	847	817	786	754
Administration & Overhead	250	249	270	290	320	345	372
Operations & Maintenance	200	70	200	200	200	200	200
Vehicle & Hauling Costs	50	213	140	146	152	158	165
Shared Overhead	666	540	95	92	86	86	84
<b>Total General</b>	<b>7,265</b>	<b>4,271</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>
<b>Total Expenditures</b>	<b>7,265</b>	<b>4,271</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>	<b>1,575</b>
<b>Revenue less Expenditures</b>	<b>(6,005)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>
<b>Surplus (Deficit)</b>	<b>(6,005)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>	<b>(3,011)</b>



# 2025 Budget Information Report

February Board

File :  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** February 4, 2025  
**Submitted by:** Natalie Weitzel, Deputy CFO  
**Service Name:** Columbia Valley Broadband Service  
**Service Purpose:** Fibre Optic backbone running from just north of Canal Flats up to Spillimacheen  
**Participants:** Invermere, Radium, Areas F & G

## Operational Items:

- Pole rental costs of \$51,707 per year
- Debenture costs partially recovered (66%) through capital charge payments
- Minimum capital charge payments mature in 2027
- Debenture matures in 2027

## Capital Items:

- None.

## CFO Comments:

- 2025 tax decrease of \$19,500 = \$1.42 on the average residential property assessed at \$596,000.
- No estimated change to taxes for 2026, pending 2025 operational results.





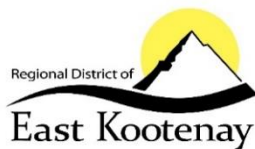
**Broadband**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/3/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$80,000	\$80,000	\$60,500	\$60,500			
Payments in Lieu of Taxes		62					
Fees & Charges	181,707	191,707	191,707	191,707	219,338	51,707	51,707
Interest		2,233					
Prior Period Surplus	14,844	14,844	24,262	12,000		2,500	2,000
<b>Total Revenue</b>	<b>276,551</b>	<b>288,846</b>	<b>276,469</b>	<b>264,207</b>	<b>219,338</b>	<b>54,207</b>	<b>53,707</b>

**Expenditures**

Salaries & Benefits	2,548	479	541	277	587	452	450
Operations & Maintenance	51,707	51,707	51,707	51,707	51,707	51,707	51,707
Interest	95,361	95,361	95,361	95,361	47,681		
Shared Overhead	319	221	44	46	47	48	50
<b>Total General</b>	<b>149,935</b>	<b>147,768</b>	<b>147,653</b>	<b>147,391</b>	<b>100,022</b>	<b>52,207</b>	<b>52,207</b>
<b>Total Expenditures</b>	<b>149,935</b>	<b>147,768</b>	<b>147,653</b>	<b>147,391</b>	<b>100,022</b>	<b>52,207</b>	<b>52,207</b>
<b>Revenue less Expenditures</b>	<b>126,616</b>	<b>141,078</b>	<b>128,816</b>	<b>116,816</b>	<b>119,316</b>	<b>2,000</b>	<b>1,500</b>
Debt Principal Repayment	(116,816)	(116,816)	(116,816)	(116,816)	(116,816)		
<b>Surplus (Deficit)</b>	<b>9,800</b>	<b>24,262</b>	<b>12,000</b>		<b>2,500</b>	<b>2,000</b>	<b>1,500</b>



## 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: A ho 211 001

**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Elk Valley Regional Airport  
**Service Purpose:** To operate and maintain a year-round airstrip for use by the public  
**Participants:** Electoral Area A, Fernie, Sparwood and Elkford

### Operational Items:

- The Elk Valley Regional Airport is located 12 km north of Sparwood on the east side of the Lower Elk Valley Rd.

In 2021, a pavement assessment report indicated the pavement (runway, taxiway and apron) at the airport has been in service for almost 40 years; is close to twice the age of a typical life for new asphalt pavements; and therefore, may require pavement rehabilitation by 2026. However, if the current maintenance regime of crack sealing every 2 years was continued; the pavement life may be extended with recommendation to reassess the pavement condition in 2025. The 5-year financial plan includes reserve contributions for the eventual rehabilitation of pavement at the Elk Valley Airport, which assumes 5-year budgeting (started in 2022) to build reserves for 25% of costs (approx. \$854,575 based on 2022 estimates). The BC Air Access Program (BCAAP) may be available for the remaining 75% of costs (\$2,563,725). Staff will monitor application intake requirements/deadlines. A reassessment of the paved areas is planned for 2025; results of the reassessment will dictate if rehabilitation (approx. 18-year lifespan) is required in 2026.

The financial plan also includes the Elk Valley Flying Club operating grant of \$7,269.52 for the years 2022 to 2025.

Budget highlights include:

\$8,000.00	Pavement Lifespan Analysis – 5 year reassessment
\$7,269.52	Final year of Elk Valley Flying Club operating grant

The table below provides a summary of airport usage (flights) from 2020 through Oct 2024; defined as:

Emergency Services - BC Air Ambulance, Angel Flight, RCMP.

Recreation – local/Elk Valley Flying Club.

Commercial or Out of Area – Contractors, private planes visiting the area or fueling and passing through.

Sum of Flight Count														
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Grand Total	
2020														
Emergency Services		1					1						2	
Recreation	1	8	4	10	10	9	20	4	11	10	6	15	108	
Commercial or Out of Area			2	10	15	3	22	5	6	5	1	3	72	
2020 Total	1	9	6	20	25	12	43	9	17	15	7	18	182	
2021														
Emergency Services				1									1	
Recreation	10	7	13	9	11	11	19	8	7	7			102	
Commercial or Out of Area	2	1	12	9	3	14	17	19	12	8			97	
2021 Total	12	8	25	19	14	25	36	27	19	15			200	
2022														
Emergency Services			2	1	1	1			2	1			8	
Recreation		2	4	8	7	8	15	11	7	5	1		68	
Commercial or Out of Area				5	1	2	3	7	7	5	6	2	38	
2022 Total		2	6	14	9	11	18	18	16	11	7	2	114	
2023														
Emergency Services				1	4	2	1	2	3	1	1	2	17	
Recreation			3	4	11	12	23	23	19	18	2	8	123	
Commercial or Out of Area	2	1	2	1	1		5	1	3	5	2	1	24	
2023 Total	2	1	5	6	16	14	29	26	25	24	5	11	164	
2024														
Emergency Services		2		3	3	2			2	1			13	
Recreation	5	16	9	9	10	16	13	17	20	7			122	
Commercial or Out of Area	1	2		2	9	6	4	4	4	1			33	
2024 Total	6	20	9	14	22	24	17	21	26	9			168	
Grand Total	21	40	51	73	86	86	143	101	103	74	19	31	828	

### Capital Items:

- \$7,500 - New truck in 2025, cost shared with other functions.

### CFO Comments:

- 2025 tax increase of \$18,800 = \$1.23 on the average residential property assessed at \$596,000, pulling from the operating reserve to mitigate the increase.
- Estimated 2026 tax increase of \$20,000, pending 2025 operational results.
- Budget includes contributions to the airport rehabilitation reserve with a balance of \$536,000 in 2029.



**EV Airport**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/3/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$106,200	\$106,200	\$125,000	\$145,000	\$156,000	\$171,500	\$187,000
Payments in Lieu of Taxes		222					
Fees & Charges	6,000	6,640	6,600	6,600	7,080	7,080	7,080
Prior Period Surplus	13,937	13,937	10,630	5,000	5,000	5,000	5,000
<b>Total Revenue</b>	<b>126,137</b>	<b>126,999</b>	<b>142,230</b>	<b>156,600</b>	<b>168,080</b>	<b>183,580</b>	<b>199,080</b>

**Expenditures**

Salaries & Benefits	10,815	11,707	12,712	12,910	13,486	14,070	14,642
Administration & Overhead	7,670	6,682	7,800	8,155	8,510	8,875	9,250
Operations & Maintenance	28,500	25,931	57,500	41,000	49,500	29,000	63,500
Vehicle & Hauling Costs	500	1,067	900	906	912	918	925
Grants	7,270		7,270				
Telephone & Utilities	200	25	200	200	200	200	200
Shared Overhead	1,182	956	1,348	1,429	1,472	1,517	1,563
<b>Total General</b>	<b>56,137</b>	<b>46,368</b>	<b>87,730</b>	<b>64,600</b>	<b>74,080</b>	<b>54,580</b>	<b>90,080</b>

<b>Total Expenditures</b>	<b>56,137</b>	<b>46,368</b>	<b>87,730</b>	<b>64,600</b>	<b>74,080</b>	<b>54,580</b>	<b>90,080</b>
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<b>Revenue less Expenditures</b>	<b>70,000</b>	<b>80,630</b>	<b>54,500</b>	<b>92,000</b>	<b>94,000</b>	<b>129,000</b>	<b>109,000</b>
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Transfers to Reserves	(70,000)	(70,000)	(75,000)	(92,000)	(109,000)	(129,000)	(109,000)
Transfers from Reserves			28,000		15,000		
Capital Expenditures			(7,500)				
<b>Surplus (Deficit)</b>		<b>10,630</b>					

Reserve Funds		236,872					
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**Date:** January 2, 2025  
**Submitted by:** Nikki Bradshaw, Deputy Corporate Officer  
**Service Name:** Cemeteries Local Service  
**Service Purpose:** To provide for the construction, maintenance and operation of cemeteries with the Electoral Areas  
**Participants:** All Electoral Areas

### Operational Items:

- Costs are borne by the Electoral Area in which the cemetery is located. Grants are provided to other organizations for operation of the cemeteries.
- Electoral Area B
  - No funding contributions for the Jaffray or Baynes Lake cemeteries.
  - Salaries increased from 2024 for agreement renewal between RDEK and Jaffray Cemetery Society for the operation and maintenance of the cemetery.
  - Jaffray is beginning the process of getting a new columbarium.
- Electoral Area C
  - Taxation required to cover estimated administration for Wardner Cemetery. Operational grant of \$1,600.
  - Salaries increased from 2024 for agreement renewal between RDEK and Wardner Community Association for the operation and maintenance of the cemetery.
- Electoral Area E
  - Wasa Columbaria operational grant of \$1,100.
  - Salaries increased from 2024 for agreement renewal between RDEK and Wasa & District Historical Association for the operation and maintenance of the cemetery.
- Electoral Area F:
  - Mount View and Windermere Cemeteries. Contract fee of \$26,000 to District of Invermere in 2025 based on preliminary numbers.
  - Fairmont Cemetery: Fairmont Evergreen Cemetery Association grant of \$7,000 in 2025. They have noted a few additions to their 2025 budget including:
    - Porta potty rental from May till end of September \$825.00
    - Build and enclosure and base for the porta potty \$1,200.
    - Road work \$750.00
    - Labour and Insurance increases - they will look for competitive quotes.
  - Projects completed in 2024 include:
    - Cemetery surveyed for \$1105.13. Looking at future development of cemetery and the possibility of a Columbarium.
    - Purchased new tools: handheld blower, fertilizer spreader and a metal detector.
    - There were 3 burials, and 3 full graves sold.
    - Road work; budgeted \$5000 and to date have spent \$847.80
  - Reserve currently sits at \$12,936.

- Salaries increased from 2024 for agreement renewal between RDEK and District of Invermere and Fairmont Evergreen Cemetery Association for the operation and maintenance of the cemeteries.
- Electoral Area G
  - No cemetery service area, Brisco Recreation Commission manages cemetery and funds out of recreation service.

<b>CFO Comments:</b>
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Service	Change to Taxes for 2025	\$ Change per Average Residential Property
Electoral Area B	\$500 Increase	\$0.14 Increase
Electoral Area C	\$900 Increase	\$0.20 Increase
Electoral Area E	\$600 Increase	\$0.33 Increase
Electoral Area F	\$3,000 Increase	\$0.37 Increase

- Electoral Area F
  - Columbarium Reserve with contributions of \$5,000 annually with a surplus target of \$30,000.
  - Fairmont Evergreen Cemetery Reserve contributions of \$1,000 per year with a surplus target of \$5,000



**Area B Cemeteries**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
			\$500	\$600	\$700	\$800	\$900
	806	806	471	243	91	19	24
	<b>806</b>	<b>806</b>	<b>971</b>	<b>843</b>	<b>791</b>	<b>819</b>	<b>924</b>
	150	322	656	678	696	717	843
	16	13	72	74	76	78	81
	<b>166</b>	<b>335</b>	<b>728</b>	<b>752</b>	<b>772</b>	<b>795</b>	<b>924</b>
	<b>166</b>	<b>335</b>	<b>728</b>	<b>752</b>	<b>772</b>	<b>795</b>	<b>924</b>
	<b>640</b>	<b>471</b>	<b>243</b>	<b>91</b>	<b>19</b>	<b>24</b>	
	<b>640</b>	<b>471</b>	<b>243</b>	<b>91</b>	<b>19</b>	<b>24</b>	



**Area C Cemeteries**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$1,200	\$1,200	\$2,100	\$2,300	\$2,500	\$2,700	\$2,900
797	797	1,588	1,105	742	503	373
<b>1,997</b>	<b>1,997</b>	<b>3,688</b>	<b>3,405</b>	<b>3,242</b>	<b>3,203</b>	<b>3,273</b>

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead  
**Total General**

364	375	887	915	939	976	1,365
1,600		1,600	1,650	1,700	1,750	1,800
33	34	96	98	100	104	108
<b>1,997</b>	<b>409</b>	<b>2,583</b>	<b>2,663</b>	<b>2,739</b>	<b>2,830</b>	<b>3,273</b>

**Total Expenditures**

<b>1,997</b>	<b>409</b>	<b>2,583</b>	<b>2,663</b>	<b>2,739</b>	<b>2,830</b>	<b>3,273</b>
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**Revenue less Expenditures**

	<b>1,588</b>	<b>1,105</b>	<b>742</b>	<b>503</b>	<b>373</b>	
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**Surplus (Deficit)**

	<b>1,588</b>	<b>1,105</b>	<b>742</b>	<b>503</b>	<b>373</b>	
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**Area E Cemeteries**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$1,100	\$1,100	\$1,700	\$1,800	\$1,900	\$2,000	\$2,100
649	649	389	261	159	87	42
<b>1,749</b>	<b>1,749</b>	<b>2,089</b>	<b>2,061</b>	<b>2,059</b>	<b>2,087</b>	<b>2,142</b>

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead  
**Total General**

137	350	656	678	696	717	761
1,050	998	1,100	1,150	1,200	1,250	1,300
12	13	72	74	76	78	81
<b>1,199</b>	<b>1,360</b>	<b>1,828</b>	<b>1,902</b>	<b>1,972</b>	<b>2,045</b>	<b>2,142</b>

**Total Expenditures**

<b>1,199</b>	<b>1,360</b>	<b>1,828</b>	<b>1,902</b>	<b>1,972</b>	<b>2,045</b>	<b>2,142</b>
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**Revenue less Expenditures**

<b>550</b>	<b>389</b>	<b>261</b>	<b>159</b>	<b>87</b>	<b>42</b>	
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**Surplus (Deficit)**

<b>550</b>	<b>389</b>	<b>261</b>	<b>159</b>	<b>87</b>	<b>42</b>	
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**Area F Cemeteries**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$33,500	\$33,500	\$36,500	\$38,500	\$39,500	\$40,500	\$36,000
Local Government Grants & Regional Transfers	1,875	2,072	1,875	1,875	1,875	1,875	1,875
Prior Period Surplus	2,908	2,908	678	1,582	803		647
<b>Total Revenue</b>	<b>38,283</b>	<b>38,480</b>	<b>39,053</b>	<b>41,957</b>	<b>42,178</b>	<b>42,375</b>	<b>38,522</b>

**Expenditures**

Salaries & Benefits	368	1,346	1,010	1,041	1,061	1,255	1,397
Consulting & Professional Services	24,500	23,424	23,350	27,000	28,000	29,000	30,000
Grants	7,000	7,000	7,000	7,000	7,000	7,000	7,000
Shared Overhead	40	32	111	113	117	120	125
<b>Total General</b>	<b>31,908</b>	<b>31,801</b>	<b>31,471</b>	<b>35,154</b>	<b>36,178</b>	<b>37,375</b>	<b>38,522</b>

<b>Total Expenditures</b>	<b>31,908</b>	<b>31,801</b>	<b>31,471</b>	<b>35,154</b>	<b>36,178</b>	<b>37,375</b>	<b>38,522</b>
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<b>Revenue less Expenditures</b>	<b>6,375</b>	<b>6,678</b>	<b>7,582</b>	<b>6,803</b>	<b>6,000</b>	<b>5,000</b>	
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Transfers to Reserves	(6,000)	(6,000)	(6,000)	(6,000)	(6,000)	(5,000)	
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<b>Surplus (Deficit)</b>	<b>375</b>	<b>678</b>	<b>1,582</b>	<b>803</b>			
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Reserve Funds		13,069					
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**Date:** January 7, 2025  
**Submitted by:** Tina Hlushak, Corporate Officer  
**Service Name:** Street Lighting – Moyie, Wardner, Elko, West Fernie, King-Cobham, Wilmer, Windermere, Edgewater and Electoral Area B Intersection Lighting  
**Service Purpose:** Provide lighting to improve visibility and safety for pedestrians and traffic.  
**Participants:** Service Areas in Electoral Area A, B, C, F, G

## Operational Items:

### Electoral Area B Intersection Lighting

- New intersection lighting installations:
  - Kikomun Road and Highway 3/93 Intersection: Project completed in 2024 at a cost of \$15,670. Two intersection lights were installed instead of one due to constraints with existing BC Hydro infrastructure; the intersection couldn't be illuminated with a single streetlight.
  - Jaffray-Baynes Lake Road & Highway 93: This project will not be proceeding as it was determined to be cost prohibitive. (\$40,000+). In addition, BC Hydro expressed concern towards the significant infrastructure upgrades that would be required for this installation.
  - Grasmere-Dorr Road & Highway 93: This project is now complete. Deficiencies with BC Hydro's existing infrastructure required BC Hydro to install a new hydro pole at their own expense due to inadequate highway clearance, which the light will be attached to. Total cost to the RDEK is \$1,032.
  - The Grasmere-Dorr Road & Highway 93 streetlight was the last light to be installed as part of this project. Collectively, the new streetlights came in \$17,456 under budget, primarily due to the removal of the Jaffray-Baynes Lake Road & Highway 93 lights.
- As of 2024, there is \$8,529 in reserve funds allocated for future streetlight installations. Additionally, there is a projected \$15,000 surplus that will be carried forward into 2025 due to the streetlight installations coming in under budget.
- Salaries will be reduced compared to prior years due to completion of streetlight installation projects.
- Increase annual utility budget to \$3,300 based on 9 (3 new) streetlights at \$30.22/month/light.

### Moyie Street Lighting

- No update

### Wardner Street Lighting

- No update

**Elko Street Lighting**

- No update

**King-Cobham Street Lighting**

- No update

**Wilmer Street Lighting**

- No update

**Windermere Street Lighting**

- No update

**Edgewater Street Lighting**

- No update

**Capital Items:**

- No capital items

**CFO Comments:**

Service	Change to Taxes for 2025	\$ Change per Average Residential Property
Moyie Street Lighting	\$100 Increase	\$0.93 Increase
Wardner Street Lighting	No Change Expected	\$0.14 Increase
Elko Street Lighting	No Change Expected	\$0.44 Increase
King-Cobham Street Lighting	No Change Expected	\$2.34 Increase
Wilmer Street Lighting	\$100 Increase	\$0.97 Decrease
Windermere Street Lighting	No Change Expected	No Change Expected
Edgewater Street Lighting	No Change Expected	\$0.01 Decrease
Electoral Area B Intersection Lighting	\$17,000 Decrease	\$4.88 Decrease



**Moyie Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$6,000	\$6,000	\$6,100	\$6,100	\$6,100	\$6,100	\$6,100
Provincial Grants	242	242	242	242	242	242	242
Prior Period Surplus	968	968	1,651	1,716	1,577	1,285	790
<b>Total Revenue</b>	<b>7,210</b>	<b>7,210</b>	<b>7,993</b>	<b>8,058</b>	<b>7,919</b>	<b>7,627</b>	<b>7,132</b>

**Expenditures**

Salaries & Benefits	122	166	115	118	121	124	218
Telephone & Utilities	6,000	5,381	6,150	6,350	6,500	6,700	6,900
Shared Overhead	13	12	12	13	13	13	14
<b>Total General</b>	<b>6,135</b>	<b>5,559</b>	<b>6,277</b>	<b>6,481</b>	<b>6,634</b>	<b>6,837</b>	<b>7,132</b>
<b>Total Expenditures</b>	<b>6,135</b>	<b>5,559</b>	<b>6,277</b>	<b>6,481</b>	<b>6,634</b>	<b>6,837</b>	<b>7,132</b>
<b>Revenue less Expenditures</b>	<b>1,075</b>	<b>1,651</b>	<b>1,716</b>	<b>1,577</b>	<b>1,285</b>	<b>790</b>	
<b>Surplus (Deficit)</b>	<b>1,075</b>	<b>1,651</b>	<b>1,716</b>	<b>1,577</b>	<b>1,285</b>	<b>790</b>	



**Wardner Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$4,400	\$4,400	\$4,400	\$4,400	\$4,500	\$4,500	\$4,500
727	727	1,203	1,187	1,067	894	568
<b>5,127</b>	<b>5,127</b>	<b>5,603</b>	<b>5,587</b>	<b>5,567</b>	<b>5,394</b>	<b>5,068</b>

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead  
**Total General**

115	166	105	108	111	114	205
4,200	3,747	4,300	4,400	4,550	4,700	4,850
12	11	11	12	12	12	13
<b>4,327</b>	<b>3,924</b>	<b>4,416</b>	<b>4,520</b>	<b>4,673</b>	<b>4,826</b>	<b>5,068</b>

**Total Expenditures**

<b>4,327</b>	<b>3,924</b>	<b>4,416</b>	<b>4,520</b>	<b>4,673</b>	<b>4,826</b>	<b>5,068</b>
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**Revenue less Expenditures**

<b>800</b>	<b>1,203</b>	<b>1,187</b>	<b>1,067</b>	<b>894</b>	<b>568</b>	
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**Surplus (Deficit)**

<b>800</b>	<b>1,203</b>	<b>1,187</b>	<b>1,067</b>	<b>894</b>	<b>568</b>	
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**Elko Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$3,200	\$3,200	\$3,200	\$3,350	\$3,500	\$3,500	\$3,500
464	464	714	548	478	455	279
<b>3,664</b>	<b>3,664</b>	<b>3,914</b>	<b>3,898</b>	<b>3,978</b>	<b>3,955</b>	<b>3,779</b>

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead  
**Total General**

152	147	105	108	111	114	116
3,150	2,789	3,250	3,300	3,400	3,550	3,650
12	14	11	12	12	12	13
<b>3,314</b>	<b>2,950</b>	<b>3,366</b>	<b>3,420</b>	<b>3,523</b>	<b>3,676</b>	<b>3,779</b>

**Total Expenditures**

<b>3,314</b>	<b>2,950</b>	<b>3,366</b>	<b>3,420</b>	<b>3,523</b>	<b>3,676</b>	<b>3,779</b>
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**Revenue less Expenditures**

<b>350</b>	<b>714</b>	<b>548</b>	<b>478</b>	<b>455</b>	<b>279</b>	
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**Surplus (Deficit)**

<b>350</b>	<b>714</b>	<b>548</b>	<b>478</b>	<b>455</b>	<b>279</b>	
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**King-Cobham Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$4,500	\$4,500	\$4,500	\$4,500	\$4,600	\$4,600	\$4,650
797	797	1,253	1,215	1,070	820	463
<b>5,297</b>	<b>5,297</b>	<b>5,753</b>	<b>5,715</b>	<b>5,670</b>	<b>5,420</b>	<b>5,113</b>

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead  
**Total General**

924	194	215	221	226	232	236
4,160	3,794	4,300	4,400	4,600	4,700	4,850
213	56	23	24	24	25	27
<b>5,297</b>	<b>4,044</b>	<b>4,538</b>	<b>4,645</b>	<b>4,850</b>	<b>4,957</b>	<b>5,113</b>

**Total Expenditures**

<b>5,297</b>	<b>4,044</b>	<b>4,538</b>	<b>4,645</b>	<b>4,850</b>	<b>4,957</b>	<b>5,113</b>
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**Revenue less Expenditures**

	<b>1,253</b>	<b>1,215</b>	<b>1,070</b>	<b>820</b>	<b>463</b>	
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**Surplus (Deficit)**

	<b>1,253</b>	<b>1,215</b>	<b>1,070</b>	<b>820</b>	<b>463</b>	
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**Wilmer Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$6,000	\$6,000	\$6,100	\$6,300	\$6,500	\$6,500	\$6,550
2,048	2,048	2,332	1,955	1,574	1,240	703
<b>8,048</b>	<b>8,048</b>	<b>8,432</b>	<b>8,255</b>	<b>8,074</b>	<b>7,740</b>	<b>7,253</b>

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead  
**Total General**

135	164	115	118	121	124	132
6,150	5,539	6,350	6,550	6,700	6,900	7,107
13	13	12	13	13	13	14
<b>6,298</b>	<b>5,716</b>	<b>6,477</b>	<b>6,681</b>	<b>6,834</b>	<b>7,037</b>	<b>7,253</b>
<b>6,298</b>	<b>5,716</b>	<b>6,477</b>	<b>6,681</b>	<b>6,834</b>	<b>7,037</b>	<b>7,253</b>
<b>1,750</b>	<b>2,332</b>	<b>1,955</b>	<b>1,574</b>	<b>1,240</b>	<b>703</b>	
<b>1,750</b>	<b>2,332</b>	<b>1,955</b>	<b>1,574</b>	<b>1,240</b>	<b>703</b>	

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**



**Windermere Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$14,000	\$14,000	\$14,000	\$14,500	\$14,500	\$15,000	\$15,000
	3,985	3,985	4,776	4,149	3,618	2,584	1,547
	<b>17,985</b>	<b>17,985</b>	<b>18,776</b>	<b>18,649</b>	<b>18,118</b>	<b>17,584</b>	<b>16,547</b>
	348	261	115	118	121	124	133
	14,100	12,917	14,500	14,900	15,400	15,900	16,400
	37	31	12	13	13	13	14
	<b>14,485</b>	<b>13,209</b>	<b>14,627</b>	<b>15,031</b>	<b>15,534</b>	<b>16,037</b>	<b>16,547</b>
	<b>14,485</b>	<b>13,209</b>	<b>14,627</b>	<b>15,031</b>	<b>15,534</b>	<b>16,037</b>	<b>16,547</b>
	<b>3,500</b>	<b>4,776</b>	<b>4,149</b>	<b>3,618</b>	<b>2,584</b>	<b>1,547</b>	
	<b>3,500</b>	<b>4,776</b>	<b>4,149</b>	<b>3,618</b>	<b>2,584</b>	<b>1,547</b>	



**Edgewater Street Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$13,000	\$13,000	\$13,000	\$13,500	\$14,000	\$14,500	\$14,500
5,080	5,080	5,443	4,316	3,285	2,351	1,514
<b>18,080</b>	<b>18,080</b>	<b>18,443</b>	<b>17,816</b>	<b>17,285</b>	<b>16,851</b>	<b>16,014</b>

**Expenditures**

Salaries & Benefits  
 Telephone & Utilities  
 Shared Overhead  
**Total General**

167	166	115	118	121	124	300
14,000	12,455	14,000	14,400	14,800	15,200	15,700
13	16	12	13	13	13	14
<b>14,180</b>	<b>12,637</b>	<b>14,127</b>	<b>14,531</b>	<b>14,934</b>	<b>15,337</b>	<b>16,014</b>
<b>14,180</b>	<b>12,637</b>	<b>14,127</b>	<b>14,531</b>	<b>14,934</b>	<b>15,337</b>	<b>16,014</b>
<b>3,900</b>	<b>5,443</b>	<b>4,316</b>	<b>3,285</b>	<b>2,351</b>	<b>1,514</b>	
<b>3,900</b>	<b>5,443</b>	<b>4,316</b>	<b>3,285</b>	<b>2,351</b>	<b>1,514</b>	

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**



**Electoral Area B Intersection Lighting**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$20,000	\$20,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000
Provincial Grants	560	560	560	560	560	560	560
Prior Period Surplus	20,735	20,735	17,108				
<b>Total Revenue</b>	<b>41,295</b>	<b>41,295</b>	<b>20,668</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>	<b>3,560</b>

**Expenditures**

Salaries & Benefits	769	1,582	466	492	506	519	535
Telephone & Utilities	38,050	20,534	3,300	3,400	3,500	3,600	3,700
Shared Overhead	76	70	52	53	54	57	60
<b>Total General</b>	<b>38,895</b>	<b>22,186</b>	<b>3,818</b>	<b>3,945</b>	<b>4,060</b>	<b>4,176</b>	<b>4,295</b>
<b>Total Expenditures</b>	<b>38,895</b>	<b>22,186</b>	<b>3,818</b>	<b>3,945</b>	<b>4,060</b>	<b>4,176</b>	<b>4,295</b>

<b>Revenue less Expenditures</b>	<b>2,400</b>	<b>19,108</b>	<b>16,850</b>	<b>(385)</b>	<b>(500)</b>	<b>(616)</b>	<b>(735)</b>
Transfers to Reserves	(2,000)	(2,000)	(16,850)				
Transfers from Reserves				385	500	616	735
<b>Surplus (Deficit)</b>	<b>400</b>	<b>17,108</b>					

Reserve Funds 8,616

## 2025 Budget Information Report

February Board

File :  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date** February 19, 2025  
**Submitted by:** Colin Peet, CV Recreation Services Superintendent  
Holly Ronnquist, CFO  
**Service Name:** Columbia Valley Recreation  
**Service Purpose:** Provides for the operations and maintenance of the Eddie Mountain Memorial Ice Arena situated in downtown Invermere; provides operating and capital grants to the Canal Flats Arena and provides grants to selected recreation amenities in the Columbia Valley  
**Participants:** Electoral Area F, Invermere, Radium Hot Springs, Canal Flats, and a portion of Electoral Area G

### Operational Items:

#### Eddie Mountain Memorial Arena (2025)

- Plant Maintenance \$25,000
- Auto Scrubber \$10,500
- Roof Engineering Assessment and Report (Cv Engineering) \$26,000
- Ammonia Stack Sensor replacement and bleacher heaters \$6,800

#### Canal Flats Arena

- \$22,534 increase in operating grant, including inflationary/maintenance and kitchen expense increases.

#### Grants

- Increase in annual grant to District of Invermere for the CV Centre from \$100,000 to \$120,000 in 2025 with October BC CPI inflationary increases for years 2026-2029.
- \$30,000 grant to Akisqnuq First Nation for Columbia Lake Recreation Centre operating costs (carried forward from 2022/23).
- Increase in annual grant to Toby Creek Nordic Ski Club for Whiteway grant from \$7,500 to \$10,000 per year for 2025-2029.
- \$2,000 annual grant to Frank Schnider Arena in Edgewater.
- Remaining \$10,000 of grant to Peak Gymnastics Society for new gymnastics building project, carried forward from 2024.

### Capital Items:

#### 2025 Eddie Mountain Memorial Arena

- Dehumidifier \$200,000
- Dressing Room #6 Overhang \$10,000
- Zamboni retrofit to electric \$37,407 carried forward from 2024

### Canal Flats Arena

- 2025 projects \$25,000 for small capital upgrades in each year of plan.
- Rubber flooring \$35,000.
- Emergency lighting \$15,000.

### **CFO Comments:**

- No estimated tax increase in 2025 due to increased revenue and operating savings in 2024.
- Estimated 2026 tax increase of \$128,000, pending operational results from 2025.
- The five-year plan provides \$888,407 combined funding for capital projects for both arenas from 2025 – 2029.
- The five-year plan includes total contributions of \$1,135,500 to the capital reserve over the five-year plan, for future projects at the Eddie Mountain Memorial Arena and the Canal Flats Arena. The plan also includes utilization of \$150,000 from the capital reserve for the dehumidifier replacement project in 2025 and a further \$225,000 for capital projects in 2027 and 2029. Estimated balance of the capital reserve at December 31, 2029 is \$962,000, part of which will be used for a roof upgrade as early as 2030.



**CV Recreation**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/19/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$1,450,000	\$1,450,000	\$1,450,000	\$1,578,000	\$1,633,000	\$1,771,000	\$1,825,000
Payments in Lieu of Taxes	4,627	5,686	5,627	5,627	5,627	5,627	5,627
Local Government Grants & Regional Transfers	52,000	58,290	56,000	56,000	56,000	56,000	56,000
Fees & Charges	201,850	265,840	215,700	216,200	217,900	218,700	220,600
Interest		20,886					
Prior Period Surplus	326,000	324,663	317,591	50,000	20,000	20,000	20,000
<b>Total Revenue</b>	<b>2,034,477</b>	<b>2,125,366</b>	<b>2,044,918</b>	<b>1,905,827</b>	<b>1,932,527</b>	<b>2,071,327</b>	<b>2,127,227</b>

**Expenditures**

Salaries & Benefits	4,561	3,862	6,889	7,097	7,306	7,526	7,753
Grants	212,000	202,000	2,000	2,000	2,000	2,000	2,000
Grant for Canal Flats Arena	395,916	395,916	419,450	393,562	561,252	445,565	485,843
Grant - Invermere multi-use facility	100,000	100,000	120,000	123,600	127,300	131,100	135,000
Grant - Lake Windermere Whiteway	7,500	7,500	10,000	10,000	10,000	10,000	10,000
Grant - Akisq'nuk Rec Facility	30,000		30,000				
Shared Overhead	440	416	755	774	800	823	850
<b>Total General</b>	<b>750,417</b>	<b>709,694</b>	<b>589,094</b>	<b>537,033</b>	<b>708,658</b>	<b>597,014</b>	<b>641,446</b>

***Eddie Mountain Memorial Arena***

Salaries & Benefits	624,832	582,195	647,766	670,104	687,938	709,218	730,562
Administration & Overhead	41,850	30,316	41,965	47,750	49,350	53,801	61,850
Operations & Maintenance	115,600	111,362	117,900	108,100	109,600	90,100	90,400
Vehicle & Hauling Costs	24,000	18,713	23,592	23,700	23,811	23,925	24,043
Consulting & Professional Services	21,000	13,912	9,000	9,000	9,000	9,000	9,200
Telephone & Utilities	172,050	154,143	177,800	182,600	189,500	193,400	194,600
Shared Overhead	66,428	53,699	68,894	71,040	73,170	75,369	77,626
<b>Total Eddie Mountain Memorial Arena</b>	<b>1,065,760</b>	<b>964,340</b>	<b>1,086,917</b>	<b>1,112,294</b>	<b>1,142,369</b>	<b>1,154,813</b>	<b>1,188,281</b>
<b>Total Expenditures</b>	<b>1,816,177</b>	<b>1,674,034</b>	<b>1,676,011</b>	<b>1,649,327</b>	<b>1,851,027</b>	<b>1,751,827</b>	<b>1,829,727</b>

**Revenue less Expenditures**

	<b>218,300</b>	<b>451,332</b>	<b>368,907</b>	<b>256,500</b>	<b>81,500</b>	<b>319,500</b>	<b>297,500</b>
Transfers to Reserves	(151,500)	(151,500)	(221,500)	(221,500)	(151,500)	(264,500)	(276,500)



**CV Recreation**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/19/2025

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Transfers from Reserves	140,000	130,000	150,000		150,000		75,000
Capital Expenditures	(145,000)	(103,159)	(247,407)	(35,000)	(80,000)	(55,000)	(96,000)
<b>Surplus (Deficit)</b>	<b>61,800</b>	<b>326,673</b>	<b>50,000</b>				
Reserve Funds		3,359					
Capital Reserve		207,658					





# 2025 Budget Information Report

March Board

File :  
Dept. File:

Fin 02-01  
lhh 126 001

**Date:** March 7, 2025  
**Submitted by:** Tina Hlushak, Chief Corporate Officer  
Holly Ronnquist, CFO  
**Service Name:** Edgewater Recreation  
**Service Purpose:** To provide funding for recreation in Edgewater  
**Participants:** Edgewater Recreation Service Area

## Operational Items:

- The RDEK collects taxation from the service area and provides a grant to the Edgewater Recreation Society of \$31,000 for operations and \$4,000 for capital. Taxation also funds insurance and maintenance costs of RDEK owned land and buildings utilized by the residents of Edgewater.
- Wages/benefits and overhead increase \$5,610 in 2025 for additional staff time related to the post office (not including voting opportunity) and inflationary increases.

### Edgewater Post Office

- Structural Inspection: the Post Office building must be inspected every 6 months by a professional structural engineer until demolition. \$3,000/inspection
- Snow Removal: additional costs for snow removal roof of the Post Office when snow accumulation exceeds 12 inches.
- Building Demolition: the Post Office is planned to be decommissioned in late 2025. Budget reflects \$60,000 for costs associated with the demolition and remediation.
- Post Office Service: Assent Vote planned for Spring of 2025 to establish a Post Office service and borrowing for a new post office building.

### Edgewater Recreation Facilities

- Summer Lawn Maintenance includes Teacherage Lot, Post Office & Cenotaph, with reduced budgets starting in 2026 assuming no post office.

## Capital Items:

- Construction or Purchase of new Post Office – creation of new service, pending approval of electors in 2025.

### **CFO Comments:**

- 2025 tax increase of \$23,000 = \$34 increase on the average residential property (assessed at \$295,649). Increase is to fund 2024 deficit, increased operating costs and reserve contribution. Estimated decrease of \$13,000 in 2026, pending 2025 operational results and status of Post Office.
- Wages and costs related to upcoming elector assent for Edgewater Post Office will be recorded and charged to the new service in 2026 (if approved) or Electoral Area Administration (if not successful).
- Contributions to reserve budgeted at \$6,605 in 2025 – 2029 for building projects.
- Post Office demolition budgeted for 2026 will require short term debt of \$48,000, to be repaid over four years, plus interest.



**Edgewater Recreation**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$61,000	\$61,000	\$84,000	\$71,000	\$74,000	\$75,000	\$75,000
Local Government Grants & Regional Transfers	9,210	9,211					
Fees & Charges	1,490	960	1,440				
Prior Period Surplus	6,180	6,180	(6,318)	1,105			
<b>Total Revenue</b>	<b>77,880</b>	<b>77,350</b>	<b>79,122</b>	<b>72,105</b>	<b>74,000</b>	<b>75,000</b>	<b>75,000</b>

**Expenditures**

Salaries & Benefits	8,461	11,356	13,524	5,695	6,019	6,907	6,744
Administration & Overhead	3,150	7,530	5,530	6,005	6,510	7,055	7,650
Operations & Maintenance	7,900	9,186	11,130	63,900	3,000	3,000	3,000
Consulting & Professional Services	11,710	10,446	3,720				
Grants	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Telephone & Utilities	2,450	2,300	2,150				
Interest					1,920	1,440	960
Shared Overhead	916	751	1,463	1,505	1,551	1,598	1,646
<b>Total General</b>	<b>69,587</b>	<b>76,568</b>	<b>72,517</b>	<b>112,105</b>	<b>54,000</b>	<b>55,000</b>	<b>55,000</b>
<b>Total Expenditures</b>	<b>69,587</b>	<b>76,568</b>	<b>72,517</b>	<b>112,105</b>	<b>54,000</b>	<b>55,000</b>	<b>55,000</b>

<b>Revenue less Expenditures</b>	<b>8,293</b>	<b>782</b>	<b>6,605</b>	<b>(40,000)</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
Debt Principal Repayment					(12,000)	(12,000)	(12,000)
Short-term Borrowing	165,000			48,000			
Transfers to Reserves	(7,100)	(7,100)	(6,605)	(8,000)	(8,000)	(8,000)	(8,000)
Capital Expenditures	(165,000)						
<b>Surplus (Deficit)</b>	<b>1,193</b>	<b>(6,318)</b>					

Capital Reserve	7,173
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**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Electoral Area A Parks  
**Service Purpose:** To operate and maintain a day use pathway, boat launch and river access for public use and enjoyment  
**Participants:** Electoral Area A

### Operational Items:

- **Morrissey River Access** - RDEK staff have been working with Tourism Fernie to develop the Elk River access boat launch and parking area located east of Highway 3 on the southwest side of the Morrissey Road bridge. Tourism Fernie funded the project, which was completed September 2024. The RDEK has entered into long term operations agreements with the province and BC Parks and the river access has been added to the RDEKs Regional Parks Plan. Tourism Fernie maintains the facility over the summer months through a long-term maintenance agreement with the RDEK; RDEK maintenance salaries are low given the maintenance agreement.
- **Fernie Valley Pathway** – In fall 2023, RDEK staff applied to the BC Active Planning Grant on behalf of the Fernie Trail Alliance (FTA). The planning grant was successful and provided \$50,000 for the Fernie Valley Pathway design contract. The contract is underway and expected to be completed in spring 2025. Note a budget shortfall of \$87,657 was identified as part of the design procurement process of which Board funding from the Elk Valley Property Tax Sharing Agreement. The proposed paved trail would connect the City of Fernie and Fernie Alpine Resort communities.

Application has been submitted to the BC Active infrastructure Grant for \$500,000 to construct the trail; the FTA applied to the Rural Economic Diversification and Infrastructure Program for \$1,000,000 to construct the trail. The design consultant provided an estimate of approx. \$3,576,130 to build the trail and the REDIP grant requires a \$250,000 applicant share (FTA), which leaves a potential project shortfall of approx. \$1,826,130 to build the trail in 2025/2026. The FTA is reportedly fundraising for their grant contribution and construction. Once completed, the trail will become part of the RDEKs Regional Parks Plan.

### Capital Items:

- \$5,000 - New truck in 2025, cost shared with other functions.
- Carry forward \$127,598 (\$87,657 from Elk Valley Tax Sharing and \$39,941 from BC Active Planning Grant) to complete the Fernie Valley Pathway design in 2025.

### **CFO Comments:**

- 2025 tax increase of \$351,400 = \$126 on the average residential property assessed at \$739,084.
- Taxation will be offset by a negative tax of \$334,000 (\$119 per average residential property) for Area A Septage.
- Estimated 2026 tax decrease of \$289,500, pending 2025 operational results. (Net of negative tax, estimated 2026 tax increase of 44,500.)



**Area A Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$12,800	\$12,800	\$364,200	\$74,700	\$76,100	\$73,400	\$76,800
Payments in Lieu of Taxes	137,657	50,000	87,657				
Provincial Grants	50,000	10,059	1,789,941				
Local Government Grants & Regional Transfers	44,000	44,000					
Prior Period Surplus	255	255	960				
<b>Total Revenue</b>	<b>244,712</b>	<b>117,114</b>	<b>2,242,758</b>	<b>74,700</b>	<b>76,100</b>	<b>73,400</b>	<b>76,800</b>

**Expenditures**

Salaries & Benefits	6,203	9,310	3,396	3,705	3,730	3,895	3,955
Administration & Overhead	725	413	900	800	900	800	800
Operations & Maintenance	5,000	1,213					
Vehicle & Hauling Costs	250	607					
Telephone & Utilities	200	2	50	50	50	50	50
Shared Overhead	677	549	384	397	406	420	434
<b>Total General</b>	<b>13,055</b>	<b>12,095</b>	<b>4,730</b>	<b>4,952</b>	<b>5,086</b>	<b>5,165</b>	<b>5,239</b>

**Morrissey River Access**

Salaries & Benefits			3,657	3,825	3,943	4,061	4,180
Administration & Overhead			75	75	75	75	75
Operations & Maintenance			4,400	4,600	3,800	4,600	3,800
Vehicle & Hauling Costs			575	450	450	450	450
Consulting & Professional Services			1,000				
Shared Overhead			401	419	431	445	457
<b>Total Morrissey River Access</b>			<b>10,108</b>	<b>9,369</b>	<b>8,699</b>	<b>9,631</b>	<b>8,962</b>

**Fernie Trail**

Salaries & Benefits			3,968	4,087	4,210	4,335	4,466
Administration & Overhead			75	75	75	75	75
Operations & Maintenance			150	45,200	47,000	43,150	47,000
Vehicle & Hauling Costs			575	450	450	450	450
Consulting & Professional Services			1,000				



**Area A Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Shared Overhead			434	447	460	474	488
<b>Total Fernie Trail</b>			<b>6,202</b>	<b>50,259</b>	<b>52,195</b>	<b>48,484</b>	<b>52,479</b>
<b>Total Expenditures</b>	<b>13,055</b>	<b>12,095</b>	<b>21,040</b>	<b>64,580</b>	<b>65,980</b>	<b>63,280</b>	<b>66,680</b>
<b>Revenue less Expenditures</b>	<b>231,657</b>	<b>105,019</b>	<b>2,221,718</b>	<b>10,120</b>	<b>10,120</b>	<b>10,120</b>	<b>10,120</b>
Transfers to Reserves			(339,120)	(10,120)	(10,120)	(10,120)	(10,120)
Capital Expenditures	(231,657)	(104,059)	(1,882,598)				
<b>Surplus (Deficit)</b>		<b>960</b>					

**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Electoral Area B Parks  
**Service Purpose:** To operate and maintain day use parks, lake accesses, trails and boat launches for public use and enjoyment  
**Participants:** Electoral Area B

## Operational Items:

- **Rosen Lake Public Accesses** provide day use parks and lake accesses located 5 km north of Jaffray on Rosen Lake Rd (west access) and Rosen Lake Rd East (east access). The accesses continue to operate within anticipated operation and maintenance costs.
- **Dawson's Path** provides a gravel trail located 0.5 km south of Jaffray on the east side of the Jaffray Baynes Lake Rd. The trail continues to operate within anticipated operation and maintenance costs.

- **Waldo Cove Regional Park** provides a day use park and boat launch located south of Sharpe Rd on the east side of Koocanusa Lake and 4 km south of Baynes Lake. The continued development and operation and maintenance of the park is shared by the Friends of Lake Koocanusa Society and the RDEK. Budget highlights include:

\$2,500	Install parking curbs at north/dog beach parking area
\$750	Install gate at south beach access road
\$1,000	New dock ladders

- **Elko River Access** - RDEK staff have been working with Tourism Fernie on plans to develop the Elk River access boat launch and parking areas located adjacent east of Elko on the southwest side of the River Forest Service Road bridge. Tourism Fernie is fundraising and plans to complete boat ramp and parking area improvements in 2025. The RDEK has entered into long term operations agreements with the province and BC Hydro and the river access has been added to the RDEKs Regional Parks Plan. Tourism Fernie maintains the facility over the summer months through a long-term maintenance agreement with the RDEK; RDEK maintenance salaries are low given the maintenance agreement.
- **Jaffray Trail** - In fall 2023, RDEK staff applied to the BC Active Infrastructure Grant on behalf of the South Country Trails and Recreation Association (SCTRA). The grant was successful and provided \$500,000 that will be used in 2025 for the construction of the paved trail within the Jaffray Highway 3 right-of-way between Rosen Lake Road and west Jaffray trail network. The SCTRA was also successful with acquiring \$100,000 from the Canada Healthy Communities Initiative grant and \$500,00 from Columbia Basin Trust. Trail construction is planned for 2025; upon completion the trail will be added to the RDEKs Regional Parks Plan.



- **Silver Spring Public Access** provides a day use parking area with access to Silver Spring Lake, 4 km east of Elko on the south side of the River Forest Service Road. In fall 2024, the landowner developed a parking area and installed a new outhouse at the site and requested the RDEK be responsible for site operations and maintenance. The RDEK entered into a long term operation agreement with the private landowner and added the facility to the RDEK Regional Parks Plan. The private landowner has issued an expression of interest to provide \$6,000 a year for 5 years to support operations and maintenance of Silver Spring Public Access through a legacy fund. Due to legacy fund restraints, the private landowner is unable to provide funding directly to a non-profit organization. As such, the private landowner has suggested providing legacy funding to support the Tourism Fernie Ambassador Wild Program through the Regional District of East Kootenay. Tourism Fernie will maintain the facility over the summer months through a long-term maintenance agreement with the RDEK; RDEK maintenance salaries are low given the maintenance agreement.

### **Capital Items:**

- \$5,000 - New truck in 2025, cost shared with other functions.
- Jaffray Trail, once completed

### **CFO Comments:**

- 2025 tax increase of \$20,000 = \$6 on the average residential property assessed at \$613,556.
- Estimated 2026 tax increase of \$19,300, pending 2025 operational results.



**Area B Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$79,000	\$79,000	\$99,000	\$118,300	\$120,400	\$123,350	\$123,500
Provincial Grants			500,000				
Fees & Charges	500,000		422,125	6,000	6,000	6,000	6,000
Prior Period Surplus	23,500	23,754	30,027	2,500			
<b>Total Revenue</b>	<b>602,500</b>	<b>102,754</b>	<b>1,051,152</b>	<b>126,800</b>	<b>126,400</b>	<b>129,350</b>	<b>129,500</b>

**Expenditures**

Salaries & Benefits	2,613	4,831	3,960	4,028	4,145	4,271	4,409
Administration & Overhead	800	324	1,100	1,000	1,100	1,000	1,100
Operations & Maintenance		270					
Telephone & Utilities		7	50	50	50	50	50
Shared Overhead	287	231	429	440	452	467	482
<b>Total General</b>	<b>3,700</b>	<b>5,663</b>	<b>5,539</b>	<b>5,518</b>	<b>5,747</b>	<b>5,788</b>	<b>6,041</b>

**Rosen Lake Access**

Salaries & Benefits	4,358	3,285	4,976	5,724	5,896	6,076	6,254
Administration & Overhead	595	561	600	625	650	675	700
Operations & Maintenance	3,525	2,429	3,800	5,500	3,500	5,500	3,500
Vehicle & Hauling Costs	250	212	288	289	290	291	292
Telephone & Utilities	200						
Shared Overhead	472	311	546	625	644	665	683
<b>Total Rosen Lake Access</b>	<b>9,400</b>	<b>6,798</b>	<b>10,210</b>	<b>12,763</b>	<b>10,980</b>	<b>13,207</b>	<b>11,429</b>

**Dawson's Path**

Salaries & Benefits	1,654	1,817	2,123	2,335	2,406	2,478	2,554
Administration & Overhead	245	210	240	250	265	275	285
Operations & Maintenance	1,450	110	1,600	2,050	1,450	2,050	1,450
Vehicle & Hauling Costs	75	137	209	210	211	212	213
Telephone & Utilities	200						
Shared Overhead	176	128	233	255	262	271	279
<b>Total Dawson's Path</b>	<b>3,800</b>	<b>2,402</b>	<b>4,405</b>	<b>5,100</b>	<b>4,594</b>	<b>5,286</b>	<b>4,781</b>

**Waldo Cove**

Salaries & Benefits	9,661	8,100	12,021	12,983	13,368	13,770	14,182
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**Area B Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Administration & Overhead	1,235	1,078	1,225	1,275	1,350	1,400	1,450
Operations & Maintenance	24,925	23,168	34,700	21,050	20,450	21,050	20,450
Vehicle & Hauling Costs	300	619	568	572	576	580	584
Telephone & Utilities	200						
Shared Overhead	1,279	667	1,315	1,420	1,461	1,506	1,552
<b>Total Waldo Cove</b>	<b>37,600</b>	<b>33,631</b>	<b>49,829</b>	<b>37,300</b>	<b>37,205</b>	<b>38,306</b>	<b>38,218</b>
<b>Elko Take Out</b>							
Salaries & Benefits	7,081	5,000	7,338	7,533	7,678	7,825	7,972
Administration & Overhead	100	67	550	575	600	625	650
Operations & Maintenance	8,800	5,518	5,700	5,850	5,050	5,850	5,050
Vehicle & Hauling Costs	250	365	299	300	302	304	306
Consulting & Professional Services			1,000				
Telephone & Utilities	200						
Shared Overhead	469	639	497	519	534	550	566
<b>Total Elko Take Out</b>	<b>16,900</b>	<b>11,587</b>	<b>15,384</b>	<b>14,777</b>	<b>14,164</b>	<b>15,154</b>	<b>14,544</b>
<b>Jaffray Trail</b>							
Salaries & Benefits	4,102	3,154	3,609	3,777	3,891	4,007	4,126
Administration & Overhead	50	21	525	550	575	600	625
Operations & Maintenance	3,500	46	9,350	14,000	16,500	14,000	16,500
Vehicle & Hauling Costs	300	206	294	295	296	297	298
Consulting & Professional Services			1,000				
Telephone & Utilities	200						
Shared Overhead	448	364	395	413	425	439	451
<b>Total Jaffray Trail</b>	<b>8,600</b>	<b>3,791</b>	<b>15,173</b>	<b>19,035</b>	<b>21,687</b>	<b>19,343</b>	<b>22,000</b>
<b>Silver Springs Access</b>							
Salaries & Benefits			5,420	5,641	5,814	5,988	6,165
Administration & Overhead			650	675	700	750	775
Operations & Maintenance			7,000	6,050	6,050	6,050	6,050
Vehicle & Hauling Costs			250	250	250	250	250
Consulting & Professional Services			7,000	6,000	6,000	6,000	6,000
Shared Overhead			594	618	636	655	674
<b>Total Silver Springs Access</b>			<b>20,914</b>	<b>19,234</b>	<b>19,450</b>	<b>19,693</b>	<b>19,914</b>
<b>Total Expenditures</b>	<b>80,000</b>	<b>63,872</b>	<b>121,454</b>	<b>113,727</b>	<b>113,827</b>	<b>116,777</b>	<b>116,927</b>



**Area B Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
<b>Revenue less Expenditures</b>	<b>522,500</b>	<b>38,881</b>	<b>929,698</b>	<b>13,073</b>	<b>12,573</b>	<b>12,573</b>	<b>12,573</b>
Transfers to Reserves	(8,400)	(8,400)	(14,073)	(12,073)	(12,573)	(12,573)	(12,573)
Capital Expenditures	<u>(501,000)</u>	<u>(454)</u>	<u>(913,125)</u>	<u>(1,000)</u>			
<b>Surplus (Deficit)</b>	<b>13,100</b>	<b>30,027</b>	<b>2,500</b>				
 Reserve Funds		18,442					

**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Electoral Area C Parks  
**Service Purpose:** To operate and maintain a day use park, boat launches and river and lake access for public use and enjoyment.  
**Participants:** Electoral Area C

## Operational Items:

- Aldridge Regional Park** provides a day use park, boat launch and river access located on Braunagel Rd on the west side of the Moyie River (south end of Moyie lake). The park continues to operate within anticipated operation and maintenance costs. Budget highlights include:

\$1,500	License of Occupation 10 year renewal fee
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- Moyie Lake Access** provides a day use park and boat launch located 1 km north of Aldridge Regional Park at Braunagel and Park Road on the southwest end of Moyie lake. In spring 2024, it was confirmed by the province that the land has been designated as 'Park' since 1902. As requested by the Moyie Community Association, the facility was added to the RDEK Regional Parks plan in fall 2024. The Moyie Community Association applied for and received DGIA funding in 2024 for the lake access area survey; the survey was completed in late summer 2024. During a spring 2024 site meeting with MOTI and the Moyie Community Association, 7 docks were observed attached to the foreshore of the lake access area. The Ministry of Water, Land and Resource Stewardship have identified these docks as unauthorized and has offered to provide assistance with removal through notifications. During a fall 2024 site meeting with the Ministry of Transportation and Infrastructure (MOTI) to assess surveyed property boundaries and determine maintenance requirements; it was discovered that a fence/gate, storage sheds, an outhouse, RVs and RV decks encroach onto the park.

## Capital Items:

- General**  
\$5,000 - New truck in 2025, cost shared with other functions.
- Moyie Lake Access**  
RDEK staff will be working with the landowner to remove everything from the park. Budget highlights include:

\$14,000	Dock removals (may be less if removed by owners)
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## CFO Comments:

- 2025 tax increase of \$11,600 = \$3 on the average residential property assessed at \$614,901
- Estimated 2026 tax increase of \$48,100, pending 2025 operational results.



**Area C Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
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**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$9,500	\$9,500	\$21,100	\$69,200	\$69,300	\$69,100	\$70,000
Payments in Lieu of Taxes			14,000				
Prior Period Surplus	8,000	8,244	5,694				
<b>Total Revenue</b>	<b>17,500</b>	<b>17,744</b>	<b>40,794</b>	<b>69,200</b>	<b>69,300</b>	<b>69,100</b>	<b>70,000</b>

**Expenditures**

Salaries & Benefits	4,809	6,094	2,662	2,843	2,924	2,949	3,080
Administration & Overhead	745	670	875	50,775	50,875	50,775	50,875
Operations & Maintenance	4,975	3,869					
Vehicle & Hauling Costs	250	288					
Telephone & Utilities	200	2	50	50	50	50	50
Shared Overhead	521	397	296	305	313	324	333
<b>Total General</b>	<b>11,500</b>	<b>11,321</b>	<b>3,883</b>	<b>53,973</b>	<b>54,162</b>	<b>54,098</b>	<b>54,338</b>

**Aldridge Park**

Salaries & Benefits			3,114	3,509	3,613	3,719	3,833
Administration & Overhead			250	275	285	300	315
Operations & Maintenance			4,200	2,030	2,500	2,300	2,500
Vehicle & Hauling Costs			250	250	250	250	250
Shared Overhead			340	384	394	407	420
<b>Total Aldridge Park</b>			<b>8,154</b>	<b>6,448</b>	<b>7,042</b>	<b>6,976</b>	<b>7,318</b>

**Moyie Lake Access**

Salaries & Benefits			2,914	3,059	3,152	3,245	3,343
Administration & Overhead			325	335	350	375	385
Operations & Maintenance			18,850	3,800	4,000	3,800	4,000
Vehicle & Hauling Costs			250	250	250	250	250
Consulting & Professional Services			1,000				
Shared Overhead			318	335	344	356	366
<b>Total Moyie Lake Access</b>			<b>23,657</b>	<b>7,779</b>	<b>8,096</b>	<b>8,026</b>	<b>8,344</b>
<b>Total Expenditures</b>	<b>11,500</b>	<b>11,321</b>	<b>35,694</b>	<b>68,200</b>	<b>69,300</b>	<b>69,100</b>	<b>70,000</b>



**Area C Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
<b>Revenue less Expenditures</b>	<b>6,000</b>	<b>6,423</b>	<b>5,100</b>	<b>1,000</b>			
Transfers to Reserves	(400)	(400)	(100)				
Capital Expenditures	<u>(1,000)</u>	<u>(330)</u>	<u>(5,000)</u>	<u>(1,000)</u>			
<b>Surplus (Deficit)</b>	<b>4,600</b>	<b>5,694</b>					
 Reserve Funds		5,445					



# 2025 Budget Information Report

February Board

File : Fhh 503 001  
Dept. File: Q em 126 002

**Date:** January 10, 2025  
**Submitted by:** Jamie Davies, Recreation & Control Services Supervisor  
**Service Name:** Electoral Area E Parks  
**Service Purpose:** To operate and maintain day use parks, a lake access and a boat launch for public use and enjoyment  
**Participants:** Electoral Area E

## Operational Items:

- **Avery Road Public Access** provides a day use lake access and launch for non-motorized boats (kayaks, stand up paddle boards) located 22 km west of Kimberley on Avery Road (halfway down the north side of St. Mary's Lake). The access continues to operate within anticipated operation and maintenance costs.
- **Cherry Creek Falls Regional Park** provides a day use park with walking trails, picnic sites and waterfall viewing, located 9 km east of Kimberley and 2 km north of Highway 95A on the Ta Ta Lost Dog Forest Service Rd. The park continues to operate within anticipated operation and maintenance costs.
- **St. Mary's Lake Regional Park** provides a day use park with picnic sites and boat launch located 20 km west of Kimberley on Lake Front Drive at the east side of St. Mary's Lake. Boat launch and lower parking area improvements are subject to subdivision by the property owner; if/when subdivided, the RDEK will have ownership of the park and may proceed with improvements. Budget highlights include:

\$10,000	Level and gravel upper parking lot area
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- **Wasa Trail** is as a 6.5 km paved loop trail in the community of Wasa that travels across various land ownerships including BC Parks and Ministry of Transportation and Infrastructure. The Wasa (Lion's) Trail was originally completed over 25 years ago, is a significant community asset, and is reportedly in a current state of disrepair. In fall 2024, Columbia Basin Trust (CBT) approached RDEK staff with the intent of funding planning and cost estimation to repave the trail. As such, RDEK staff procured Greenways to complete planning and cost estimation in 2025 as funded by the CBT. Upon completion of planning and the repaving cost estimation, Staff will work with Greenways and CBT in 2025 to assess funding/granting opportunities and to repave the trail in 2025/2026. Upon completion the intent is to have trail added to the RDEK Regional Park Plan.

## Capital Items:

- \$5,000 - New truck in 2025, cost shared with other functions.

## CFO Comments:

- No change expected to taxes in 2025.
- Estimated 2026 tax increase of \$2,000, pending 2025 operational results.





**Area E Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$46,000	\$46,000	\$46,000	\$48,000	\$50,000	\$52,000	\$53,000
Local Government Grants & Regional Transfers			5,250				
Prior Period Surplus	42,000	42,195	43,961	20,000	13,000	8,200	3,600
<b>Total Revenue</b>	<b>88,000</b>	<b>88,195</b>	<b>95,211</b>	<b>68,000</b>	<b>63,000</b>	<b>60,200</b>	<b>56,600</b>

**Expenditures**

Salaries & Benefits	3,161	2,170	5,261	3,453	3,429	3,579	3,757
Administration & Overhead	1,000	435	1,100	1,300	1,100	1,300	1,100
Consulting & Professional Services			5,250				
Telephone & Utilities		1	200	200	200	200	200
Shared Overhead	339	280	368	378	388	403	414
<b>Total General</b>	<b>4,500</b>	<b>2,886</b>	<b>12,179</b>	<b>5,331</b>	<b>5,117</b>	<b>5,482</b>	<b>5,471</b>

**Avery Road Lake Access**

Salaries & Benefits	3,670	2,411	3,243	3,398	3,501	3,606	3,714
Administration & Overhead	275	256	270	280	300	315	325
Operations & Maintenance	3,075	1,359	3,250	3,600	3,100	3,600	3,100
Vehicle & Hauling Costs	175	163	280	281	282	283	284
Telephone & Utilities	200						
Shared Overhead	405	285	354	372	382	395	405
<b>Total Avery Road Lake Access</b>	<b>7,800</b>	<b>4,474</b>	<b>7,397</b>	<b>7,931</b>	<b>7,565</b>	<b>8,199</b>	<b>7,828</b>

**Cherry Creek Falls**

Salaries & Benefits	4,946	4,378	5,475	5,940	6,117	6,303	6,488
Administration & Overhead	350	380	370	380	400	415	425
Operations & Maintenance	7,221	5,374	8,500	8,350	8,350	8,350	8,350
Vehicle & Hauling Costs	250	336	365	367	369	371	373
Telephone & Utilities	200	4					
Shared Overhead	533	383	599	649	669	690	707
<b>Total Cherry Creek Falls</b>	<b>13,500</b>	<b>10,854</b>	<b>15,309</b>	<b>15,686</b>	<b>15,905</b>	<b>16,129</b>	<b>16,343</b>

**St. Mary's Lake**

Salaries & Benefits	9,233	6,610	8,326	9,023	9,294	9,573	9,857
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**Area E Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

	2024	2024	2025	2026	2027	2028	2029
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
Administration & Overhead	1,235	1,105	1,175	1,225	1,285	1,350	1,400
Operations & Maintenance	15,425	12,344	19,550	9,450	9,250	9,450	9,250
Vehicle & Hauling Costs	300	352	364	366	368	370	372
Telephone & Utilities	200	2					
Shared Overhead	1,007	608	911	988	1,016	1,047	1,079
<b>Total St. Mary's Lake</b>	<b>27,400</b>	<b>21,021</b>	<b>30,326</b>	<b>21,052</b>	<b>21,213</b>	<b>21,790</b>	<b>21,958</b>
<b>Total Expenditures</b>	<b>53,200</b>	<b>39,234</b>	<b>65,211</b>	<b>50,000</b>	<b>49,800</b>	<b>51,600</b>	<b>51,600</b>
 <b>Revenue less Expenditures</b>	 <b>34,800</b>	 <b>48,961</b>	 <b>30,000</b>	 <b>18,000</b>	 <b>13,200</b>	 <b>8,600</b>	 <b>5,000</b>
Transfers to Reserves	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Capital Expenditures			(5,000)				
<b>Surplus (Deficit)</b>	<b>29,800</b>	<b>43,961</b>	<b>20,000</b>	<b>13,000</b>	<b>8,200</b>	<b>3,600</b>	
 Reserve Funds		60,664					

**Date:** January 11, 2025  
**Submitted by:** Colin Peet, CV Recreation Services Superintendent  
**Service Name:** Electoral Area F Parks  
**Service Purpose:** To operate and maintain day use parks, a walking trail, a ballpark and a public beach for public use and enjoyment  
**Participants:** Electoral Area F

### Operational Items:

- **Fairmont Walking Path** provides a safe, paved alternative walking trail along Hwy 93/95 for Fairmont Hot Springs residents. The path begins at the intersection of Fairmont Resort Rd & Hot Springs Rd and travels down alongside Creekside Golf course ending on Columbia River Rd next to the Fire station. Anticipated Budget items include an increase to the maintenance budget to include winter maintenance insurance increases.
  - \$500 Signage & Supplies
  - \$8,000 Winter snow removal, Asphalt Repair & Path Maintenance
- **Windermere Beach** provides residents with day use beach & water access along Lake Windermere. Located at the intersection of Selkirk Street & Columbia Ave in Windermere, the beach has many concrete picnic tables, genderless washrooms & a roped swim area. Anticipated budget items include repairs to rock wall, septic system maintenance and dust control.
  - \$5,000 Equipment Stipend, Danger Tree Removal & Storm Damage
  - \$17,500 Overnight Security (One week day, Friday, Saturday & Long weekend Sundays)
  - \$7,000 Supplies, Irrigation, Vandalism, Topsoil & Septic Emptying
- **Crossroads Ballpark** provides residents with 3 softball fields, 1 baseball field, washroom facilities & a concessions. Located along Hwy 93/95, the Crossroads Ballpark sits behind the CV Chamber office. Anticipated budget items include septic maintenance contract, chain-link fencing repairs, safety netting replacements and the renewal of the facility maintenance contract.
  - \$23,000 Seasonal maintenance contract renewal
  - \$13,500 Fencing, Septic Maintenance & Netting replacement
  - \$1,100 Supplies/Cleaning Supplies, Bases, Shale

### Capital Items:

- Replacement of swim raft at Windermere Beach for \$20,000 in 2028, funded by reserves.

**CFO Comments:**

- 2025 tax increase of \$20,000 = \$3 on the average residential property assessed at \$731,461.
- Estimated 2026 tax increase of \$17,500, pending 2025 operational results.



**Area F Parks**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$90,000	\$90,000	\$110,000	\$127,500	\$144,500	\$152,250	\$136,500
Local Government Grants & Regional Transfers	6,200	6,178	6,200	6,200	6,200	6,200	6,200
Fees & Charges	6,000	7,010	6,000	6,000	6,000	6,000	6,000
Interest		1,537					
Prior Period Surplus	21,500	21,558	22,189	4,100			
<b>Total Revenue</b>	<b>123,700</b>	<b>126,283</b>	<b>144,389</b>	<b>143,800</b>	<b>156,700</b>	<b>164,450</b>	<b>148,700</b>

**Expenditures**

Salaries & Benefits	2,872	1,661	1,209	1,247	1,208	1,298	1,334
Administration & Overhead	420	287	670	670	670	670	670
Operations & Maintenance	3,000				10,000	10,000	10,000
Shared Overhead	308	256	130	133	137	141	145
<b>Total General</b>	<b>6,600</b>	<b>2,204</b>	<b>2,009</b>	<b>2,050</b>	<b>12,015</b>	<b>12,109</b>	<b>12,149</b>

**Windermere Beach**

Salaries & Benefits	7,945	22,064	24,535	25,424	26,184	26,974	27,783
Administration & Overhead	1,320	1,148	1,415	1,510	1,625	1,740	1,860
Operations & Maintenance	10,500	12,176	13,200	12,450	12,700	12,900	13,850
Vehicle & Hauling Costs	650	372	774	826	878	930	982
Consulting & Professional Services	300		17,500	17,500	18,000		
Telephone & Utilities	415	1,253	430	450	470	490	510
Shared Overhead	870	702	3,112	3,219	3,317	3,416	3,518
<b>Total Windermere Beach</b>	<b>22,000</b>	<b>37,714</b>	<b>60,966</b>	<b>61,379</b>	<b>63,174</b>	<b>46,450</b>	<b>48,503</b>

**Crossroads Ballpark**

Salaries & Benefits	7,903	6,261	8,016	8,257	8,501	8,758	9,020
Administration & Overhead	1,335	1,104	1,425	1,515	1,625	1,750	1,900
Operations & Maintenance	26,800	19,023	19,350	18,850	18,900	19,150	20,100
Vehicle & Hauling Costs	800	608	957	1,010	1,063	1,116	1,219
Consulting & Professional Services	23,000	20,952	24,000	26,000	26,000	29,000	29,000
Telephone & Utilities	1,800	149	1,800	1,800	1,800	1,800	1,800
Shared Overhead	862	699	878	902	929	958	986
<b>Total Crossroads Ballpark</b>	<b>62,500</b>	<b>48,797</b>	<b>56,426</b>	<b>58,334</b>	<b>58,818</b>	<b>62,532</b>	<b>64,025</b>



**Area F Parks**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/7/2025

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
<b>Fairmont Walking Path</b>							
Salaries & Benefits	3,385	1,793	3,592	3,699	3,808	3,923	4,039
Administration & Overhead	235	205	245	255	270	285	300
Operations & Maintenance	8,000	4,775	8,500	9,500	10,000	10,500	11,000
Vehicle & Hauling Costs	115	165	158	179	200	221	242
Shared Overhead	365	299	393	404	415	430	442
<b>Fairmont Walking Path</b>	<b>12,100</b>	<b>7,237</b>	<b>12,888</b>	<b>14,037</b>	<b>14,693</b>	<b>15,359</b>	<b>16,023</b>
<b>Total Expenditures</b>	<b>103,200</b>	<b>95,951</b>	<b>132,289</b>	<b>135,800</b>	<b>148,700</b>	<b>136,450</b>	<b>140,700</b>
<b>Revenue less Expenditures</b>	<b>20,500</b>	<b>30,331</b>	<b>12,100</b>	<b>8,000</b>	<b>8,000</b>	<b>28,000</b>	<b>8,000</b>
Transfers to Reserves	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)	(8,000)
Transfers from Reserves	58,000	58,000					
Capital Expenditures	(58,000)	(58,142)				(20,000)	
<b>Surplus (Deficit)</b>	<b>12,500</b>	<b>22,189</b>	<b>4,100</b>				
Reserve Funds		23,970					
Capital Reserve		5,450					



# 2025 Budget Information Report

February Board

File : Q ge 126 002 IR  
Dept. File:

**Date:** January 3, 2025  
**Submitted by:** Colin Peet, CV Recreation Services Superintendent  
**Service Name:** Electoral Area G Parks  
**Service Purpose:** To operate and maintain day use parks and school walking path for public use and enjoyment  
**Participants:** Electoral Area G

## Operational Items:

- **Edgewater Path** provides a safe, gravelled walking path for Edgewater Elementary students which travels along Sinclair Street. Anticipated budget items include:

• \$5,000	• Winter path gravel/sand, supplies & Winter Maintenance Contract
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- **Selkirk Park** provides residents with day use greenspace area for residents of Wilmer.

• \$2,000	• Danger tree removal, invasive species, supplies, signage
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## Capital Items:

- None

## CFO Comments:

- 2025 tax increase of \$0 = \$0 change on the average residential property assessed at \$360,426.
- Estimated 2026 tax increase of \$6,000, pending 2025 operational results.
- No reserves for Area G Parks



**Area G Parks**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$2,000	\$2,000	\$2,000	\$8,000	\$8,500	\$9,000	\$9,000
Prior Period Surplus	18,000	18,800	11,726	6,000	6,000	6,000	6,000
<b>Total Revenue</b>	<b>20,000</b>	<b>20,800</b>	<b>13,726</b>	<b>14,000</b>	<b>14,500</b>	<b>15,000</b>	<b>15,000</b>

**Expenditures**

**Edgewater Path**

Salaries & Benefits	2,995	4,200	3,065	3,235	3,123	3,502	3,374
Administration & Overhead	425	256	450	470	495	520	550
Operations & Maintenance	1,150	636	5,150	5,150	5,150	5,150	5,150
Vehicle & Hauling Costs		229	40	41	42	43	44
Shared Overhead	330	265	336	346	354	367	378
<b>Total Edgewater Path</b>	<b>4,900</b>	<b>5,586</b>	<b>9,041</b>	<b>9,242</b>	<b>9,164</b>	<b>9,582</b>	<b>9,496</b>

**Wilmer Community Park**

Salaries & Benefits	3,417	2,181	1,812	1,866	1,922	1,980	2,039
Administration & Overhead	460	214	620	630	645	660	680
Operations & Maintenance	750	421	2,000	2,000	2,500	2,500	2,500
Vehicle & Hauling Costs		368	55	57	59	61	63
Consulting & Professional Services	300						
Telephone & Utilities		1					
Shared Overhead	373	303	198	205	210	217	222

<b>Total Wilmer Community Park</b>	<b>5,300</b>	<b>3,488</b>	<b>4,685</b>	<b>4,758</b>	<b>5,336</b>	<b>5,418</b>	<b>5,504</b>
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<b>Total Expenditures</b>	<b>10,200</b>	<b>9,074</b>	<b>13,726</b>	<b>14,000</b>	<b>14,500</b>	<b>15,000</b>	<b>15,000</b>
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**Revenue less Expenditures**

	<b>9,800</b>	<b>11,726</b>					
<b>Surplus (Deficit)</b>	<b>9,800</b>	<b>11,726</b>					





# 2025 Budget Information Report

February Board

File :  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** January 21, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Cranbrook Library Contribution  
**Service Purpose:** To contribute to operating and capital costs of the Cranbrook Public Library  
**Participants:** Electoral Area C

## Operational Items:

- Budget includes \$1,712 in RDEK operating costs.
- Advertising costs of \$1,230 per year for Electoral Area Representatives.
- Electoral Area C contributes 20% of Cranbrook Public Library costs, increasing the 2025 contribution by \$3,925.

## Capital Items:

- None.

## CFO Comments:

- 2025 tax increase of \$2,450 = \$0.35 on the average residential property (assessed at \$614,901) and estimated decrease of \$15,550 in 2026 pending operational results in 2025.
- Capital upgrade project debenture matures in 2025, reducing budget by \$20,228 in 2026.
- Building exterior improvements in 2026 dependent upon grant funding.



**Cranbrook Library Contribution**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Administration & Overhead  
 Grants  
 Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$211,300	\$211,300	\$213,750	\$198,200	\$202,330	\$206,500	\$210,900
	(500)	(387)	594				
<b>Total Revenue</b>	<b>210,800</b>	<b>210,913</b>	<b>214,344</b>	<b>198,200</b>	<b>202,330</b>	<b>206,500</b>	<b>210,900</b>
Salaries & Benefits	1,913	1,475	1,541	1,621	1,669	1,681	1,804
Administration & Overhead	1,200	1,197	1,230	1,230	1,230	1,230	1,230
Grants	207,477	207,477	211,402	195,173	199,249	203,402	207,673
Shared Overhead	210	169	171	176	182	187	193
<b>Total General</b>	<b>210,800</b>	<b>210,318</b>	<b>214,344</b>	<b>198,200</b>	<b>202,330</b>	<b>206,500</b>	<b>210,900</b>
<b>Total Expenditures</b>	<b>210,800</b>	<b>210,318</b>	<b>214,344</b>	<b>198,200</b>	<b>202,330</b>	<b>206,500</b>	<b>210,900</b>
<b>Revenue less Expenditures</b>		<b>594</b>					
<b>Surplus (Deficit)</b>		<b>594</b>					

## 2025 Budget Information Report

March Board

File :  
Dept. File:

Fhh 503 001  
Shh 065 008

**Date:** March 17, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Public Library Grants-In-Aid Service  
**Service Purpose:** To assist in funding library services in the RDEK Region (except Cranbrook)  
**Participants:** All municipalities and Electoral Areas, except Cranbrook and Area C

### Operational Items:

- The Public Library Grants-In-Aid Service funding is divided into three subregions. The Columbia Valley Subregion which includes Invermere, Radium Hot Springs, Canal Flats and Areas F & G. The Central Subregion includes Kimberley and Electoral Area E. The Elk Valley Subregion includes Fernie, Sparwood, Elkford and Areas A & B. Property owners within each Subregion are taxed only for library grants provided in their Subregion.
- The budgets for all three Subregions include an annual 2% inflationary increase as outlined in the Library GIA bylaw.
- Elk Valley Directors approved increasing the Elk Valley Library Grants 100% on March 14, 2025.
- 2025 library grants:
 

○ Invermere Public Library	\$138,559
○ Radium Public Library	45,378
○ Kimberley Public Library	48,341
○ Fernie Public Library	106,120
○ Sparwood Public Library	51,918
○ Elkford Public Library	32,272
○ Grasmere Reading Centre	4,076
○ Jaffray Reading Centre	8,150

### CFO Comments:

- 2025 tax increase of \$3,684 for the Columbia Valley Subregion = \$0.26 for the average residential property (assessed at \$596,000) and \$4,676 in 2026, pending operational results. (total 2025 requisition \$178,279).
- 2025 tax increase of \$838 for the Central Subregion = \$0.14 for the average residential property (assessed at \$596,000) and \$1,423 in 2026, pending operational results. (total requisition \$48,664).
- 2025 tax increase of \$103,038 for the Elk Valley Subregion = \$5.44 for the average residential property (assessed at \$596,000) and \$4,578 in 2026, pending operational results. (total requisition \$202,830).



**Libraries Grant-In-Aid  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/4/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Requisition	\$322,465	\$322,465	\$328,505	\$337,157	\$344,045	\$351,063	\$358,221
Payments in Lieu of Taxes		352					
Local Government Grants & Regional Transfers	6,800	6,849	6,850	6,850	6,850	6,850	6,850
Prior Period Surplus	1,723	1,723	1,903				
<b>Total Revenue</b>	<b>330,988</b>	<b>331,389</b>	<b>337,258</b>	<b>344,007</b>	<b>350,895</b>	<b>357,913</b>	<b>365,071</b>

**Expenditures**

Salaries & Benefits		(4)					
<b>Total General</b>		<b>(4)</b>					

**Columbia Valley Sub-region Libraries**

Salaries & Benefits	1,800	1,539	1,562	1,613	1,663	1,712	1,763
Administration & Overhead	400		400	400	400	400	400
Grants	180,330	180,330	183,937	187,615	191,368	195,195	199,098
Shared Overhead	197	159	171	177	182	188	195
<b>Total Columbia Valley Sub-region Libraries</b>	<b>182,727</b>	<b>182,028</b>	<b>186,070</b>	<b>189,805</b>	<b>193,613</b>	<b>197,495</b>	<b>201,456</b>

**Central Sub-region Libraries**

Salaries & Benefits	300	327	340	351	362	373	382
Administration & Overhead	400		400	400	400	400	400
Grants	47,393	47,393	48,341	49,308	50,294	51,300	52,326
Shared Overhead	42	27	28	28	29	30	31
<b>Total Central Sub-region Libraries</b>	<b>48,135</b>	<b>47,747</b>	<b>49,109</b>	<b>50,087</b>	<b>51,085</b>	<b>52,103</b>	<b>53,139</b>

**Elk Valley Sub-region Libraries**

Salaries & Benefits	400	398	370	380	395	405	415
Administration & Overhead	400		400	400	400	400	400
Grants	99,282	99,282	101,268	103,293	105,359	107,467	109,616
Shared Overhead	44	35	41	42	43	43	45
<b>Total Elk Valley Sub-region Libraries</b>	<b>100,126</b>	<b>99,715</b>	<b>102,079</b>	<b>104,115</b>	<b>106,197</b>	<b>108,315</b>	<b>110,476</b>
<b>Total Expenditures</b>	<b>330,988</b>	<b>329,486</b>	<b>337,258</b>	<b>344,007</b>	<b>350,895</b>	<b>357,913</b>	<b>365,071</b>



**Libraries Grant-In-Aid  
Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/4/2025

	<u>2024</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
	<u>BUDGET</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
<b>Revenue less Expenditures</b>		<b>1,903</b>					
<b>Surplus (Deficit)</b>		<b>1,903</b>					



**Brisco Community Hall & Cemetery**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead

**Total General**

**Total Expenditures**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$11,380	\$11,380	\$11,400	\$11,400	\$11,400	\$11,400	\$11,400
18	18					
<b>11,398</b>	<b>11,398</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>
269	275	275	273	270	266	276
11,100	11,100	11,100	11,100	11,100	11,100	11,100
29	24	25	27	30	34	24
<b>11,398</b>	<b>11,398</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>
<b>11,398</b>	<b>11,398</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>	<b>11,400</b>



**Wilmer Community Club**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Requisition  
 Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits  
 Grants  
 Shared Overhead

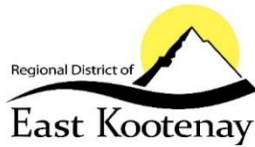
**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$9,375	\$9,375	\$9,375	\$11,718	\$11,718	\$11,718	\$11,718
	98	98	252				
	<b>9,473</b>	<b>9,473</b>	<b>9,627</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>
	339	190	833	411	409	408	425
	9,000	9,000	8,700	11,250	11,250	11,250	11,250
	36	31	94	57	59	60	43
	<b>9,375</b>	<b>9,221</b>	<b>9,627</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>
	<b>9,375</b>	<b>9,221</b>	<b>9,627</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>	<b>11,718</b>
	<b>98</b>	<b>252</b>					
	<b>98</b>	<b>252</b>					



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
[Enter File #]

**Date:** January 19, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Wasa Recreation Contribution Service  
**Service Purpose:** To provide annual grant funding to the Wasa Recreation Society toward the cost of operating and maintenance of community amenities including a community hall, outdoor kitchen area, tennis courts, outdoor ice arena, public washroom facility, softball fields, Wasa Lions Trail and playground.  
**Participants:** All properties within the Wasa Recreation Contribution Service Area

## Operational Items:

- Annual grant funding of \$20,808 in 2025, increasing to \$22,524 in 2029. The grant will be provided to the Wasa Recreation Society, who will distribute 50% of the grant to the Wasa and District Lions Club for operating and maintenance costs of the amenities that they operate.
- Additional grant of \$20,000 to the Wasa Recreation Society, with payments of \$10,000 in each year 2025 and 2026 for the Wasa Community Hall Firesmart Project, to assist in funding 20% share of project (80% funded by CBT grant).
- Lease fee of \$4,000 per year from Rogers Communications starts in 2025.
- Wages and wage costs remain at \$425 in 2025, to reflect time required for routine administration.

## Capital Items:

- None.

## CFO Comments:

- 2025 parcel tax increased by \$5,290 = \$8 per parcel (654 parcels) after utilizing the Rogers Communications lease fee. Estimated 2026 parcel tax increase of \$1,635 and then parcel tax decreases in 2027.





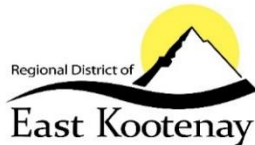
**Wasa Recreation**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$20,810	\$20,810	\$26,100	\$27,735	\$18,170	\$18,620	\$19,075
Fees & Charges			4,000	4,000	4,000	4,000	4,000
Prior Period Surplus	1,388	1,388	1,182				
<b>Total Revenue</b>	<b>22,198</b>	<b>22,198</b>	<b>31,282</b>	<b>31,735</b>	<b>22,170</b>	<b>22,620</b>	<b>23,075</b>

**Expenditures**

Salaries & Benefits	425	579	425	462	471	486	497
Grants	20,400	20,400	30,808	31,224	21,648	22,082	22,524
Shared Overhead	46	37	49	49	51	52	54
<b>Total General</b>	<b>20,871</b>	<b>21,016</b>	<b>31,282</b>	<b>31,735</b>	<b>22,170</b>	<b>22,620</b>	<b>23,075</b>
<b>Total Expenditures</b>	<b>20,871</b>	<b>21,016</b>	<b>31,282</b>	<b>31,735</b>	<b>22,170</b>	<b>22,620</b>	<b>23,075</b>
<b>Revenue less Expenditures</b>	<b>1,327</b>	<b>1,182</b>					
<b>Surplus (Deficit)</b>	<b>1,327</b>	<b>1,182</b>					



# 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: USga 601 001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Edgewater Sewer System  
**Service Purpose:** Regulate and manage Regulate and manage the sewer system  
**Participants:** Edgewater Community

## Operational Items:

- Salaries/benefits increases \$6,626 due to planned work in 2025, wage allocation and inflationary adjustment.
- Sewer System Maintenance increases \$2,100 due to muffin monster maintenance \$3,000, pump for lift station (possible rebuild or replace as needed) \$17,000, lagoon aerator pump maintenance \$5,000, lift station 1 Ultrasonic level sensor \$10,000
- Building and grounds maintenance: Bull rush removal \$7,200, mowing of lagoon weeds \$5,000, New gate \$12,000
- Sampling and Treatment: \$700 toxicity test in the Columbia River
- Consulting Fees decrease of \$29,125 due to master plan progress. Planned \$4,000 effluent monitoring report.
- User Fee proposed residential increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$6/month (2025), \$4/month (2026), and \$5/month (2027). Similar percentage base rate and consumption increases would occur for non-residential customers. This will add additional revenue of \$4,610 (2025), \$36,020 (2026), and \$58,640 (2027) when compared to 2024 budgeted. Rate changes to take effect July 2025, January 2026, and January 2027.
- The master plan will be fully completed in early 2025, with \$15,875 left of scope to complete (100% funded from the growing community fund). The outcome guiding future infrastructure upgrades and replacement.

## Capital Items:

- Planned controls and SCADA upgrades as part of Edgewater Broadband project. Planned upgrades to the two (2) lift stations. Funded by Investing in Canada Infrastructure Program (IFIC) through Area G Economic Development.

## CFO Comments:

- 2025 Parcel Tax increase of \$5,000 = \$10 per parcel based on 493 parcels.
- Operating Reserve contributions of \$9,000 per year, with a target of \$85,000. Utilizing \$17,752 from operating reserve in 2025 to fund the 2024 operating deficit experienced due to lower user fees and higher wages for maintenance. Contributions to the Capital Reserve have been reduced to minimize increases to taxation and user fees. Contributions now budgeted between \$21,000 and 119,000 over the five-year plan for asset management.



**Edgewater Sewer  
Five Year Financial Plan**  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$90,000	\$90,000	\$95,000	\$100,000	\$100,000	\$100,000	\$100,000
Fees & Charges	123,112	114,478	129,222	160,632	183,252	207,156	229,788
Interest		1,842					
Prior Period Surplus	(37,289)	(37,289)	(9,752)	5,000	5,000	5,000	5,000
<b>Total Revenue</b>	<b>175,823</b>	<b>169,031</b>	<b>214,470</b>	<b>265,632</b>	<b>288,252</b>	<b>312,156</b>	<b>334,788</b>

**Expenditures**

Salaries & Benefits	85,349	98,543	91,948	94,987	97,167	101,410	103,990
Administration & Overhead	7,995	7,296	8,173	7,948	8,894	8,838	9,267
Operations & Maintenance	41,150	30,657	55,550	45,150	28,350	52,650	28,103
Vehicle & Hauling Costs	5,000	4,692	5,310	5,523	5,746	5,978	6,220
Consulting & Professional Services	47,500	31,181	20,875	3,500	5,000	2,500	5,000
Telephone & Utilities	25,100	22,542	26,592	29,820	30,535	31,265	32,016
Shared Overhead	9,518	7,300	9,649	9,950	10,250	10,563	10,876
<b>Total General</b>	<b>221,612</b>	<b>202,210</b>	<b>218,097</b>	<b>196,878</b>	<b>185,942</b>	<b>213,204</b>	<b>195,472</b>

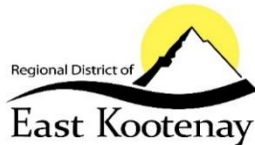
<b>Total Expenditures</b>	<b>221,612</b>	<b>202,210</b>	<b>218,097</b>	<b>196,878</b>	<b>185,942</b>	<b>213,204</b>	<b>195,472</b>
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<b>Revenue less Expenditures</b>	<b>(45,789)</b>	<b>(33,179)</b>	<b>(3,627)</b>	<b>68,754</b>	<b>102,310</b>	<b>98,952</b>	<b>139,316</b>
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Transfers to Reserves	(34,000)	(34,000)	(30,000)	(60,000)	(91,000)	(87,000)	(128,000)
Transfers from Reserves	84,189	63,130	33,627				
Capital Expenditures	(4,400)						

<b>Surplus (Deficit)</b>		<b>(4,049)</b>		<b>8,754</b>	<b>11,310</b>	<b>11,952</b>	<b>11,316</b>
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Capital Reserve	477,287
Operating Reserve	42,737



# 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: USfp 601 001

**Date:** January 27, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Holland Creek Sewage Collection System  
**Service Purpose:** Regulate and manage the sewage collection system  
**Participants:** Holland Creek area (Lakeview Meadows, Antler Ridge, Cottages, Cottages at Copper Point, Swansea Heights, Prairie Wind Development).

## Operational Items:

- Salaries/benefits increases \$3,103 due to work planned for 2025, wage and inflationary adjustments.
- Sewer Maintenance: sewer system flushing \$6,000.
- Treatment and chemicals: Actizyme (microbes) and activated carbon \$10,300
- Sampling and monitoring \$1,100.
- Bulk Sewer Purchase includes service increases from Kinbasket Water and Sewer Company which are 2.4% (single and multi family) each year from 2023 to end 2025.
- Bulk Sewer Agreement with Kinbasket expires end of 2025, will be re-negotiated in 2025.
- User Fee increase in 2025 of \$0.50/month for Residential and \$5/month for a Commercial equivalent which creates additional revenue of \$2,940 (2025). Following new Kinbasket agreement, will establish next rate increases for 2026, 2027, and 2028.
- Consulting fees of \$45,000 for sewer masterplan (funded by Growing Communities fund grant).
- PrairieWIND development on Athalmer Road still has the third phase of construction to be completed, to extend the sewer service to the eastern edge of the property for potential future connections.

## Capital Items:

## CFO Comments:

- Parcel tax increase of \$16,500 in 2025 = \$38 per parcel for a total parcel tax of \$635. A further parcel tax increase of \$36,500 is estimated for 2026 and increases each year after.
- Utilizing \$14,500 from the Operating Reserve in 2025 for the ultrasonic sensor and alarm dialer, to minimize the parcel tax increase.
- Utilizing Capital Reserve of \$61,874 in 2025 which includes \$16,874 for backup generator hookup and \$45,000 for lift station pump to be delivered in 2025.
- Utilizing Growing Communities Fund Reserve of \$45,000 in 2025 for infrastructure and capacity assessment.
- Increasing contributions to the Capital Reserve over the five years, from \$29,500 to \$37,500, for asset management.



**Holland Creek Sewer  
Five Year Financial Plan  
With Revenues and Expenditures  
For the Twelve Months Ending Tuesday, December 31, 2024  
3/7/2025**

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$257,000	\$257,000	\$273,500	\$310,000	\$319,000	\$321,000	\$331,000
Fees & Charges	117,320	116,552	105,400	126,340	131,800	137,260	142,720
Interest		4,919					
Prior Period Surplus	35,500	33,821	46,000	11,160	10,000	10,000	10,000
<b>Total Revenue</b>	<b>409,820</b>	<b>412,292</b>	<b>424,900</b>	<b>447,500</b>	<b>460,800</b>	<b>468,260</b>	<b>483,720</b>

**Expenditures**

Salaries & Benefits	84,473	73,093	87,576	89,780	92,849	95,817	98,686
Administration & Overhead	4,765	5,022	6,381	6,281	7,017	6,731	6,984
Operations & Maintenance	300,693	284,673	275,407	291,866	297,974	304,235	310,658
Vehicle & Hauling Costs	4,000	3,507	4,770	4,961	5,161	5,370	5,589
Consulting & Professional Services	18,750		55,500	2,000	5,500	2,000	5,500
Telephone & Utilities	4,400	2,495	3,150	3,206	3,263	3,322	3,382
Shared Overhead	9,280	7,351	9,276	9,566	9,856	10,152	10,455
<b>Total General</b>	<b>426,361</b>	<b>376,140</b>	<b>442,060</b>	<b>407,660</b>	<b>421,620</b>	<b>427,627</b>	<b>441,254</b>
<b>Total Expenditures</b>	<b>426,361</b>	<b>376,140</b>	<b>442,060</b>	<b>407,660</b>	<b>421,620</b>	<b>427,627</b>	<b>441,254</b>

<b>Revenue less Expenditures</b>	<b>(16,541)</b>	<b>36,152</b>	<b>(17,160)</b>	<b>39,840</b>	<b>39,180</b>	<b>40,633</b>	<b>42,466</b>
Transfers to Reserves	(21,680)	(21,680)	(31,180)	(38,680)	(39,180)	(39,180)	(39,180)
Transfers from Reserves	118,750	38,000	121,374				50,000
Capital Expenditures	(78,850)	(5,726)	(61,874)				(50,000)
<b>Surplus (Deficit)</b>	<b>1,679</b>	<b>46,746</b>	<b>11,160</b>	<b>1,160</b>		<b>1,453</b>	<b>3,286</b>

Capital Reserve	224,992
Operating Reserve	100,312

## 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
USfi 601 0003

**Date:** January 12, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Baltac Sewage Collection System  
**Service Purpose:** Regulate and manage the sewage collection system  
**Participants:** Baltac Community

### Operational Items:

- Salaries/benefits decrease of \$7,565 due to wage allocation adjustment.

### Capital Items:

- Nothing to report.

### CFO Comments:

- No increase in parcel tax in 2025. The plan projects parcel tax increases of \$10,000 = \$72 per parcel in each year 2026 to 2029.
- The debenture renews in spring 2026. The current rate is 1.47% and the interest rate is currently 4.1%. If the interest rate doubles to 3%, the increase in interest cost would be \$18,375 in 2026 (half year) and \$36,750 from 2027 on.
- Operating reserve contributions increase to \$15,000 in 2025 and 2026 to facilitate gradual parcel tax increases to fund the higher interest costs expected in 2027. The last contribution would take place in 2026 with drawdowns after that.
- Capital reserve contributions of \$30,000 per year in the five-year plan.



**Baltac Sewer**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$150,000	\$150,000	\$150,000	\$160,000	\$170,000	\$180,000	\$190,000
Prior Period Surplus	32,756	32,756	34,208	27,000	16,500	12,400	18,000
<b>Total Revenue</b>	<b>182,756</b>	<b>182,756</b>	<b>184,208</b>	<b>187,000</b>	<b>186,500</b>	<b>192,400</b>	<b>208,000</b>

**Expenditures**

Salaries & Benefits	9,897	3,356	2,332	2,177	2,333	2,544	2,664
Administration & Overhead	415	408	385	425	465	515	565
Vehicle & Hauling Costs	80	173	205	220	235	250	265
Consulting & Professional Services	5,000		5,000				
Interest	36,750	36,750	36,750	55,125	73,500	73,500	73,500
Shared Overhead	1,082	875	550	567	581	605	620
<b>Total General</b>	<b>53,224</b>	<b>41,562</b>	<b>45,222</b>	<b>58,514</b>	<b>77,114</b>	<b>77,414</b>	<b>77,614</b>
<b>Total Expenditures</b>	<b>53,224</b>	<b>41,562</b>	<b>45,222</b>	<b>58,514</b>	<b>77,114</b>	<b>77,414</b>	<b>77,614</b>
<b>Revenue less Expenditures</b>	<b>129,532</b>	<b>141,194</b>	<b>138,986</b>	<b>128,486</b>	<b>109,386</b>	<b>114,986</b>	<b>130,386</b>
Debt Principal Repayment	(66,986)	(66,986)	(66,986)	(66,986)	(66,986)	(66,986)	(66,986)
Transfers to Reserves	(40,000)	(40,000)	(45,000)	(45,000)	(30,000)	(30,000)	(30,000)
<b>Surplus (Deficit)</b>	<b>22,546</b>	<b>34,208</b>	<b>27,000</b>	<b>16,500</b>	<b>12,400</b>	<b>18,000</b>	<b>33,400</b>
Capital Reserve		235,222					
Operating Reserve		31,804					



# Holland Creek Storm Sewer Five Year Financial Plan With Revenues and Expenditures For the Twelve Months Ending Tuesday, December 31, 2024 2/10/2025

## **Revenue**

Prior Period Surplus

**Total Revenue**

## **Expenditures**

Consulting & Professional Services

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Prior Period Surplus	\$1,034	\$1,034	\$1,034	\$1,034	\$1,034		
<b>Total Revenue</b>	<b>1,034</b>	<b>1,034</b>	<b>1,034</b>	<b>1,034</b>	<b>1,034</b>		
Consulting & Professional Services	1,034		1,034	1,034	1,034		
<b>Total General</b>	<b>1,034</b>		<b>1,034</b>	<b>1,034</b>	<b>1,034</b>		
<b>Total Expenditures</b>	<b>1,034</b>		<b>1,034</b>	<b>1,034</b>	<b>1,034</b>		
<b>Revenue less Expenditures</b>		<b>1,034</b>					
<b>Surplus (Deficit)</b>		<b>1,034</b>					



**Date:** February 2, 2025  
**Submitted by:** Holly Ronnquist, CFO  
**Service Name:** Columbia Valley Septage  
**Service Purpose:** To support septage disposal for businesses and residents of the Columbia Valley  
**Participants:** Portions of Electoral Areas F and G not serviced with community sewer

## Operational Items:

- In 2005, in order to address the need for a location to dispose of liquid waste from septic tanks, etc., a receiving facility was constructed onto the Kinbasket sewer system on the Shuswap Reserve. The construction cost of \$330,000 was funded by the RDEK (repaid through taxation of the Columbia Valley Septage service area), and the operations and maintenance is the responsibility of the Kinbasket Water and Sewer Company (Kinbasket), who levy tipping fees in order to cover their costs and earn a profit. The debt from the original construction was paid off in 2011.
- The facility received repairs in 2020, as well as the addition of a filter system to prevent similar future damage. In the spirit of the original arrangement, Kinbasket funded the repairs to the facility, and the RDEK funded upgrades to the infrastructure. Upgrades were budgeted at \$84,630 and came in at \$59,851.

## Capital Items:

- None.

## CFO Comments:

- No taxation for 2025 to 2029.
- The Columbia Valley Septage service was inactive since 2011 and taxation took place in 2017 and 2018 for the above project.
- Unused funds will stay in the surplus until needed.



**CV Septage**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/4/2025

**Revenue**

Prior Period Surplus

**Total Revenue**

**Expenditures**

Salaries & Benefits

Shared Overhead

**Total General**

**Total Expenditures**

**Revenue less Expenditures**

**Surplus (Deficit)**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
	\$24,598	\$24,598	\$24,350	\$24,187	\$24,018	\$23,843	\$23,662
	<b>24,598</b>	<b>24,598</b>	<b>24,350</b>	<b>24,187</b>	<b>24,018</b>	<b>23,843</b>	<b>23,662</b>
	152	234	147	153	158	164	94
	17	13	16	16	17	17	10
	<b>169</b>	<b>248</b>	<b>163</b>	<b>169</b>	<b>175</b>	<b>181</b>	<b>104</b>
	<b>169</b>	<b>248</b>	<b>163</b>	<b>169</b>	<b>175</b>	<b>181</b>	<b>104</b>
	<b>24,429</b>	<b>24,350</b>	<b>24,187</b>	<b>24,018</b>	<b>23,843</b>	<b>23,662</b>	<b>23,558</b>
	<b>24,429</b>	<b>24,350</b>	<b>24,187</b>	<b>24,018</b>	<b>23,843</b>	<b>23,662</b>	<b>23,558</b>

## 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: UWfp 611 001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Holland Creek Water Distribution System  
**Service Purpose:** Regulate and manage the potable water distribution system  
**Participants:** Holland Creek (Lakeview Meadows, Antler Ridge, Cottages, Cottages at Copper Point and Prairie Wind Development)

### Operational Items:

- Salaries/benefits increases \$12,101 due to the work planned for 2025, wage reallocations and inflationary adjustments.
- Water system maintenance decreases \$8,392 due to work planned for 2025.
- Consulting fees of \$45,000 for water masterplan (funded by Growing Communities fund grant).
- Bulk Water Purchase increases \$5,230 and includes 2.4% service increases from Kinbasket Water and Sewer Company.
- Bulk Water Agreement with Kinbasket expires end of 2025, so needs to be re-negotiated during 2025.
- User Fees increase by \$1,664 for 2025. Fee increases for 2026-2028 to be determined during 2026-2030 budget process.
- PrairieWIND development on Athalmer Road still has the third phase of construction to be completed, to extend the water service to the western and eastern edge of the property for potential future connections.

### Capital Items:

- \$10,683 to complete water meter replacement program.

### CFO Comments:

- 2025 parcel tax increase of \$10,000 = \$25 per parcel, increasing the parcel tax to \$524. Parcel taxes projected to increase a further \$38,000 in 2026 to fund increased operating costs.
- Utilizing Growing Communities Fund grant of \$45,000 in 2025 for infrastructure and capacity masterplan.
- Utilizing \$10,683 from the capital reserve for completion of the water meter replacement program.
- Contributions to the capital reserve of \$25,000 to \$26,000 in each year of the five-year plan.



**Holland Creek Water**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$200,000	\$200,000	\$210,000	\$248,000	\$248,000	\$250,000	\$256,000
Fees & Charges	144,038	148,925	147,352	153,819	158,686	165,153	170,021
Interest		5,459					
Prior Period Surplus	33,750	33,238	51,777	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>377,788</b>	<b>387,622</b>	<b>409,129</b>	<b>416,819</b>	<b>421,686</b>	<b>430,153</b>	<b>441,021</b>

**Expenditures**

Salaries & Benefits	90,741	69,202	102,842	96,112	100,030	102,430	106,503
Administration & Overhead	4,980	5,511	10,252	10,093	10,836	10,543	10,806
Operations & Maintenance	239,990	217,914	231,598	264,584	265,207	270,970	276,884
Vehicle & Hauling Costs	4,000	3,362	5,760	5,991	6,232	6,483	6,746
Consulting & Professional Services	13,750		55,000	1,000			
Telephone & Utilities	2,200	682	2,100	2,100	2,100	2,100	2,100
Shared Overhead	10,904	7,877	10,897	10,259	10,601	10,947	11,302
<b>Total General</b>	<b>366,565</b>	<b>304,547</b>	<b>418,449</b>	<b>390,139</b>	<b>395,006</b>	<b>403,473</b>	<b>414,341</b>
<b>Total Expenditures</b>	<b>366,565</b>	<b>304,547</b>	<b>418,449</b>	<b>390,139</b>	<b>395,006</b>	<b>403,473</b>	<b>414,341</b>

**Revenue less Expenditures**

	<b>11,223</b>	<b>83,075</b>	<b>(9,320)</b>	<b>26,680</b>	<b>26,680</b>	<b>26,680</b>	<b>26,680</b>
Transfers to Reserves	(25,680)	(25,680)	(27,680)	(26,680)	(26,680)	(26,680)	(26,680)
Transfers from Reserves	68,750	34,316	55,683				
Capital Expenditures	(48,850)	(34,316)	(10,683)				
<b>Surplus (Deficit)</b>	<b>5,443</b>	<b>57,394</b>	<b>8,000</b>				

Capital Reserve	461,853
Operating Reserve	125,728



# 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: UWfd 611 001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Windermere Community Water System  
**Service Purpose:** Administer and manage capital projects  
**Participants:** Windermere Community

## Operational Items:

- Staff Salaries and Benefits increase by \$ 4,297 to reflect the work planned for 2025.
- Planned DCC work of \$10,000 for consulting services to implement DCC's at East Side Lake Windermere Water System.

## Capital Items:

- Continue working on \$100,000 decommissioning scoping of old Windermere low lift pump and chlorination pump buildings through 2025.
- Expenditures in 2025 include \$50,000 for engineering design of Windermere water main replacements.
- Expenditures in 2026 include \$1,303,812 for engineering and construction of Windermere water main replacements.

## CFO Comments:

- No change to parcel tax in 2025. Average frontage tax of \$242 and parcel tax of \$226 for a total of \$468, which is \$2 lower than 2024) due to increase in parcels to 644.
- The 2020 debenture was only locked in for 5 years (due to uncertainty in the market related to Covid 19) and renews in October 2025. The initial interest rate was 0.91%. With an estimated renewal rate of 3.30%, the resulting increase is estimated at \$31,327. This would result in an increase of \$49 per parcel in 2026 – based on 644 parcels. The exact amount will not be known until December 2025.
- The 2019 debenture was locked in for 10 years and renews in 2029.
- Once the final capital work is completed, utilizing the remainder of the debenture funds, this service will exist only for the repayment of debt.



**Windermere Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$301,723	\$301,723	\$301,723	\$333,614	\$333,614	\$333,614	\$333,614
Interest		1,969					
<b>Total Revenue</b>	<b>301,723</b>	<b>303,692</b>	<b>301,723</b>	<b>333,614</b>	<b>333,614</b>	<b>333,614</b>	<b>333,614</b>

**Expenditures**

Salaries & Benefits	30,038	24,909	34,335	26,403	512	512	512
Interest	99,365	99,365	99,365	150,750	150,750	150,750	150,750
Shared Overhead	2,846	2,756	3,750	2,896	64	64	64
<b>Total General</b>	<b>132,249</b>	<b>127,030</b>	<b>137,450</b>	<b>180,049</b>	<b>151,326</b>	<b>151,326</b>	<b>151,326</b>
<b>Total Expenditures</b>	<b>132,249</b>	<b>127,030</b>	<b>137,450</b>	<b>180,049</b>	<b>151,326</b>	<b>151,326</b>	<b>151,326</b>
<b>Revenue less Expenditures</b>	<b>169,474</b>	<b>176,662</b>	<b>164,273</b>	<b>153,565</b>	<b>182,288</b>	<b>182,288</b>	<b>182,288</b>
Debt Principal Repayment	(202,358)	(202,358)	(202,358)	(182,288)	(182,288)	(182,288)	(182,288)
Debt Borrowing	142,884	25,696	198,085	1,332,535			
Capital Expenditures	(110,000)		(160,000)	(1,303,812)			

## 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: UWba 611001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Elko Water System  
**Service Purpose:** Regulate and manage the potable water system  
**Participants:** Elko Community

### Operational Items:

- Salaries/benefits increases \$4,788 due to planned work in 2025, wage allocation and inflationary adjustment.
- Water System Maintenance decrease of \$1,700 which includes replacement of the pressure tanks if needed.
- User Fee increase \$8/month on July 1, 2025. Additional revenue with this increase will be \$5,187 in 2025 compared to 2024 budget. Proposed increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$8/month, add additional revenue of \$14,115 (2026), \$20,067 (2027), and \$26,019 (2028) when compared to 2024 budget. Similar percentage base rate increases would occur for non-residential customers. Rate changes to take effect January 1<sup>st</sup> 2026, 2027, and 2028.
- Recent installation in late 2024 of a 21.93kW solar system of roof and ground mounted solar arrays at the pumphouse. This installation is expecting to credit our current usage by 19% and reduce the BC Hydro bill by approximately \$4,000 per year going forward. This project is aligning to be 100% funded from grants and rebates. Minimal maintenance is expected going forward on these panels.

### Capital Items:

- New operator truck purchase has been deferred to 2026, service share is \$13,750.
- Pumphouse piping and valve replacement in 2027 \$100,000.

### CFO Comments:

- 2025 Frontage tax increases by 25% to \$41,248 = \$129 for the average parcel. The increased frontage tax will fund the cost to operate the service, including increased contributions to the Capital Reserve for asset management and \$20,000 to the Operating Reserve between 2025 and 2029.
- Utilizing \$149,000 from the Capital Reserve between 2026 and 2029. The balance is projected to be \$21,102 at the end of 2029, after the Capital Reserve increases.



**Elko Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
3/7/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$32,998	\$32,998	\$41,248	\$41,248	\$41,248	\$41,248	\$41,248
Local Government Grants & Regional Transfers	80,000	48,985	22,000	20,000	35,000		
Fees & Charges	52,869	50,277	58,056	66,984	72,936	78,888	84,841
Prior Period Surplus	27,690	27,690	19,828	18,021	5,000	5,000	5,000
<b>Total Revenue</b>	<b>193,557</b>	<b>159,951</b>	<b>141,132</b>	<b>146,253</b>	<b>154,184</b>	<b>125,136</b>	<b>131,089</b>

**Expenditures**

Salaries & Benefits	43,598	48,101	48,386	50,658	52,623	55,551	57,974
Administration & Overhead	2,775	2,362	4,481	4,581	5,212	5,791	4,919
Operations & Maintenance	13,800	3,433	12,100	8,150	8,100	8,150	83,104
Vehicle & Hauling Costs	1,800	3,070	3,710	3,858	4,013	4,176	4,346
Consulting & Professional Services	1,000			20,000			
Telephone & Utilities	19,700	16,763	20,453	16,453	16,453	16,453	16,453
Shared Overhead	4,334	3,927	5,231	5,556	5,807	6,039	6,317
<b>Total General</b>	<b>87,007</b>	<b>77,656</b>	<b>94,361</b>	<b>109,256</b>	<b>92,208</b>	<b>96,160</b>	<b>173,113</b>
<b>Total Expenditures</b>	<b>87,007</b>	<b>77,656</b>	<b>94,361</b>	<b>109,256</b>	<b>92,208</b>	<b>96,160</b>	<b>173,113</b>
 <b>Revenue less Expenditures</b>	 <b>106,550</b>	 <b>82,295</b>	 <b>46,771</b>	 <b>36,997</b>	 <b>61,976</b>	 <b>28,976</b>	 <b>(42,024)</b>
Transfers to Reserves	(9,000)	(9,000)	(30,000)	(30,000)	(24,000)	(26,000)	(30,000)
Transfers from Reserves	11,800	11,800		9,000	65,000		75,000
Capital Expenditures	(109,350)	(65,268)		(13,750)	(100,000)		
<b>Surplus (Deficit)</b>		<b>19,828</b>	<b>16,771</b>	<b>2,247</b>	<b>2,976</b>	<b>2,976</b>	<b>2,976</b>

Capital Reserve	50,102
Operating Reserve	64,713



**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Moyie Water System  
**Service Purpose:** Regulate and manage the water system  
**Participants:** Moyie community

### Operational Items:

- Salaries/benefits increase \$4,767 due to work plan, wage allocation and inflationary adjustment.
- Water system maintenance increases \$5,350 due to:
  - Tree removal around pump house
  - Condition assessment – Atlantic Ave.– possible leak
  - Possible pump replacement (pump purchased in 2024)
- Consulting fees of \$2,500 for confined space assessment and reservoir inspection.
- User Fee proposed residential increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$8/month. This adds additional revenue of \$3,426 (2025), \$13,533 (2026), and \$20,271 (2027) when compared to 2024 budget. Similar percentage base rate increases would occur for non-residential customers. Rate changes to take effect July 2025, January 2026, and January 2027.

### Capital Items:

- Service share of new operator truck deferred to 2026 at \$13,750.

### CFO Comments:

- No change to frontage tax in 2025 = \$274 for the average parcel. No change to parcel tax (for 2006 debt) in 2025 = \$95 per parcel.
- Utilizing \$10,000 of the Capital Reserve in 2025 to fund the well pump installation and \$13,750 in 2026 to fund the operator truck.
- Utilizing \$5,000 in 2025 to fund water main condition assessment and \$5,000 in 2026 to fund the butterfly valve replacement.
- Contributions to the Capital Reserve ranging from \$9,000 to 19,000 each year in the five-year plan.
- Contributions to the Operating Reserve ranging from \$2,000 to \$3,000 each year in the five-year plan with a projected balance of \$14,620 in December 2029.
- The debenture for the 2006 upgrades matures in 2026, after which, the Service will be debt free.



**Moyie Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$29,730	\$29,730	\$29,730	\$29,730	\$23,000	\$23,000	\$23,000
Provincial Grants					10,000		
Local Government Grants & Regional Transfers					7,500		
Fees & Charges	49,575	48,861	53,010	66,120	69,852	76,284	76,705
Prior Period Surplus	(8,050)	(6,598)	4,566	5,000	5,000	5,000	5,000
<b>Total Revenue</b>	<b>71,255</b>	<b>71,993</b>	<b>87,306</b>	<b>100,850</b>	<b>115,352</b>	<b>104,284</b>	<b>104,705</b>

**Expenditures**

Salaries & Benefits	42,180	42,029	46,947	49,991	53,940	57,398	60,072
Administration & Overhead	3,170	2,739	3,981	4,111	4,767	4,386	4,554
Operations & Maintenance	25,450	26,609	25,800	16,100	13,050	11,100	8,058
Vehicle & Hauling Costs	2,000	1,083	3,840	3,994	4,154	4,322	4,497
Consulting & Professional Services			3,000	500	8,000	500	503
Telephone & Utilities	6,100	3,974	4,928	5,030	5,135	5,243	5,354
Interest	2,871	2,871	2,871	1,436			
Shared Overhead	4,625	3,673	5,080	5,457	5,940	6,282	6,548
<b>Total General</b>	<b>86,396</b>	<b>82,978</b>	<b>96,447</b>	<b>86,619</b>	<b>94,986</b>	<b>89,231</b>	<b>89,586</b>

<b>Total Expenditures</b>	<b>86,396</b>	<b>82,978</b>	<b>96,447</b>	<b>86,619</b>	<b>94,986</b>	<b>89,231</b>	<b>89,586</b>
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<b>Revenue less Expenditures</b>	<b>(15,141)</b>	<b>(10,985)</b>	<b>(9,141)</b>	<b>14,231</b>	<b>20,366</b>	<b>15,053</b>	<b>15,119</b>
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Debt Principal Repayment	(3,859)	(3,859)	(3,859)	(3,859)			
Transfers to Reserves	(8,000)	(8,000)	(2,000)	(12,000)	(22,000)	(20,000)	(20,000)
Transfers from Reserves	36,350	27,000	15,000	18,750	5,000		
Capital Expenditures	(9,350)			(13,750)			
<b>Surplus (Deficit)</b>		<b>4,156</b>		<b>3,372</b>	<b>3,366</b>	<b>(4,947)</b>	<b>(4,881)</b>

Capital Reserve	127,867
Operating Reserve	34,620



# 2025 Budget Information Report

February Board

File:  
Dept. File:

Fhh 503 001  
UWfs 611001

**Date:** January 12, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Timber Ridge Water System  
**Service Purpose:** Manage remaining taxation and debenture payments  
**Participants:** Timber Ridge Community

## Operational Items:

- Salaries/benefits/overhead fixed at \$300 for 2025 and 2026 for work related to taxation and debenture payment only.

## Capital Items:

- None to report.

## CFO Comments:

- Parcel tax remains at \$47,123 = \$255 per parcel until debenture matures in 2026.
- Service will no longer be active once debt is paid.
- All utility fees and operating expenditures are under the Eastside Lake Windermere Water Service.



**Timber Ridge Water**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

Parcel Taxes  
 Prior Period Surplus  
**Total Revenue**

2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
\$47,123	\$47,123	\$47,123	\$47,123			
	3					
<b>47,123</b>	<b>47,126</b>	<b>47,123</b>	<b>47,123</b>			

**Expenditures**

Salaries & Benefits  
 Interest  
 Shared Overhead  
**Total General**

271	271	271	271			
10,130	10,130	10,130	10,130			
29	29	29	29			
<b>10,430</b>	<b>10,430</b>	<b>10,430</b>	<b>10,430</b>			

**Total Expenditures**

<b>10,430</b>	<b>10,430</b>	<b>10,430</b>	<b>10,430</b>			
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**Revenue less Expenditures**

<b>36,693</b>	<b>36,696</b>	<b>36,693</b>	<b>36,693</b>			
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Debt Principal Repayment  
 Transfers from Reserves

(36,993)	(36,993)	(36,993)	(36,993)			
300	297	300	300			

Operating Reserve

603



# 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: UWga 611 001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Edgewater Water System  
**Service Purpose:** Regulate and manage the potable water system  
**Participants:** Edgewater Community

## Operational Items:

- Salaries/benefits increases \$16,130 due to planned work in 2025, wage allocation and inflationary adjustment.
- System Maintenance increase of \$6,618. Maintenance includes \$3,500 for hydrant repairs, \$3,000 PRV maintenance, invasive weed control Lake Baptiste siphon line right-of-way \$1,000, raise siphon line intake \$7,000, tree removal on syphon line from September 2024 windstorm \$10,000. Planned Baptiste dam repair work of \$5,000.
- Consulting Fees increase of \$6,434 include the \$40,000 Baptiste dam inundation assessment, remaining master plan work of \$15,306 (growing community funds), and potential filtration deferral work of \$10,000.
- User Fee proposed residential increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$3/month and \$0.10/m<sup>3</sup> add additional revenue of \$21,676 (2025), \$55,990 (2026), and \$78,866 (2027) when compared to 2024. Similar percentage base rate and consumption increases would occur for non-residential customers. Rate changes to take effect July 2025, January 2026, and January 2027.

## Capital Items:

- Planned controls and SCADA upgrades as part of Edgewater Broadband project. Planned upgrades to water treatment building and potentially pressure reducing valve stations (PRV's). Funded by Investing in Canada Infrastructure Program (IFIC) through Area G Economic Development.
- 2026 capital project of \$500,000, funded from Growing Community Funds. Scope of work to be determined in 2025 following completion of master plan.

## CFO Comments:

- 2025 parcel tax increase \$14,000 = \$26 per parcel for a total parcel tax of \$229. An additional \$43,000 increase is estimated in 2026 (pending 2025 operational results).
- 2025 budget includes drawing \$16,307 from the Growing Communities Fund Reserve to complete the utility masterplan; \$110,000 from the Capital Reserve for the Lake Baptiste Dam and \$47,778 from the Operating Reserve to fund the Dam inundation assessment of \$40,000 and the 2024 operating deficit of \$7,778.

- Contributions of \$96,000 to \$235,000 to the Capital Reserve over the five-year plan for asset management.



**Edgewater Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$110,000	\$110,000	\$124,000	\$167,000	\$173,000	\$173,000	\$173,000
Provincial Grants	10,000	10,000					
Local Government Grants & Regional Transfers	27,000			30,000			
Fees & Charges	259,156	271,576	280,832	315,146	338,022	360,898	383,775
Interest		3,338					
Prior Period Surplus	60,000	60,239	(15,378)	20,000	18,000	20,000	20,000
<b>Total Revenue</b>	<b>466,156</b>	<b>455,153</b>	<b>389,454</b>	<b>532,146</b>	<b>529,022</b>	<b>553,898</b>	<b>576,775</b>

**Expenditures**

Salaries & Benefits	169,664	182,808	185,794	191,876	197,742	203,812	209,989
Administration & Overhead	16,130	15,286	21,032	21,371	23,208	23,799	24,235
Operations & Maintenance	59,636	87,497	66,254	49,054	41,054	39,054	51,060
Vehicle & Hauling Costs	5,500	8,029	10,000	10,401	10,820	11,258	11,715
Consulting & Professional Services	147,500	76,639	133,307	31,000	3,000	21,000	1,001
Telephone & Utilities	10,100	6,826	8,619	9,604	9,745	9,891	10,043
Shared Overhead	19,926	14,879	19,783	20,402	21,015	21,646	22,293
<b>Total General</b>	<b>428,456</b>	<b>391,964</b>	<b>444,789</b>	<b>333,708</b>	<b>306,584</b>	<b>330,460</b>	<b>330,336</b>
<b>Total Expenditures</b>	<b>428,456</b>	<b>391,964</b>	<b>444,789</b>	<b>333,708</b>	<b>306,584</b>	<b>330,460</b>	<b>330,336</b>
<b>Revenue less Expenditures</b>	<b>37,700</b>	<b>63,188</b>	<b>(55,335)</b>	<b>198,438</b>	<b>222,438</b>	<b>223,438</b>	<b>246,439</b>
Transfers to Reserves	(100,000)	(100,000)	(116,000)	(187,000)	(211,000)	(212,000)	(235,000)
Transfers from Reserves	70,000	22,877	174,085	500,000			
Capital Expenditures	(7,700)	(1,444)	(2,750)	(500,000)			(1)
<b>Surplus (Deficit)</b>		<b>(15,378)</b>		<b>11,438</b>	<b>11,438</b>	<b>11,438</b>	<b>11,438</b>

Capital Reserve 378,540  
Operating Reserve 93,749

Date: January 24, 2025

**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** Rushmere Water System  
**Service Purpose:** Regulate and manage the potable water system  
**Participants:** Rushmere Community

## Operational Items:

- Salaries/benefits increases \$8,854 due to the work planned for 2025, wage allocation and inflationary adjustment.
- Water System Maintenance decrease of \$41,363, due to shifting membrane filter replacement from 2024 to 2026 \$45,000.
- User Fee proposed residential increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$10/month (2025), \$5/month (2026), and \$15/month (2027). This will add additional revenue of \$7,020 (2025), \$11,700 (2026), and \$20,460 (2027) when compared to 2024 budgeted. Rate changes to take effect July 2025, January 2026, and January 2027.
- Consulting fees of \$30,000 for water masterplan in 2026 (funded by Growing Communities fund grant).

## Capital Items:

- None.

## CFO Comments:

- The parcel tax increase of \$5,000 in 2025 = \$114 per parcel, increasing the overall parcel tax to \$2,227. The parcel tax is estimated to increase a further \$17,000 in 2026 = \$386, pending operating results and debenture renewal rates.
- The debenture renews in fall 2025. The current interest rate is 1.28% and the renewal rate is estimated at 3.59%, which would increase interest expense by \$20,559.
- In 2020, the RDEK adopted a bylaw providing property owners a commutation (prepayment) opportunity on the debenture in 2025. Since then, the Municipal Finance Authority has changed their policy stating that early payout is still available, but the full amount outstanding on the debenture must be paid. This means that all property owners would have to make the commutation payment. RDEK will discuss the commutation opportunity and change of process with the Rushmere Utility Advisory Committee, and if there is interest in pursuing, notification will be sent to property owners around May 2025, with the amount of the prepayment. If the debenture is fully repaid in fall 2025, each



property will no longer be charged for the portion of the parcel tax (from 2026 on) related to the debt but will still pay the operating portion of the parcel tax annually.

- Capital Reserve contributions have been reduced and now range between \$8,000 and \$12,000 over the five-year plan for asset management, projected balance the end of December 2029 is \$90,287. Contributions to the Operating Reserve for filter replacements, increased to \$6,500 in 2026 and are in effect each year 2026 – 2029. No filter reserve contribution is required in 2025 due to replacement being postponed.



**Rushmere Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$93,000	\$93,000	\$98,000	\$115,000	\$115,000	\$115,000	\$115,000
Fees & Charges	53,040	58,422	60,060	64,740	73,500	80,700	85,501
Interest		2,917					
Prior Period Surplus	7,686	7,686	2,501	10,000	10,000	10,000	10,000
<b>Total Revenue</b>	<b>153,726</b>	<b>162,025</b>	<b>160,561</b>	<b>189,740</b>	<b>198,500</b>	<b>205,700</b>	<b>210,501</b>

**Expenditures**

Salaries & Benefits	69,015	67,636	77,869	83,226	88,831	94,758	99,865
Administration & Overhead	3,920	3,969	4,709	4,781	5,899	5,676	5,242
Operations & Maintenance	63,053	18,575	21,690	57,890	12,890	12,890	17,895
Vehicle & Hauling Costs	2,000	3,726	4,910	5,107	5,313	5,529	5,754
Consulting & Professional Services	30,000	130		30,000			
Telephone & Utilities	7,100	6,713	7,260	7,419	7,583	7,752	7,926
Interest	11,392	11,392	11,392	31,951	31,951	31,951	31,951
Shared Overhead	9,380	6,043	8,215	8,800	9,387	9,978	10,582
<b>Total General</b>	<b>195,860</b>	<b>118,183</b>	<b>136,045</b>	<b>229,174</b>	<b>161,854</b>	<b>168,534</b>	<b>179,215</b>

<b>Total Expenditures</b>	<b>195,860</b>	<b>118,183</b>	<b>136,045</b>	<b>229,174</b>	<b>161,854</b>	<b>168,534</b>	<b>179,215</b>
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<b>Revenue less Expenditures</b>	<b>(42,134)</b>	<b>43,842</b>	<b>24,516</b>	<b>(39,434)</b>	<b>36,646</b>	<b>37,166</b>	<b>31,286</b>
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Debt Principal Repayment	(18,066)	(18,066)	(18,066)	(18,066)	(18,066)	(18,066)	(18,066)
Transfers to Reserves	(18,500)	(18,500)	(8,000)	(17,500)	(17,500)	(18,500)	(17,500)
Transfers from Reserves	97,500	11,529	4,300	75,000			5,000
Capital Expenditures	(18,800)	(16,304)	(2,750)				

<b>Surplus (Deficit)</b>		<b>2,501</b>			<b>1,080</b>	<b>600</b>	<b>720</b>
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Capital Reserve	71,604
Operating Reserve	78,140

## 2025 Budget Information Report

February Board

File: Fhh 503 001  
Dept. File: UWgh 611 001

**Date:** January 24, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Service Supervisor  
**Service Name:** Spur Valley Water System  
**Service Purpose:** Regulate and manage the potable water system  
**Participants:** Spur Valley Community

### Operational Items:

- Salaries/benefits increases \$8,672 due to 2025 workplan, wage allocation and inflationary adjustment.
- Water System Maintenance decrease of \$2,306 which includes the installation of a new pump (if needed).
- User Fee increase \$8/month and \$0.20/m<sup>3</sup> on July 1, 2025. Additional revenue with this increase will be \$5,620 in 2025 compared to 2024 budgeted. Proposed increases, as part of the 2025 Fee and Regulation bylaw amendment, of annually \$8/month and \$0.20/m<sup>3</sup> add additional revenue of \$13,868 (2026), \$22,116 (2027), and \$30,364 (2028) when compared to 2024 budgeted. Rate changes to take effect January 1<sup>st</sup> 2026, 2027, and 2028.

### Capital Items:

- None to report.

### CFO Comments:

- No change to parcel tax in 2025 (funds only debenture costs) = \$262 per parcel.
- Capital Reserve contributions ranging between \$33,000 and \$40,000 in the five-year plan, for asset management. Larger contributions will be required in the future to meet rising cost of infrastructure replacement.
- The debenture term renews in fall 2026. The interest rate is expected to increase from the current 2.1% to an estimated 3.5%, resulting in an increase in the parcel tax in 2027. At a 3.5% interest rate there would be an estimated parcel tax increase of \$51.



**Spur Valley Water**  
**Five Year Financial Plan**  
 With Revenues and Expenditures  
 For the Twelve Months Ending Tuesday, December 31, 2024  
 2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Parcel Taxes	\$16,768	\$16,768	\$16,768	\$16,768	\$20,056	\$20,056	\$20,056
Fees & Charges	97,696	94,117	103,316	115,688	123,936	132,184	140,433
Prior Period Surplus	37,786	37,986	38,451	15,000	15,000	15,000	15,000
<b>Total Revenue</b>	<b>152,250</b>	<b>148,871</b>	<b>158,535</b>	<b>147,456</b>	<b>158,992</b>	<b>167,240</b>	<b>175,489</b>

**Expenditures**

Salaries & Benefits	51,708	46,301	60,380	64,243	69,060	73,396	78,330
Administration & Overhead	4,040	3,145	4,888	4,975	6,103	5,900	5,487
Operations & Maintenance	23,303	9,098	20,997	10,900	18,500	10,900	12,894
Vehicle & Hauling Costs	2,200	2,165	3,940	4,098	4,263	4,435	4,616
Consulting & Professional Services	1,000				2,000		
Telephone & Utilities	3,600	1,912	2,500	2,563	2,628	2,695	2,764
Interest	6,048	6,048	6,048	6,048	10,080	10,080	10,080
Shared Overhead	6,783	4,532	6,314	6,787	7,258	7,734	8,218
<b>Total General</b>	<b>98,682</b>	<b>73,202</b>	<b>105,067</b>	<b>99,614</b>	<b>119,892</b>	<b>115,140</b>	<b>122,389</b>
<b>Total Expenditures</b>	<b>98,682</b>	<b>73,202</b>	<b>105,067</b>	<b>99,614</b>	<b>119,892</b>	<b>115,140</b>	<b>122,389</b>
<b>Revenue less Expenditures</b>	<b>53,568</b>	<b>75,669</b>	<b>53,468</b>	<b>47,842</b>	<b>39,100</b>	<b>52,100</b>	<b>53,100</b>
Debt Principal Repayment	(10,718)	(10,718)	(10,718)	(10,718)	(9,976)	(9,976)	(9,976)
Transfers to Reserves	(26,500)	(26,500)	(40,000)	(33,000)	(25,000)	(38,000)	(39,000)
Capital Expenditures	(3,300)		(2,750)				
<b>Surplus (Deficit)</b>	<b>13,050</b>	<b>38,451</b>		<b>4,124</b>	<b>4,124</b>	<b>4,124</b>	<b>4,124</b>

Capital Reserve	235,937
Operating Reserve	51,756

**Date:** January 27, 2025  
**Submitted by:** Tom Altmann, Utilities Superintendent  
Tom Smith, Engineering Services Supervisor  
**Service Name:** East Side Lake Windermere Water System  
**Service Purpose:** Regulate and manage the potable water system  
**Participants:** East Side of Lake Windermere including Copper Point Resort, Aurora Heights, Timber Ridge, Baltac, Pedley Heights, Swansea Rd. & Height and Windermere

### Operational Items:

- Salaries/benefits decrease \$25,318 primarily due to wage allocation adjustment.
- Water System Maintenance decreases \$19,453. Planned work includes:
  - Watermain repairs \$20,000
  - water meter replacements \$8,000
  - fire hydrant repair/replacement \$10,000
  - lake intake (pipe & screen) flushing/cleaning \$8,000
  - PRV servicing/critical parts inventory \$7,000
  - 895 reservoir cleaning (ROV) \$10,000.
  - 895 VFD/soft start replacement \$5,000
  - SCADA/Instrumentation \$13,000 for programming and updates.
  - Rebuild 940/895 vertical turbine pumps/motor \$45,000.
  - Bray valve rebuilds (WTP) \$20,000
- The Fee and Regulation Bylaw adopted in 2021 increases residential base rate \$3.50/month and residential consumption rate \$0.13/m<sup>3</sup> in each year starting January 2022 until end 2026. Similar percentage base rate increases would occur for bulk, non-profit, and commercial customers. Planned connection of Shadybrook RV park, starting in May 2025 should add revenue of \$18,560 in 2025, and \$30,240 in 2026.
- Planned creation of development cost charges (DCC's) in 2025, to replace \$8,000 capital infrastructure fee. Anticipate this as a source for additional revenue for growth related capital projects.
- Planned creation of an asset management plan in 2025.

### Capital Items:

- 2025 Capital Expenditures include:
  - \$12,080 for remaining communications and controls project close-out.
  - \$100,000 for engineering design for the 940 reservoir expansion project.
- 2026 Capital Expenditures include:
  - \$2,540,450 for engineering and construction of the 940 reservoir expansion project.
  - \$75,000 for engineering design for the 940 distribution main project.

- 2027 Capital Expenditures include:
  - \$1,842,338 for engineering and construction of the 940 distribution main project, of which \$959,333 of CWF is designated to this project.
  - \$50,000 for engineering design for a water main replacement project. This is funded by the Growing Community Funds, designated at December 2023 board meeting.
- 2028 Capital Expenditures include:
  - \$1,412,000 for engineering and construction of a water main replacement project. This is funded by the Growing Community Funds, designated at December 2023 board meeting.
- 2029 Capital Expenditures include:
  - \$470,000 for the engineering and construction of the 895/940 pressure zone connection project. This project will primarily benefit the northern part of the 895 pressure zone with higher pressures.

<b>CFO Comments:</b>
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- There is no taxation for this service, operations rely solely on utility fees.
- Interest earned in 2025 is expected to bring operating reserve to target of \$500,000.
- Contributions to the Capital Reserve range from \$375,000 to \$600,000 in the five-year plan. Further contributions to reserve will be required once the asset management plan is complete. The Capital Reserve balance in 2029 is currently expected to be \$1,392,316 after funding the capital projects noted above.
- Future capital projects will possibly require a debenture and increased user fees or taxation to support debt payments and interest.



**East Side Lake Windermere Water**  
**Five Year Financial Plan**  
**With Revenues and Expenditures**  
**For the Twelve Months Ending Tuesday, December 31, 2024**  
2/10/2025

**Revenue**

	2024 BUDGET	2024 ACTUAL	2025 BUDGET	2026 BUDGET	2027 BUDGET	2028 BUDGET	2029 BUDGET
Provincial Grants	\$10,000						
Local Government Grants & Regional Transfers				645,000	884,333	60,000	
Fees & Charges	1,311,606	1,443,859	1,424,048	1,531,764	1,634,232	1,730,064	1,825,777
Interest		10,840					
Prior Period Surplus	187,667	187,667	159,000				
<b>Total Revenue</b>	<b>1,509,273</b>	<b>1,642,366</b>	<b>1,583,048</b>	<b>2,176,764</b>	<b>2,518,565</b>	<b>1,790,064</b>	<b>1,825,777</b>

**Expenditures**

Salaries & Benefits	577,238	584,335	551,920	571,349	588,710	606,416	625,072
Administration & Overhead	77,280	75,801	82,591	82,560	88,293	90,863	94,199
Operations & Maintenance	332,053	261,481	314,600	273,600	298,100	248,600	262,107
Vehicle & Hauling Costs	16,000	27,045	28,640	29,786	30,983	32,235	33,543
Consulting & Professional Services	67,500	7,570	16,000	6,000	6,000	66,000	6,001
Telephone & Utilities	107,700	94,613	98,405	100,201	102,048	103,951	105,912
Shared Overhead	60,602	49,555	58,392	61,268	63,098	64,998	66,942
<b>Total General</b>	<b>1,238,373</b>	<b>1,100,400</b>	<b>1,150,548</b>	<b>1,124,764</b>	<b>1,177,232</b>	<b>1,213,063</b>	<b>1,193,776</b>

<b>Total Expenditures</b>	<b>1,238,373</b>	<b>1,100,400</b>	<b>1,150,548</b>	<b>1,124,764</b>	<b>1,177,232</b>	<b>1,213,063</b>	<b>1,193,776</b>
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<b>Revenue less Expenditures</b>	<b>270,900</b>	<b>541,966</b>	<b>432,500</b>	<b>1,052,000</b>	<b>1,341,333</b>	<b>577,001</b>	<b>632,001</b>
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Transfers to Reserves	(242,000)	(378,000)	(427,000)	(407,000)	(457,000)	(577,000)	(632,000)
Transfers from Reserves	576,352	295,327	112,080	1,970,450	1,008,005	1,412,000	470,000
Capital Expenditures	(598,252)	(296,771)	(117,580)	(2,615,450)	(1,892,338)	(1,412,001)	(470,001)
<b>Surplus (Deficit)</b>	<b>7,000</b>	<b>162,522</b>					

Capital Reserve	2,557,393
Operating Reserve	488,338