



# Columbia Valley Services Committee Meeting Agenda

May 2, 2019  
5:00 pm

**Members:** Director Sterzer (Chair), Director Miller (Vice Chair), Director Reinhardt, Director Clovechok and Director Wilkie

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## Voting Rules

Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.

	<b>Who Votes</b>	<b>Count</b>
<b>1. Call to Order</b>		
<b>2. Addition of Late Items</b>		
<b>3. Adoption of the Agenda</b>		
<b>4. Adoption of the Minutes</b>		
4.1 March 7, 2019 Meeting		
<b>5. Delegations and Invited Presentations</b>		
<b>6. Correspondence</b>		
6.1 2018 Columbia Valley Local Conservation Fund – Final Report		
<b>7. Unfinished Business</b>		
<b>8. New Business</b>		
<b>9. Bylaws</b>		
9.1 Bylaw No. 2928 – Eddie Mountain Memorial Arena Regulation and Fee Amendment Bylaw – <i>Introduction</i>	CV Directors	Weighted
<b>10. Late Agenda Items</b>		
<b>11. Reports from Directors</b>		
<b>12. Adjournment</b>		

**MINUTES OF THE REGIONAL DISTRICT OF EAST KOOTENAY  
COLUMBIA VALLEY SERVICES COMMITTEE MEETING HELD AT  
THE REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON MARCH 7,  
2019**

**PRESENT**

Committee Chair Karl Sterzer	Village of Canal Flats
Director Allen Miller	District of Invermere
Director Clara Reinhardt	Village of Radium Hot Springs
Board Chair Rob Gay	Electoral Area C
Director Susan Clovechok	Electoral Area F
Director Gerry Wilkie	Electoral Area G

**STAFF**

Shawn Tomlin	Chief Administrative Officer
Shannon Moskal	Corporate Officer
Connie Thom	Executive Assistant (Recording Secretary)

Committee Chair Karl Sterzer called the meeting to order at 11:30 am.

**ADJOURNMENT**

Adjourn to Closed

MOVED by Director Reinhardt  
SECONDED by Director Wilkie

THAT the meeting adjourn to a Closed Columbia Valley Services Committee meeting to consider the following matter:

Radium Hot Springs Public Library Board Appointment – Section 90(1)(a) of the *Community Charter* personal information about an identifiable individual who is being considered for a position appointed by the RDEK.

CARRIED

The meeting adjourned to closed 11:31 am.

Committee Chair Karl Sterzer reconvened the meeting at 4:32 pm.

**ADOPTION OF THE AGENDA**

Agenda

MOVED by Director Reinhardt  
SECONDED by Director Miller

THAT the agenda for the Columbia Valley Services Committee meeting be adopted.

CARRIED

**ADOPTION OF THE MINUTES**

Minutes

MOVED by Director Wilkie  
SECONDED by Director Miller

THAT the Minutes of the Columbia Valley Services Committee meeting held on February 7, 2019 be adopted as circulated.

CARRIED

**DELEGATIONS**

**Juliet Craig**, Program Manager, Kootenay Conservation Program, spoke about the benefits and accomplishments of the Columbia Valley Local Conservation Fund and invited the Directors for a field tour in May or June 2019.

**NEW BUSINESS**

The Committee reviewed changes to the Five-Year Financial Plan as presented by the Chief Financial Officer.

**NEW BUSINESS** (continued)

48372  
Columbia Valley  
Solid Waste

MOVED by Director Clovechok  
SECONDED by Director Reinhardt

THAT the 2019 contribution from the Columbia Valley Solid Waste Service towards the Invermere Transfer Station be increased by \$20,000.

CARRIED

OPPOSED: Director Miller

**ADJOURNMENT**

The meeting adjourned at 5:26 pm.

**CERTIFIED CORRECT**

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Committee Chair Karl Sterzer

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Shannon Moskal, Corporate Officer

DRAFT



April 17, 2019

Shannon Moskal  
Corporate Officer, RDEK  
19 – 24<sup>th</sup> Avenue South, Cranbrook, BC, V1C 3H8

**RE: 2018 Columbia Valley Local Conservation Fund (CVLCF) - Final Report**

Dear Ms. Moskal:

The Kootenay Conservation Program (KCP) has received and approved one (1) additional final report from 2018 CVLCF grantees. The following is a summary of our review:

1. Luxor Linkage Resiliency and Forest Restoration Project (Nature Conservancy of Canada); **Reduce final payment by \$12.79.**

The above report is acceptable and we recommend final payment be made.

Please contact me directly if you require any additional details. Thanking you in advance for your consideration and attention.

Sincerely,

Juliet Craig, Program Manager

## COLUMBIA VALLEY LOCAL CONSERVATION FUND (CVLCF)

### FINAL REPORT

2018

#### General Instructions

- Final reports must be submitted **by 4:00 pm MT January 31, 2019** to the Kootenay Conservation Program. Email final report to [info@kootenayconservation.ca](mailto:info@kootenayconservation.ca).
- Please ensure that the entire report (including appendices) is contained on one PDF file not to exceed 2MB in size.
- The final report should not exceed 6 pages (excluding appendices).
- All areas of the final report must be answered.

#### Section A – GENERAL INFORMATION

1. **Project Title** (as indicated in application): Luxor Linkage Resiliency and Forest Restoration Project

#### 2. Proponent

- a) Legal Name: The Nature Conservancy of Canada
- b) Organization Registration #: 11924 6544 RR0001
- c) Mailing Address: #200-825 Broughton Street, Victoria, BC Postal Code: V8W 1E5
- d) Contact: Richard Klafki
- e) Telephone #: (250) 688-6270 f) Fax #:
- g) Email: [richard.klafki@natureconservancy.ca](mailto:richard.klafki@natureconservancy.ca)

#### 3. Partner (if applicable)

- a) Legal Name:
- b) Organization Registration #:
- c) Mailing Address: Postal Code:
- d) Contact:
- e) Telephone #: f) Fax #:
- g) Email:

#### Section B – PROJECT INFORMATION

1. Project Location: RDEK Area G  
(ie: RDEK area, watershed,  
direction from major centre, etc)

2. Total Project Value: \$83,263.05

3. CVLCF Contribution: \$31,493.64

4. Non-CVLCF Contribution: \$51,275.84

5. Single or multiple year project: Single year project

## Section C – PROJECT SUMMARY

1. Please provide a single paragraph describing your project, its objective (goals) and the results. As this summary will be used in CVLCF communications, clearly state the issues addressed and avoid overly technical descriptions. Maximum 300 words.

The Luxor Linkage Conservation Area provides important habitat for Grizzly Bear, Mule Deer, Mountain Goat, Kokanee Salmon, and Rocky Mountain Bighorn Sheep, along with a number of other significant and at-risk species like Badger and Common Nighthawk. In addition to providing important habitat, the Conservation Area also serves as a linkage corridor used by migrating wildlife. Habitat alteration and the suppression of frequent, low-intensity wildfires can reduce the viability of this important wildlife habitat and movement corridor. The goal of this project was to restore open forest and grassland habitat in areas where forest ingrowth and encroachment have occurred, which not only benefits wildlife but also address the threat that forest ingrowth and high intensity wildfire poses to local communities. A registered professional forester was hired to complete a vegetation management plan and restoration prescriptions, and forestry contractors were hired to complete slashing treatments and burn slash piles in both years of the project, with a total of 27.5 ha of Interior Douglas-fir forest habitat restored. In order to minimize soil disturbance that impact archaeological values on the project site, all the work was completed during the winter season on frozen ground and with specialized equipment that is low-impact. Before slashing treatments began, the East Kootenay Invasive Species Council was hired to coordinate invasive species control on the project site to mitigate the risk of spread following potential soil disturbance.

2. OPTIONAL: If your project lends itself to a sparking interest through a compelling sound bite (for potential use in CVLCF communications), please tell us what that sound bite would be. Maximum 150 words.

NCC continues to restore the traditionally open forest and grassland habitats in the Columbia Valley. Restoration efforts on NCC's Luxor Linkage Conservation Area will complement similar work being completed by the Province of BC on nearby lands, which enhances habitat for species such as bighorn sheep, badger and common nighthawk while simultaneously reducing the threat of catastrophic wildfire to local communities.

3. Biodiversity Targets (please list):

- Dry Interior Douglas-fir ecosystems
- American Badger
- Common Nighthawk
- Bighorn Sheep
- Open forest/grassland vegetation communities

4. IUCN Threats to Target (please list):

- 7.1 Fire and Fire Suppression/7.1.1 Increase in Fire Frequency/Intensity
- 7.1 Fire and Fire Suppression/7.1.2 Suppression in Fire Frequency/Intensity
- 8.1 Invasive Non-Native/Alien Species
- 11.1 Habitat Shifting and Alteration
- 11.2 Droughts

## Section D – PROJECT DELIVERABLES AND RESULTS

1. Identify the deliverables outlined in your CVLCF application in the table below and list the results associated with each. Please include copies of any relevant communications products (brochures, posters, videos, websites, photos of signage, etc.) resulting from this project. Add an attachment if you need more room.

Deliverables	Results
<p>1. Based on the Property Management Plan (PMP) for Luxor Linkage Conservation Area, assess which vegetation management units on the Luxor Linkage conservation property are most vulnerable to the effects of climate change.</p>	<p>A registered professional forester (RPF) was contracted to develop a Vegetation Management Plan. The plan focused on prioritizing treatment units throughout the property based on levels of forest ingrowth and relative habitat value.</p>
<p>2. Develop forest stewardship prescriptions that take into account conservation values, climate change, in addition to potential archaeological concerns.</p>	<p>An RPF was selected and contracted to prepare a detailed forest restoration prescription for each year of the project. These prescriptions were based on the completed Vegetation Management Plan, and addressed archaeological concerns by prescribing activities to occur only on frozen soils and with appropriate equipment. The East Kootenay Invasive Species Council was contracted to control invasive species on the project site to mitigate the risk of spread.</p>
<p>3. Implement prescriptions on Luxor Linkage Conservation Area.</p>	<p>A local forestry contractor was selected in the first year (2017-18) to implement slashing treatments on 8 ha according to the restoration prescription. A second contractor was selected to use a sloop burner to burn resultant slash piles to reduce negative impacts on the soil.</p> <p>Two local forestry contractors were selected in the second year (2018-19) to implement slashing treatments on two separate treatment units covering 19.5 ha in total. A second contractor was selected to use a sloop burner to burn resultant slash piles.</p>
<p>4. Enhance land management and community partnerships in the Regional District of East Kootenay area.</p>	<p>NCC staff regularly communicate with the public and the neighbors to the north and south of Luxor Linkage, who are aware of the benefits of forest restoration and are supportive of NCC's restoration work so far. Two summer students spent several days completing follow-up pruning of live lower branches that were missed (under snow) during 2017-18 treatments. Habitat biologists from FLNRORD are supportive of this restoration work because it enhances similar treatments conducted by the Ministry on adjacent Crown land.</p>

## Section E – PROJECT EFFECTIVENESS

1. Please evaluate the effectiveness of the project using objective standards, quantifiable criteria and/or quality control measures identified in your application/proposal. Maximum 300 words.

### Objective 1

Result: Jeff Allen (Registered Professional Forester) prepared a Vegetation Management Plan for NCC's Luxor Linkage Conservation Area in 2017, which highlighted the ecological units most in need of forest restoration treatments.

### Objective 2

Result: Jeff Allen prepared restoration prescriptions for both years of the project to guide forest slashing treatments. The prescriptions covered three distinct treatment units, and took into account climate change modelling, wildlife habitat needs, as well as community needs via the reduction of wildfire risk.

### Objective 3

Result: A total of 27.5 ha of ingrown forest was successfully restored by March 31, 2019.

### Objective 4

Result: NCC staff regularly communicate with the public and the neighbors to the north and south of Luxor Linkage, who are supportive of NCC's restoration work so far.

Result: Luxor Linkage was highlighted as a "Featured Project" on NCC's website:

<http://www.natureconservancy.ca/en/where-we-work/british-columbia/featured-projects/luxor-linkage.html>

Two consecutive Wings Over the Rockies events have been held on Luxor Linkage where the benefits of the restoration project have been featured.

2. What are the top three lessons learned from the project that would be important to communicate to others doing similar work throughout the Regional District of East Kootenay? Maximum 150 words.

1. The use of a sloop burner is very effective equipment for managing leftover slash material with very minimal soil disturbance. However, it is recommended to use an appropriate sized sloop that is available and practical for the site conditions in order to increase the volume of slash that can be removed.

2. While implementing restoration treatments in the winter is the best time of year for limiting soil disturbance, it is important to limit the amount of slashing that is completed following large snow events. When small trees and lower branches get buried under snow they often get missed, and these trees may get cut at the snow line rather than at the prescribed stump height.

## Section F – FURTHER COMMENTS

1. Please provide any further comments including recommendations for future conservation efforts. If your project produced a narrative or scientific report or additional project products (e.g. maps, photos), attach them as an Appendix.

Several recommendations can be derived from this work:

1. NCC should continue to identify high priority areas for forest restoration treatments by referring to the Vegetation Management Plan for the property and update it as necessary when planning future restoration treatments.
2. Follow-up monitoring of treated areas should be a priority for the NCC to determine effectiveness of treatments.
4. NCC has hired an archaeologist to draft an Archaeological Overview Assessment for the property, which will guide future restoration work.

Please see Appendix for maps of treatment units and restoration photos.

## Section G – FINANCIAL REPORT

1. Please submit a financial report for the project outlining revenue and expenditures with a comparison to the budget submitted with your CVLCF application. **Use the Final Budget Reporting form provided.** Details on any discrepancies from the budgeted amounts or items are required.

Please see attached final budget report. NCC managed to secure additional funding from Environment and Climate Change Canada (ECCC) around the time that the restoration prescription was being finalized in the fall of 2018. NCC staff hired additional forestry contractors, extended the length of the contract for the Registered Professional Forester, increased the sloop burning budget. As a result, NCC completed more slashing work (~8 ha) and burned a higher volume of slash than originally anticipated. This also meant that the project came in under budget for activities funded by this grant.





### Columbia Valley Local Conservation Fund (CVLCF) Final Reporting Budget

**Proponent:**

**Project Title:**

Please include both cash and in-kind amounts, and itemize all projected revenues and expenditures, confirmed and pending (including in-kind contributions). Please ensure revenues and expenses balance.

Be sure to identify the specific component(s) of the project allocated to the Columbia Valley Local Conservation Fund. Record them in the "CVLCF Funding" column.

Please remove all green text upon completion of this Budget Form.

REVENUES:					
Fundors	APPLICATION		FINAL REPORTING		Additional Comments
	Estimated Cash Amount	In-kind Amount	Actual Funds Received	Actual in-kind	
CVLCF	\$32,000.00		\$31,987.21		
Other Contributions (please list below)					
Env and Climate Change Canada (ECCC)	\$20,891.00		\$45,681.84		NCC received unexpected funds for Species At Risk restoration that were not spent in other regions this fiscal year.  This activity is postponed until fall 2019 or spring 2020 due to delays in restoration timing (poor venting conditions for sloop burning).
BC Hydro - FWCP	\$6,000.00		\$5,506.43		
NCC	\$2,073.00		\$87.57		
Lake Windermere Rod and Gun Club		\$4,000.00		\$0	
<b>Total Amounts</b>	<b>\$60,964.00</b>	<b>\$4,000.00</b>	<b>\$83,263.05</b>	<b>\$0.00</b>	
<b>TOTAL REVENUE</b>	<b>\$64,964.00</b>		<b>\$83,263.05</b>		

EXPENSES:									
Expense Items	Details (if applicable)	APPLICATION				FINAL REPORTING			
		Cash	In-kind	Total Budget	CVLCF Funding	Actual cash spent	Actual in-kind	Actual total budget	CVLCF Funding
Ecosystem forester (contract)	Prescription/layout/oversight	\$7,000.00		\$7,000.00	\$2,000.00	\$10,250.00		\$10,250.00	\$2,000.00
Forestry Contractors (~13ha x \$3,000/ha)	Implement prescription, invasive species control	\$39,000.00		\$39,000.00	\$30,000.00	\$44,847.50		\$44,847.50	\$10,747.50
Forestry Contractors (excavator and sloop)	Sloop burn	\$12,200.00		\$12,200.00		\$22,550.00		\$22,550.00	\$18,450.00
Staff time		\$2,764.00		\$2,764.00		\$5,615.55		\$5,615.55	\$789.71
Volunteers	Assist with slashing/piling		\$4,000.00	\$4,000.00			\$0.00	\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
				\$0.00				\$0.00	
<b>Total Amounts</b>		<b>\$60,964.00</b>	<b>\$4,000.00</b>	<b>\$64,964.00</b>	<b>\$32,000.00</b>	<b>\$83,263.05</b>	<b>\$0.00</b>	<b>\$83,263.05</b>	<b>\$31,987.21</b>
<b>TOTAL EXPENSES</b>			<b>\$64,964.00</b>			<b>\$83,263.05</b>			

# Appendices for NCC's Luxor Linkage forest restoration project

## Appendix 1 – Location of property and treatment units

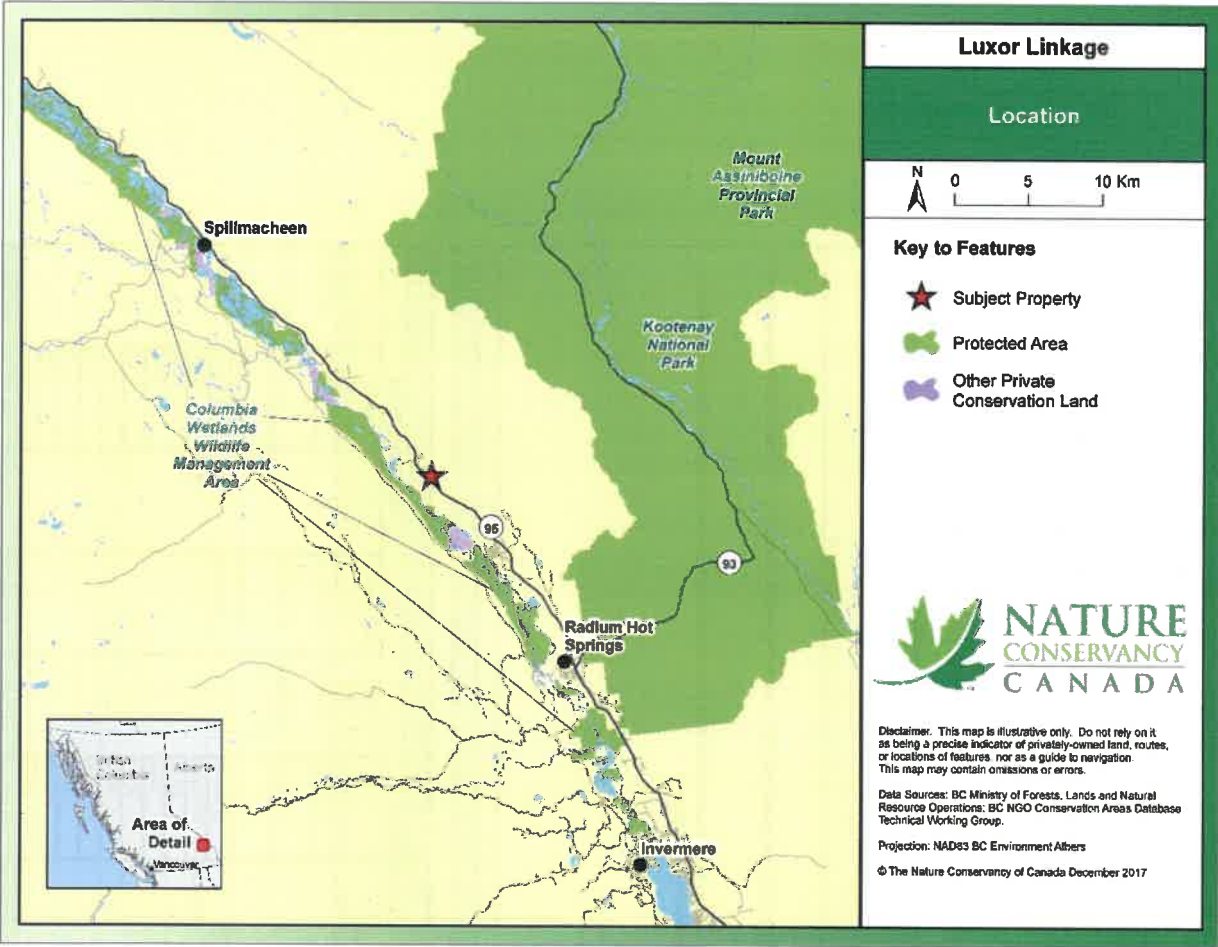


Figure 1. Location of NCC's Luxor Linkage property.

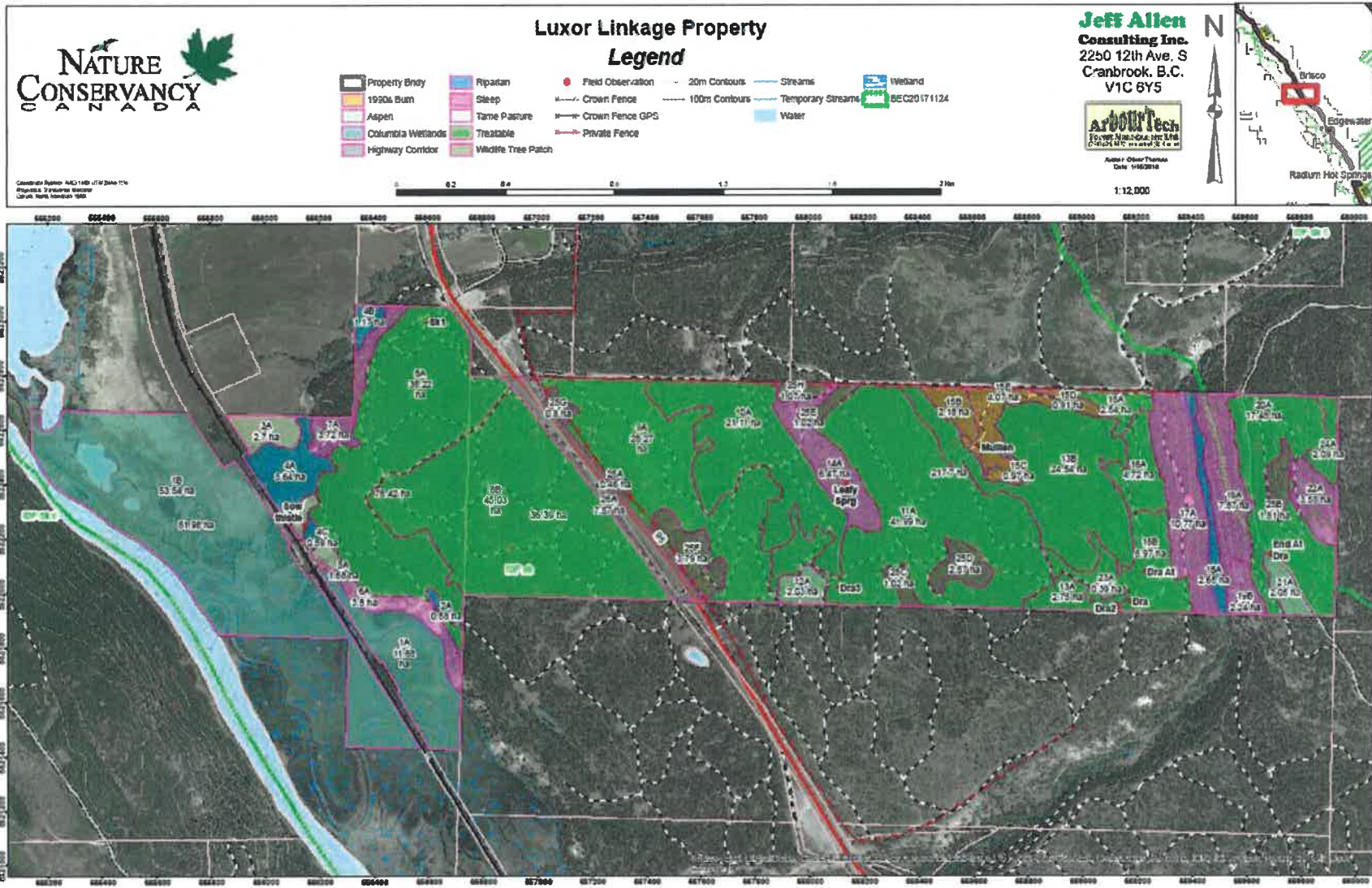


Figure 2. Map from the 2017 Vegetation Management Plan for Luxor Linkage showing treatable areas (in green) and proposed treatment unit boundaries.

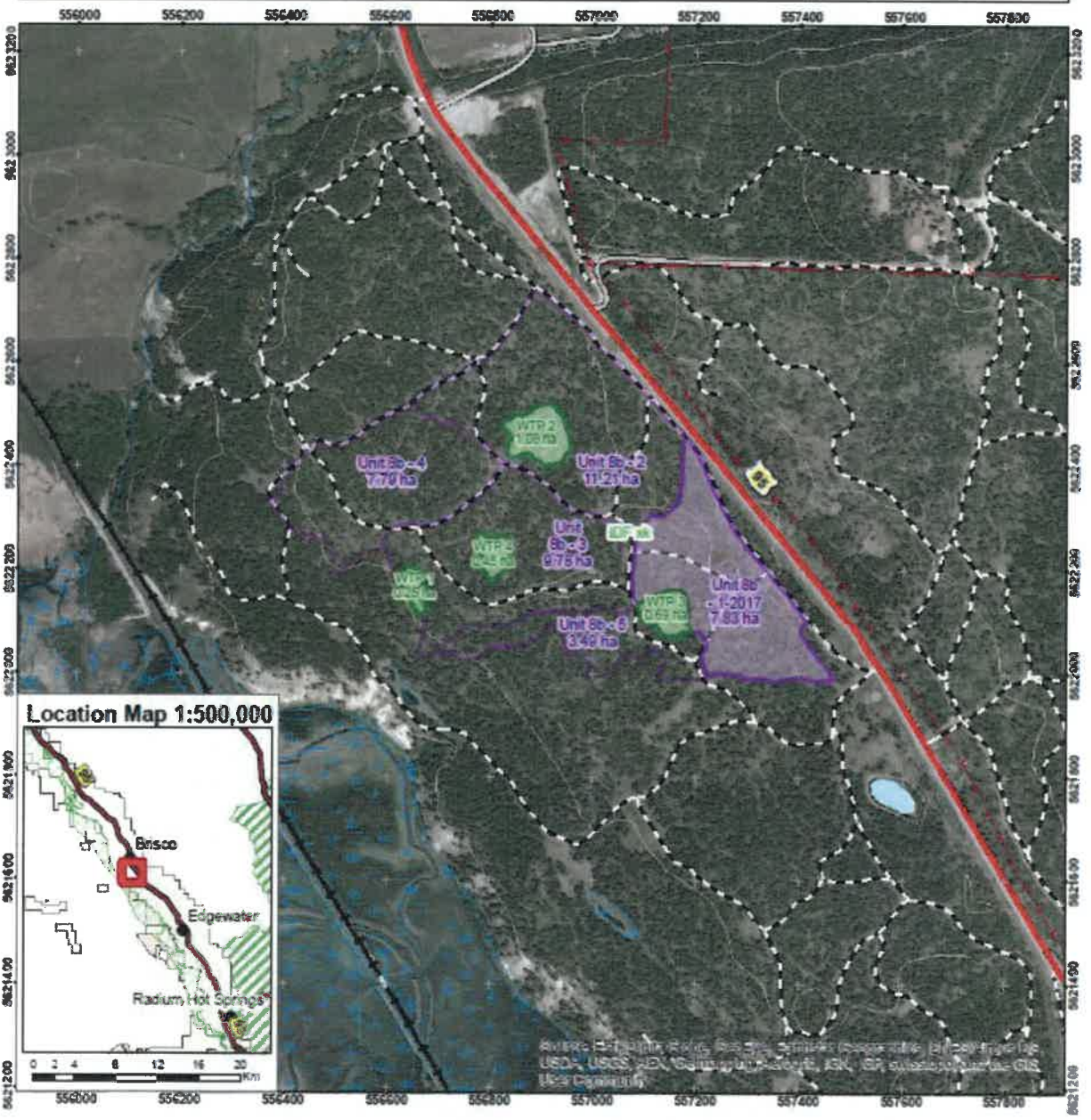
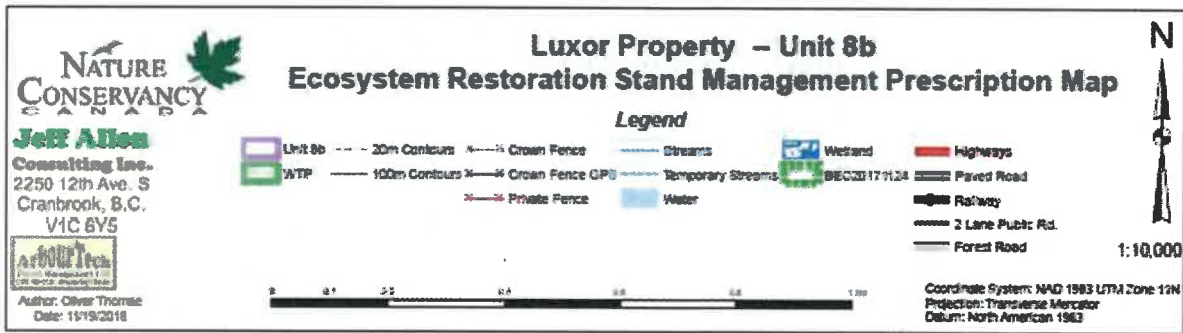


Figure 3. Map showing restored areas at the west end of Luxor Linkage, with the treated 2017 area shaded in purple (unit 8b-1), and the treated 2018 area outlined in purple (units 8b-3 and 8b-5).

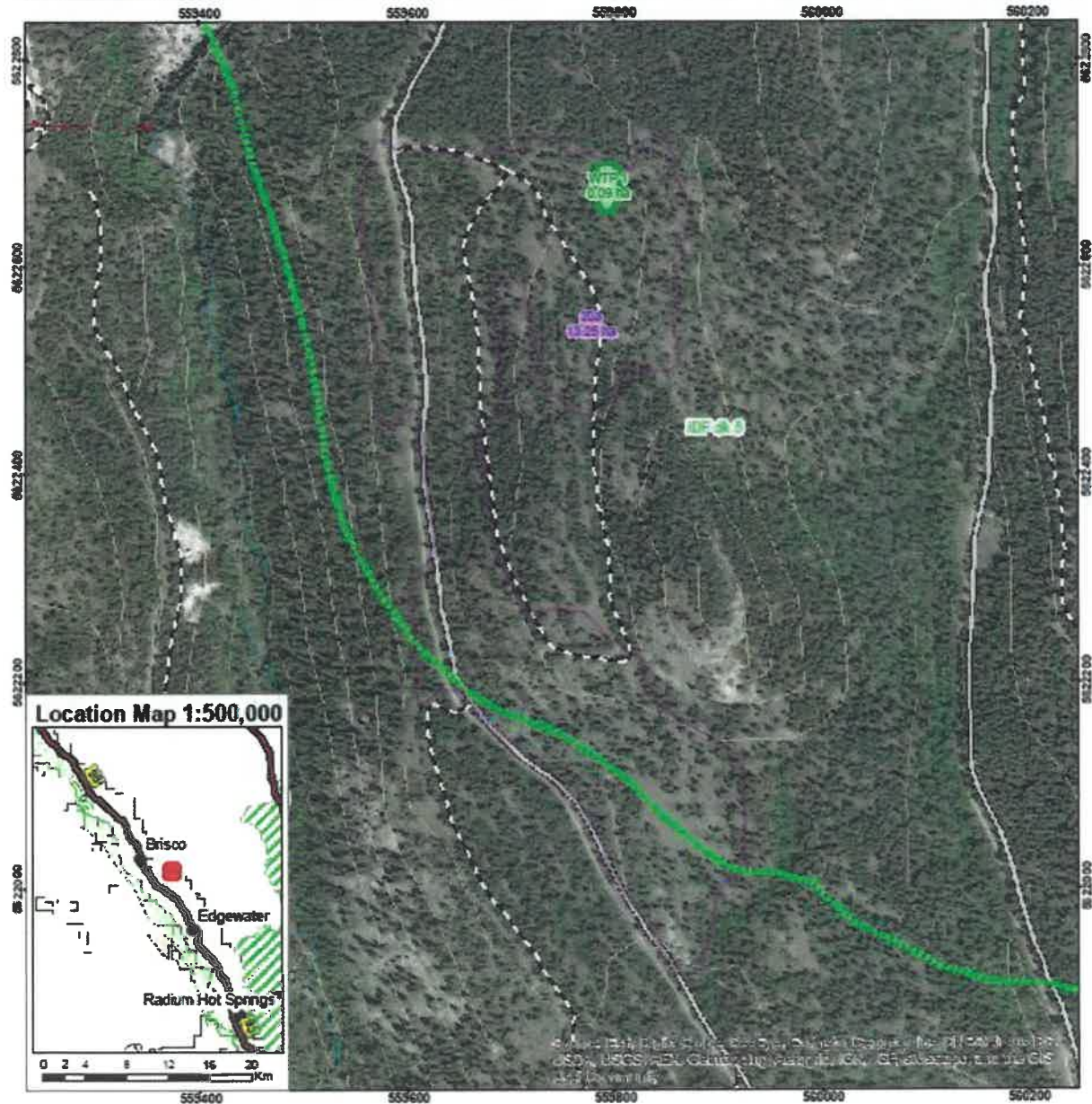


Figure 4. Map of 2018 restored area at the east end of Luxor Linkage, ~8 ha within the area outlined in purple (unit 20a).

Appendix 2 – Photos of restoration treatments



a. Example of dense forest ingrowth that exists across a large portion of the property.



b. Example of post-thinning and slash piling on a portion of treatment unit 8b at the west end of the property.



c. Example of dense forest ingrowth and encroachment before restoration treatments.



d. Example of post-forest thinning and slash piling on snow-covered frozen soil in treatment unit 20a at the east end of the property.



e. Example of slash piled neatly next to a road in treatment unit 8b to enable efficient sloop burning.



f. Burning slash with a blower-assisted sloop to reduce smoke emissions and protect sensitive soil and vegetation.



g. Unit 8b boundary, showing the treated area on the left, and untreated in-grown forest on the right.



h. Example of forest thinning in treatment unit 8b, with a reserved Wildlife Tree Patch in the background.



i. Untreated area next to unit 8b showing high density in-grown forest.



j. Example of forest thinning and slash piling in treatment unit 8b.

Figure 5. Photos of pre- and post-restoration forest thinning work in treatment units 8b and 20a on Luxor Linkage.

## Request for Decision

File No: K hf 126 004

**Date** April 23, 2019  
**Author** Kevin Paterson, Environmental Services Manager  
**Subject** Update to Eddie Mountain Memorial Arena Fee Bylaw

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### REQUEST

To adopt a new Eddie Mountain Memorial Arena Fee Bylaw.

### OPTIONS

1. THAT Bylaw No. 2928 cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 1, 2019" be introduced.
2. THAT Bylaw No. 2928 cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 1, 2019" be introduced with the following amendments: \_\_\_\_\_

### RECOMMENDATION

Option 1

### BACKGROUND/ANALYSIS

The RDEK took over management of the Eddie Mountain Memorial Arena in October 2015. As it had previously been operated by the Columbia Valley Recreation Society, all regulations and a fee bylaw had to be established.

Although there was a minor increase in fees in 2018, further increases are proposed in order to address inflationary costs and based on monitoring of rates at similar facilities.

### SPECIFIC CONSIDERATIONS

#### FEES

The following table outlines the current fees and the proposed fees:

#### Public Skating

\$3 per person, Children 6 and Under are free (Registered Minor Hockey and Figure Skaters free) Season Pass - \$40/season and Family Pass (4 people) \$120

#### Ice Rental

*Registered Groups (Over 50 hours booked in a calendar year)*

Group	Current Fees including GST	Proposed Fees including GST
Youth Registered Local Group (Minor Hockey, Figure Skating Rockies)	\$65/hour	\$68/hour
Senior & Women's Local Group (Silvertips & Babes)	\$81/hour	\$84/hr



Adult Registered Group (Oldtimers, IHL & Hockey School)	\$117/hour	\$120/hour
Youth Tournament/Event Rate/Rockies Games	\$73/hour	\$76/hour

**Ice Rental**

*Groups (Under 50 hours booked in a calendar year)*

Group	Current Fees including GST	Proposed Fees including GST
Youth (July to August)	\$75/hour	\$80/hour
Youth (Sept to April)	\$85/hour	\$90/hour
Adult & Tournaments (July to August)	\$120/hour	\$125/hour
Adult & Tournaments (Sept to April)	\$135/hour	\$137/hour
Statutory Holidays		25% increase

**Ice Rental**

*Tournament Rates (Non-Registered Group)*

Group	Current Fees including GST	Proposed Fees including GST
Youth	\$115/hour	\$130/hour
Hockey Schools(Monday to Friday 8am to 6pm)	\$5,800/week	No change
School Groups	\$16.50/hour	\$18/hour

**Other**

	Current Fees including GST	Proposed Fees including GST
Rockies Advertising Rights – Boards and Commercial Signage	\$1,700/year	\$1,800/year and additional Lexan cost
Mezzanine Rental (Free with Ice Rental for registered groups over 50 hours provided the room is cleaned afterwards)	\$60/day	\$65/day
Mezzanine Rental (Birthday parties/meetings)	\$30/day	\$30 for 4 hour rental or less
Dry Floor Rental – Adult	\$75/hour	\$116/hour
Non-Profit and Commercial Events	\$116/hour	\$125/hour

User fees generated in 2018 totaled \$214,146.

**PROCESS**

Following introduction, Bylaw No. 2928 will be presented to Board for three readings and adoption.

**REGIONAL DISTRICT OF EAST KOOTENAY**

**BYLAW NO. 2928**

A bylaw to amend Bylaw No. 2844

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WHEREAS Bylaw No. 2844 sets regulations and fees for the use of the Eddie Mountain Memorial Arena;

AND WHEREAS the Board wishes to amend the fee schedule of Bylaw No. 2844;

NOW THEREFORE, the Board of the Regional District of East Kootenay enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Eddie Mountain Memorial Arena Regulation and Fee Bylaw No. 2844, 2018 – Amendment Bylaw No. 1, 2019."
2. Schedule A of Bylaw No. 2844 is hereby repealed and replaced with Schedule A attached to and forming part of this Bylaw.

READ A FIRST TIME the     day of

READ A SECOND TIME the     day of

READ A THIRD TIME the     day of

ADOPTED the     day of

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CHAIR

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CORPORATE OFFICER

**SCHEDULE A**  
**BYLAW NO. 2928**  
**FEES**  
**Eddie Mountain Memorial Arena**

**1. FEES**

1.1 The following Fees shall apply for the use of the Facility, inclusive of GST:

## (a) General Admission (Public Skate)

Drop in	\$3.00/person
Pre-School	Free
Registered Minor Hockey or Figure Skating Club Member	Free
Season Pass - Individual	\$40/season
Season Pass - Family (maximum 4 people)	\$120/season

## (b) Ice Rental – Registered Groups (Over 50 hours booked in a calendar year)

Youth Registered Groups	\$68/hour
Adult Registered Groups	\$120/hour
Senior and Women's Groups	\$84/hour
Youth Tournaments/Events/Junior Hockey Games	\$76/hour
Statutory Holidays	25% increase over hourly rate

## (c) Ice Rental – Groups (Under 50 hours booked in a calendar year)

Youth (July to August)	\$80/hour
Youth (September to April)	\$90/hour
Adult (July to August)	\$125/hour
Adult (September to April)	\$137/hour
Statutory Holidays	25% increase over hourly rate

## (d) Ice Rental – Tournament Rates (Under 50 hours booked in a calendar year)

Youth	\$130/hour
Adult	\$137/hour
Hockey Schools (Monday to Friday from 8:00 am to 6:00 pm)	\$5,800/week
School Groups	\$18/hour
Statutory Holidays	25% increase over hourly rate

## (e) Mezzanine Room Rental

Birthday Parties and Meetings	\$30/day - up to 4 hours \$60/day - over 4 hours
For Profit Events and Beer Gardens	\$65/day
Combined with Ice Rental under Section 1.1(b) above	Free provided room is cleaned by Approved Applicant

## (f) Dry Floor Rental

Adult	\$116/hour
Youth	\$50/hour
Non-Profit Events and Commercial Events	\$125/hour

## (g) Other

Advertising Rights – Boards and Commercial Signage	\$1,800/year
Concession Rental	\$350/month

- 1.2 For any activity in which user groups are comprised of a combination of youth, adults or seniors, the adult Fee shall apply.
- 1.3 Additional charges, at cost plus twenty percent (20%) administration, will be charged for:
- (a) services not provided as part of the approved Use of Space Application; and
  - (b) any damages caused by mischief, vandalism or by accident.

## 2. PAYMENT OF FEES

- 2.1 For Facility uses identified in Section 1.1(b) above, Fees will be invoiced monthly for Facility use. The Approved Applicant is responsible for all Fees if an activity or event is cancelled by the Approved Applicant:
- (a) less than 7 days prior to the Facility booking; or
  - (b) for a tournament, less than 30 days prior to the Facility booking.
- 2.2 For Facility uses identified in Sections 1.1(c), (d) and (e) above, a non-refundable deposit of 25% of the Fees (minimum \$25.00) must be paid at the time of submitting a Use of Space Application. The balance of the Fees are due and payable prior to the date of commencement of the activity or event. Failure to pay the required Fees will result in cancellation of the approved Use of Space Application.
- 2.3 Refunds of Fees will be given if programs are cancelled by the RDEK or by the Approved Applicant if the Approved Applicant provides:
- (a) a minimum of 7 days notice; or
  - (b) for a tournament, a minimum of 30 days notice.

Refunds are prorated based on the service rendered to date.

## 3. DAMAGE DEPOSIT

- 3.1 A damage deposit of \$200.00 per day of the activity or event may be required. The damage deposit must be paid at least two weeks prior to the date of commencement of the activity or event. The damage deposit will be refunded provided the conditions set out in the approved Use of Space Application and all other conditions under this Bylaw or as imposed by the Manager, are met. In the event those conditions are not met to the satisfaction of the Manager, the damage deposit will be retained to cover costs.
- 3.2 For concession operation, a damage deposit of \$500.00 per season must be paid at least two weeks prior to the date of commencement of the season. The damage deposit will be refunded provided the conditions set out in the operation agreement and all other conditions under this Bylaw or as imposed by the Manager, are met. In the event those conditions are not met to the satisfaction of the Manager, the damage deposit will be retained to cover costs.
- 3.3 In the event that the costs incurred by the RDEK for clean-up or damage repair exceed the amount of the damage deposit, the Approved Applicant shall be responsible to pay the full costs plus 25 per cent (25%).
- 3.4 The damage deposit may be used by the RDEK to hire security if the need arises.

This is Schedule A referred to in Bylaw No. 2928 cited as  
 "Regional District of East Kootenay – Eddie Mountain  
 Memorial Arena Regulation and Fee Bylaw No. 2844, 2018  
 – Amendment Bylaw No. 1, 2019."

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 Chair

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 Corporate Officer

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 Date