



Electoral Area Services Committee Meeting Agenda

August 1, 2019
2:30 pm

Members: Director Sosnowski (Chair), Director Walter (Vice Chair), Director Doehle, Director Wilkie, Director Gay and Director Clovechok

Voting Rules

Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.

- | | Who Votes | Count |
|---|------------------|--------------|
| 1. Call to Order | | |
| 2. Addition of Late Items | | |
| 3. Adoption of the Agenda | | |
| 4. Adoption of the Minutes | | |
| 4.1 July 4, 2019 Meeting | | |
| 5. Delegation | | |
| 5.1 Kara Zandbergen, Engineering Technician re: Lake Baptiste Dam Upgrade Completion | | |
| 6. Correspondence | | |
| 6.1 Building & Protective Services Board Report | | |
| 6.2 Engineering Services Board Report | | |
| 7. Unfinished Business | | |
| 8. New Business | | |
| 8.1 Discretionary Grants-in-Aid | EA Directors | Weighted |
| Recommendation to Approve | | |
| • Little Mittens Animal Rescue – Wildlife Rehabilitation Phase 1 | | |
| • SQx Dance Company – Anti-Bullying Movement Program – Jaffray Elementary Junior Secondary School | | |
| • Corporation of the City of Cranbrook – Mosquito Control Program | | |
| • Kootenay CARP Ch 23 – Forever Young Expo 2019 – Healthy Aging in the Kootenays | | |
| • Village of Canal Flats – Canal Flats Community Pavilion and Public Washrooms | | |
| • Windermere Elementary School – Windermere School Fall Community Carnival | | |
| 9. Bylaws | | |
| 10. Late Agenda Items | | |
| 11. Reports from Directors | | |
| 12. Adjourn to Closed | | |

MINUTES OF THE REGIONAL DISTRICT OF EAST KOOTENAY ELECTORAL AREA SERVICES COMMITTEE MEETING HELD AT THE REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON JULY 4, 2019

PRESENT

Committee Chair Mike Sosnowski Electoral Area A
 Director Stan Doehle Electoral Area B
 Board Chair Rob Gay Electoral Area C
 Director Jane Walter Electoral Area E
 Director Susan Clovechok Electoral Area F
 Director Gerry Wilkie Electoral Area G

STAFF

Shawn Tomlin Chief Administrative Officer
 Shannon Moskal Corporate Officer
 Connie Thom Executive Assistant (Recording Secretary)

Committee Chair Mike Sosnowski called the meeting to order at 2:15 pm.

ADOPTION OF THE AGENDA

Agenda MOVED by Director Gay
 SECONDED by Director Walter

THAT the agenda for the Electoral Area Services Committee meeting be adopted.

CARRIED

ADOPTION OF THE MINUTES

Minutes MOVED by Director Gay
 SECONDED by Director Walter

THAT the Minutes of the Electoral Area Services Committee meeting held on June 6, 2019 be adopted as circulated.

CARRIED

NEW BUSINESS

48586 MOVED by Director Gay
 DGIA SECONDED by Director Clovechok
 Approved

THAT the following discretionary grants-in-aid be approved:

Recipient	Area C	Area F	Area G	Total
Columbia House Enhancement Society – Columbia House Community Healing Garden		\$2,500	\$1,000	\$3,500
Columbia Valley Arts Council – 2019 Mountain Mosaic Festival of the Arts		\$300	\$200	\$500
Columbia Valley Food Corridor Association – Columbia Valley Food and Farm Guide		\$750	\$500	\$1,250
Pine Ridge Roping Club – Wycliffe Exhibition Grounds Arena Footing 2019	\$7,000			\$7,000

CARRIED

48587 MOVED by Director Doehle
 APC/EAAC SECONDED by Director Walter
 Travel Expense Policy

THAT the Advisory Planning Commission and Electoral Area Advisory Commission Vehicle Travel Expense Policy be amended by changing the vehicle travel expense rate to the per kilometer rate approved by Canada Revenue Agency.

CARRIED

BYLAWS

48588
Bylaw 2931
Introduction

MOVED by Director Wilkie
SECONDED by Director Clovechok

THAT Bylaw No. 2931 cited as “Regional District of East Kootenay – Edgewater Sewer System Regulation and Fee Bylaw No. 1626, 2002 – Amendment Bylaw No. 3, 2019” be introduced.
CARRIED

NEW BUSINESS

48589
DGIA
CV Food Corridor

MOVED by Director Wilkie
SECONDED by Director Clovechok

THAT the Electoral Area G Discretionary Grant-in-Aid awarded to the Columbia Valley Food Corridor Association – Columbia Valley Food and Farm Guide be increased to \$750.
CARRIED

ADJOURNMENT

Adjourn to Closed

MOVED by Director Gay
SECONDED by Director Clovechok

THAT the meeting adjourn to a Closed Electoral Area Services Committee meeting to consider the following matter:

Notice on Title – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK.

The meeting adjourned to closed at 2:30 pm.

CERTIFIED CORRECT

Committee Chair Mike Sosnowski

Shannon Moskal, Corporate Officer



Building & Protective Services August Board Report

Chh 536 004

Building

Total monthly inquiries (phone/email/counter): 1,410

Jurisdiction	June 2019			Year to Date		
	Permits Issued	Dwellings Created	Construction Value	Total Permits Issued	Total Dwellings Created	Construction Value
Area A	7	3	\$8,606,639	18	6	\$12,499,639
Area B	9	1	\$646,848	33	6	\$2,386,348
Area C	14	3	\$2,854,000	57	14	\$9,372,200
Area E	1	0	\$65,000	14	1	\$935,750
Area F	12	5	\$2,200,600	57	14	\$8,544,755
Area G	0	0	\$0	12	2	\$583,500
Totals	43	12	\$14,373,087	191	43	\$34,322,192

Canal Flats	6	3	\$310,800	18	4	\$874,795
Cranbrook	19	36	\$9,327,849	122	56	\$22,598,756
Elkford	10	3	\$999,150	30	11	\$10,564,850
Fernie	12	7	\$3,701,000	64	24	\$21,145,031
Invermere	5	1	\$797,500	32	18	\$8,056,200
Kimberley	20	8	\$2,492,102	96	42	\$11,726,002
Radium	4	3	\$976,368	15	4	\$1,649,003
Sparwood	14	5	\$1,390,750	43	10	\$3,529,629
Totals	90	66	\$19,995,519	420	169	\$80,144,266

Bylaw Compliance

Active compliance files: 55

Baynes Lake Fire

Baynes Lake was the site of a joint training exercise that included firefighters from Baynes Lake, Jaffray, Elko, and Hosmer. The exercise was designed to simulate a situation where large volumes of water needed to be shuttled quickly to a large fire incident. The exercise was successful, all firefighters worked well together!

Edgewater Fire

Edgewater continues to slowly grow in numbers. Two more people have been coming to practice and will be joining the crew. Members will be partaking in Vehicle Extrication Course later this summer.

Elko Fire

Roster numbers remain stable. The training has been primarily focused on wildland fire and water movement. A new Exterior Firefighter group is scheduled to begin training in August.

Fairmont Fire

New Fairmont members will be taking a Vehicle Extrication course later this summer, along with Invermere and Edgewater members. Member numbers are still low and we continually canvas for more members.

Hosmer Fire

Hosmer Fire Department and Fernie Fire Rescue trained together for Structural Protection in the event of a wildfire. This was a 2 ½ - day session that was developed and delivered by our own South Country Fire Services. Effective July 16th, Hosmer Fire Department started providing First Responder services to their community.

Jaffray Fire

Roster numbers remain low, and need improvement. The training has been primarily focused on wildland fire and water movement. A new Exterior Firefighter group is scheduled to begin training in August.

Panorama Fire

Panorama has been working on their swift water training as well as truck driving skills, called a truck rodeo. This is where traffic cones are set up in our large parking area with exercises of parking in reverse and forward in tight areas. As well as one, two and three point, turn arounds in very tight areas.

Windermere Fire

Windermere continually stays consistent with membership, although we can still use more members. With holidays and work hours we can be short on numbers through the summers.

Jurisdiction	Year to Date							Volunteer Roster
	Fire	MVA	First Response	Other	Total	Average Attendance For Training	Average Attendance For Incidents	
Baynes Lake Fire	1	0	5	5	11	6	5	15
Edgewater Fire	2	1	4	3	10	7	4	16
Elko Fire	0	7	6	4	17	9	7	16
Fairmont Fire	6	0	9	6	21	8	4	15
Hosmer Fire	3	4	0	3	10	7	5	12
Jaffray Fire	5	6	17	3	31	8	6	16
Panorama Fire	1	1	7	7	16	10	5	22
Windermere Fire	7	6	17	14	44	9	5	17
Totals	25	25	65	45	160	8	5	16



Engineering August Board Report

U 600 001

RUSHMERE WATER SYSTEM

A check valve at one of the two distribution pumps has failed and is currently isolated until parts are received and it is repaired.

WINDERMERE WATER SYSTEM

The Water Quality Advisory remains in place as turbidity is between 0.7 and 1.0 NTU. Eagle Rock Construction is nearing completion of the watermain project. The connection to East Side Lake Windermere system will occur next year to allow for operational improvements to the pressure zones. WSP continue to work with Precision Service and Pumps on an installation cost which is expected to be presented at the September RDEK Board Meeting. Operators repaired a faulty hydrant and a pump at the Water Pumping Station. Staff attended the Electoral Area F Town Hall Meeting in Windermere to provide an update on the watermain upgrade and connection to treated water.

EAST SIDE LAKE WINDERMERE WATER SYSTEM

The Water Treatment Plant's production was interrupted by a major power outage on July 7; however, water service was not interrupted and treated water production was back to normal after a couple hours. The Calberley Beach water testing sampling point has been modified and reinstated. The Water Treatment Plant's production and treatment chemical consumption continues to be high with the seasonal increase in occupancy.

HOLLAND CREEK WATER AND SEWER SYSTEMS

The summer quarter sewage sampling showed that the quality was below standards. Operators will be increasing Biomaxx and Blixitt treatment dosage to improve the sewage quality entering Kinbasket Water and Sewer treatment process.

EDGEWATER WATER AND SEWER SYSTEMS

Macaulay Creek is flowing above normal for this time of year. The final inspection was completed for the Edgewater South Approach Road watermain extension and service. The property owner will be completing some deficiencies. Staff repaired a chlorine leak at the UV Water Plant and advised the school about an irrigation leak. Staff attended the Electoral Area G Town Hall Meeting in Edgewater to present the completion of the Lake Baptiste Dam upgrade project. Staff are looking at installing topsoil and grass along the dam for weed control and to help with slope stability.

Grass mowing around the sewage lagoons was completed. Annual maintenance and servicing of the lagoon blowers was completed.

AREA A FLOOD CONTROL

McElhanney continues to work on a conceptual design which will incorporate a setback dike and introduce bioengineering bank protection for portions of the project. A revised design is to be submitted to DFO in August. Approvals are expected to be in place before the end of the year with tendering occurring early in 2020 and construction in summer 2020. Staff and McElhanney met with the landowners to discuss the setback dike proposed on their properties.

GIS AND MAPPING

Staff are creating a web map link for emergency call-out incidents to better support Emergency Services Staff. GIS Staff are nearing completion of the as-built surveys for Windermere water infrastructure and are beginning the East Side Lake Windermere surveying.

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the following discretionary grants-in-aid be approved:

Recipient & Project	Area A	Area B	Area C	Area E	Area F	Area G	Total
Little Mittens Animal Rescue – Wildlife Rehabilitation Phase 1	0	0	0	\$2,000	\$1,500	\$1,000	\$4,500
SQx Dance Company – Anti-Bullying Movement Program – Jaffray Elementary Junior Secondary School		\$500					\$500
Corporation of the City of Cranbrook – Mosquito Control Program			\$2,000				\$2,000
Kootenay CARP Ch 23 – Forever Young Expo 2019 - Healthy Aging in the Kootenays			\$1,500				\$1,500
Village of Canal Flats – Canal Flats Community Pavilion and Public Washrooms				0	\$1,500		\$1,500
Windermere Elementary School – Windermere School Fall Community Carnival					\$500	\$200	\$700

EA Directors, Weighted

Date July 22, 2019
Author Shannon Moskal, Corporate Officer
Subject Discretionary Grant-in-Aid Application
Little Mittens Animal Rescue Association – Wildlife Rehabilitation Phase 1

BACKGROUND

The Electoral Area C Advisory Commission (EAAC) reviewed the Discretionary Grant-in-Aid application submitted by the Little Mittens Animal Rescue Association (copy attached) at their July 11, 2019 meeting. The EAAC did not support the application due to the lack of budget and financial information.

INFORMATION

The DGIA policy adopted by the Board does not require an applicant to submit budget or financial information. We were advised on July 11, 2019 that it was unlikely the EAAC would support the application if budget or financial information was not provided so we reached out to the Little Mittens Animal Rescue Association and asked if they would be able to provide this additional information.

Unfortunately, the Association was unable to provide the information in time for the EAAC meeting that evening. However, the additional information has been included for Board's consideration of the application.

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: S-58392	
2. Project Title: Wildlife Rehabilitation Phase 1	
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization: LITTLE MITTENS ANIMAL RESCUE	
b) Mailing Address: PO BOX 2671	
c) City: GOLDEN	d) Postal Code: V0A1H0
e) Main Contact for Application: ALANNAH KNAPP	
f) Telephone #: 250-939-8085	g) Email: littlemittensrescue@gmail.com
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization:	
b) Mailing Address:	
c) City:	d) Postal Code:
e) Main Contact for Application:	
f) Telephone #:	g) Email:

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ <u>2000</u>	Electoral Area E \$ <u>2000</u>
Electoral Area B \$ <u>2000</u>	Electoral Area F \$ <u>2000</u>
Electoral Area C \$ <u>2000</u>	Electoral Area G \$ <u>2000</u>
Total Funding Request: \$ <u>12,000</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only			
EAAC Recommendations		Board Resolution	
A	\$	E	2,000
B	\$	F	1,500
C	\$	G	1,000
Total EAAC Recommendation: \$ 4,500		Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The funds from this grant will be used towards the cost of enclosures, supplies & equipment and time to aid us in the day to day operations of our wildlife rehabilitation centre. As well as installing power to the acreage. September 2017 Little Mittens received permits through the Ministry of Forests, Lands & Natural Resources Operations to rescue & rehabilitate injured & orphaned wildlife & birds. During the summer of 2018 Little Mittens was generously donated 20 acres of land for the purpose of building & growing a wildlife rehabilitation facility.

Our current facility is limited in space & houses primarily domestic animals. For best practice & the reduction in disease transmission, a separate facility is required to segregate the domestic rescue from the wildlife rescue.

Phase 1 of 3 in our building plan is to install a fenced enclosure for raising deer, having smaller enclosures for fawns with a 30'x30' chainlink fenced area for the fawns to move into once big enough so they may safely move & forage adding lean-to shelters for protection from weather elements. We will also be installing flight pens for birds of varying sizes from small finches to large birds of prey. We require in addition to fencing & enclosures, a building to work indoors on critically injured & ill wildlife to optimize their chance of a successful recovery.

Our goal is to provide a safe & comfortable environment for wildlife in need that offers a natural setting & opportunities for those in our care, to benefit from.

Little Mittens is the only permitted/licensed wildlife rescue from Nelson to Kamloops BC. We have a group of animal professionals in all the electoral areas whom we work together with, networking along the valley to retrieve, transport & rehabilitate those we can help.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Electoral Areas A,B,C,E,F and G

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Wildlife diversity is important to not only BC's tourism sector but most importantly to the intrinsic web of life we are all connected to. Each bird & mammal serves its purpose within our environment, from bug control to predator/prey management each living animal & bird reflects a healthy & thriving environment. Versly monitoring populations within varying species can often lead to observations that implement conservation efforts & wildlife rehabilitators are often the individuals that see significant changes within populations that spark the movement of scientists, biologists & conservationists to enlist & implement change. When our environment & its ecosystems thrive, so do we as humans. By aiding wildlife, Little Mittens has the opportunity to educate residents in all electoral areas on situations involving wildlife such as knowing when to step in & help, & when to leave that animal alone. How to manage attractants to keep communities wildlife smart & safe & reducing the incidences of wildlife ending up in the hands of those unqualified to care for those animals.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y or N

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

ALANNAH KNAPP EXECUTIVE DIRECTOR

LITTLE MITTENS ANIMAL RESCUE ASSOCIATION

558 Anderson Rd | 250 939 8085 | littlemittensrescue@gmail.com

May 30th 2019

Little Mittens Animal Rescue (LMARA), is a not for profit animal rescue that was incorporated in 2011. Initially beginning as a domestic rescue, LMARA has expanded its capabilities to include song birds, migratory birds, water fowl, squirrels (tree, ground & flying), small birds of prey, & small mammals such as skunks & deer.

This year, with the approval from the Agricultural Society of BC to begin placing enclosures to house our injured & orphaned wildlife, we are now doing just that. Through grants, donations & fundraising, we are building the necessary housing to care for the approximate 70+ intakes we receive annually. In 2018, we had 67 intakes of birds & small mammals that were orphaned, injured or preyed upon by house cats. It was a successful first year which will be projected on a few graphs in the upcoming pages of this document.

This year we have currently received 58 wildlife patients from all of The electoral areas A,B,C,E,F and G and our now the only rescue that can intake orphaned/injured fawns other than Vancouver area.

What is planned with the grant money is to continue buying enclosures. We are limited to having only one enclosure/pen for adult deer. Our pen currently can only house a maximum of 4 adults & this applies to our fawn pen as well. With only one flight pen for medium sized birds such as crows, it limits the amount of birds we can help & having only two small enclosures for our adult squirrels limits the amount of patients we can house in regards to that specific species. Funding received through a CBT grant and society fundraising has paid for our current equipment & enclosures. The majority of our intakes is birds, squirrels & water fowl and we desperately need more enclosures that allow for different stages of development such as hatchling to nestling, fledgling to adult. Enclosure can be costly & with so much

further development, each dollar helps us obtain the equipment, materials & tools we need to care for these wild animals that need our care.

In addition to using the grant money for enclosures & materials to build the enclosures, we will also use the funds for developing the acreage and purchasing a water tank to be brought on site so the facility has access to clean water for cleaning & drinking. Finally a portion of the funding will be for the installation of a hydro pole with transformer to outfit the building with power.

We have reached out to our Area A director for support. Area A in Golden has been a great support over the years.

This year we have received 58 wildlife patients from all of The electoral areas A,B,C,E,F and G. Last year the centre received 67 total intakes for 2018 & with 58 patients already received, we expect to exceed last year's number with continued growth annually.

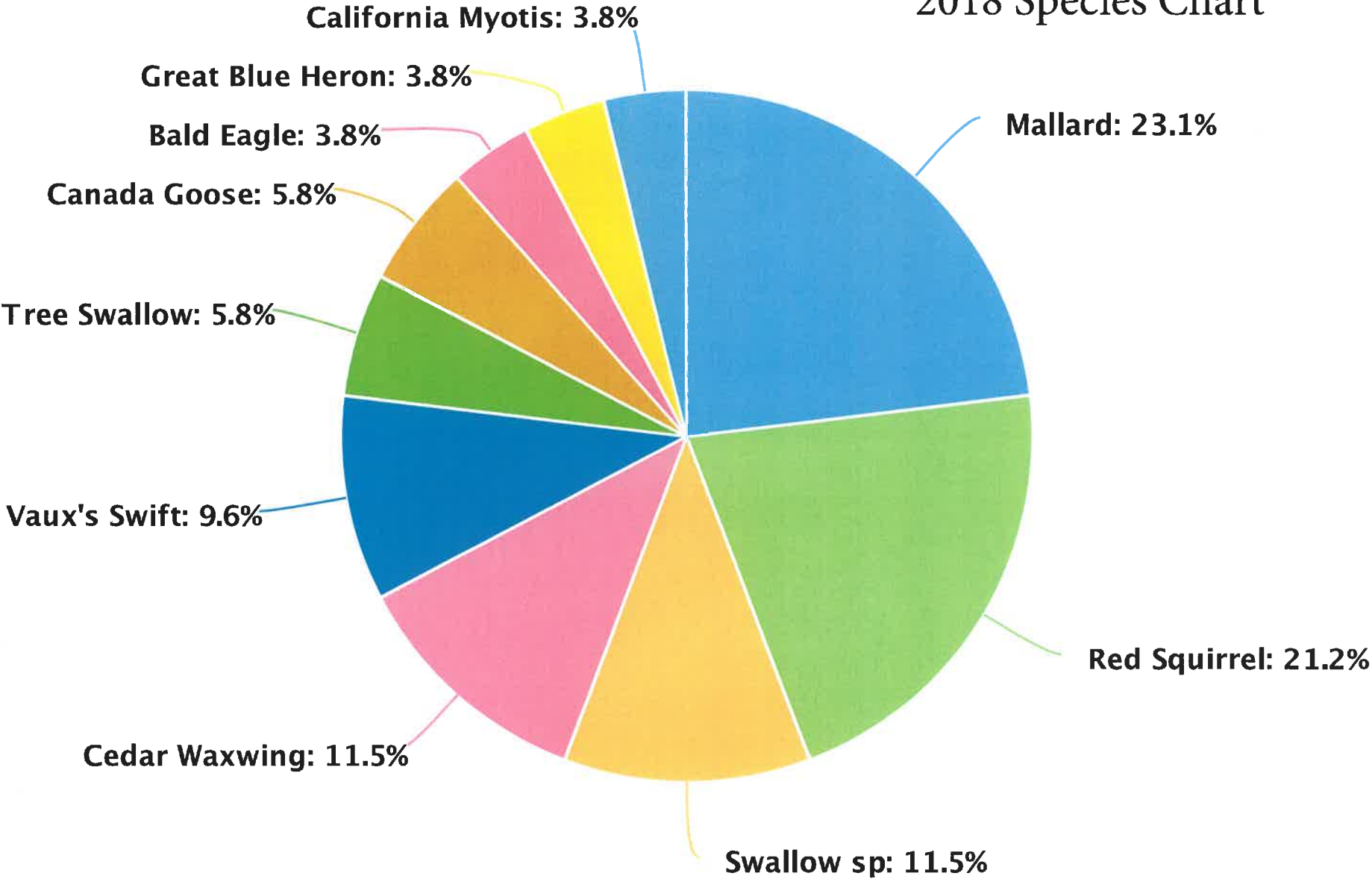
Your consideration with this application for grant funding is greatly appreciated & we hope to have provided you with the necessary information you seek to make a fair & sound decision.

Sincerely,

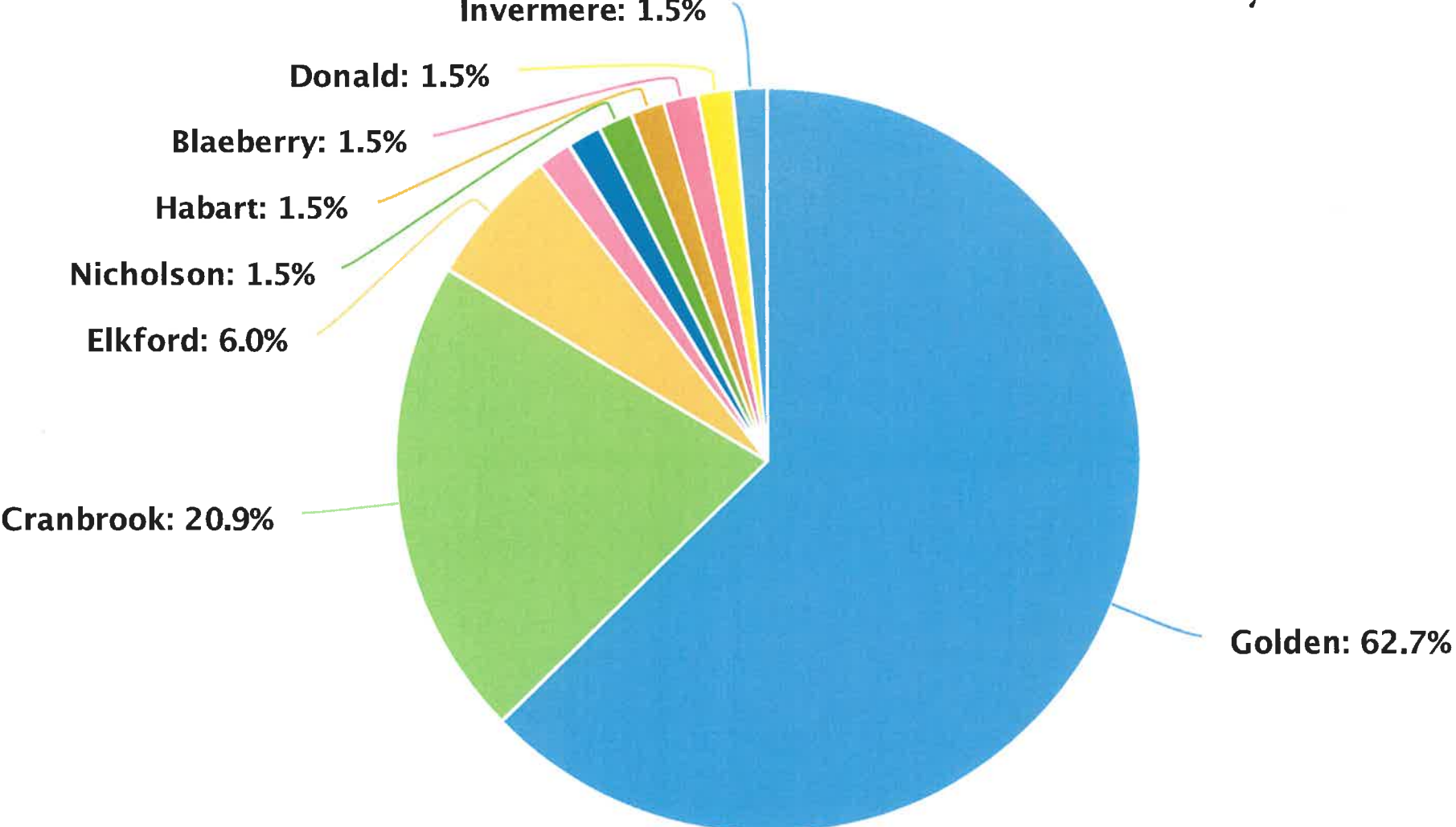
Alannah Knapp
Executive Director

Little Mittens Animal Rescue Association

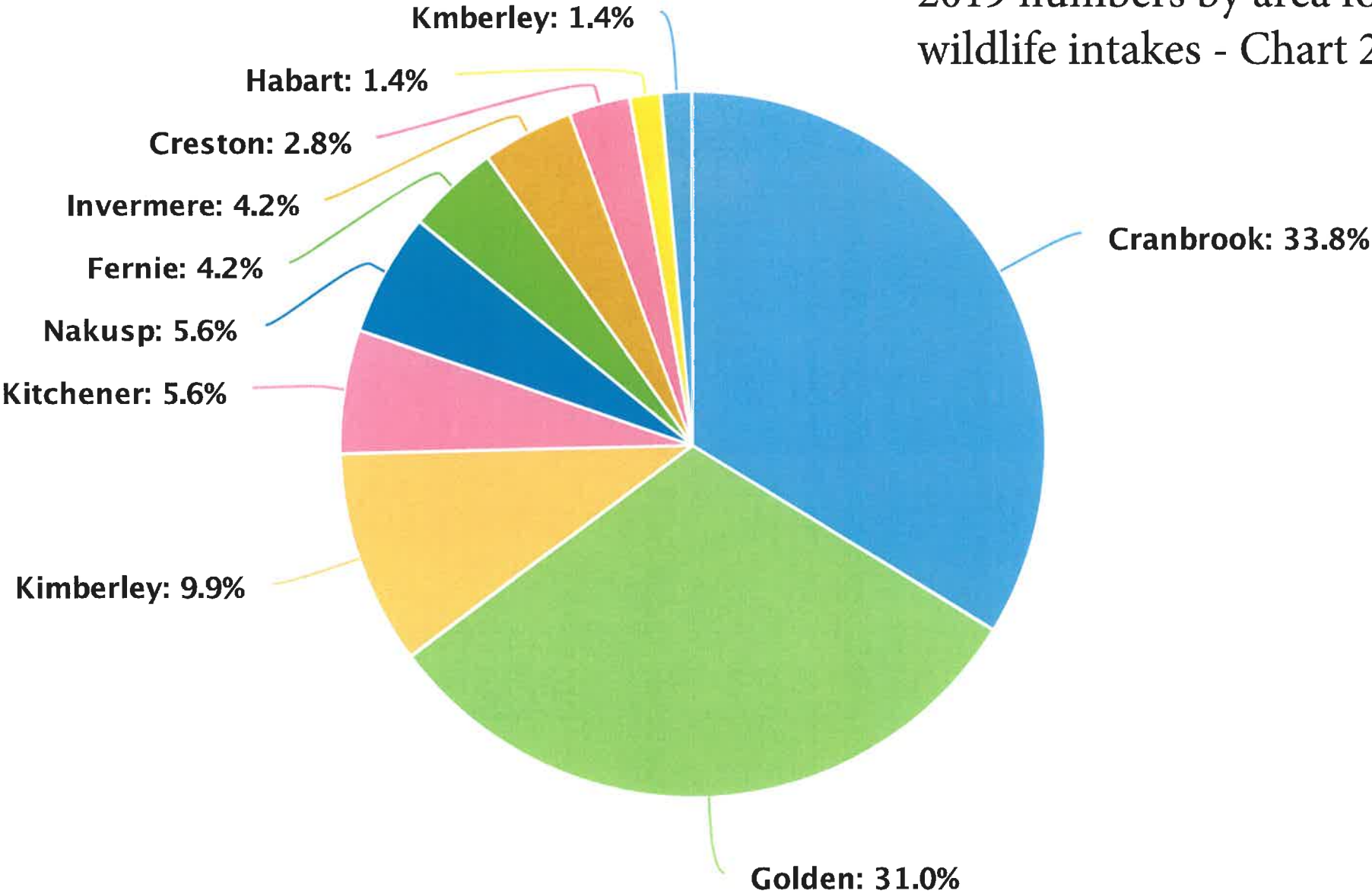
2018 Species Chart



2018 intake by area - Chart 1



2019 numbers by area for wildlife intakes - Chart 2





Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: 813604683RR0001	
2. Project Title: Anti-Bullying Movement Program - Jaffray Elementary - Junior Secondary School	
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization: SQx Dance Company	
b) Mailing Address: 983 Kelly Drive	
c) City: Castlegar	d) Postal Code: V1N 4P5
e) Main Contact for Application: Carmen Moreira, Executive Director	
f) Telephone #: 250 551 0991	g) Email: carmen@sqxdance.org
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization:	
b) Mailing Address:	
c) City:	d) Postal Code:
e) Main Contact for Application:	
f) Telephone #:	g) Email:

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____	Electoral Area E \$ _____
Electoral Area B \$ <u>4000</u>	Electoral Area F \$ _____
Electoral Area C \$ _____	Electoral Area G \$ _____
Total Funding Request: \$ <u>4000</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only			
EAAC Recommendations		Board Resolution	
A		E	Board Date:
B	500	F	Resolution No:
C		G	Approved/Denied (\$):
Total EAAC Recommendation: \$ 500		Funding changes at Board from EAAC recommendation:	

Personal information requested on this funding application is collected under the authority of section 26 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) for evaluation of this application and administration purposes only. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact the RDEK Corporate Officer at 19-24 Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791.

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

PAST EXPERIENCE: Through the 5-Year, Basin-wide delivery of our multi-award-winning Interactive Dance Awareness, we discovered there is a systematic problem with bullying and intolerance in children and youth populations in schools.

We have the capacity to inspire young people to become positive contributors to their families, schools, friendships, communities. If we can learn to get along and work together at a young age, we will more prone to do so as adults.

VANCOUVER FOUNDATION: In delivery of past programming (called Interactive Dance Awareness), we balance the promotion of positive social values with art culture & physical activity. We use dance to work with youth-at-risk and rural communities to deliver a process-based learning program where SQx artists use rigorous physical activity and imagination to promote positive social values. However, the program only generally targets a variety of social issues.

Since receiving Vancouver Foundation support for design and pilot-delivery of a more targeted socially conscious program (Anti-Bullying Movement Program), now we are fundraising (this application) to delivery a non-pilot delivery in Jaffray of the Anti-Bullying Movement Program.

We have delivered our Interactive Dance Awareness Program for 4 years in a row in Jaffray, so we have a long-term legacy relationship with the Area B. Jaffray Elementary - Junior Secondary School requests our programming every year.

Anti-Bullying Movement Program is an entirely new program syllabus devoted & specialized in fostering meaningful change in bullying and intolerance in youth.

DATES: Monday, November 18 - Friday, November 22, 2019 - Every Morning for 3 hours.

PROGRAM ARCHITECTURE - Program follows the same program architecture as Interactive Dance Awareness:

1. 20-Minute Opening Performance
2. 5 Days (½ days) of workshops
3. 45-minute Closing Performance

The choreography for the closing syllabus is devised with students through the week of workshops. Movement phrases are abstracted from the opening performance. The choreography of the Anti-Bullying Movement syllabus is separated and distinct from past programming to ensure that we adequately address the systemic issues identified.

PERFORMANCE ASSESSMENT OF BELOW GOALS: See attached for our Evaluation Plan to see how we qualitatively and quantitatively measure the delivery the goals listed below.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Area B - Jaffray Elementary - Junior Secondary School

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

DISRUPTING BULLYING & INTOLERANCE: Participants in Jaffray over the past 4 years of Interactive Dance Awareness Programming have identified that bullying, intolerance "grows-up" to be racism, sexual harassment, hate crimes, loneliness, substance abuse, suicide. However, through friendship, by practicing getting along at a young age, we can embrace our differences, disagreements, fear. This practice of friendship-building disrupts bullying and intolerance. It also:

1. strengthens our attachment to our families, schools, friendships, and communities
2. encourages community resiliency, belonging

UNITY & BELONGING: Process of delivering a new blended-value arts program will enable us to disrupt systematic behaviors and issues—resulting in society with greater unity & an increased sense of belonging for Jaffray youth.

SELF-WORTH: Through socially conscious arts programming, we have the capacity to impact a persons' belief in their self-worth, which is associated with a decrease in negative aspects of school grounds (bullying, teasing).

GOALS OF PROGRAM:

1. Provide meaningful and transformative experiences that Increase belonging by disrupting bullying and intolerance even because we do not have to be the same to be friends
2. Ensure graduates of the Anti-Bullying-Movement Project return to their community as role models & spokespersons for demonstrating positive social behaviors & interpersonal skills instead of negative ones
3. Increase access and engagement to art and culture and physical activity in a rural community

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
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19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Monday, March 11, 2019

Shannon Moskal
CIP Coordinator, Community Services Manager
Regional District of East Kootenay
19 – 24 Avenue South
Cranbrook, BC V1C 3H8

(250) 489-2791
smoskal@rdek.bc.ca


RE: Anti-Bullying Movement Program Funding

As Principal at Jaffray Elementary - Junior Secondary School, I support SQx's application for funding to deliver their new program, Anti-Bullying Movement Program.

SQx delivered programming in 2015, 2016, and 2017 at our school, and they have an exceptional and innovative ability to work with our rural school population in Jaffray.

Recreation Foundation of BC funding will benefit our school through new specialized programming already supported through the Vancouver Foundation, so it is without reservation that I encourage your panel to fund SQx and in turn support the delivery of innovative and socially conscious arts and culture programming at Jaffray Elementary - Junior Secondary School.

Sincerely,



Erin Boehm, Prinipal
Jaffray Elementary - Junior Secondary School
Box 378
Jaffray, BC V0B 1T0

erin.boehm@sd5.bc.ca
(250) 429-3211

DISCRETIONARY GRANT-IN-AID APPLICATION: ANTI-BULLYING MOVEMENT PROGRAM

WORK PLAN

1. Rehearsals: Managed by Josephine Craig Penner (November 11 - 15, 2019)
2. Program Delivery: Managed by Josephine Craig Penner (November 18 - 22, 2019)
3. Final Reporting: Managed by Carmen Moreira (November 25 - 29, 2019)

REVENUES		
SOURCE	AMOUNT	CONFIRMED / PENDING
This Grant	\$ 4,000	PENDING
Jaffray Elementary - Junior Secondary School	\$ 925	CONFIRMED
BC Community Gaming	\$ 3,000	CONFIRMED
Government of Canada - Youth Strategic Employment Program	\$ 3,000	PENDING
Canadian Tire Jumpstart	\$ 2,218	CONFIRMED
TOTAL	\$ 13,143	

EXPENSES		
ITEM	AMOUNT	DETAILS
Project Management (Paid by Hour, Not Salaried)	\$ 2,003	Carmen Moreira (Based on Canadian Association of Dance Artist (CADA) Guidelines of \$40 hour / 15 hours / week x 3 + MERCS (4% Vacation Pay, 2.42% CPP, 4.59% EI)
Administration	\$ 1,500	Contribution for accounting (we have audited financial statements), bookkeeping, web development, rent, utilities, phone, etc.
Professional Artists (Paid by Hour, Not Salaried)	\$ 3,506	Artist Wages for 3 Professional Artists. Based on Canadian Association of Dance Artist (CADA) Guidelines. \$35 / hour x 15 hours / week x 2 weeks + MERCS (4% Vacation Pay, 2.42% CPP, 4.59% EI)
Apprentice Artists (Paid by Hour, Not Salaried)	\$ 1,669	Artist Wages for Paid 2 Apprentice Artists. Based on Canadian Association of Dance Artist (CADA) Guidelines. \$25 / hour x 15 hours / week x 2 weeks + MERCS (4% Vacation Pay, 2.42% CPP, 4.59% EI)
T-Shirts	\$ 300	T-shirts for deserving participants (not everyone gets one) 30 x \$10/ shirt

DISCRETIONARY GRANT-IN-AID APPLICATION: ANTI-BULLYING MOVEMENT PROGRAM

EXPENSES		
Licenses	\$	500 Licenses - Music & Choreography
Fuel	\$	540 Fuel (292 KM x 2 to Jaffray, Cranbrook to Jaffray to Accommodation x 5) = Approx 1000 KM x 0.54 KM / Mileage Rate
Accommodation	\$	3,125 Accommodation & Per Diems for 5 Days x 5 People x \$125 / day. Based on Canadian Association of Dance Artist (CADA) Guidelines.
TOTAL	\$	13,143



Revised: Saturday, February 9, 2019

Anti-Bullying Movement Program Evaluation Plan

Provision of **TRANSFORMATIVE & MEANINGFUL EXPERIENCES** that increase belong by disrupting bullying and intolerance (over short-, medium-, and long-term) in diverse communities because we do not have to be the same to be friends.

Ensure graduates of the program return to their communities with new **KNOWLEDGE, ABILITIES, AND INSPIRATION** in how to act as role models and spokespersons for demonstrating positive social behaviours and interpersonal skills instead of negative ones.

- 70% Participants show an increased knowledge and ability about how to show inclusion to those outside of their peer group and those in which they do not share ethnic, cultural, or a religious background
- 70% Participants show an increased knowledge and ability about how body language, facial expressions, actions, and one of voice can disrupt or perpetuate systemic intolerance, and bullying
- 60% Participants show an increased knowledge and ability about how actions of citizenship, selfless gestures, and acts of kindness encourage community resiliency and strengthen our communities, families, and schools by increasing belonging
- 60% Participants show an increased knowledge and ability of the long-term equity repercussion of systemic intolerance and bullying
- 70% Participants show an increased sense of self-worth (perhaps even a new pride associated with their cultural, ethnic, or religious communities)
- 60% Participants show an increased knowledge and ability of how to increase the self-worth of others (even those that are not their friends)
- 60% Participants feel inspired to become positive role models and leaders within their communities, families, and schools

Increased **ENGAGEMENT AND ACCESS TO PHYSICAL ACTIVITY** (Based on the Long-Term Athletic Development Model (LTAD): Kids and adults will get active, stay active, and even reach the greatest heights of sport achievement if they do the right things at the right times. This is the logic behind the LTAD. Our program targets the first 4 stages of the development of LTAD: Awareness and First Involvement, Active Start, **FUNDamentals**, and Learn to Train)

- 50% Participants show an increased knowledge of the physical activities and fitness opportunities that exist for them—like dance
- 80% Participants have a positive experience in the physical activity of dancing
- 50% Participants show increased interest in taking part in physical activities at school or after school (dancing or otherwise)
- 50% Participants feel inspired to be more physical active
- 80% Participants have fun!
- 60% Participants feel challenged
- 80% Participants feel comfortable while exercising
- 30% Participants show an increased range of movement
- 80% Participants want to participate
- 50% Participants show an increased understanding of aesthetic expressive movement (dancing)

Increased **ENGAGEMENT AND ACCESS TO ART AND CULTURE**

- 50% Participants show an increased knowledge of the art and cultural activities that exist for them—like dance
- 50% Participants show interest in taking part in art and culture activities at school or after school
- 50% Participants feel inspired to engage in more arts and culture activities
- 80% Participants feel comfortable being creative



Revised: Saturday, February 9, 2019

- 60% Participants show an increased knowledge and ability of how to express themselves through movement and rhythm
- 60% Participants show an increased appreciate for artists and arts and culture

MEASUREMENT PLAN

- Feedback forms from staff: end of each program
- Group discussion and reflection with participants entrenched in program syllabus design: daily throughout program
- Video recording of final group activity: end of each program deliver at each location during the group performance
- Number of participants active participant or engaged in our activities is a measure of our presenters ability to raise awareness and inspire participants who might no initially take-pat in activities
- One-to-one interviews with select staff and students: end of the school year

We all know if we have achieved our outcomes based on the tallying of result compared against our anticipated percentage points. This application only considers the short-term outcomes of the program. However, we have medium- and long-term emulation plans to further measure our capacity to GENUINELY DISRUPT SYSTEMIC BULLYING AND INTOLERANCE IN YOUTH POPULATIONS.



Senpaq'cin School

1156 Senpokchin Blvd.
Oliver BC V0H 1T0
250 498 2019
office@senpokchin.com



Principal Ms. Valerie Allen
principal@senpokchin.com

Tuesday, March 5, 2019

Telus Okanagan Community
Jennifer Lisa Park
2002 Enterprise Way
Kelowna, BC V1Y 9S9
(250) 861-2214

RE: Anti-Bullying Movement Program Funding

As Head of School at Senpaq'cin School, I support SQx's application for funding to deliver their new program, Anti-Bullying Movement Program. They worked with students on life skills through dance: inclusion, team and self-esteem building.

SQx delivered their dance program to our school in October 29th to November 2nd 2018. They had an exceptional and innovative ability to work with our school population (Kindergarten to grade 7) in Oliver. Both staff and students enjoyed how SQx staff delivered and taught the dance program. SQx also incorporated the IB Learner Profiles language into their dance practices: caring, risk-taker, open minded, reflective, communicator, balanced and principled. They are intuitive and sensitive to our school's culture and expectations.

Parents and community members commented on how well and amazing the students were when they performed their dance finale.

Telus Community Board Funding will benefit our school through new specialized programming already supported through the Vancouver Foundation, so it is without reservation that I encourage your panel to fund SQx and in turn support the delivery of innovative and socially conscious arts and culture programming at Senpaq'cin School.

Sincerely,

Valerie Allen
SPC Head of School
1156 Sen Pok Chin Blvd
Oliver, BC V0H 1T8
principal@senpokchin.com
(250) 498-2019



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1.	Registered Non-Profit Organization No.:
2.	Project Title: City of Cranbrook Mosquito Control Program
3.	Applicant/Organization. Must be an eligible applicant. <ul style="list-style-type: none"> a) Legal Name of Organization: Corporation of the City of Cranbrook b) Mailing Address: 40 - 10th Avenue S. c) City: Cranbrook d) Postal Code: V1C 2M8 e) Main Contact for Application: Susan King f) Telephone #: 250-489-0228 g) Email: susan.king@cranbrook.ca
4.	Sponsored Organization. Only complete if applicable. <ul style="list-style-type: none"> a) Legal Name of Organization: b) Mailing Address: c) City: d) Postal Code: e) Main Contact for Application: f) Telephone #: g) Email:

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____	Electoral Area E \$ _____
Electoral Area B \$ _____	Electoral Area F \$ _____
Electoral Area C \$ <u>3500.00</u>	Electoral Area G \$ _____
Total Funding Request: \$ <u>3500.00</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only					
EAAC Recommendations			Board Resolution		
A		E		Board Date:	
B		F		Resolution No:	
C	<u>2000</u>	G		Approved/Denied (\$):	
Total EAAC Recommendation: <u>\$ 2,000</u>			Funding changes at Board from EAAC recommendation:		

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The City of Cranbrook Mosquito Control Program, which has been ongoing for many years, is a comprehensive program that targets mosquito hatch areas within the city as well as many areas surrounding city limits. As in past years, Morrow BioScience Ltd. (MBL), who helped develop the mosquito program in Cranbrook, will oversee the treatments.

In the past, the Regional District of East Kootenay has generously provided a grant through its Discretionary Grant-in-Aid Program, and we are once again asking for the RDEK's support in the amount of \$3,500 – or 5% of the projected cost. The final costs for mosquito control in 2018 came in at \$69,409, and \$70,000 has been budgeted for the 2019 program.

According to Morrow's first report for 2019, floodwater mosquito hatching associated with lakes and streams began to occur in mid-April. At that time aerial and hand treatments were initiated within the City, as well as in the Elizabeth Lake, Community Forest, and Gold Creek areas, on both public and private properties. Treatments will continue throughout the summer where needed.

Any grant funding provided by the RDEK will be used to supplement ongoing ground and aerial mosquito control activities. A public engagement event is scheduled for July to provide area residents with information on mosquito habitat reduction measures than can take place around homes.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Elizabeth Lake
Community Forest
Gold Creek

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Aerial and hand treatments of mosquito in their larval stage reduces the adult population, which benefits residents and visitors in the areas mentioned above.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y or N

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Mosquito Control Program - 2019 Budget & Actual
Contractor: Morrow BioScience Ltd.

		<u>Budget</u>	<u>Actual Y to D</u>
Base Contract:			
(6) Treatments	\$7,935.50 each	\$47,613	\$23,807
Aquabac (Larvacide):		\$15,187	\$2,808
Additional Treatments:		<u>\$7,200</u>	<u>\$396</u>
Estimated 2019 Costs **		<u><u>\$70,000</u></u>	<u><u>\$27,011</u></u>

** Based on 2018 actuals

Mosquito Larval Densities at Sample Locations



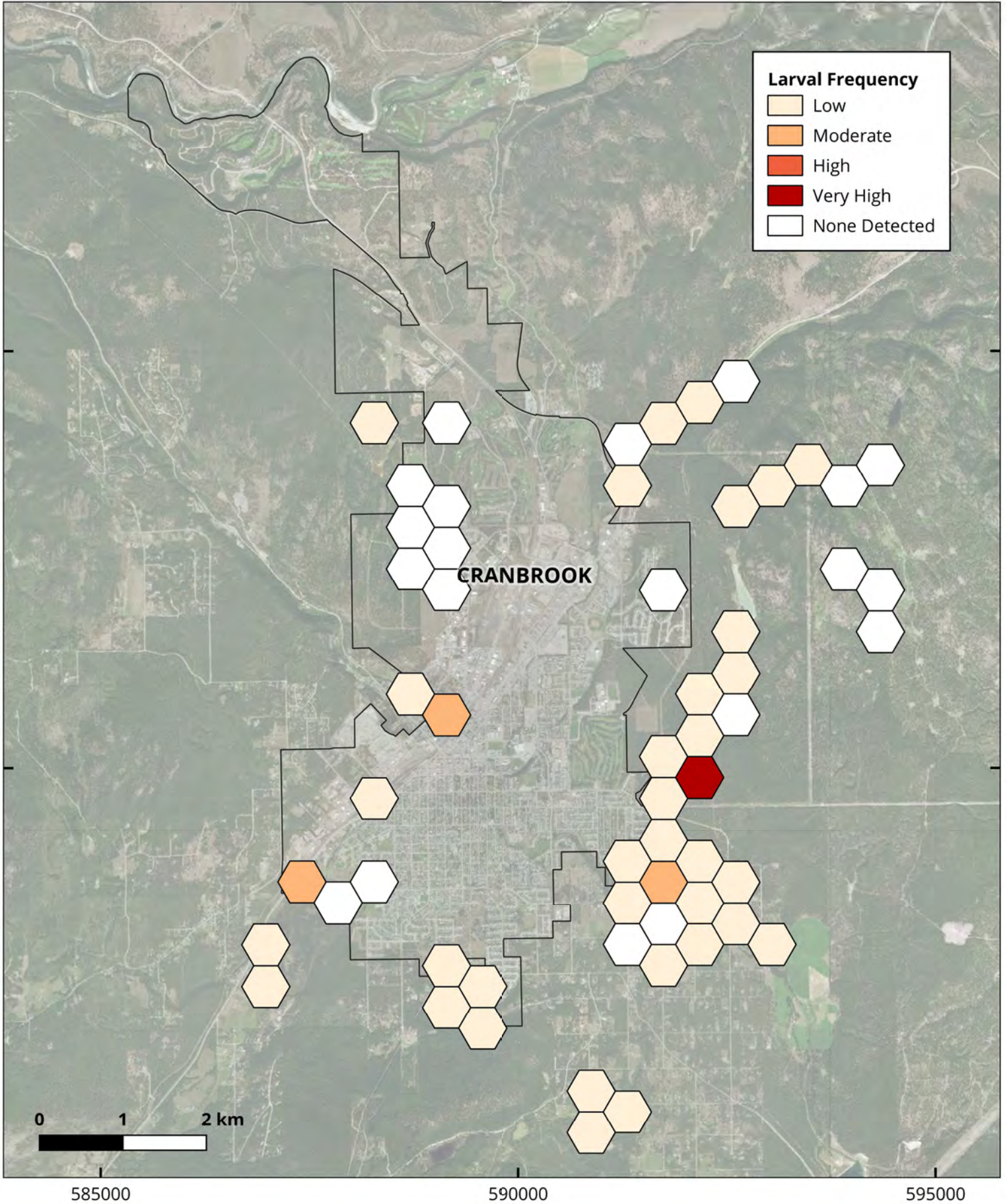
Morrow BioScience Ltd

PO Box 1013 Rossland, BC V0G 1Y0
gis@morrowbioscience.com 1(877)986-3363



Appendix I

Scale = 1 : 60,000 CRS = NAD83 UTM Zone 11N
Contains information licensed under the Open Government Act - Canada



2019 Mosquito Larvicide Treatment Locations



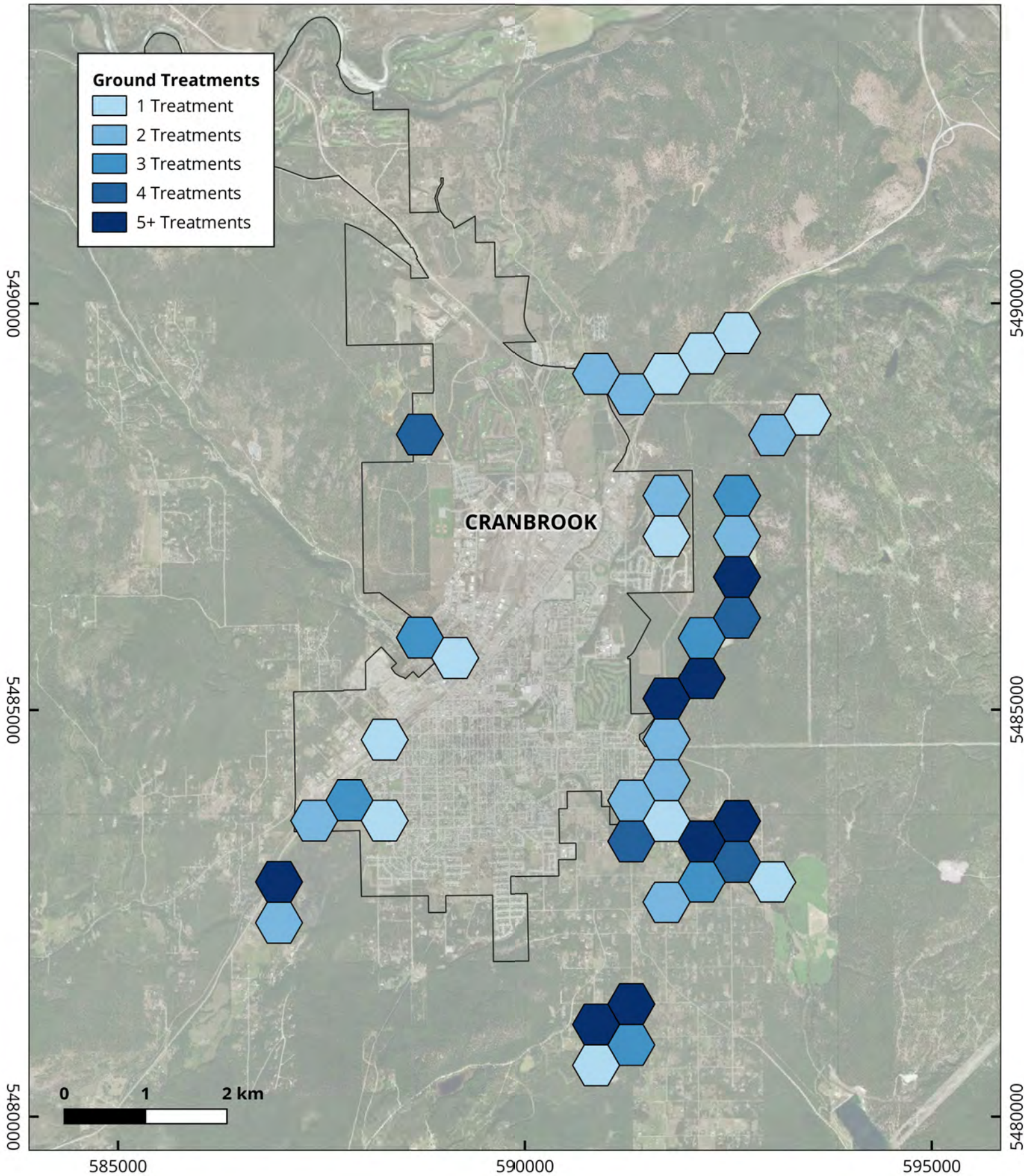
Morrow BioScience Ltd

PO Box 1013 Rossland, BC V0G 1Y0
gis@morrowbioscience.com 1(877)986-3363



Appendix II

Scale = 1 : 60,000 CRS = NAD83 UTM Zone 11N
Contains information licensed under the Open Government Act - Canada





Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.:	016564-6
2. Project Title:	Forever Young Expo 2019 - Healthy Aging in the Kootenays
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization:	Kootenay CARP Ch 23
b) Mailing Address:	PO Box 20053 Tamarack Mall PO
c) City: Cranbrook	d) Postal Code: V1C6J5
e) Main Contact for Application: Karen Bailey-Romanko, Chair	
f) Telephone #: 250-426-5021	g) Email: kootenay@carp.ca
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization:	
b) Mailing Address:	
c) City:	d) Postal Code:
e) Main Contact for Application:	
f) Telephone #:	g) Email:

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____	Electoral Area E \$ _____
Electoral Area B \$ _____	Electoral Area F \$ _____
Electoral Area C \$ <u>1500</u>	Electoral Area G \$ _____
Total Funding Request: \$ <u>1500</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only			
EAAC Recommendations		Board Resolution	
A		E	Board Date:
B		F	Resolution No:
C	1500	G	Approved/Denied (\$):
Total EAAC Recommendation: \$ 1,500		Funding changes at Board from EAAC recommendation:	

Personal information requested on this funding application is collected under the authority of section 26 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) for evaluation of this application and administration purposes only. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact the RDEK Corporate Officer at 19-24 Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791.

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

Building on the success of our 2016 , 2017 Seniors' Expo, and the 2018 Health Event, Kootenay CARP Chapter 23 plans to host the full Seniors' Expo this year to celebrate National Seniors Day.

The 2019 Forever Young Seniors' Expo will be held in Cranbrook, September 28, 2019 at the Prestige Inn. The event will be open to all, with a focus on Health Aging in the Kootenays.

This year, we are we inviting Margaret Easton, SFU, to share her work in the area of Theories of Successful Aging. As well, Exhibitors are invited to provide mini information sessions.

The RDEK Grants in Aid funding provided last year was a great help to making the event a success. Our Chapter has limited funding from national CARP to support events, thus we are seeking funds to help with facilities and promotion this year. We have been collaborating with numerous other senior organizations in the area on the planning for the event.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

This event will benefit the area seniors, their families and caregivers.

As indicated by the 2016 Census, the Area C senior population is growing fast (up 5,500 vs 2011 census).

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

We must acknowledge the changes that come with an aging population. Providing this Expo of exhibitors and mini workshops will enable seniors, care givers and families to have access to a current, accurate information regarding health and lifestyle options for seniors. Together, we can ensure that Kootenay region residents are better prepared to navigate their health care management options.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y or N

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca



Kootenay Chapter 23

A NEW VISION OF AGING FOR CANADA

June 18, 2019

RDEK Corporate Services
19 – 24 Avenue South
Cranbrook BC V1C 3H8

Re: Discretionary Grants In Aid for Kootenay CARP Seniors Health Event

Dear DGIA Committee:

Attached is our request for funding to assist with Kootenay CARP's 2019 Forever Young Seniors Expo.

Kootenay CARP (Canadian Association of Retired People) has hosted the Forever Young Seniors Expo for three years now. This event attracts seniors, caregivers, volunteers and exhibitors to learn more about active living as we age.

This year, by popular request from exhibitors and participants, we are hosting the full EXPO focusing on 'Healthy Aging in the Kootenays'. The event is scheduled for Saturday, September 28th at the Prestige Inn, Cranbrook. The venue change is to accommodate the need for more easily accessible space for the exhibitors and participants.

The event will be promoted in the East and West Kootenays, with a focus in the local area. We hope for 400 guests (minimum), local and national exhibitors and mini-information sessions.

Your consideration is requested to help us cover costs associated with delivering this important information. As in the past, RDEK's support will be recognized in pre- and post-event media releases, advertising in the East and West Kootenays, as well as through social media and our Kootenay CARP member newsletters.

CARP is Canada's largest national, non-profit, non-partisan association that works to uphold the rights and improve the lives of Canadians as we age. Kootenay CARP Chapter 23, launched in May, 2015, now has close to 900 active members in the East and West Kootenays.

It is no secret that we have a growing aging population, as confirmed by the 2016 Census. Together, we can ensure that Kootenay seniors, their caretakers and service providers are better prepared to navigate the changes and challenges that lie ahead.

Thank you for your consideration.

Sincerely,

K. Bailey-Romanko

Karen Bailey-Romanko
Chair, Kootenay CARP Chapter 23

BUDGET - SEPT 28/19**KOOTENAY CARP FOREVER YOUNG SENIORS EXPO**

Facility costs

tentative schedule: 8:30 AM SET UP; 10am-4pm EVENT; 4PM END CLEANUP

REVENUE	REVENUE		Assistance Requested from RDEK
CARP National Venue Reimbursement	250		
Ticket Sales (250* \$5) (We donate 100 tickets)	1250		
Sponsorship or Chapter contribution	4500		
Exhibitor fees	1800		
TOTAL REVENUE		\$7800	
EXPENSE (facilities and advertising)			
Venue - Prestige Inn	1681		
Additional Tables 7@\$10	70		
Total Facility Fees		1751	\$1000
Keynote Speaker	1000		
Airline ticket (1 person, return)	1200		
Accommodation, 1 night	191		
Total Speaker Fees		2391	
Advertising - Print	2600	2600	\$500
Radio	1300		
Poster Printing	150		
Ticket printing	400	400	
Miscellaneous	150		
TOTAL EXPENSE		\$8742	
PROFIT (LOSS)		(\$942)	

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: N/A	
2. Project Title: Canal Flats Community Pavilion and Public Washrooms	
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization: Village of Canal Flats	
b) Mailing Address: P.O. Box 159	
c) City: Canal Flats, BC	d) Postal Code: V0B 1B0
e) Main Contact for Application: Adrian Bergles	
f) Telephone #: 250 349-5462	g) Email: cao@canalflats.ca
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization: Canal Flats Community Society	
b) Mailing Address: P.O. Box 377	
c) City: Canal Flats, BC	d) Postal Code: V0B 1B0
e) Main Contact for Application: Paul Marcil	
f) Telephone: 250-341-1793	g) Email: paulincanalflats@gmail.com

Section B – Grant Request					
1. Enter the grant amount you are requesting from each electoral area.					
Electoral Area A	\$	<u>0</u>	Electoral Area E	\$	<u>1,000.00</u>
Electoral Area B	\$	<u>0</u>	Electoral Area F	\$	<u>3,800.00</u>
Electoral Area C	\$	<u>0</u>	Electoral Area G	\$	<u>0</u>
Total Funding Request: \$ 4,800.00					
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner			Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen		

Office Use Only					
EAAC Recommendations			Board Resolution		
A		E		Board Date:	
B		F	1,500	Resolution No:	
C		G		Approved/Denied (\$):	
Total EAAC Recommendation:			Funding changes at Board from EAAC recommendation:		
\$ 1,500					

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used

Development of an outdoor community, covered, pavilion will make for a natural outdoor meeting area in the Canal Flats Park. It will be open to the public at all times for barbeques, and gathering. It will feature prominently during Canal Flats' festivals like Canal Days and the Flats Music Fest as a social area. Further it will enhance community events like weddings and family reunions and allow even more of these events to be hosted in Canal Flats (including by rural residents). It will make outdoor events more pleasant as it will protect attendees from sun and rain.

The Public Washroom(s) has been a discussion point in the community for many years (services were even roughed in for the washroom and are still there). The washroom(s) will serve the pavilion and be open throughout the outdoor season (spring - fall).

The project is a partnership between the Village of Canal Flats and the Canal Flats Community Society. It will create a beautiful, outdoor, covered. pavilion for the larger, including rural community to use. It will be open to the public at all times for barbeques, and gathering. It will feature prominently during Canal Flats' festivals like Canal Days and the Flats Fest as a social area. Further it will enhance community events like weddings and family reunions and allow even more of these events to be hosted in Canal Flats. It will make outdoor events more pleasant as it will protect attendees from sun and rain.

The facilities, once built, will become Village assets which assures continued maintenance and management to ensure long term benefits.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Areas F and E, Canal Flats, and beyond.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Area F and E residents will be able enjoy these facilities with all Village of Canal Flats residents and visitors. The facilities will be open for the public (including rural Area F and E -- and beyond – residents). The facilities will be located on public land accessible to all (including accessible design for wheelchair access).

Area F, E, and beyond residents are and will be encouraged to attend Canal Flats events like Canal Days and the Flats Music Fest. Family reunions and weddings, etc. for rural residents can be hosted at the proposed facilities. It will be a public place for barbeques and gatherings and will make outdoor events more pleasant as it will protect attendees from sun and rain.

This project is a partnership between the Village of Canal Flats and the Canal Flats Community Society. The project will help revitalize the Canal Flats Community Park through the development of an outdoor, covered pavilion (shade structure), and outdoor public washrooms (infrastructure services already installed and not part of this application).

The pavilion and public washroom were identified in a park plan adopted by Council in 2018. A page of the plan outlining the proposed location of the pavilion (identified as 'gazebo' in the plan) and public washrooms is attached to this application. The public washrooms have been a community priority for a long time and underground infrastructure is already installed and will not form a part of this project.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**

Provide a budget showing the total funding required and identify which budget items would be funded by the grant.

233,200.00 total budget: \$50,000 for construction of public washrooms; \$170,000 for construction of community pavilion; \$13,200 for engineering costs.

- **Funds Received from Other Sources**

Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.

The Canal Flats Community Society has secured \$53,500 through fundraising and grants (money confirmed for this project). \$174,900 has been applied for to the CBT Community Outdoor Revitalization Grant program (this money is pending). And, of course, this \$4,800 has been applied to from the RDEK DGIA.

- **Project Partners and Resources**

Identify any partners or resources which will be assisting you during this project.

Regional District of East Kootenay
*Village of Canal Flats
Canal Flats Community Society

Discretionary Grants-in-Aid
Application Form

Columbia Basin Trust

*The Village of Canal Flats will provide the relevant building permits at no cost. The Village of Canal Flats will administer the project. Village of Canal Flats Parks Manager may build the washroom facilities (Village staff have experience and have successfully completed medium scale construction projects in the past). The pavilion will be built by a professional firm.

Additional Information Attached: Y

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

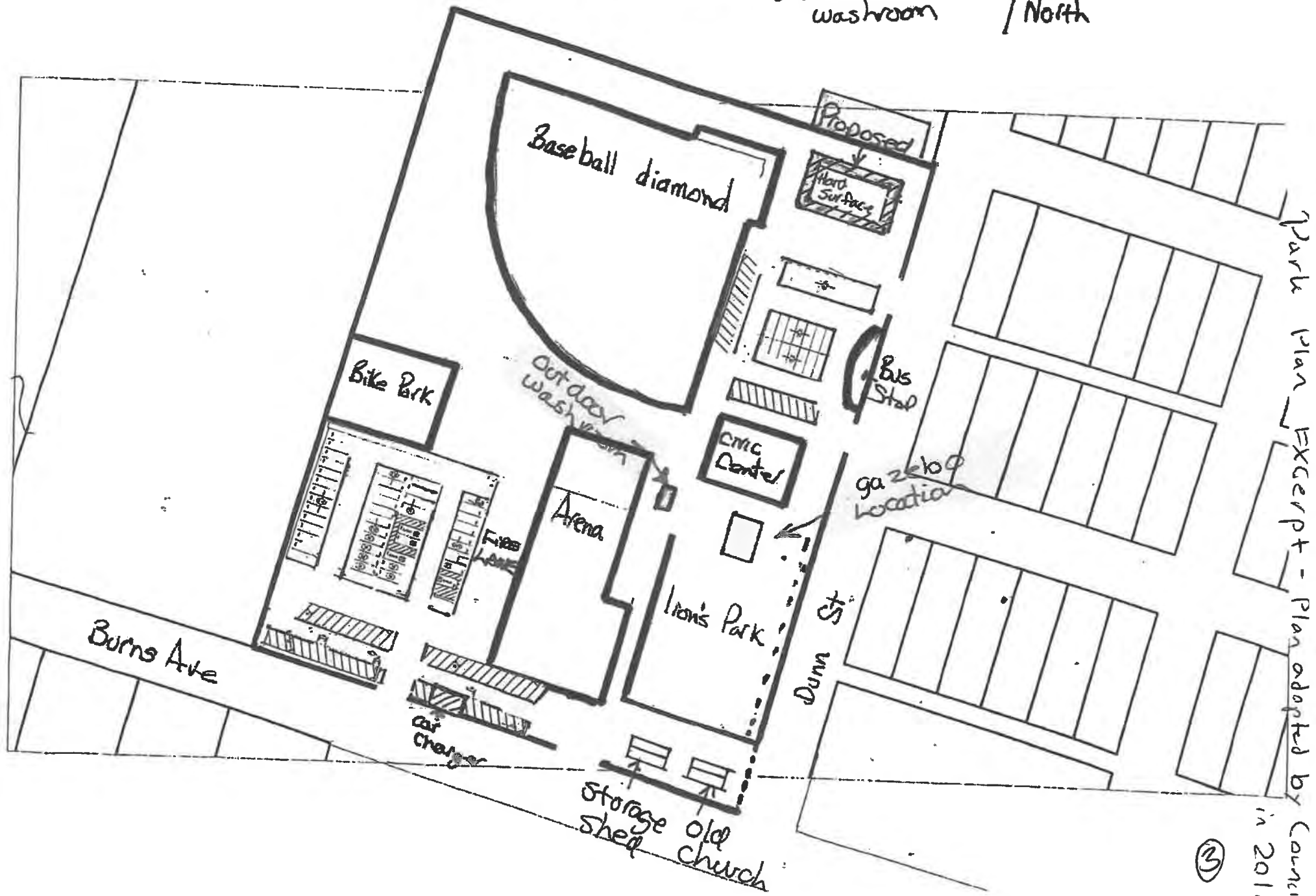


Adrian Bergles, CAO Village of Canal Flats

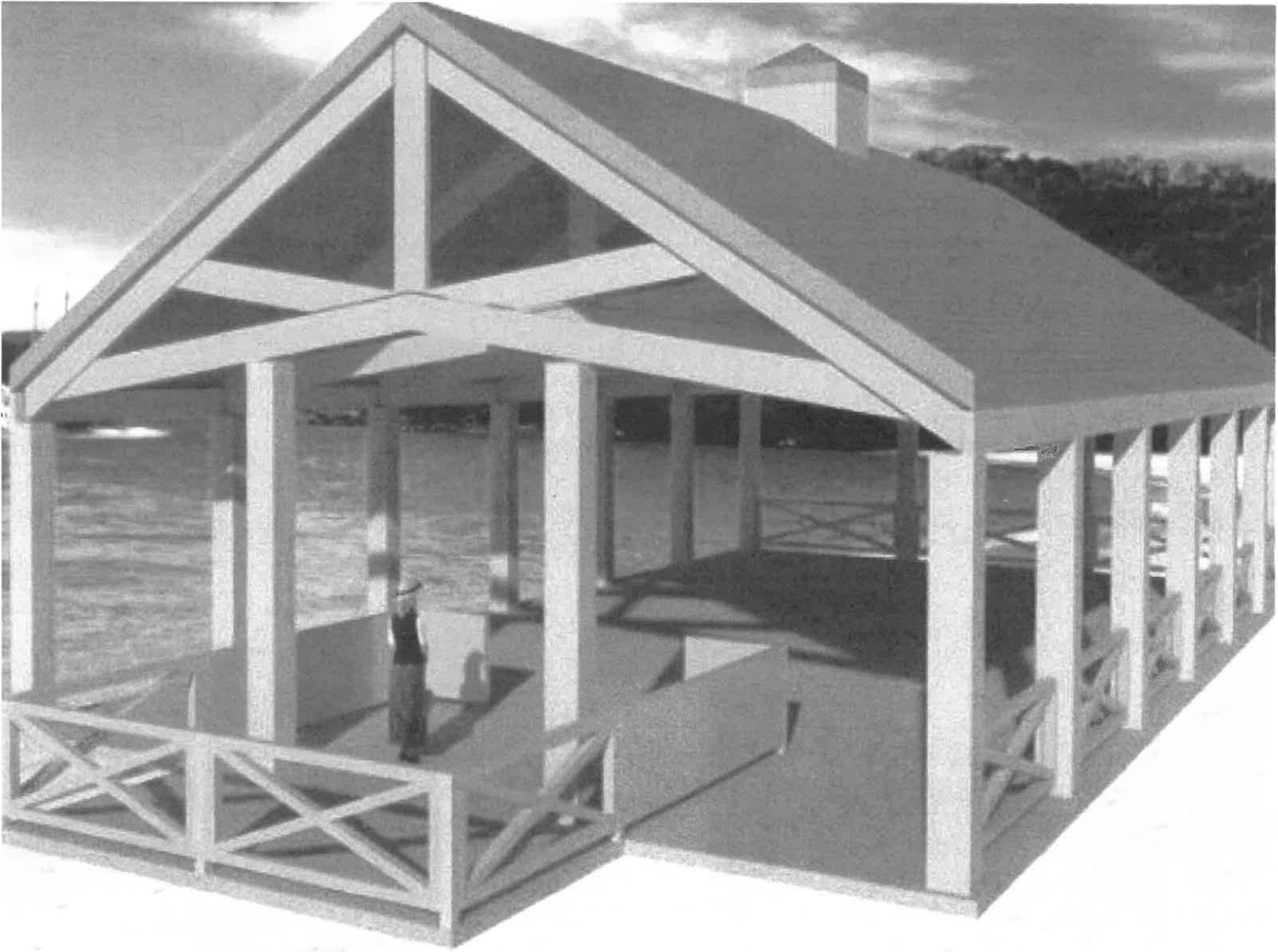
June 13, 2019

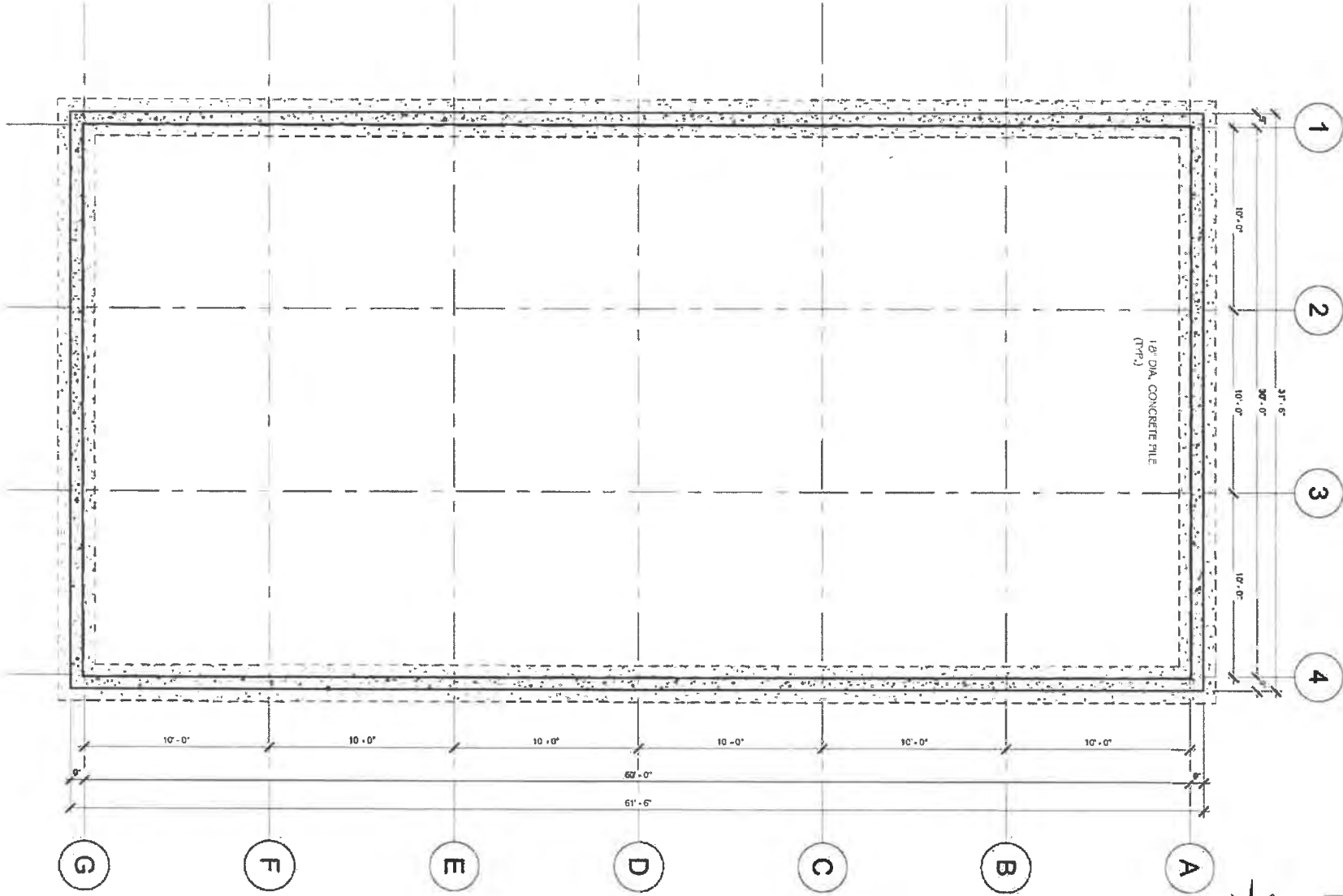
Proposed.

- gazebo
- outdoor washroom

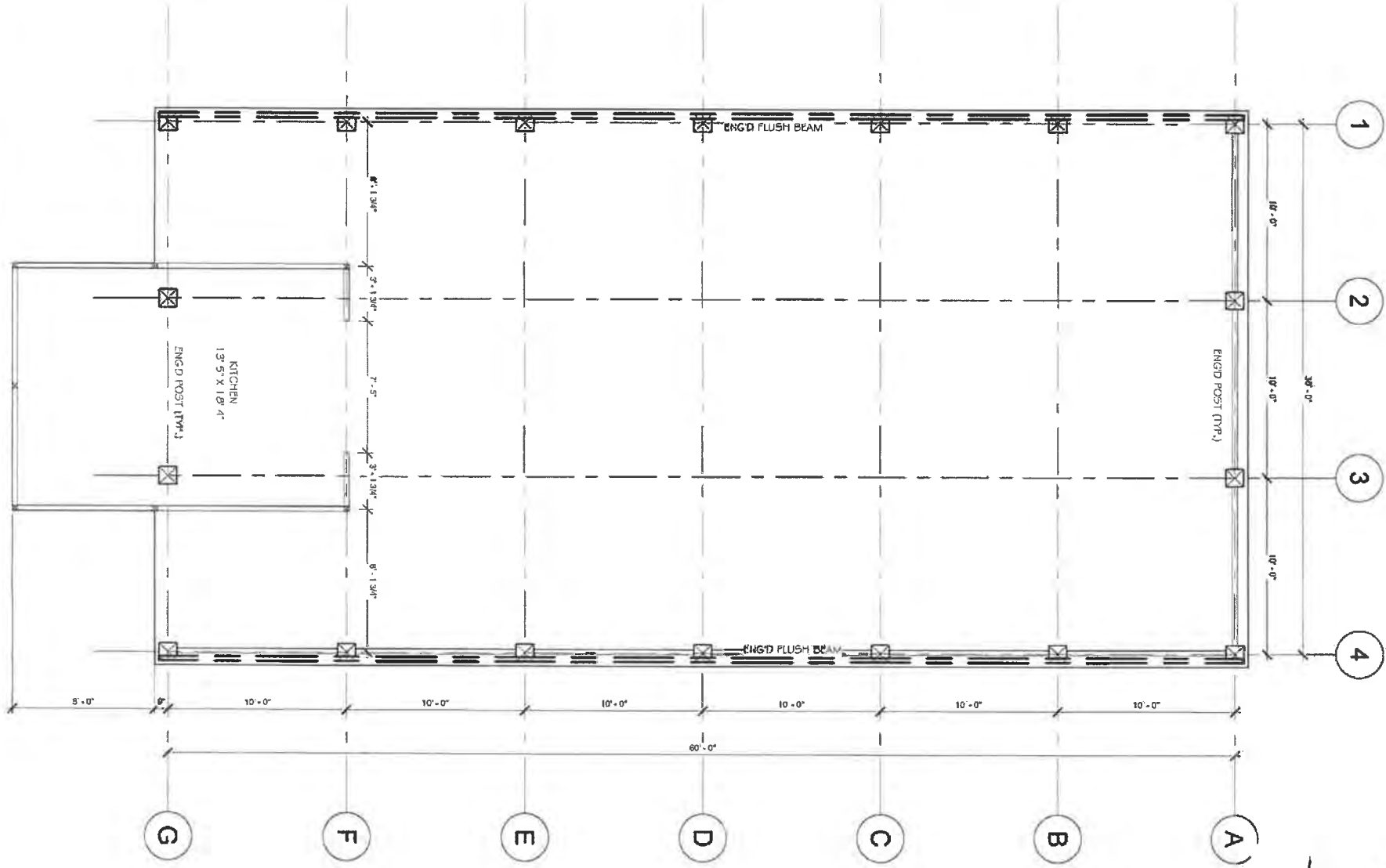


Park plan EXCEPT - plan adopted by Council in 2018





MODEL: Canal Flats
DRAWING NAME: FOUNDATION PLAN
C.R.H.B.A. Sq. Ft.: Basement: N/A, Main: 1,800 sq ft, Upper: N/A, Total: N/A, Garage: N/A
DESIGNER/SCALE: KB 3/16" = 1'-0"
CIVIC ADDRESS:
DATE: 2018-07-25
REVISION DATE: 2019-01-07
SHEET: A1



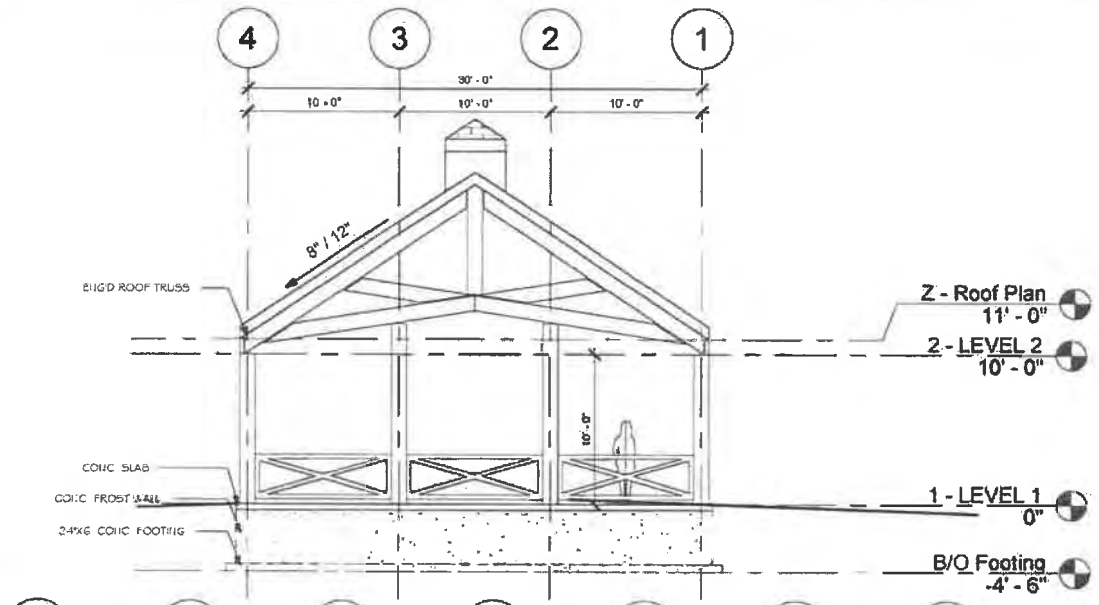
MODEL: **Canal Flats** SHEET: **A2**
 DRAWING NAME: **LEVEL 1** DESIGNER/SCALE: **KB 3/16" = 1'-0"**
 C.R.M.B.A. Sq Ft.: CIVIC ADDRESS:
 Basement: N/A DATE: **2018-07-25**
 Main: 1 800 sq ft REVISION DATE: **2019-01-07**
 Upper: N/A
 Total: N/A
 Garage: .



2

East Elevation

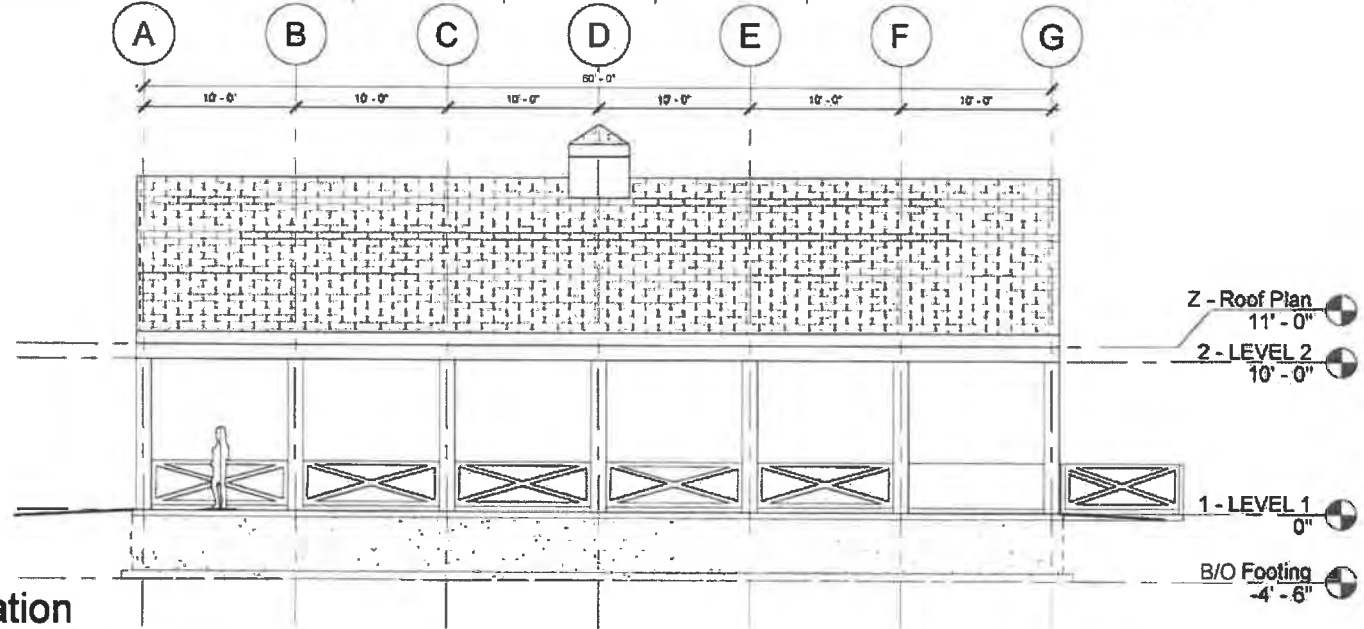
1/8" = 1'-0"



1

South Elevation

1/8" = 1'-0"



SHEET: A3

CIVIC ADDRESS:

DESIGNER: SCALE: KB 1/8" = 1'-0"

REVISION DATE: 2019-01-07

DATE: 2018-07-25

C.R.H.B.A. Sq. Ft.:

Basement:	N/A
Main:	1 500 sq. ft.
Upper:	N/A
Total:	N/A
Garage:	N/A

MODEL: Canal Flats

DRAWING NAME: Elevations





Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: 89135 8079 RR001	
2. Project Title: Windermere School Fall Community Carnival	
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization: Windermere Elementary School	
b) Mailing Address: 4747 Government St	
c) City: Windermere	d) Postal Code: V0B2L2
e) Main Contact for Application: Joseph Barron	
f) Telephone #: 7809781712	g) Email: Joseph.baron@sd6.bc.ca
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization: Windermere Elementary School PAC	
b) Mailing Address: 4747 Government St	
c) City: Windermere	d) Postal Code: V0B2L2
e) Main Contact for Application: Bridget Atterbury	
f) Telephone #: 2504099209	g) Email: bridgetatterbury@hotmail.com

Section B – Grant Request			
1. Enter the grant amount you are requesting from each electoral area.			
Electoral Area A	\$	_____	
Electoral Area B	\$	_____	Electoral Area E
Electoral Area C	\$	_____	\$ _____
			Electoral Area F
			\$ <u>500</u>
			Electoral Area G
			\$ <u>200</u>
			Total Funding Request: \$ <u>700</u>
Electoral Area Descriptions:			
Area A: rural Elk Valley		Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck	
Area B: South Country		Area F: rural Canal Flats to rural Invermere	
Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner		Area G: Wilmer to Spillimacheen	

Office Use Only			
EAAC Recommendations			Board Resolution
A		E	Board Date:
B		F	Resolution No:
C		G	Approved/Denied (\$):
Total EAAC Recommendation: \$ 700			Funding changes at Board from EAAC recommendation:

Personal information requested on this funding application is collected under the authority of section 26 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) for evaluation of this application and administration purposes only. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact the RDEK Corporate Officer at 19-24 Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791.

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

With the success of previous Fall Community Carnival's, Windermere Elementary School PAC, is excited to be hosting our next Fall Community Carnival for all families in our Columbia Valley to enjoy. This event will be held Sunday September 22nd 2019, and will provide an enriching community experience for all families in the Columbia Valley, while also reaching our goals supporting student success at Windermere Elementary School.

A donation for a School Carnival would assist Windermere Elementary School two-fold. First, as our school is the only school in the Columbia Valley to put on a school carnival, it provides an enriching community experience for all families in the Columbia Valley to enjoy and experience. Secondly, every dollar earned from this event will go to Windermere Elementary School students, to reach our goals to provide enriched experiences and materials to encourage our children to be the best they can be, socially responsible and lifelong learners.

We have three goals to address within the school.

1. We look forward to beginning phase two of our Green Schoolyard initiative that will include a structure for our forest classroom. This will allow students to learn outside and experience its highly beneficial impacts.

2. We look forward to revitalizing our library with STEM (Science, Technology, Engineering and Math) activities, and build this space into an exciting and inspiring learning space.

3. And last we will continue to support literacy within our school.

Our event has proven to be a great outlet to help make our goals happen and we are thrilled to offer this event to our community again.

The carnival includes activities such as inflatable games to win prizes, bouncy castles, inflatable obstacle courses, laser tag, reptile zoo, craft center, entertainment, food and much more. The grant will be used to help cover the expense of bringing in these attractions.

Your support will help ensure this exciting event is a success. You will be providing a School Community Carnival that will give our exceptional children and families in your area, a fun, meaningful sense of community that demonstrates how valued they are.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Windermere Elementary School has students enrolled from Canal Flats to Radium. Additionally, we were able to see families from all over the Columbia Valley come and enjoy the event in 2017. Therefore, Area F and Area G both have families enrolled at Windermere Elementary School, as well as additional families in this area will be excited to enjoy the event.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

This project will benefit Areas F and Area G, as this event will leave an impact on all the families living in these areas by providing a deep sense of community. Many children living in Areas F and G attend Windermere Elementary School and will be able to benefit from the financial support the carnival provides.

Compared to other organizations who reach smaller groups of children, most children in communities attend public school. Therefore, when additional experiences or materials are provided within our school, it ensures that the majority children in our community are reached to benefit and provide the keys to success.

This is a unique event to the Columbia Valley as this event solely focuses on our areas families and children. Our Valley does a great job with many Market events and Art events, however this is the only large event that solely focuses the children and families in our area. Supporting healthy families will create thriving communities.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y or N

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

WINDERMERE ELEMENTARY SCHOOL PAC



Windermere Elementary School Carnival Proposal

Prepared for: Potential Funders
Prepared by: Bridget Atterbury
March 4th 2019

WINDERMERE ELEMENTARY SCHOOL PAC

EXECUTIVE SUMMARY

Objective

A carnival to be hosted by Windermere Elementary School, for the Columbia Valley, on Sunday September 22nd 2019, from 11am to 3pm at the Windermere School field.

Goals

With the success of Windermere Elementary School's previous carnivals, and the impact the funding made to the students academic experience, we look forward to continuing this beneficial event to meet our current goals for our students.

A school carnival provides our families with a fun, meaningful sense of community. The by-product of this experience is raising funds to provide children with academic enrichments they otherwise would not receive. Our school has three main financial goals:

1. Begin Phase 2 of our Forest Classroom which is part of our green schoolyard initiative. We would like to build a structure for children to learn outside, as the benefits of learning this way are remarkable.
2. Revitalize our school library into a welcoming space for students to come to throughout the day to learn with STEM (Science, Technology, Engineering and Math) activities, and new technology for learning.
3. Tools to build strong literacy skills in our students and tools for literacy intervention for students in need.

Project Outline

Entertainment:

- Music played by different artists on the Home Hardware Stage
 - Frog Hop
 - Lucky Ducks
 - Test Your Strength (8 and under)
 - Donut on a string
 - Animal Kingdom Toddler Combo
 - All In One Interactive Inflatable: Football, Baseball, Soccer, Basketball
 - Little Kids Inflatable Race Car Obstacle
 - Strike A Light
 - Airshot Target Race
 - All In One Interactive Inflatable: 2 Velcro Wall and 2 Joist
 - Toxic Rampage Inflatable Obstacle Course
 - Dunk Tank
 - Pony Hop
 - High Striker
 - Toss Game
 - Glitter Tattoo Artist
 - Reptile Zoo
 - Cake Walk
-

WINDERMERE ELEMENTARY SCHOOL PAC

- Raffle Baskets
- 50/50

Anticipated Fund-raising Potential

The following projections are conservative. For example the Windermere Community Association puts on a Fall Scarecrow Festival held at Windermere Elementary and it had 2,500 people attend last fall. The projections are conservative to assure our funder of a beneficial investment.

Columbia Valley School Enrolment K-7:

Windermere Elementary School - 148 Students

Eileen Madison Primary School - 220 Students

J.A. Laird - 177 Students

Martin Morigeau - 60 Students

Edgewater Elementary School - 79 Students

Total: 684 Students

If 30% of students in the Columbia Valley attended the School Carnival, which seems likely as Windermere Elementary School has 157 students which most to all will attend, that would equal **205 Students** to attend the Carnival.

If 1.5 adults attended for every child, considering parents, grandparents, community members, as we have many games for adults, this would amount in **307.5 adults**.

Children under 5, estimating conservatively 40, with Windermere Elementary Schools younger siblings alone this number could be quickly reached.

Budget

Description	Cost
Games and Equipment Rental Frog Hop, Lucky Ducks, Test Your Strength, TNT Race, Balloon Typhoon, Foot Brawler, The Chin Tuck, All Star Inflatable Basketball, Airshot Target Race, Inflatable Batting Cage, Extreme G Track Obstacle Course, Velcro Wall, Football Toss, High Striker, Generators, Generator Refills	\$ 6,000
Pizza, Pulled Pork on a Bun, Baked Goods	\$ 650
Popcorn	\$ 100 In Kind
Water, Coffee, Hot Chocolate	\$ 200 In Kind
Prizes	\$ 400 In Kind
Total	\$ 7,350

Projected Fundraising Potential

Description	Revenue
Donation Funders	\$5000
Entrance Fees	
Adults \$5	\$ 1,537.5
Children 4-15 \$3	\$ 615
Children 3 and under free	\$ 0
Game Tickets	
Each child plays 8 games at \$2 game average	\$ 3,280
Each Adult plays 2 games at \$2 average	\$ 1,230
Each child under 5 plays 4 games at \$1 average	\$ 240
Food	
Pulled Pork on a Bun \$4 each (projecting 30% purchase)	\$ 663
Pizza \$3 each (project 40% purchase)	\$ 663
Water, Coffee, Hot Chocolate \$2 each (projecting 60% purchase over dinner)	\$ 663
Popcorn \$2 each (projecting 30% purchase)	\$ 331.5
Baked Items \$2 average (projecting 30% purchase)	\$ 331.5
Gaming	
Raffle Basket Based on raffle basket ticket sales for the 2017 Carnival which were \$1,200, we project \$1,200	\$ 1,200
50/50 Projected Sales	\$ 500
Total	\$ 16,254.5

A successful education arises from a partnership among students, parents, faculty and community. When all these groups partner, we show our children how valued they are, and how valued their education is.



■ ■ ■ Donation Request

March 4th 2019

Windermere Elementary School PAC
4747 Government Street
Windermere BC
V0B2L2

Windermere Elementary School PAC, which operates as a non-profit within the school, would kindly like to submit our project for sponsorship support from RDEK Area F and Area G.

With the success of our previous Fall Community Carnivals, Windermere Elementary School PAC is excited to be hosting the Fall Community Carnival again for all families in our Columbia Valley to enjoy. This event will be held Sunday September 22nd 2019, and will provide an enriching community experience for all families in the Columbia Valley, while also supporting student success at Windermere Elementary School.

Your support will help ensure this exciting event is a success. You will be providing a School Community Carnival that will give our exceptional children and families in your area, a fun, meaningful sense of community that demonstrates how valued they are. The funds raised will provide Windermere Elementary School students a chance to reach our goals with enriched programs, experiences and materials to encourage our children to be lifelong learners.

Sincerely yours,

Windermere Elementary School
Joseph Barron
Principal

EAS#5

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the meeting adjourn to a Closed Electoral Area Services Committee meeting to consider the following matter:

Notice on Title – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK.