



Electoral Area Services Committee

Amended Meeting Agenda

December 6, 2018

3:30 pm

Members: Director Sosnowski (Chair), Director Walter (Vice Chair), Director Doehle, Director Wilkie, Director Gay and Director Clovechok

Voting Rules

Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.

	Who Votes	Count
1. Call to Order		
2. Addition of Late Items		
3. Adoption of the Agenda		
4. Adoption of the Minutes		
4.1 November 8, 2018 Meeting		
5. Delegation		
6. Correspondence		
6.1 Building & Protective Services Board Report		
6.2 Engineering Services Board Report		
7. Unfinished Business		
8. New Business		
8.1 Discretionary Grants-in-Aid	EA Directors	Weighted
Recommendations to Approve		
<ul style="list-style-type: none">Fernie Alpine Ski Team – New Year’s Eve Fireworks – 2018British Columbia Conservation Foundation – WildSafeBC Elk Valley – 2019Jaffray Elementary Junior Secondary School – Junior Boys Volleyball Provincials – 2018Canadian Mental Health Association For the Kootenays – Community Christmas Food Box ProjectMoyie Community Association – Moyie Narrows “Go Slow” / “5 MPH” SignageConrad Kain Centennial Society – 2018 Bugaboo Teen CampFriends of the Invermere Public Library – Story Adventure Kits (SAKS)Royal Canadian Legion Branch #199 – Electrical Breaker Box ReplacementCity of Cranbrook – Free Movie Night Swim – December 23, 2018City of Cranbrook – Free Skate and Swim – December 24, 2018		
Recommendation to Deny		
<ul style="list-style-type: none">Wildsight Elk Valley – Fernie Food Strategy Development and Implementation		
8.2 Federation of Canadian Municipalities – 2018 Annual Conference – Attendance Approval	EA Directors	Weighted

New Business (continued)

- | | | | |
|-----|---|--------------|----------|
| 8.3 | Kootenay & Boundary Agricultural Adaptation Strategies Workshop – Expenses | EA Directors | Weighted |
| 8.4 | UBCM Community Resiliency Investment Program – Grant Application | | |
| 8.5 | Community Emergency Preparedness Fund – Evacuation Route Planning Grant Application | EA Directors | Weighted |
| 8.6 | BC Broadband Association – 2019 Annual Conference Attendance Approval | EA Directors | Weighted |

Revised 8.7 Fernie Rural Fire Protection Service Area – 10 Year Agreement

9. Bylaws

10. Late Agenda Items

11. Reports from Directors

Revised 12. **Adjourn to Closed**

**MINUTES OF THE REGIONAL DISTRICT OF EAST KOOTENAY
ELECTORAL AREA SERVICES COMMITTEE MEETING HELD AT THE
REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON NOVEMBER 8,
2018**

PRESENT

Committee Chair Mike Sosnowski	Electoral Area A
Director Stan Doehle	Electoral Area B
Board Chair Rob Gay	Electoral Area C
Director Jane Walter	Electoral Area E
Director Susan Clovechok	Electoral Area F
Director Gerry Wilkie	Electoral Area G

STAFF

Shawn Tomlin	Chief Administrative Officer
Shannon Moskal	Corporate Officer
Connie Thom	Executive Assistant (Recording Secretary)

The meeting was called to order at 4:33 pm.

ADDITION OF LATE ITEM

Late Item

MOVED by Director Walter
SECONDED by Director Doehle

THAT the following late item for the agenda be approved:

- Meeting with Minister of Citizens’ Services – international data centre feasibility

CARRIED

ADOPTION OF THE AGENDA

Agenda

MOVED by Director Gay
SECONDED by Director Walter

THAT the agenda for the Electoral Area Services Committee meeting be adopted as amended.

CARRIED

ADOPTION OF THE MINUTES

Minutes

MOVED by Director Wilkie
SECONDED by Director Walter

THAT the Minutes of the Electoral Area Services Committee meeting held on October 4, 2018 be adopted as circulated.

CARRIED

NEW BUSINESS

48123
DGIA
Approved

MOVED by Director Gay
SECONDED by Director Clovechok

THAT the following discretionary grants-in-aid be approved:

Recipient	Area E	Area F	Area G
Lazy Lake – Shore Up Diversion Piping (14”) With Rip Rap	\$1,281		
Toby Creek Nordic Ski Club – Junior Development Program		\$2,000	\$1,000

CARRIED

NEW BUSINESS (continued)

48124
Fernie Tourism Master
Plan Task Force

MOVED by Director Gay
SECONDED by Director Walter

THAT Director Mike Sosnowski be appointed to the Fernie Tourism Master Plan Task Force.

CARRIED

48125
First Responder
Services

MOVED by Director Doehle
SECONDED by Director Gay

THAT the Corporate Officer be authorized to sign the agreement with BC Emergency Health Services for the provision of First Responder services by the Hosmer fire department.

CARRIED

48126
Columbia Basin
Watershed Network

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the following Electoral Area Directors be authorized to attend the Columbia Basin Watershed Network held on November 17, 2018 in Nelson with the expenses paid from Electoral Area Administration:

- Director Stan Doehle
- Director Jane Walter

CARRIED

Directors' Email
Address

The Committee discussed the benefits of the Electoral Area Directors being provided with RDEK email addresses. Email addresses will be set-up for those Directors who would like one.

48127
Elected Officials'
Legal Orientation

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the Chair and Electoral Area Directors be authorized to attend the Lidstone & Company Elected Officials' Legal Orientation held on November 23, 2018 in Vancouver with the Chair's expenses paid from General Administration and the Directors' expenses paid from Electoral Area Administration.

CARRIED

BYLAWS

48128
Bylaw 2860
Introduction

MOVED by Director Wilkie
SECONDED by Director Gay

THAT Bylaw No. 2860 cited as "Regional District of East Kootenay – Edgewater Water System Service Establishment Bylaw No. 1845, 2005 – Amendment Bylaw No. 11, 2018" be introduced.

CARRIED

LATE ITEM

48129
International
Data Centre

MOVED by Director Doehle
SECONDED by Director Walter

THAT Director Stan Doehle be authorized to meet with the Minister of Citizens' Services to discuss the feasibility of constructing an international data centre in Elko with expenses paid from the Electoral Area B Economic Development Service.

CARRIED

ADJOURNMENT

The meeting adjourned at 4:56 pm.

CERTIFIED CORRECT

Committee Chair Mike Sosnowski

Shannon Moskal, Corporate Officer

DRAFT



Building & Protective Services December Board Report

Chh 536 004

Building

Total monthly inquiries (phone/email/counter): 1,702

	October 2018			Year to Date		
Jurisdiction	Permits Issued	Dwellings Created	Construction Value	Total Permits Issued	Total Dwellings Created	Construction Value
Area A	3	1	\$918,500	37	16	\$9,041,900
Area B	9	3	\$1,495,800	95	15	\$7,900,331
Area C	14	3	\$1,050,400	101	24	\$9,796,100
Area E	9	4	\$1,654,000	44	14	\$6,147,200
Area F	15	6	\$3,846,560	140	58	\$30,208,260
Area G	2	1	\$513,143	27	12	\$2,887,243
Totals	52	18	\$9,478,403	444	139	\$65,981,034

Canal Flats	5	0	\$48,000	20	4	\$2,412,203
Cranbrook	12	3	\$1,574,800	*168	*123	*\$27,970,634
Elkford	14	0	\$234,811	68	7	\$4,191,801
Fernie	16	3	\$3,770,000	100	26	\$18,072,500
Invermere	9	1	\$1,218,500	48	16	\$8,031,566
Kimberley	20	6	\$2,037,074	179	34	\$12,731,698
Radium	6	30	\$750,000	16	31	\$1,418,736
Sparwood	8	1	\$831,627	74	9	\$3,949,982
Totals	90	44	\$10,464,812	673	250	\$78,779,120

* Statistics do not include March or April as these have not yet been submitted.

Bylaw Compliance

Active compliance files: 46

Baynes Lake Fire

Baynes Lake has had 1 new member join as a firefighter/first responder. The Baynes Lake Fire Department Society held their annual haunted house, and set off fireworks for the Baynes Lake Halloween Celebration. It was a “spookingly” successful event!

Edgewater Fire

Edgewater has a couple more recruits taking First Responder course starting November 16 of this year.

Elko Fire

Roster numbers are holding steady and we continue to see good training attendance.

Fairmont Fire

Fairmont has one new recruit and more in the near future.

Hosmer Fire

Roster numbers are holding steady and we continue to see good training attendance.

Jaffray Fire

Jaffray has had 1 new member join as a firefighter/first responder. The group of firefighters that were training towards exterior operations, successfully completed their practical evaluations.

Panorama Fire

Panorama winter activities have started and we will slowly be seeing more weekend visitors. Panorama has been practicing high rise firefighting techniques with Windermere in the condo lodges at Panorama.

Windermere Fire

Windermere had a very successful Haunted Halloween Fire House. Over 300 children and parents went through the maze of haunted rooms. Some very good interactions were had with potential volunteers to the fire service. This was a very good opportunity to interact with the surrounding communities in and out of the Windermere Fire Protection area.

Jurisdiction	Year to Date							Volunteer Roster
	Fire	MVA	First Response	Other	Total	Average Attendance For Training	Average Attendance For Incidents	
Baynes Lake Fire	3	5	18	15	41	7	4	16
Edgewater Fire	2	5	5	7	19	7	3	18
Elko Fire	5	14	9	13	41	8	6	17
Fairmont Fire	1	1	29	11	42	8	5	16
Hosmer Fire	2	16	0	10	28	7	4	12
Jaffray Fire	18	24	30	9	81	8	5	16
Panorama Fire	1	1	8	22	32	12	5	22
Windermere Fire	14	5	52	29	100	10	5	17
Totals	46	71	151	116	384	67	37	134



Engineering December Board Report

U 600 001

WINDERMERE WATER SYSTEM

The Water Quality Advisory remains in place. Turbidity is between 0.5 and 0.8 NTU. A water system blow-off flushing assembly was installed in the Tretheway area. A new water service was installed and two leaks repaired at the new reservoir meter vault. The contractor completed the confined space assessments for the new water reservoir, reservoir meter vault and service manhole.

WSP are 90% completed with the treated water connection design drawings in anticipation for construction tendering this winter.

EAST SIDE LAKE WINDERMERE WATER SYSTEM

Operation and maintenance of the East Side water system continues to go well. Four new connections were completed this month. Operators continue to draft Standard Operating Procedures for the treatment plant. The automated cleaner in the UV unit was repaired. A graveled and fenced compound area is being constructed behind the water treatment plant to keep vehicles and their contents secure after hours. The contractor completed the confined space assessments for the five pressure reducing valve vaults. MPE continue to upgrade the system SCADA remote monitoring equipment.

EDGEWATER WATER AND SEWER SYSTEMS

Construction of the Baptiste Dam upgrade by Max Helmer Construction has gone well and is substantially completed. A chlorine leak at the UV Water Plant was repaired. The UV transmittance analyzer was repaired. A new water service was installed on Cordillera Ave. The contractor completed the confined space assessments for the Macaulay St. pressure reducing valve vault.

A new sewer service was installed on Cordillera Ave.

SPUR VALLEY WATER SYSTEM

The contractor completed the confined space assessments for the two in-ground concrete reservoirs and meter vault.

WEST FERNIE SERVICING AND RESTRUCTURE

The final construction payment claim will be processed soon. There has been six applications submitted and processed for the sewer pump rebate program.

TIE LAKE WATER LEVEL CONTROL

The new dam and weir are substantially completed. A newsletter was sent out advising the community of the successful project.

FAIRMONT FLOOD AND LANDSLIDE SERVICE

The debris flow mitigation work is substantially complete and on budget. The hot springs experienced some temperature drops as the construction was nearing completion. Some modifications were done to the rock weir which allowed the hot springs to return to near normal temperatures.

AREA A FLOOD CONTROL

NHC is planning to complete the floodplain mapping before the end of the year. The floodplain mapping is 100% funded under the National Disaster Mitigation Program.

ELK RIVER FLOOD STRATEGY COMMITTEE

The Committee met on November 1. Meeting minutes will be provided at a later date. The Elk River Alliance will be constructing a beaver control culvert at the Hosmer Creek beaver dam with their remaining 2018 RDEK grant.

EAS#1

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the following discretionary grants-in-aid be approved:

Recipient	Area A	Area B	Area C	Area F	Area G	Total
Fernie Alpine Ski Team – New Year’s Eve Fireworks – 2018	\$1,000					\$1,000
British Columbia Conservation Foundation – WildSafeBC Elk Valley – 2019	\$1,000	\$1,000				\$2,000
Jaffray Elementary Junior Secondary School – Junior Boys Volleyball Provincials – 2018		\$1,000				\$,1000
Canadian Mental Health Association For the Kootenays – Community Christmas Food Box Project			\$1,500			\$1,500
Moyie Community Association – Moyie Narrows “Go Slow” / “5 MPH” Signage			\$1,566.86			\$1,566.86
Conrad Kain Centennial Society – 2018 Bugaboo Teen Camp				\$750	\$250	\$1,000
Friends of the Invermere Public Library – Story Adventure Kits (SAKS)				\$700	\$300	\$1,000
Royal Canadian Legion Branch #199 – Electrical Breaker Box Replacement					\$2,000	\$2,000
City of Cranbrook – Free Movie Night Swim (December 23, 2018)			\$750			\$750
City of Cranbrook – Free Skate and Swim (December 24, 2018)			\$750			\$750

EA Directors, Weighted



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: 870471125	
2. Project Title: New Year's Eve Fireworks - 2018	
3. Applicant/Organization. Must be an eligible applicant.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>a) Legal Name of Organization: Fernie Alpine Ski Team</p> <p>b) Mailing Address: Box 1501</p> <p>c) City: Fernie</p> <p>e) Main Contact for Application: Derick Berry</p> <p>f) Telephone #: 250-430-1049</p> </div> <div style="width: 45%;"> <p>d) Postal Code: V0B 1M0</p> <p>g) Email: derick@fernieco.ca</p> </div> </div>	
4. Sponsored Organization. Only complete if applicable.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>a) Legal Name of Organization: Fernie Alpine Resort</p> <p>b) Mailing Address: 5339 Ski Hill Road</p> <p>c) City: Fernie</p> <p>e) Main Contact for Application: Jeni Pearson</p> <p>f) Telephone #: 250-423-2401</p> </div> <div style="width: 45%;"> <p>d) Postal Code: V0B 1M6</p> <p>g) Email: events@skifernie.com</p> </div> </div>	

Section B – Grant Request			
1. Enter the grant amount you are requesting from each electoral area.			
Electoral Area A	\$	<u>1000.00</u>	Electoral Area E
Electoral Area B	\$	<u> </u>	Electoral Area F
Electoral Area C	\$	<u> </u>	Electoral Area G
			Total Funding Request: \$ <u>1000.00</u>
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner		Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen	

Office Use Only			
EAAC Recommendations		Board Resolution	
A	<u>1,000</u>	E	Board Date:
B		F	Resolution No:
C		G	Approved/Denied (\$):
Total EAAC Recommendation: <u>\$ 1,000</u>		Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

Fernie Alpine Resort is proposing to host another Family New Year's Eve event and fireworks display up at the resort this upcoming New Year's Eve. Currently, this is the only organization in our community that hosts a family event on New Year's Eve that is both free and open to the public. Similar to previous years, the family event will go from 7pm to 9pm and will include a number of FREE activities and games for family and children to take part in. Activities include arts & crafts, family scavenger hunt, family photo booth, games and more. The evening culminates with a professional fireworks display at 9pm. Similar to the family event, the fireworks take place in the base area of the resort and would be free and open for anyone to come up to the resort and watch the display. The fireworks would be staged from the top of the Mighty Moose run and the goal is to have around a 5-6 minute show for residents, guests and vacationing tourists.

Fernie Alpine Resort covers several costs of the evening including staffing, supplies and running the family activities. However, as professional fireworks shows are very expensive endeavors to put on, the resort is seeking additional funding to help partially cover the cost of the fireworks portion of the evening.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The New Year's Eve Fireworks has many benefits. Specifically, groups that benefit include local residents, hotel & restaurant guests. Additional local businesses also benefit based on the enhanced vacation experience of the tourists that are visiting over the holiday period.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

The New Year's Eve Fireworks has many benefits to both the local community and our guests visiting from outside of the area. As it is the only NYE family friendly event in the area, it helps to enhance our community members New Year's Eve experience, especially for families since the event is open and free of charge. The NYE Fireworks also benefits the businesses within the RDEK such as hotels and restaurants. Those businesses greatly rely on the tourist demographic so ensuring these guests have an exciting holiday vacation experience with a memorable New Year's Eve is important. When these guests have a great experience they are more likely to return, write good reviews and talk about their great experience to friends, family and on social media platforms. All of this translates into more visitors to the area, which in turn means more customers for local businesses.

Attached you will find the fireworks proposal from Fernie Alpine Resort that demonstrates the community benefit the fireworks show provides. The proposal also includes testimonials from people that attended our previous event.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Fernie Alpine Ski Team
Box 1501
Fernie, British Columbia, V0B1M0



Regional District of East Kootenay
19 – 24th Avenue South
Cranbrook, British Columbia V1C3H8

Dear Mr. Sosnowski,

On behalf of the Fernie Alpine Ski Team (FAST), I am writing to seek funding from the Regional District of East Kootenay (RDEK) to sponsor Fernie Alpine Resort's New Year's Eve Fireworks display. It has come to our attention, as per the Discretionary Grants In Aid Policy, that the RDEK only provides support to registered non-profit organizations. With Fernie Alpine Resort being a private business the policy states that "any private sector proposal that comes forward must be sponsored by a non-profit community organization and must clearly demonstrate community benefits". We feel that the Family New Year's Eve & Fireworks display event put on by Fernie Alpine Resort has several community benefits and would like to sponsor their event.

Fernie Alpine Resort is currently the only organization in our community that hosts a family event on New Year's Eve that is both free and open to the public. From 7pm-9pm the resort offers a number of free family activities to take part in including arts & crafts, family scavenger hunt, family photo booth and more. Those family activities culminate at 9pm with a professional fireworks display at the base of the resort. The resort covers several costs of the evening including staffing, supplies and running the family activities. However, as professional fireworks shows are very expensive endeavors to put on, the resort is seeking additional funding to help partially cover the cost of the fireworks portion of the evening.

In order to provide support to a private sector endeavor the RDEK needs to know the event has community benefits. The free family friendly event and the fireworks show in particular have far reaching community benefits. Not only does it help enhance our community members New Year's Eve experience, especially for families since the event is open and free of charge, it also benefits the businesses within the RDEK such as hotels and restaurants. Those businesses greatly rely on the tourist demographic so ensuring these guests have an exciting holiday vacation experience with a memorable New Year's Eve is important. When these guests have a great experience they are more likely to return, write good reviews and talk about their great experience to friends and family. Attached you will find the fireworks proposal from Fernie Alpine Resort that demonstrates the community benefit the fireworks show provides. The proposal also includes testimonials from people that attended last year's event to help further support how this event has a great impact on community members and businesses. With our ski club being full of families and several of our club members owning homes/condos at Fernie Alpine Resort (within the RDEK district), we support this event as we feel this is a great way for families and out of town guests to celebrate New Year's Eve.

Last year the RDEK was able to provide \$1000 in funding to us that we were then able to redirect to the resort for this event. The RDEK has now supported this event several years so obviously you see the benefits that this has for the community residents and businesses.

I hope you will once again see the value this New Year's Eve family event and fireworks display has for the community and will provide support. For further questions and to follow up please contact me at the information provided below.

Regards,

Derick Berry - FAST Club President



New Year's Eve Fireworks Partnership Proposal RDEK



Proposal

Fernie Alpine Resort is proposing to host another Family New Year's Eve event and fireworks display up at the resort this upcoming New Year's Eve. Similar to previous years, the family event will go from 7pm to 9pm and will include a number of FREE activities and games for family and children to take part in. Activities include arts & crafts, family scavenger hunt, family photo booth, games and more. The evening culminates with a professional fireworks display at 9pm. Similar to the family event, the fireworks take place in the base area of the resort and would be free and open to anyone to come up to the resort and watch the display. The fireworks would be staged from the top of the Mighty Moose run and the goal is to have around a 5-6 minute show for residents, guests and vacationing tourists. Fireworks are an expensive endeavor to take on and being able to produce a 5-6 min show is not cheap. We are currently seeking partners to help us fund the fireworks part of the New Year's Eve event so we can put on a long and quality show for everyone.



Benefits

We have had the free family event now for a number of years and added in a NYE fireworks display 5 years ago. The fireworks were added to the evening after hearing a lot of feedback from guests. Before we had the fireworks display many guests would ask if we were having a fireworks show and expressed disappointment when they found out we were not. In both years, the fireworks shows have proved to be very popular and successful. There has been a lot of positive feedback from ski hill residents, out of town guests and local accommodators.

The Christmas/New Year's Eve holiday period is extremely busy here in Fernie. Guests from all over the world come into our town to celebrate their holidays with us. Lodging is sold out, restaurants are busy and many of these guests take in a variety of activities. The holiday period represents a huge opportunity for local businesses and plays an important role in their business cycles. Therefore, keeping our guests happy over this time period should be a priority. When local businesses succeed, so do members in our communities including residents in the RDEK. The tourism industry provides a lot of jobs to RDEK residents and the holiday season provides opportunities for business owners within RDEK to make enough to survive through the quieter shoulder seasons.

There is an expectation when guests are on holidays that there are a number of festive activities for them to take part in. Many of our guests are families over the holiday period and recognizing this we started the family event several years ago. Currently, our family event stands as the only public New Year's Eve event for families to take part in Fernie and the community (both on mountain and in town). While the family event is great and popular, for New Year's Eve, fireworks are becoming an expected part of a New Year's Eve vacation. A lot of other resort communities (and competitors for our holiday period business) offer a fireworks display on New Year's Eve. These include Banff, Kimberley, Kicking Horse (Golden), Red Mountain (Rossland), Panorama and Whitefish to name a few. In fact, up until 5 years ago Fernie was one of the few resort communities that did not offer a fireworks display on New Year's Eve.

By combining the family event with the fireworks display, this creates a memorable and exciting experience for guests that choose to spend their vacation time (and money) here in Fernie. Creating an amazing holiday experience here in Fernie not only helps add value to their vacation experience but also helps to create return visitors. When people have great times they are more likely to come back to visit, plus they often brag and tell of their great vacation experience to other friends and family.

The fireworks display is not only for families. Many people come up at 9pm just to watch the fireworks show before they head off to their New Year's Eve parties (whether at Griz Bar, Lizard Creek Lodge or other hotels/venues). It also benefits the local residents as well. Because the holiday period is so busy in town, many of our residents have to work over this time period and cannot leave to spend their holidays elsewhere. People love fireworks and having a New Year's Eve Fireworks celebration also helps our local residents have a great New Year's Eve experience as well.



Testimonials

Last year's display received a lot of positive feedback from guests and residents. In order to gauge the reaction to last year's display, feedback was collected in numerous ways including verbal and online surveys and social media comments/feedback. From those surveys and comments here is some of the feedback we received.

Surveys: What did you think of the NYE fireworks display?

"Loved it! you guys have covered all things holiday", "Awesome, one of the best I've seen", "Family favorite to watch the fireworks and get kids home early", "Watched the fireworks from our condo window. It is always nice to see the fireworks, and we thought they were quite good ... but you can never have too many!", "Amazing display this year! Far exceeded expectations. I think it is a hidden secret of the Fernie holidays".

The comments above came from people from varying locations including Calgary, Edmonton, Colorado and Fernie. In fact we had the most survey's filled out to date and all of the comments were positive. The only feedback we got for improvement was to make the show even longer and to add music to the fireworks display this year!

Social Media Feedback: Again the event got great feedback on social media including comments like "Awesome" and "Fernie kicks Ass" as well as several people tagging friends and family!

As is demonstrated by the feedback and comments above, having a New Year's Fireworks display a great benefit to the community of Fernie. It helps create a memorable and exciting New Year's vacation experience for out of town guests. When out of town guests have a great experience and time here in Fernie they are more likely to return for future visits as well as spread positive word of mouth comments about their time here. Many guests and locals shared photos of that New Year's Eve display on their social media pages, and those social media quotes above were echoed by so many more people that posted photos but didn't officially tag the resort. So many friends and family saw the great experience they were having here in Fernie, thus showing the positive tourism impact due to the show. Even for local residents it also creates excitement and enhancement to their New Year's Eve celebrations.

Partnership

Fireworks are an expensive endeavor to take on. In order to have a good show you need to invest some money into it. On a holiday such as New Year's Eve, people expect a certain "level" of show. We cannot simply light a few roman candles and bursts and call it a fireworks show as people will be disappointed.

In order to make sure we did not disappoint the guests we hire a professional Fireworks Company out of Calgary called Fireworks Spectaculars to put on the show. They are fantastic to work with and can work within the budgets we provide.

Fireworks shows can cost around \$700-\$2000 per minute, depending on the type of fireworks used. Last year we were able to partner with yourself and other community organizations to raise funds that when topped off by support from Fernie Alpine Resort resulted in a \$4500 show. Working with the company we asked for a 5-7 min show...and to our delight, they were able to produce an amazing show. To work with the budget we had they used more "smaller" fireworks that didn't shoot as high in the air. The result was still an incredible show that could be seen from the base of the resort; however other places in town it was less visible to see.

For the last four years, the RDEK was able to provide \$1000 towards the show. We realize that the RDEK funds can only go to non-profit organizations and we had FAST (Fernie Alpine Ski Team) partner with us to sponsor the event. They created a letter of support for the event and received the funds from the RDEK which they redirected to us for the NYE Fireworks display. We were very grateful for the support and funding. This show could not happen without the support of community groups such as FAST and the RDEK. We hope you see the value in having a New Year's Eve Fireworks display and will once again come on board to help fund this great event.

This year we are hoping to raise \$5500 cash support for the show. Hopefully the extra funds mean we can have a few of the larger fireworks incorporated into the show. This financial amount can seem daunting but by working together to contribute to the funds we can put on a great show for the community.

We are proposing the following financial support from organizations:

Fernie Alpine Resort - \$2000 cash support (plus logistics costs including accommodation for Fireworks Company and the operations costs – cat time etc. to create and clean up show site)

Community Sponsors - \$1000

Corporate Partners - \$1000

Fernie Chamber of Commerce - \$500

RDEK - \$1000

This would raise the \$5500 needed for the fireworks display.

Conclusion

Last year's New Year's Eve Family Event & Fireworks show proved to be a great success. Residents got to have something special added to their normal New Year's Eve celebrations but the bigger benefit came to those out of town guests that were wowed by the show. Those fireworks helped enhance their experience here in resort helping to create return visitors and added word of mouth and social media exposure.

In order to continue to make this a successful addition to the holiday offerings here in Fernie, we need the cooperation of local organizations/governing bodies such as the RDEK. By partnering with us to help bring a fireworks show to Fernie on New Year's Eve you are helping to support the community and businesses within it. We hope you are on board to make this New Year's Eve the best one yet!

For more information and to confirm your participation please contact:

Jeni Pearson

Fernie Alpine Resort Events Coordinator

events@skiernie.com

250-423-2401



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. Registered Non-Profit Organization No.: S8351

2. Project Title: WildSafeBC Elk Valley - 2019

3. Applicant/Organization. Must be an eligible applicant.

a) Legal Name of Organization: British Columbia Conservation Foundation

b) Mailing Address: 1B - 1445 McGill Road

c) City: Kamloops

d) Postal Code: V2C 6K7

e) Main Contact for Application: Jen Bellhouse

f) Telephone #: 250-828-2551

g) Email: jbellhouse@bccf.com

4. Sponsored Organization. Only complete if applicable.

a) Legal Name of Organization:

b) Mailing Address:

c) City:

d) Postal Code:

e) Main Contact for Application:

f) Telephone #:

g) Email:

Section B – Grant Request

1. Enter the grant amount you are requesting from each electoral area.

Electoral Area A \$ 1,000.00

Electoral Area E \$ _____

Electoral Area B \$ 1,000.00

Electoral Area F \$ _____

Electoral Area C \$ _____

Electoral Area G \$ _____

Total Funding Request: \$ 2,000.00

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations				Board Resolution	
A	1,000	E		Board Date:	
B	1000	F		Resolution No:	
C		G		Approved/Denied (\$):	
Total EAAC Recommendation: \$ 2,000				Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

WildSafeBC is a proven effective educational program adopted by communities throughout BC. Our goal is to keep wildlife wild and communities safe. The program uses innovation, education and cooperation to educate residents and visitors about the importance of managing wildlife attractants. The end result is fewer bears, cougars, deer, coyotes and other wildlife in the community, increased public safety, decreased potential for human-wildlife conflict and a subsequent reduction in the number of bears destroyed.

Thanks to ongoing support and valuable community partnerships the WildSafeBC Program is well received. The demand for the program continues to increase and is indicative of the program's success. In 2018 the Junior Ranger program was delivered to over 400 pre-school and school-aged children and wildlife awareness and bear spray training was provided to over 270 adults. Over 325 contacts were made at community events. Two Coexisting with Grizzly bear events were held in the South Country featuring grizzly bear expert Dr. Michael Proctor. Other events included an electric fencing demonstration, grizzly bear education and bear spray training. Over, 70,000 people were reached through local media and 30,000 reached through social media.

Furthermore, weekly notices in local newspapers, signage, community newsletters, radio updates and the use of social media were all very effective in keeping both residents and visitors in the RDEK informed. Full details of the delivery program are included in the 2018 Elk Valley and South Country WildSafeBC report.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Grant funding for the WildSafeBC Elk Vally program would assist in the delivery of the program in Elkford, Sparwood and the surrounding rural Elk Valley, RDEK area A and Jaffray, Baynes Lake, Elko, Grassmere as well as the surrounding rural South Country, RDEK Area B.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

WildSafeBC provides educational messaging within the Elk Valley and South Country areas that directly addresses the human-wildlife concerns of the community including unmanaged garbage, unmanaged fruit trees, livestock, increased volumes of visitors, increased use of recreational trails, and increased highway traffic. The program utilizes a diverse range of educational activities to keep both residents and visitors within the RDEK informed as well as supporting the efforts of the local Council, Conservation Officer Service and bylaws officers.

The Elk Valley and South Country is very rich grizzly bear habitat in close proximity to human developments. The storage of garbage outside between collection days, unmanaged fruit trees, livestock and human-wildlife encounters in recreational areas continue to be the root cause of human-wildlife conflict. As the area continues to grow and develop, so will the need for the WildSafeBC program as there will always be new people and wildlife sharing habitat. The South Country had a high level of grizzly bear activity between May and October. To date one grizzly has been destroyed in Jaffray and other traps have been set due to reports of up to six grizzly bears in town at one time. A child was attacked by a cougar while out on a family fishing trip and there were many reports of mountain bikers getting bluff charged by grizzly bears on Elk Valley trails. The number of Problem Wildlife Occurrence Reports (PWOR'S) in the Elk Valley was low in residential areas. To date one black was destroyed in Sparwood.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

PROPOSED BUDGET
April 2019 - November 2019

Elk Valley WildlifeBC

BC Conservation Foundation WildSafeBC Program

REVENUES

Ministry of Environment Grant Agreement	\$ 6,494.00
Columbia Basin Trust	\$ 6,438.00
Regional District of East Kootenay	\$ 2,000.00
District of Sparwood	\$ 2,000.00
District of Elkford	\$ 500.00
BC Conservation Foundation - In-kind Toolkit	\$ 1,000.00
TOTAL	\$ 18,432.00

EXPENSES

		*RDEK
Salaries & Benefits	\$ 13,040.64	\$ 2,000.00
Allowances for house storage, computer and phone usage	\$ 735.00	
Tool Kit Materials	\$ 1,000.00	
Materials and Supplies	\$ 200.00	
Specialised Project Costs and Project Publications	\$ 150.00	
Travel	\$ 1,400.00	
Per diems	\$ 50.00	
BC Conservation Foundation Admin Fees	\$ 1,856.36	
TOTAL	\$ 18,432.00	

*RDEK funding used for employee wages

PROJECTED FINANCIAL STATEMENT

April 16, 2018 - November 30, 2018

10/30/2018

Elk Valley WildSafeBC

BC Conservation Foundation WildSafeBC Program

REVENUES

Ministry of Environment Grant Agreement	\$	6,494.00
Columbia Basin Trust	\$	6,438.00
Regional District of East Kootenay	\$	2,000.00
District of Sparwood	\$	2,000.00
Finning Canada (donation for training provided to employees)	\$	1,097.30
BC Conservation Foundation - In-kind Donation	\$	1,000.00
Carry over from 2016	\$	225.63
TOTAL	\$	19,254.93

EXPENSES

Salaries & Benefits	\$	13,545.57
Allowances for house and phone usage	\$	577.50
Premises Rent	\$	20.00
Field Equipment	\$	74.89
Materials and Specialize project costs	\$	438.58
Tool kit	\$	1,000.00
Mileage	\$	1,616.59
Per diems	\$	41.40
GST	\$	2.49
BC Conservation Foundation Admin Fees	\$	1,937.91
TOTAL	\$	19,254.93



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: <u>n/a</u>	
2. Project Title: Junior Boys Volleyball Provincials - <u>2018</u>	
3. Applicant/Organization. Must be an eligible applicant.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>a) Legal Name of Organization: Jaffray Elementary Junior Secondary School</p> <p>b) Mailing Address: Box 378</p> <p>c) City: Jaffray BC</p> <p>e) Main Contact for Application: Erin Boehm</p> <p>f) Telephone #: 250-429-3211</p> </div> <div style="width: 45%;"> <p>d) Postal Code: V0B 1T0</p> <p>g) Email: erin.boehm@sd5.bc.ca</p> </div> </div>	
4. Sponsored Organization. Only complete if applicable.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>a) Legal Name of Organization:</p> <p>b) Mailing Address:</p> <p>c) City:</p> <p>e) Main Contact for Application:</p> <p>f) Telephone #:</p> </div> <div style="width: 45%;"> <p>d) Postal Code:</p> <p>g) Email:</p> </div> </div>	

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____ Electoral Area B \$ <u>1,000.00</u> Electoral Area C \$ _____	Electoral Area E \$ _____ Electoral Area F \$ _____ Electoral Area G \$ _____
Total Funding Request: \$ <u>1,000.00</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only					
EAAC Recommendations			Board Resolution		
A		E		Board Date:	
B	<u>1000</u>	F		Resolution No:	
C		G		Approved/Denied (\$):	
Total EAAC Recommendation: <u>\$ 1,000</u>			Funding changes at Board from EAAC recommendation:		

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

Our Junior Boys Volleyball team has earned a spot in the Junior Boys Volleyball Provincials in Kamloops this November. At Jaffray School we believe all athletes should have equitable opportunity in sports regardless of their financial situation. In order to ensure this the school does many fundraising endeavors in order to not charge a sports fee to our athletes. This includes two bottle drives per year and our parents operating our school concession with profits to sports.

Occasionally our teams have an exceptional year and are able to earn a spot in a provincial championship. This championship adds extra cost to our team and we want to ensure all our athletes can afford to participate.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Members of the Junior Boys Volleyball team and their parents.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

The above mentioned boys will all have equitable opportunity to participate in a provincial championship. The parents and students will not have the financial burden of sending their athletes to such a large tournament. Sports is a hub of Jaffray School and our community and this builds community spirit and allows our younger athletes to strive for these goals in their future.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

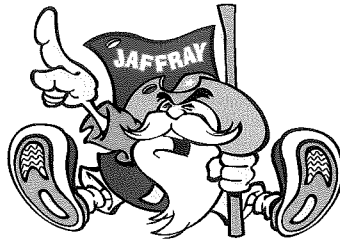
Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca



JAFFRAY SCHOOL

7355 Village Loop Road

Jaffray, BC

V0B 1T0

November 2, 2018

We are extremely proud that our Jaffray Rebels Junior Boys Volleyball team has earned a spot at Junior Boys Volleyball Provincials in Kamloops this November. We are so excited to give them this opportunity after a season of hard work and dedication.

The Junior Boys Volleyball Provincial tournament is November 21st to November 24th in Kamloops, B.C. Teams from all over the province will be participating and this is a wonderful opportunity to showcase our small town athletes on a provincial stage.

Travel expenses (bus): \$ 2,000.00

Accommodations: \$ 1,800.00

Donations to Date:

Lightburn Ventures \$1,350.00

Please accept our thanks in advance for your consideration and we look forward to hearing from you.

Yours in sports,

Erin Boehm
Principal
Jaffray School



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. **Registered Non-Profit Organization No.:** 137661328 R0001
2. **Project Title:** Community Christmas Food Box Project
3. **Applicant/Organization.** Must be an eligible applicant.
 - a) **Legal Name of Organization:** Canadian Mental Health Association For the Kootenays
 - b) **Mailing Address:** 100 - 1000 21 Avenue North
 - c) **City:** Cranbrook
 - d) **Postal Code:** V1C 5L9
 - e) **Main Contact for Application:** Lori Stolson
 - f) **Telephone #:** 250-426-8019
 - g) **Email:** lstolson@cmhakootenays.org
4. **Sponsored Organization.** Only complete if applicable.
 - a) **Legal Name of Organization:**
 - b) **Mailing Address:**
 - c) **City:**
 - d) **Postal Code:**
 - e) **Main Contact for Application:**
 - f) **Telephone #:**
 - g) **Email:**

Section B – Grant Request

1. **Enter the grant amount you are requesting from each electoral area.**

Electoral Area A	\$		Electoral Area E	\$	
Electoral Area B	\$		Electoral Area F	\$	
Electoral Area C	\$	1500.00	Electoral Area G	\$	

Total Funding Request: \$ 1500.00

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations				Board Resolution	
A		E		Board Date:	
B		F		Resolution No:	
C	1500	G		Approved/Denied (\$):	
Total EAAC Recommendation:				Funding changes at Board from EAAC recommendation:	
\$ 1500					

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

In 2017, the Canadian Mental Health Association Kootenays chose to replace the Community Christmas Dinner we hosted and organized for 36 years, with the Community Christmas Food Box Project. The Community Christmas Food Box Project serves families in the community by providing them with a box of food, containing all the necessary items for a traditional Christmas Dinner, along with other personal items.

2017 was the first year of the Community Christmas Food Box Project and we designed to "Application Form" to ask families what their most required items are, particularly at this time of the year. The response was astonishing.

Aside from the traditional Christmas dinner trimmings, the top items listed for families was: body wash, hair shampoo/conditioner, toothpaste and some other personal hygiene items. We realized the importance of providing even the most basic necessities, along with the traditional Christmas items. The Christmas Food Project will provide an adequate supply of food to families in need that will last several days, and will also contain an assortment of personal hygiene items, which every family requested last year.

We know from working in the mental health field that the Christmas holiday period is a huge additional stressor for low income families. Relieving some of that stress from families can truly make the difference between having a family in crisis and having a family that is content and managing well.

Three different boxes will be noted on the "Application Form"; a box for low income singles, couples and families. Applications will be accepted from referring organizations and agencies.

Volunteers will come together to assemble the Christmas Food Boxes for the families, based on number of individuals and need. Canadian Mental Health Association will host a "drop in luncheon" with coffee/tea and Christmas snacks for those individuals and families choosing to pick up their food box. The remaining boxes will be delivered throughout the community to those that are unable to attend the offices and luncheon on the date of pick up.

We believe this event was very successful last year and will continue to provide families with additional support during a very stressful time. During the luncheon and pick up, CMHA employees and volunteers will have an opportunity to sit and talk to families and provide support, information and referrals when necessary and also just be a listening ear that genuinely cares. This ensures the family has the appropriate information to access additional supports in the future, if necessary.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

This project proved to have an extensive reach to those in need. We received several cards and notes of thanks regarding the positive impact this project had on the families who received a Christmas Food Box last year. Individuals and families within Cranbrook and surrounding communities received Food Boxes. In 2017, the Community Christmas Food Box Applications were sent to partnering agencies and programs for the purposes of reaching those families who truly could use some extra support at Christmas. Agencies such as: The Salvation Army; ANKORS; Street Angels; Bellies to Babies; Women's Resource Centre; Interior Health - Elderly Mental Health Case Managers; Second Stage Housing and Low Income Housing Properties; East Kootenay Addiction and Better at Home.

Our plan is to use our community partners once again to have a broad reach to individuals in need. IHA staff also have services and appropriate reach to Moyie, Fort Steele, Bull River and Wardner areas.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Food Boxes will be available to families in the above-noted areas via referral from any partnering agency. For those families unable to pick up a food, one will be delivered to them regardless of which community they live in. Low income families already face multiple barriers and these families, living outside of an urban centre, face additional challenges in terms of accessing resources. In each Food Box, there will be materials for accessing resources such as: the 24/7 Crisis Line, Mental Health Line & Suicide Line, nurses line, Women's Shelter & Help Line, Sexual Assault Response Line & Kids Help Phone. These resources are critical for individuals living in a rural area to have on hand. Crisis and other lines have literally saved lives in our own communities. Getting information out to those families who are at risk is important. Poverty is one of the risk factors for developing a mental health condition. Even for those individuals living in an urban area, accessing telephone, online or text resources often allows them the ability to access helpful resources they normally wouldn't. There will also be materials providing information for in-person community services, housing services, employment services and other helpful items. Connecting with these families is absolutely key to their mental well-being. Having an organization/support person refer them; CMHA staff & volunteers connecting with them; sitting down and having lunch together; listening to them and supporting them and providing them with a food box connects them to their community in a truly meaningful way, breaking down barriers to services. This connection alleviates additional strain on local health services such as, emergency departments. It provides families with the connection and information to be well, provides hope & basic necessities.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Food Box Budget	\$	-
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	Single	Couple	Family
Personal Hygiene Items	\$ 18.00	\$ 24.00	\$ 46.00
Shampoo	\$ 2.50	\$ 2.50	\$ 5.00
Conditioner	\$ 2.50	\$ 2.50	\$ 5.00
Body Soap	\$ 2.50	\$ 2.50	\$ 5.00
hand soap	\$ 2.50	\$ 2.50	\$ 5.00
Toilet Paper	\$ 6.00	\$ 12.00	\$ 24.00
Toothpaste	\$ 1.00	\$ 1.00	\$ 1.00
Toothbrush	\$ 1.00	\$ 1.00	\$ 1.00
Food Items	\$ 37.00	\$ 44.00	\$ 82.00
Turkey	\$ 10.00	\$ 15.00	\$ 30.00
Instant potatoes	\$ 1.50	\$ 1.50	\$ 3.00
stuffing mix	\$ 1.50	\$ 1.50	\$ 3.00
gravy packages	\$ 1.00	\$ 1.00	\$ 2.00
canned veggies	\$ 2.00	\$ 4.00	\$ 8.00
cranberry sauce	\$ 2.00	\$ 2.00	\$ 2.00
box of chocolates	\$ 5.00	\$ 5.00	\$ 10.00
cookies	\$ 3.00	\$ 3.00	\$ 6.00
bag of nuts	\$ 7.00	\$ 7.00	\$ 14.00
hot chocolate	\$ 4.00	\$ 4.00	\$ 4.00
Other Items	\$ 17.50	\$ 19.50	\$ 25.50
paper towel	\$ 4.00	\$ 6.00	\$ 12.00
aluminum foil	\$ 2.00	\$ 2.00	\$ 2.00
ziploc bags	\$ 4.00	\$ 4.00	\$ 4.00
roasting bags	\$ 2.50	\$ 2.50	\$ 2.50
dish soap	\$ 3.00	\$ 3.00	\$ 3.00
oven mitts	\$ 1.00	\$ 1.00	\$ 1.00
kitchen hand towel	\$ 1.00	\$ 1.00	\$ 1.00
Total Cost per Box	\$ 72.50	\$ 87.50	\$ 153.50
Anticipated # of Boxes	9	10	10
Subtotal	\$ 652.50	\$ 875.00	\$ 1,535.00

Regional District of East Kootenay

Discretionary Grants-In-Aid Application: Canadian Mental Health Association For the Kootenays

October 5, 2018

RE: Community Christmas Food Box Project

Funds Received From Other Sources:

For several years, CMHA For the Kootenays has been fortunate enough to maintain strong community support from the following organizations and local businesses. We anticipate support for the 2018 Community Food Box Project to be approximately \$3,000 from other sources, allowing us to assist, and connect with, many families in the surrounding communities once again.

Organization/Business	2015 Christmas Dinner	2016 Christmas Dinner	2017 Food Box Project
Fraternal Order of Eagles Hall	(hall donation)	(hall donation)	\$1,000.00
Royal Canadian Legion Branch #24	\$300.00	\$300.00	\$500.00
Ladies Auxiliary – RCL Branch #24	\$300.00	\$400.00	\$400.00
Pham Enterprises	\$500.00	\$500.00	\$500.00
Rocky Mountain Pro Driver	\$500.00	\$500.00	\$350.00
Anonymous Donor	0	0	\$350.00
Kootenay Marine	0	\$100.00	\$100.00
New Dawn Developments	0	\$200.00	0
Totals From Other Sources	\$1,600.00	\$2,000.00	\$3,250.00

Project Partners & Resources:

For several years, the staff team from B.D.O. Cranbrook has assisted CMHA for the Kootenays for the entire day of food preparation, set up and clean up at the Community Christmas Dinner.

2017 was the first year of the Community Christmas Food Box Project. We wanted to ask families what they needed most too ensure effective delivery. Because it was our first year hosting and organizing such a project, CMHA staff and families took on the entirety of the project to learn everything we needed to do, from start to finish, throughout this project. This included everything from accepting referrals and applications, to shopping, for the luncheon, wrapping and packing the boxes, right to the final deliveries. We learned a great deal from working through the process ourselves last year.

This year, we are confident enough to bring in the staff team of volunteers again. to assist our Project Committee with grocery shopping and the packing of the food boxes. There will be two shopping days to gather all of the grocery and personal items; organizing and setting up for packing.

In 2017, the Cranbrook Skating Club, juniors and seniors, came to CMHA offices to wrap all of the food boxes with Christmas wrapping paper, making things a little more festive for the recipients. In 2018, we will offer this opportunity to our staff team of volunteers and/or to our one-time event volunteers.

There will be two box packing days. Our B.D.O. staff team of volunteers, along with our CMHA volunteer Board members and project committee members will prepare all of the individual, couple and family food boxes. This task also involves project committee members ensuring all of the appropriate sponsor information is included and all resource information for a wide variety of mental health and community services are included.

Project committee members are approaching local dentists for donations of toothbrushes, toothpaste and floss for children and we are very encouraged by the response thus far and are confident this will be supported.

The Cranbrook Quilter's Guild and Maxine Adshead have donated full size quilts, along with quilted placemats, coasters, bags and purses and other homemade items to attendees of the Christmas Dinner and last year to recipients of the Food Boxes. This has been a long standing tradition for this group and we anticipate this will continue as well. Last year, staff carefully reviewed applications to ensure the families needing bedding/blankets received a little something extra in their food box.

In 2017 and 2018, Lotus Books donated large boxes of new children's books for attendees at the Christmas Dinner and for food box recipients. Last year, staff ensured that every family with children received books for those children.

The Board and staff at CMHA are so pleased to garner such strong community support for this project. We are planning for another successful project this year and would respectfully ask for support from the Regional District of East Kootenay. RDEK support over the past several years, has ensured many more families were served through the Christmas Dinner, and last year through the Food Box Project.

Lastly, CMHA sponsors the luncheon for all food box recipients and ensures all printed material is put into every food box that goes out. For recipients that are immobile, do not have transportation, or would suffer hardship from driving in from a rural area, CMHA staff and volunteer will deliver those food boxes to their door. Any transportation/costs will be covered by the Agency.

Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. Registered Non-Profit Organization No.: S0008252

2. Project Title: Moyie Narrows "Go Slow" / "5 MPH" Signage

3. Applicant/Organization. Must be an eligible applicant.

a) Legal Name of Organization: Moyie Community Association

b) Mailing Address: PO Box 133

c) City: Moyie, BC

d) Postal Code: V0B 2A0

e) Main Contact for Application: Murray Evenson, President MCA

f) Telephone #: 250-829-0589

g) Email: mur2289@gmail.com

4. Sponsored Organization. Only complete if applicable.

a) Legal Name of Organization:

b) Mailing Address:

c) City:

d) Postal Code:

e) Main Contact for Application:

f) Telephone #:

g) Email:

Section B – Grant Request

1. Enter the grant amount you are requesting from each electoral area.

Electoral Area A \$ _____

Electoral Area E \$ _____

Electoral Area B \$ _____

Electoral Area F \$ _____

Electoral Area C \$ 1566.86

Electoral Area G \$ _____

Total Funding Request: \$ 1566.86

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations			Board Resolution	
A		E	Board Date:	
B		F	Resolution No:	
C	<u>1566.86</u>	G	Approved/Denied (\$):	
Total EAAC Recommendation: <u>\$ 1566.86</u>			Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The funds requested, (see attached budget) will be used to purchase 2 large floating buoys marked "Go Slow" / " No Wake" and all related hardware related to and necessary for anchoring these buoys at each end of the Moyie Narrows.

In addition 2 fixed signs will be attached to the wooden bridge spanning the Narrows at Porto Rico Road.

Volunteers will build the anchors and install the buoys and signs at no cost to the project.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The Narrows has been identified by various gov't agencies and the MCA as an environmentally sensitive zone. These agencies and the RDEK met with the Community at an open house in May/18 and it was agreed that boat traffic should be kept to a "no wake" speed to protect this zone through the Narrows.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Boat wake, motor noise and like disturbances from watercraft (motorized) has been determined to cause damage to sensitive zones such as that in the Narrows.

Reducing boat speed will reduce wake and noise thus minimizing the negative impact these disturbances cause while allowing motorized boat access for recreational purposes.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget (attached)**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources (volunteer time - n/c)**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources MCA (attached)**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

The MCA will remain in contact with the EDEK & appropriate gov't agencies through Front Counter (MOTI / FLNR, etc) to ensure broops & signs are in compliance with gov't regulatory / and all permits, if required, are obtained.

Mojie Community Assoc

Mojie Narrows "Go Slow"
"No Wake" Buoy/Sign

INIT.	DATE
PREP.	Oct/08

Proposed Budget

Item	Budget
2 Taylor-Sun Mark Buoy (Stewart Marine) (no label) \$504 ⁰⁰ each	\$ 1008 ⁰⁰
2 Taylor-Sun "Slow 5 MPH" label (Stewart Marine) "No Wake"	\$ 89 ⁹⁹
75' heavy galvanized chain 3/8"	\$ 200 ⁰⁰
3 pieces rebar anchor	
4 bags concrete anchor (Home Hardware)	
2 concrete "Slow 5 MPH" sign \$5 each (affixed to bridge) (Wolfpack Signs)	\$ 100 ⁰⁰
All necessary fabrication MCA volunteers (20 hours) @ \$25 ⁰⁰ /hr	N/C \$ 500 ⁰⁰
Boat fuel / Boats for installation - MCA volunteers	N/C

GST / PST (12%) \$ 1398⁹⁸
\$ 167⁸⁸

TOTAL BUDGET \$ 1566⁸⁶

Grant request \$ 1566⁸⁶



OCT 15 2018



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: 80839 4357 BC0001	
2. Project Title: 2018 Bugaboo Teen Camp	
3. Applicant/Organization. Must be an eligible applicant.	
a) Legal Name of Organization: Conrad Kain Centennial Society	
b) Mailing Address: 4385 Bullin St	
c) City: Wilmer, BC	d) Postal Code: V0A 1K5
e) Main Contact for Application: Barbara Neraasen	
f) Telephone #: 250-347-7757	g) Email: bnraasen@telus.net
4. Sponsored Organization. Only complete if applicable.	
a) Legal Name of Organization:	
b) Mailing Address:	
c) City:	d) Postal Code:
e) Main Contact for Application:	
f) Telephone #:	g) Email:

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____	Electoral Area E \$ _____
Electoral Area B \$ _____	Electoral Area F \$ <u>750.00</u>
Electoral Area C \$ _____	Electoral Area G \$ <u>250.00</u>
Total Funding Request: \$ <u>1,000.00</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyle, Fort Steele, Bull River, Wardner Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen	

Office Use Only			
EAAC Recommendations			Board Resolution
A		E	Board Date:
B		F	Resolution No:
C		G	Approved/Denied (\$):
Total EAAC Recommendation: \$ <u>1,000</u>			Funding changes at Board from EAAC recommendation:

Discretionary Grants-in-Aid
Application Form

Page 2 of 3

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

Each year for the past ten years, the CKCS has sponsored a three day Bugaboo Teen Camp during which 10 grade eleven students are taken into the renowned Bugaboo Range where, under the tutelage of Canadian Mountain Guides, they are immersed mountain culture.

In 2018 we had some difficulty with funding due to not applying for grants; our bank account was entirely depleted and CKCS received a personal loan from an interested party. We'd like to clear the loan (\$780.00) and have a small surplus in our account which would meet the 2018 cost of hosting the Conrad Kain website (\$180.00) and our Society Report fee ((\$40.00).

Camp costs are approximately \$6100 annually, based on Recruiting Trips \$300; three qualified Canadian Mountain Guides \$4500; and camp food \$1300. This works out to approximately \$600 per teen.

We are grateful to BC Parks for the provision each year of a staff member who describes flora and fauna and instructs on the care and consideration of the fragile alpine environment and the benefits of the parks system. We're also grateful to Camp Co-ordinator Pat Morrow who gives generously of his time and shares expertise both in mountaineering and in photo-journalism and don't forget his camp cook skills.

In-kind assistance is also received each year from Canadian Mountain Holidays which provides climbing gear for the teens and heli-transport to the Kain Hut for that gear and camp food supplies; the Alpine Club of Canada provides accomodation in the Kain Hut at no charge.

If CKCS had to pay for these additions to the camp it would become unaffordable.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The entire RDEK, with recruiting trips made to all high schools within the area.

Discretionary Grants-in-Aid
Application Form

Page 3 of 3

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Teens come to care for and about the environment.

They become aware of opportunities for future employment in the outdoors - parks, mountaineering and photo-journalism are discussed. Several past participants have gone on to such careers.

Through challenges met teens have an increased self-confidence, are team oriented and demonstrate careful consideration and judgement in future challenges.

For many this camp has been a life-changing experience, acknowledged by themselves, parents and teachers as having had a positive effect on the teens whose lives have been broadened and altered positively by the experience.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☐ or N ☒

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information	
1. Registered Non-Profit Organization No.: 817096159RR001	
2. Project Title: Story Adventure Kits (SAKS)	
3. Applicant/Organization. Must be an eligible applicant.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> a) Legal Name of Organization: Friends of the Invermere Public Library b) Mailing Address: Box 989 c) City: Invermere e) Main Contact for Application: Nicole Pawlak f) Telephone #: 250-342-6416 </div> <div style="width: 45%;"> d) Postal Code: V0A 1K0 g) Email: publiclibrary@invermere.net </div> </div>	
4. Sponsored Organization. Only complete if applicable.	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> a) Legal Name of Organization: Invermere Public Library b) Mailing Address: Box 989 c) City: Invermere, BC e) Main Contact for Application: Nicole Pawlak f) Telephone #: 250-342-6416 </div> <div style="width: 45%;"> d) Postal Code: V0A 1K0 g) Email: npawlak@invermere.net </div> </div>	

Section B – Grant Request	
1. Enter the grant amount you are requesting from each electoral area.	
Electoral Area A \$ _____	Electoral Area E \$ _____
Electoral Area B \$ _____	Electoral Area F \$ <u>700</u>
Electoral Area C \$ _____	Electoral Area G \$ <u>300</u>
Total Funding Request: \$ <u>1000</u>	
Electoral Area Descriptions: Area A: rural Elk Valley Area B: South Country Area C: rural Cranbrook, Moyle, Fort Steele, Bull River, Wardner	Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck Area F: rural Canal Flats to rural Invermere Area G: Wilmer to Spillimacheen

Office Use Only					
EAAC Recommendations			Board Resolution		
A		E		Board Date:	
B		F	700	Resolution No:	
C		G	300	Approved/Denied (\$):	
Total EAAC Recommendation: <div style="text-align: center; font-size: 1.2em;">\$1,000</div>				Funding changes at Board from EAAC recommendation:	

Personal information requested on this funding application is collected under the authority of section 26 of the *Freedom of Information and Protection of Privacy Act* (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) for evaluation of this application and administration purposes only. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact the RDEK Corporate Officer at 19-24 Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791.

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The Invermere Public Library would like to build its collection of Story Adventure Kits (SAKs). Currently, the library has a collection of SAKs that patrons can borrow. Each bag contains a book, a duo tang with activities and songs that relate to the book, and craft supplies for the activities. These SAKs have been in use for 15 years or more and we would like to add new and fresh ideas for families to borrow.

The library is proposing to create several new theme SAKs which would include:

Camping Back-SAKs: (3 to be made)

-Three camping Back-SAKs that will be created that will include picture books related to camping and the outdoors; each SAK will have a different theme such as camping, hiking, star gazing, etc.

-Along with the stories, the Back-SAKs will include fun accessories such as a flashlight, a compass, etc., depending upon the theme of the book

-There will also be two children's tents that families borrow from the library to set up in their play spaces at home

Fishing SAKs: (2 to be made)

-Fishing SAKs that will each have a tackle box and a fishing rod for young children to use to learn to fish and explore the outdoors with their families

French language SAKs: (3 to be made)

-French language SAK with books written in French

-SAK will also include flashcards for learning new French vocabulary words as well as a variety of fun games to play to learn French

Grab & Go SAKs: (7 to be made)

-These will be bags that will be loaded with a stack of picture books in each bag to make it easy for parents to grab a pile of good books to read with their kids when they may not have time to browse through the shelves.

-We will also bring these SAKs with us when we do outreach trips to family programs in communities such as Canal Flats so that it is easy for families to have access to library books

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The SAKs will be available to all residents of the Columbia Valley who are eligible for an Invermere Public Library card as well as people who have a library card issued by the Radium Hot Springs Library. This is inclusive of all of Area F, Area G, Village of Canal Flats, District of Invermere, and Village of Radium Hot Springs.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

The SAKs are of great benefit to area residents in the promotion of and development of early literacy skills and creating time together as families. Each SAK contains books to read together as families as well as additional activities that families can partake in. These activities range in variety based on the type of SAK that they borrow but include suggestions for exploring the great outdoors, learning a new language, and practicing gross and fine motor skills. The SAKs are an excellent addition to the library's circulating collection as we add more variety to the types of things that are available for residents to borrow.

The best part about the library is the accessibility of these materials to a broad audience. Each SAK can be borrowed for up to three weeks at a time and then it is someone else's turn to borrow the SAK. The reach for these adventure bags is large and continuous.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

BUDGET FOR STORY ADVENTURE KIT (SAK) PROJECT:

ITEM	# TO BE ORDERED	COST
Picture books for the various SAKs	20	\$500
Bags for the SAK materials	15	\$400
Accessories for the SAKS including: -fishing rods -tackle boxes -compasses -flashlights -French flash cards -paper and felt supplies to create SAK games -duo tangs for each SAK to hold contents list and activity ideas	Varies	\$450
Tents	2	\$150
PROJECT TOTAL		\$1,500

CONFIRMED REVENUE		
Fairmont Lions Club		\$500

RECOGNITION:

Contributors to this project will be recognized inside of each SAK in the duo tang that is included in each bag. The library will also place a book plate inside of each book that recognizes the contributions from the various funders.

The following is the proposed budget for this project. The library will still be able to go ahead with the SAKs if only a portion of the proposed budget is funded. We will just reduce the final number of SAKs that are developed based on the funding that is received.



Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. Registered Non-Profit Organization No.: 873769376

2. Project Title: Electrical Breaker Box Replacement

3. Applicant/Organization. Must be an eligible applicant.

a) Legal Name of Organization: Royal Canadian Legion Branch #199

b) Mailing Address: Box 9

c) City: Edgewater BC

d) Postal Code: V0A 1E0

e) Main Contact for Application: Noreen Madden

f) Telephone #: 250-347-9616

g) Email: legionedgewater@yahoo.ca

4. Sponsored Organization. Only complete if applicable.

a) Legal Name of Organization:

b) Mailing Address:

c) City:

d) Postal Code:

e) Main Contact for Application:

f) Telephone #:

g) Email:

Section B – Grant Request

1. Enter the grant amount you are requesting from each electoral area.

Electoral Area A \$ _____

Electoral Area E \$ _____

Electoral Area B \$ _____

Electoral Area F \$ _____

Electoral Area C \$ _____

Electoral Area G \$ 2800.00

Total Funding Request: \$ 2800.00

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations				Board Resolution	
A		E		Board Date:	
B		F		Resolution No:	
C		G	2,000	Approved/Denied (\$):	
Total EAAC Recommendation: <div style="text-align: center;">\$ 2,000</div>				Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The Seniors Kitchen is attached to the Legion hall and, with a formal agreement, the entire facility is used jointly by both Legion and Seniors for various activities and fundraisers.

During one of these events on November 9th, the Main breaker on the breaker box kept switching off, not allowing enough power to complete the dinner preparation on the stove/oven. The dishwasher and heat register would also kick the breaker off. The Legions largest dinner of the year was about to occur for Remembrance Day. After calling an electrician (and Legion Member), we were advised that the Breaker Box was completely unrepairable, due to age and Amperage of the Box.

The Electrician has given us a verbal Quote of \$2,800.00 (Written quote to follow). BC Hydro will also be upgrading their equipment at the pole to cover today's power requirements.

The Legion has previously sponsored the Seniors for an upgrade including more plugin's and a controlled heat tape, drawing even more power, once this project is complete. At the time of the estimate for this project, the state of the Breaker Box was unknown.

At this time, the lights will not stay on, and we fear for the heat and water lines breaking. As such, this new breaker box must be installed immediately.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

The Seniors use this Kitchen for meetings, board/ card games and other activities. It is also used by the Seniors for the monthly Soup Lunch hosted by Seniors and very well attended by Seniors (And non-Seniors) throughout the Columbia Valley.

The Edgewater Legion uses the kitchen to prepare and serve food for Hall Activities. Hall Activities in the near future include the Seniors Christmas Party/Dinner (hosted by the Legion) - A Turkey lunch for all Edgewater School Students (128), Friday night Pub nights/w Supper, Sundays Cribbage/Games/Lunch days, A Spaghetti Dinner (to raise funds for a school field trip) and child's birthday party.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Installing a new Breaker Box in the Seniors Kitchen is critical to the future success of both the Legion and the Seniors. In addition to those 2 groups, it is also a critical space for many not-for-profit and charitable organizations that rent/borrow this space for their fundraisers/meetings (example of these are the Hospital Auxiliary, Family Dynamix, Hospice)

Without the Breaker Box, the Seniors Kitchen is closed, as such all meal related activities at the Legion and Seniors have also needed to be canceled/postponed. The Spaghetti Dinner that was well advertised to occur on November 16th and was to raise funds for the Grade 7 Field Trip this year has been suspended, as a result of this situation.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☐ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca



Request for Decision

File No: Shj 065 001

Date November 29, 2018
Author Shannon Moskal, Corporate Officer
Subject Discretionary Grant-in-Aid – Sponsorship of Public Events in Cranbrook

REQUEST

To sponsor the following public events in Cranbrook during the holiday season through the Electoral Area C Discretionary Grant-in-Aid Program:

- Free movie night swim playing Elf (December 23, 2018) – \$750
- Free skate and swim (December 24, 2018) – \$750

BACKGROUND/ANALYSIS

The City of Cranbrook puts on a number of free events at the pool over the holiday season. Director Rob Gay would like to sponsor the above two events through the Discretionary Grant-in-Aid Program. Due to timing constraints, this has not been discussed with the Electoral Area C Advisory Commission.

EAS#8

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the following discretionary grant-in-aid be denied:

- Wildsight Elk Valley – Fernie Food Strategy Development and Implementation

EA Directors, Weighted

OCT 26 2018

Regional District of
East Kootenay

Discretionary Grants-in-Aid Application Form

Section A – Applicant/Organization Information

1. Registered Non-Profit Organization No.: S-0038134

2. Project Title: Fernie Food Strategy Development and Implementation

3. Applicant/Organization. Must be an eligible applicant.

a) Legal Name of Organization: Wildsight Elk Valley

b) Mailing Address: PO Box 537

c) City: Fernie, BC

d) Postal Code: V0B 1M0

e) Main Contact for Application: Courtney Baker

f) Telephone #: 250.423.8835

g) Email: elkvalley@wildsight.ca

4. Sponsored Organization. Only complete if applicable.

a) Legal Name of Organization:

b) Mailing Address:

c) City:

d) Postal Code:

e) Main Contact for Application:

f) Telephone #:

g) Email:

Section B – Grant Request

1. Enter the grant amount you are requesting from each electoral area.

Electoral Area A \$ 7,500.00

Electoral Area E \$ _____

Electoral Area B \$ _____

Electoral Area F \$ _____

Electoral Area C \$ _____

Electoral Area G \$ _____

Total Funding Request: \$ 7,500.00

Electoral Area Descriptions:

Area A: rural Elk Valley

Area B: South Country

Area C: rural Cranbrook, Moyie, Fort Steele, Bull River, Wardner

Area E: rural Kimberley, Wasa, Ta Ta Creek, Skookumchuck

Area F: rural Canal Flats to rural Invermere

Area G: Wilmer to Spillimacheen

Office Use Only

EAAC Recommendations				Board Resolution	
A	<input checked="" type="checkbox"/>	E	<input type="checkbox"/>	Board Date:	
B	<input type="checkbox"/>	F	<input type="checkbox"/>	Resolution No:	
C	<input type="checkbox"/>	G	<input type="checkbox"/>	Approved/Denied (\$):	
Total EAAC Recommendation:				Funding changes at Board from EAAC recommendation:	

2. Purpose of Grant.

Provide a clear description of the nature of the project and how the grant will be used.

The grant would be used to facilitate the development and implementation of the Fernie Food Strategy. The Fernie Food Strategy is an important step in cultivating a thriving, knowledgeable, and resilient food system in the Elk Valley.

The Strategy ultimately aims to: work with municipal and regional governments and local stakeholders to produce a food strategy that supports land use design and offers best practices that result in the development of increased horticultural and agricultural activities; offers educational opportunities that lead to sustainable food production; increase the capacity of residents to participate in local food systems; add to the local economy by supporting farmers; and increase food literacy and food resiliency.

The Strategy will ultimately become a municipally adopted document and provide direction for future land use planning and assist with helping citizens, developers, and city planners in ensuring the viability of a thriving Elk Valley agri-food economy.

To address the production of local food we first have to address the barriers to local food systems. A major factor, aside from the Elk Valley's geographical location, is the current use of land for things other than food production and consumption. Working with stakeholders, we will draft a strategy that recognizes the environmental, social, and economic value of local food production and distribution. By affecting land use policy we can change land into a resource that offers educational opportunities, supports community food security values, heightens food culture and food literacy, and increases local food production and availability.

Communities that invest in food strategies and long-term agricultural plans have been shown to have:

- healthy local economies as money is circulated within the community rather than residents purchasing the majority of their consumables from industrial producers
- community growers tend to balance environmental sustainability with retention of farmland
- towns that invest in local food literacy and production help build food systems for longevity and adaptation
- increased social capital as locally produced food tends to involve growers, community members, organizations, local government, and private land owners that work together to create amenities beyond food production. Amenities such as environmental and agricultural education programs, conservation areas, opportunities for volunteerism, intellectual capital exchanges, economic diversification and more.

3. Areas Benefitting.

List the specific areas that will benefit from the grant.

Fernie (Primarily)

Sparwood
Elkford
Morrissey
Hosmer

All RDEK Area A residents through applicability of Fernie Food Strategy vis-a-vis ability to replicate Strategy in surrounding communities due to similarity of climate, geography, and development models.

4. Benefits.

Describe how the project will benefit the areas listed in section 3, including the residents of those areas, and how the project meets local needs.

Creating a Fernie Food Strategy is integral to ensuring the success of a long-term plan for community food sustainability. The Fernie Food Strategy directly speaks to the fact that the community imports the vast majority of its food making Fernie particularly vulnerable to food insecurity. Food security was identified as a 'major concern' by 1/3 of residents in the most recent Official Community Plan survey. The City of Fernie has also dedicated a section (page 59) of the OCP to Food Security and the ways to mitigate the loss of arable and grazing lands as well as put forth goals to accomplish greater local food security.

As the RDEK identifies in the Strategic Actions section (p.19, section 3) in its 2014 RDEK Agricultural Plan the, "RDEK can help protect the resource base upon which agriculture depends. It can also assist with facilitating a sustainable agriculture culture that benefits the entire community by furthering economic development, creating employment, and enhancing the rural character and environmental attributes of the district".

Upon completion the Fernie Food Strategy will be a living document that heralds the communities of the Elk Valley into a food secure future creating not only a healthier populace but contributing to economic diversity, environmental sustainability, and increased food literacy.

Section C – Additional Information

To assist with the review of your grant request, it is recommended to include the following additional information to support your application:

- **Project Budget**
Provide a budget showing the total funding required and identify which budget items would be funded by the grant.
- **Funds Received from Other Sources**
Outline what efforts have been made to obtain additional funding and the amount of funding that has been secured.
- **Project Partners and Resources**
Identify any partners or resources which will be assisting you during this project.

Additional Information Attached: Y ☒ or N ☐

Up to six single-side pages or three double-side pages of additional information, including a cover, letter, may be attached to the application form.

Proposals may be submitted by hand delivery, mail, facsimile, or email to:

Attention: Corporate Services
Regional District of East Kootenay
19 – 24 Avenue South, Cranbrook BC V1C 3H8

Facsimile: 250-489-3498

Email: info@rdek.bc.ca

Wildsight Elk Valley
RDEK DGIA Application: Fernie Food Strategy Budget

Expense Item	Details	Cash	In-Kind	RDEK Grant Use
Strategy Consultant (Contract)	500 hours x \$45/per	\$22,500.00		\$5,500.00
Public Engagement Meetings (rent and food)	4 meetings at \$300/per	\$1,200.00		
Stakeholder Meetings (rent and food)	4 meetings at \$150/per	\$600.00		
Project Coordination and Admin	200 hours at \$20/per	\$4,000.00	\$1,000.00	
Community Engagement Meeting Ads	4 x \$75/per (Fernie Free Press)	\$300.00		
Community Engagement Meeting Ads	4 x \$175/per (Fernie Fix)	\$700.00		
Graphic Design for Promos and Strategy	25 hours x \$50/per	\$1,250.00		\$500.00
Printing Marketing Materials and Strategy		\$1,000.00		\$500.00
Travel to Sparwood for Engagement Meetings	3 x 186kms x \$0.53/km	\$300.00		
Travel to Elkford for Engagement Meetings	2 x 261kms x \$0.53/km	\$140.00		
Phone, Internet, Rent		\$1,900.00		
Food Strategy Website Creation	45 hours x \$75/per	\$3,375.00	\$2,000.00	\$500.00
Food Strategy Launch Event		\$1,235.00		
Food Security Workshops and Strategy Intro		\$1,500.00		\$500.00
TOTAL AMOUNTS		\$40,000.00	\$3,000.00	\$7,500.00
TOTAL PROJECT EXPENSES	\$43,000.00			

Revenue Source	Details	Cash	In-Kind	Confirmed/Pending
Real Estate Foundation of BC		\$20,000.00		Confirmed
Wildsight Elk Valley		\$3,000.00	\$3,000.00	Confirmed
Columbia Basin Trust		\$3,000.00		Pending
City of Fernie		\$6,500.00		Pending
Regional District of East Kootenay		\$7,500.00		Pending
TOTAL AMOUNTS		\$40,000.00	\$3,000.00	
TOTAL PROJECT REVENUE	\$43,000.00			

Wildsight Elk Valley

RDEK DGIA – Fernie Food Strategy Implementation Plan

Key Objectives	Activities	Timeframe	Deliverables
Invite and establish a Fernie Food Strategy Working Group of community stakeholders	<ul style="list-style-type: none"> -Identify desired working group expertise and invite to intro session. -Confirm participation, organize meetings schedule, confirm roles on Working Group 	October 2018- February 2019 Phase 1	<ul style="list-style-type: none"> -Confirmation of Working Group members. -Group Terms of Reference established. -Working Group meetings schedule created and completed.
Create RFP for Fernie Food Strategy Consultant	<ul style="list-style-type: none"> -Working Group to identify measurables and expectations of consultant to issue RFP for Strategy 	February 2019 Phase 1	<ul style="list-style-type: none"> -Draft and issue RFP to engage Strategy Consultant for the creation of the Fernie Food Strategy. -Employ consultant for the creation of Fernie Food Strategy
Consultant to initiate first stages of Fernie Food Strategy development	<ul style="list-style-type: none"> -Scan of community food assets -Prepare first Working Group briefs, submit early findings -Convene community sessions 	March – April 2019 Phase 2	<ul style="list-style-type: none"> -Research reports and written briefs, summary resources, -Presentation to stakeholders, City of Fernie -Identify tasks, measurable objectives, firm up timelines
Community engagement sessions that increase awareness of Fernie Food Strategy and food security issues in the Elk Valley	<ul style="list-style-type: none"> -Deliver series of public workshops in Fernie but also in the surrounding communities of Sparwood and Elkford. -Inform the public on issues of food security and solicit input for the Strategy. -Create Fernie Food website and related marketing materials. 	May – September 2019 Phase 2	<ul style="list-style-type: none"> -Host 4 workshops and public engagement sessions that promote agricultural land use, local and regional food security concerns, and how the Strategy will benefit these concerns. -Host 3 workshops specific to food security that illustrate the means appropriate to the region to combat this (May, June, July).
Firm up results and findings in the Fernie Food Strategy and begin process of engaging City of Fernie to adopt Strategy and amend OCP.	<ul style="list-style-type: none"> -Continue public engagement and offer Strategy updates. -Prepare and present to City of Fernie drafts of the Strategy for municipal adoption. -Prepare documents to amend OCP in relation to Climate Change section. Present to City. 	October – March 2019 Phase 3	<ul style="list-style-type: none"> -Fernie Food website made live and updated as info on the Strategy and related events/resources are made available. -Finalize and edit Fernie Food Strategy with Working Group -Fernie Food Strategy is a municipally adopted guiding document. -Amend OCP to include agriculture in Climate Change section. -Host 4 engagement sessions for community input and update.
Release Fernie Food Strategy for public use and make available on all relevant stakeholder websites and issue paper copies	<ul style="list-style-type: none"> -Organize Fernie Food Strategy launch event. -Ensure document has been made available to the public on all relevant websites. 	April - May 2020 Phase 4	<ul style="list-style-type: none"> -Host Food Strategy launch event with invitations to the community as a whole. -Upload all Fernie Food Strategy documents and resources to stakeholder and user websites. Strategy is now available for public consumption.

Wildsight Elk Valley
RDEK DGIA Application – Fernie Food Strategy

Partnerships and Collaboration

Organization: Greenchain Consulting

Individual: Darren Stott

Phone: 1.778.903.3663 / Email: darren@greenchainconsulting.ca

Description of Involvement: Feasibility study, business plan, strategy and policy consultant

Organization: City of Fernie

Individual: Patrick Sorfleet

Phone: 1.250.423.2232 / Email: patrick.sorfleet@fernie.ca

Description of Involvement: Municipal Planning Department, Manager Public Land Use Strategy and food policy development

Organization: Fernie Secondary School

Individual: Mike Kelly

Phone: 1.250.423.4471 / Email: michael.kelly@sd5.bc.ca

Description of Involvement: Vice-Principal, gardening and nutrition education programs in secondary school classes

Organization: Fernie Housing Society

Individual: Sheila Calhoun

Phone: 1.250.278.3347 / Email: flhs@telus.net

Description of Involvement: Poverty reduction initiatives with clients through gardening education and local food purchasing for low income individuals.

Organization: Parastone Developments

Individual: Simon Howse

Email: showse@parastone.ca

Description of Involvement: Private land use. Opportunities for Food Forest location, greenhouses and integration into newly developed housing areas. (Montane)

Organization: Leisure Services Advisory Board

Individual: Jocelyn Sombrowski, Chair

Email: jocelyn@igsco.ca

Description of Involvement: City of Fernie Leisure Services Advisory Board. Work to ensure food policies and strategies meet or exceed goals as set out in the Official Community Plan. Assist with public consultation and policy drafts.

Organization: Interior Health (IH)

Individual: Kerri Wall, IHA East

Email: kerri.wall@interiorhealth.ca

Description of Involvement: Improve health and wellness by working collaboratively with local governments and community partners to create policies that support health. IH offers expertise and specific focus in the areas of food security and the built environment as part of their Healthy Communities Initiative.

Organization: WildSafe BC

Individual: Kathy Murray

Email: fernie@wildsafebc.com

Description of Involvement: Help guide food production locations to ensure that wildlife conflicts are minimized and teach best practices for food production in high value wildlife corridors.

Organization: Fernie Fresh Food Share

Individual: Nicole Knauf

Email: ferniefreshfoodshare@gmail.com

Description of Involvement: Educate on avenues of food distribution in Fernie and the current community resources that exist.

Organization: Fernie Chamber of Commerce

Individual: Patty Vadnais

Phone: 1.250.423.6868 / Email: cd@ferniefreshfoodshare.com

Description of Involvement: Liaise with business community and communicate economic benefits of local food production and consumption.

Organization: Community Energy Association

Individual: Megan Lohmann

Phone: 1.250.469.6783 / Email: mlohmann@communityenergy.bc.ca

Description of Involvement: Closed loop organic waste composting and waste diversion consultation.

Organization: College of the Rockies

Individual: Anita Palmer

Phone: 1.250.423.4691 / Email: apalmer@cotr.bc.ca

Description of Involvement: Food security workshops host and cold climate gardening education programs.

Organization: Fernie Family Garden

Individual: Tanya Thurmeier

Email: ferniefamilygarden@gmail.com

Description of Involvement: Community garden organizer and community liaison.

Organization: Naturaleza Agricultura

Individual: Gaetane Carignan

Phone: 1.250.278-0055 / Email: info@NaturalezaAg.com

Description of Involvement: Expertise in range management and ecology, terrestrial and riparian health assessment, soil health, invasive plant management, integrated resource management and restorative agriculture.

The Regional District of East Kootenay, District of Sparwood, and Municipality of Elkford will be invited and encouraged to provide members for the Fernie Food Strategy Working Group. It is very important that these organizations have a voice in this Strategy as ideally it will be a document that can be updated and included for use in these surrounding communities as well.

This is a living list and we expect the number of stakeholders and collaborators to grow as the Fernie Food Strategy is developed.



June 7, 2018

Wildsight Elk Valley Branch

In 2003, the City of Fernie provided municipal land and water services to support Wildsight's initiative to build a community garden. After a decade of continued effort and commitment, the Fernie EcoGarden has grown into a full-fledged program teaching young and old alike how to grow their own food.

Council supports Wildsight's current initiative to undertake a Food Security Strategy with the goal to increase access to local, affordable food in Fernie.

The City of Fernie Official Community Plan (OCP) recognizes the importance of building a better local food system and supports programs and initiatives to achieve it. A goal stated in the OCP is to, "Work with community groups, youth groups, schools and other organizations to encourage, facilitate and expand community gardening and local food production awareness." OCP statement 4-G.6 further states "Identify suitable lands for food-related industrial production, agricultural storage and processing, and auction facilities".

To this end, Fernie City Council supports Wildsight's desire to develop a Food Security Strategy.

Best regards,

Mary Giuliano
Mayor
City of Fernie



Interior Health
Every matters

June 20, 2018

To Whom It May Concern,

Re: Support for Fernie Food Strategy

Interior Health - Healthy Communities aims to improve health and wellness by working collaboratively with local governments and community partners to create policies and environments that support good health. IH Healthy Communities supports a number of food security projects around the Interior region of the province. We value the ability of communities to realize and meet the need for increased food security. Better access to healthy food corresponds to the likelihood of healthier eating, healthier weights and reduced rates of chronic diseases such as diabetes and cancer.

Interior Health enthusiastically supports the application by Wildsight Elk Valley to the Real Estate Foundation of BC to develop and implement a food security strategy for the City of Fernie. One goal of the project is for the Fernie Food Strategy to become a municipally adopted document as it fulfils many of the City of Fernie's identified policy directions in the current Official Community Plan.

The Fernie Food Strategy will address environmental, social and economic factors that hinder local food security, inventory existing initiatives, identify market gaps, offer guidance for future land use, and work with both private and public land owners to ensure food security is a consideration in future developments. Interior Health recognizes the need for all sectors to be involved in building true wellness and creating healthy communities. The Fernie Food Strategy will be created with and by a diverse group of stakeholders to ensure a food secure future for Fernie and the Elk Valley.

Interior Health recognizes that everyone does not have equal access to healthy food, and we work to change that. IH Healthy Communities encourages REFBC to support this Wildsight application as it may ultimately increase opportunities for food security in the region and improve health outcomes for citizens living in this area both now and into the future.

Sincerely,

Kerri Wall
Community Health Facilitator

Bus: (250) 423-8746
Fax: (250) 423-8280
Email: Kerri.Wall@interiorhealth.ca
Web: www.interiorhealth.ca

INTERIOR HEALTH
FERNIE HEALTH UNIT
1501-5th Avenue, Box 670
Fernie, BC, V0B 1M0



Program-at-a-glance

Program subject to change without notice.

Thursday, May 30

8:00 – 15:00 Exhibitor Registration and Move in
 8:00 – 19:00 Delegate Registration
 8:30 – 17:30 Big City Mayor's Caucus Meeting (BCMC)
 10:00 – 13:00 Study Tours
 13:00 – 15:30 Blanket Exercise: Reconciliation through learning
 13:00 – 15:00 Study Tours
 15:00 – 15:45 Orientation Session for First-Timers (S/I)
 16:00 – 17:00 Regional Networking
 17:00 – 19:00 Official Trade Show Opening and Reception

Friday, May 31

7:00 – 15:30 Exhibitor Registration
 7:00 – 18:00 Delegate Registration
 7:00 – 8:00 Breakfast on the trade show floor
 7:00 – 15:30 Trade Show
 8:00 – 9:00 Opening Ceremony (S/I)
 9:00 – 9:30 Political Keynote (S/I)
 9:30 – 10:15 President's Forum (S/I)
 10:15 – 11:00 Coffee Break
 11:00 – 14:30 Study Tours
 11:00 – 12:30 Workshops
 12:30 – 14:30 Lunch on trade show floor
 14:30 – 15:00 3rd VP Candidate Presentations (S/I)
 15:00 – 15:30 Political Keynote (S/I)
 15:30 – 17:30 Study Tours
 15:45 – 17:15 Coffee Break in workshop rooms
 15:45 – 17:15 Workshops
 18:30 – 20:30 Mayor's Welcome Reception

Saturday, June 1

7:30 – 15:00 Exhibitor Registration
 7:30 – 14:15 Trade Show
 7:30 – 18:00 Delegate Registration
 7:30 – 8:30 Breakfast

8:00 – 9:00 Resolutions Plenary (S/I)
 9:00 – 10:00 Rural Plenary (S/I)
 10:00 – 10:30 Political Keynote (S/I)
 10:30 – 11:00 Coffee Break
 10:45 – 13:15 Study Tours
 11:00 – 12:30 Workshops
 12:30 – 14:00 Lunch on the trade show floor
 13:45 – 14:15 Trade Show Prize Draw
 14:30 – 16:00 Workshops
 14:30 – 16:30 Study Tours

Sunday, June 2

7:00 – 16:00 Delegate Registration
 7:00 – 8:15 Breakfast Fundraiser – FCM Women in Municipal Government Scholarship, sponsored by *Canadian Labour Congress*
 7:30 – 8:30 Breakfast
 8:30 – 10:45 AGM & Elections (S/I)
 10:45 – 11:15 Political Keynote (S/I)
 11:15 – 11:45 Coffee Break served with boxed lunches
 11:45 – 14:15 Selection of candidates for Board of Directors, Regional Chairs and PTA Executive Representative
 12:00 – 14:30 Study Tours (For non-elected officials)
 14:00 – 14:30 FCM/Tree Canada Legacy Project
 14:00 – 14:45 Coffee Break
 14:45 – 15:15 FCM 2019-2020 Board Member – Election results (S/I)
 15:15 – 16:30 Closing Plenary and Final Remarks (S/I)
 18:00 – 23:30 Host City Reception & Closing Dinner



Request for Decision

File No: Ghl 001 001

Date	November 26, 2018
Author	Connie Thom
Subject	Kootenay and Boundary Agricultural Adaptation Strategies Workshop

REQUEST

Reimburse Director Jane Walter's expenses to attend the Kootenay and Boundary Agricultural Adaptation Strategies Workshop held on December 4, 2018 in Creston.

RECOMMENDATION

THAT Director Walter be reimbursed for expenses to attend the Kootenay and Boundary Agricultural Adaptation Strategies Workshop held on December 4, 2018 in Creston with expenses paid from Electoral Area Administration.

BACKGROUND/ANALYSIS

Director Jane Walter will be attending the Kootenay and Boundary Agricultural Adaptation Strategies Workshop held on Tuesday, December 4, 2018 in Creston, BC. The invite was received too late to request approval before the meeting took place and we ask that Director Jane Walter receive reimbursement for her expenses of hotel, mileage and meals to attend.

Attachment

How can the agricultural sector Adapt to climate change?

*variable weather and changing shoulder seasons
insect, weed and pest pressure • extreme weather events
drier conditions and drought • wildfires and flooding*



Climate Action Initiative
BC AGRICULTURE & FOOD

Workshop

Agricultural producers are invited to join us to develop the
Kootenay and Boundary Regional Adaptation Strategies:

- * obtain the latest climate change projections for the region
- * discuss how climate change will affect agricultural production
- * brainstorm actions to ensure agricultural resiliency

Up to \$300,000 in seed funding will support collaborative local agricultural adaptation projects following completion of the plan

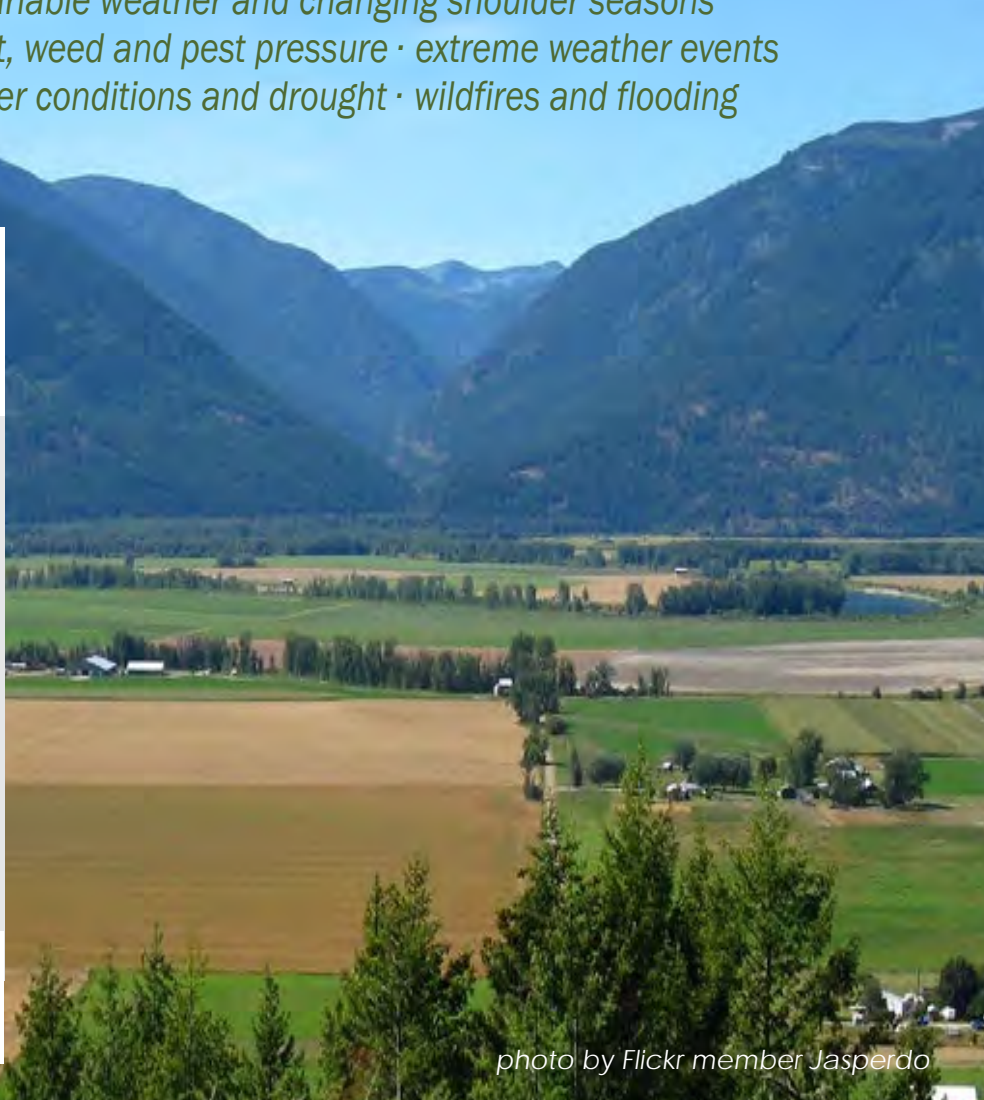


photo by Flickr member Jasperdo

Choose one workshop

Sign-in begins at 8:30am (pre-registration required).

Morning coffee, baked goods and lunch provided at full-day workshops

Creston & District Community Complex

312 19 Ave North, **Creston**

Tuesday, December 4th

9:00am - 2:00pm

McArthur Centre

1375 Veterans Lane, **Greenwood**

Thursday, December 6th

9:00am - 2:00pm

Half-day focus group for producers in the Slocan Valley and surrounding area

Winlaw - Wednesday December 5th, 9:00am - noon (contact Harmony for details)

PLEASE RSVP or contact us with any questions: Harmony@BCAgClimateAction.ca or call (250) 215-5589





Request for Decision

Ehh 680 001

Date: November 26, 2018
Author: Terry Balan, Protective Services Supervisor
Subject UBCM Community Resiliency Investment Program grant application

REQUEST

To approve the submission of a UBCM Community Resiliency Investment Program grant application.

OPTIONS

1. That an application be submitted to UBCM for \$100,000.00 under the Community Resiliency Investment Program for FireSmart educational activities, emergency planning and wildland fire training within the RDEK and further, that the RDEK will support the project and provide overall grant management if the application is successful.
2. That a UBCM Community Resiliency Investment Program grant application not proceed at this time.

RECOMMENDATION

Option 1

BACKGROUND/ANALYSIS

The Province of British Columbia through the Union of BC Municipalities is offering FireSmart Community Funding and supports grants through their Community Resiliency Investment Program to support community projects that help reduce the risk and impact of wildfires to communities in BC through funding and supports.

The FireSmart Community Funding and Supports Program provides funding to local governments and First Nations in BC to increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire.

In a recent Hazard, Risk and Vulnerability study conducted for the RDEK, interface wildfire risk was assessed as the number one priority for the Regional District (Downey 2011).

The attached grant application is being submitted to address concerns and allow communities to be more educated in FireSmart and to start working towards becoming more resilient to wildfire risks.

The following is a summary of the 6 categories of the project and deliverables under each of the categories:

1. **Education:** Engage as many RDEK communities in the FireSmart Canada Community Recognition Program and develop a school FireSmart program.
2. **Interagency Cooperation:** Lead the development of a Regional FS Committee, research and support the development of regional FS Program and develop an RDEK Strategic FireSmart Plan.

3. **Emergency Planning:** Develop and deliver 1 full scale exercise and 3 tabletop exercises within the RDEK.
4. **Cross training:** Provide NFPA 1051 training to RDEK Fire services staff, Local FireSmart Representative training to RDEK staff and Community representatives and Incident Command System training for EOC staff.
5. **FireSmart Activities for Private Land:** Support RDEK communities to being recognized as a FireSmart community including; Assessments and tools and equipment to complete clean up. Also looking at establishing a FireSmart Rebate Program for resident to support cleaning up their properties.
6. **Public Outreach:** provide FireSmart education and awareness through email, social media, local media and the web.

The project will be flexible to direct the funds to each of the above initiatives as required.

SPECIFIC CONSIDERATIONS

Financial: The total amount requested is \$100,000.00. Any grant funds received will be used as indicated above and in the application and worksheet attached, largely through the use of a contractor or contractors. There is no expectation that additional funds will be required from the RDEK.

Previous Board Action: The Board has previously approved Wildfire Mitigation projects in Baynes Lake, Westview and Panorama to complete fuel management prescriptions and subsequent operational treatments at Baynes Lake and Westview. This will be the first grant request set specifically around the 7 disciplines of FireSmart.

Financial-Budget: The total budget for this project is \$100,000.00.

Purchasing Policy: As per the current RDEK Purchasing Policy:

- Tenders and/or Proposals if required, will follow a competitive selection process.
- Service Contracts, if required shall include a requirement to produce evidence of liability insurance.

Process: If this grant application is successful, the next steps in the process will be:

- Develop a work plan for 2019 to complete the items listed in the grant application.
- RDEK staff and consultants (Request for Proposal, Service Contract) work together to complete the stated works.
- RDEK submits the final report to UBCM.

2019 Community Resiliency Investment Program

FireSmart Community Funding & Supports

Application Form

Please complete and return the application form by **December 7, 2018**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cri-swpi@ubcm.ca or (250) 356-2947.

SECTION 1: Applicant Information	CRI- <i>(administrative use only)</i>
Local Government or First Nation: Regional District of East Kootenay	Complete Mailing Address: 19 - 24 th Avenue South Cranbrook BC V1C 3H8
Contact Person: Terry Balan	Position: Protective Services Supervisor
Phone: 1-250-464-5454	E-mail: tbalan@rdek.bc.ca

* Contact person must be an authorized representative of the applicant.

SECTION 2: For <u>Regional Projects Only</u>
<p>1. Identification of Partnering Communities. For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 3 in the Program & Application Guide for eligibility.</p> <p>We have explored but have not committed to any regional partnerships at this time (not enough time to coordinate and collaborate with stakeholders before grant application deadline) but will move towards partnerships in 2019 if they make sense. A significant portion of our Fire Smart plans for 2019 are to research and explore the opportunity of a Regional FireSmart Program in 2020 that would include all member Municipalities and First Nations in the RDEK.</p>

SECTION 3: Project Summary		
<p>2. Name of the Project:</p> <p>East Kootenay FireSmart Program</p>		
<p>3. Fire Centre (use check boxes). Indicate which Fire Centre the proposed activities are located in (check all that apply)</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Cariboo Fire Centre <input type="checkbox"/> Coastal Fire Centre <input type="checkbox"/> Kamloops Fire Centre </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Northwest Fire Centre <input type="checkbox"/> Prince George Fire Centre <input checked="" type="checkbox"/> Southeast Fire Centre </td> </tr> </table>	<input type="checkbox"/> Cariboo Fire Centre <input type="checkbox"/> Coastal Fire Centre <input type="checkbox"/> Kamloops Fire Centre	<input type="checkbox"/> Northwest Fire Centre <input type="checkbox"/> Prince George Fire Centre <input checked="" type="checkbox"/> Southeast Fire Centre
<input type="checkbox"/> Cariboo Fire Centre <input type="checkbox"/> Coastal Fire Centre <input type="checkbox"/> Kamloops Fire Centre	<input type="checkbox"/> Northwest Fire Centre <input type="checkbox"/> Prince George Fire Centre <input checked="" type="checkbox"/> Southeast Fire Centre	

4. Project Cost & Grant Request:

Total Project Cost: \$100,000.00 Total Grant Request: \$100,000.00

Have you applied for or received funding for this project from other sources? If yes, please provide details below.

FireSmart Canada Community Recognition Program (FSCCR Program) Phase 1 for Wasa, Grasmere and Newgate project was successfully completed and funded by Columbia Basin Trust in 2018. Phase 2 of this project will be funded by this CRI grant if successful.

5. Project Summary. Please provide a summary of your project in 150 words or less.

1. Education (FSCCR Program) Service Contract

- Raise awareness levels of community wildfire hazards and risk mitigation and engage multiple rural RDEK communities in active implementation of the FSCCR Program.
- RDEK rural neighbourhoods (already engaged) organize and hold official FireSmart Events between April and September 2019.
- RDEK rural neighbourhoods achieve national FireSmart recognition status in 2019.
- RDEK neighbourhoods receive FS Hazard Assessments and FCA Reports, adopt the FSCCR Program and begin the pathway to national recognitions in spring/summer of 2019.
- Develop an Elementary School program to teach students about FS and the risks associated with Wildfire.

2. Interagency Cooperation - Service Contract (FS Program Coordinator)

- Lead the development of a regional FS Committee to coordinate the overall governance and direction of Fire Smart program in the Region.
- Research and support the establishment a regional FS program (funding, structure, membership) that is funded and staffed to provide a desirable service to our communities.
- Develop a Strategic FireSmart Plan for the RDEK to ensure the region is working towards making our communities more resilient to Wildfire.

3. Emergency Planning - Service Contract (Exercise expert)

- Develop and deliver 1 full scale exercise in the Central Subregion (coinciding with a BC TRANSCAER exercise) with emphasis on Wildland Fire.
- Develop and deliver 1 tabletop exercise (Wildland fire) in each of the 3 subregions in the RDEK.

4. Cross training - Service Contract

- Provide NFPA 1051 training to RDEK fire department Chiefs and Deputies to be better prepared to deal with Wildland fire in the WUI area.
- Provide RDEK staff and community representatives LFR training to gain knowledge of the LFR role and to provide much needed leadership within the RDEK.
- Incident Command System training.

5. FireSmart Activities for Private Land - Service Contract

- Complete Phase 2 (getting started operationally) of the Wasa, Grasmere, Eastgate project.
- Research ideas to establish a rebate program for homeowners on Private and FN land to encourage FireSmart activities on their properties.
- Complete Home Assessments on FSC recognized communities.
- Conduct FireSmart home and property assessments.

6. Public Outreach - Service Contract

SECTION 4: Requirements for Funding

- 6. Community Wildfire Protection Plan (or other plan).** As outlined in Section 3 of Program & Application Guide, in order to be eligible for funding, applicants must have a current and acceptable CWPP or other acceptable plan that includes assessment and identification of FireSmart priorities.

Please outline how your community meets this requirement. Note: applicants that do not have a current and acceptable plan may apply to develop or update a plan.

RDEK currently has a CWPP completed by B.A. Blackwell and Associates in 2011/12. We looked to B.A. Blackwell to complete an update to the plan and the cost exceeded the total 100k available through this grant. I believe that even though the CWPP is dated (> 5years old) it is still a valuable tool to identify areas within the RDEK that are high fire risk.

If not funded under the Strategic Wildfire Prevention Initiative, attach completed plans, and/or assessments, or excerpts from higher-level plans, with the application form.

- 7. Consultation in Advance of Submitting an Application.** In order to qualify for funding, applicants must consult with a BCWS Wildfire Prevention Officer and/or a FNESS Fuel Management Liaison/Specialist regarding the proposed project prior to submitting an application.

☒ BC Wildfire Service.
Contact person: Mike Morrow

☒ First Nations' Emergency Services Society.
Contact person: Larry Price

SECTION 5: Wildfire Risk & Rationale

- 8. Wildfire Risk.** What is the wildfire risk in your community? This may be evidenced by a wildfire risk class of 1, 2 or 3 for the general area of interest (refer to Appendix 1 of the Program & Application Guide) or local level plan or other information with ground data that shows wildfire threat in proximity to values at risk within and around the community.

Provide specific evidence of wildfire risk (e.g. WUI polygon name from risk class map, reference to appropriate section of a CWPP or other plan, etc.) in your response.

The majority of communities (page 4 of our CWPP) within the RDEK are at moderate to high wildfire risk. This fire risk is based on the GIS-based Wildfire Risk Management System outputs.

For the purpose of CRI FireSmart Community Funding & Supports grants, identify the risk category that you are applying under:

- ☐ Lower risk of wildfire (may apply for grant up to \$25,000)
- ☒ Higher risk of wildfire (may apply for grant of up to/exceeding \$100,000)

9. **Other Rationale.** What other rationale or evidence is there for undertaking the proposed project? This may include local hazards identified in the Emergency Plan; threat levels identified in Hazard Risk & Vulnerability Analysis and/or other risk assessments; demonstrated history of repeated and/or significant interface wildfires and evacuations; or other rationale.

After the last two wildfire seasons in the RDEK and what has been happening provincially, nationally and globally it is time we start taking action. We collectively respond to wildfire with great success but we need to do more work on the prevention and mitigation of wildfire around our vulnerable communities.

A few excerpts from the "CALL TO ACTION" a summary of key recommendations from over 200 delegates who participated in the "Wildfire and Climate Change Conference" June 26-28, 2018 in Nelson BC.

- Wildfire risk reduction is a community safety and ecosystem resilience issue, not just a forest management issue.
- Collaboration, relationship building and leadership at the community and landscape scales are essential, across jurisdictions and interests.
- Liabilities and other issues associated with prescribed burning should be addressed to allow for expanded use of this practice.
- Fire Smart our homes, our communities, our critical infrastructure and private lands by implementing community wildfire risk reduction activities and building FireSmart community knowledge and capacity. Let's all become recognized FireSmart Communities!

Evidence of other rationale (e.g. Local Authority Emergency Plan extract, copies of assessments, etc.) is required to be submitted with the application form.

SECTION 6: Detailed Project Information

10. **Proposed Activities.** Please refer to Section 4 of the Program & Application Guide for eligibility and complete Worksheet 1: Proposed Activities & Budget.

11. **Partnerships & Collaboration.** Please identify any other authorities you will collaborate with on the proposed project (e.g. community or resident organization, First Nation or Indigenous organization or other local government) and outline how you intend to work together.

MFLNRORD (including BCWS), Municipalities and First Nations within the region, FNESS and others.

12. Additional Information. Please share any other information you think may help support your submission.

SECTION 7: Application Check List

Required Submissions

Related Attachments

☒ Application Form

☐ Completed plans, and/or assessments, or excerpts from higher-level plans as required in Q. 6

☐ Other rationale as required in Q. 9

☒ Completed Worksheet 1: Proposed Activities & Budget

☐ FireSmart Assessments for structures proposed for demonstration projects as required in Q. 7

☐ For fuels management activities only: Completed Worksheet 2: Proposed Fuel Management Activities

☐ PDF map outlining the area of interest, proposed treatments units, land status and tenure overlaps.

☐ Wildfire threat assessment information for the proposed treatment unit(s)

☐ For fuel management treatment only, a copy of the completed prescription and/or Burn Plan and project boundary spatial layer

☐ For fuel management treatment on Provincial Crown land only: email from land manager indicating information sharing with First Nations has been completed

☒ Council, Board or Band Council resolution, indicating support for the current proposed activities and willingness to provide overall grant management

☐ For regional projects only: Council, Board or Band Council resolution, from each partnering community that clearly states approval for the applicant to apply for, receive and manage the grant funding on their behalf

Submit the completed Application Form and all required attachments as an e-mail attachment to cri-swpi@ubcm.ca and note "2019 CRI" in the subject line. Submit your application as either a Word or PDF file(s). If you submit by e-mail, hardcopies and/or additional copies of the application are not required.

SECTION 8: Signature. Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC and the BC FireSmart Committee.

I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the approved project is within the applicant's jurisdiction (or appropriate approvals are in place)

Name: Terry Balan

Title: Protective Services Supervisor

Signature: 
An electronic or original signature is required.

Date: December 7 2018

2019 Community Resiliency Investment Program

FireSmart Community Funding & Supports

Worksheet 1: Proposed Activities & Budget

This worksheet is required to be completed for all applications.

Please complete and return the worksheet with the full FireSmart Community Funding & Supports application package. If you have any questions, contact cri-swpi@ubcm.ca or (250) 356-2947.

Instructions:

In Section 2 below, indicate the proposed activities, cost-estimate, outcomes and performance measures for each of the eligible activities (as identified in Table 1 of Section 4 of the Program & Application Guide) that you plan to undertake.

Cost Estimate: Provide a cost estimate for each proposed activity. Include information on how cost estimates were developed (i.e. estimated days of work, hourly/daily rates and types of equipment and estimated hours of use)

Proposed Outcomes: Provide information on the expected outcome of each proposed activity and list any policies, practices, plans or documents that will be developed or amended as a result of your project. As noted in the Program & Application Guide, higher application review scores will be given to projects that clearly increase community resiliency by undertaking community-based FireSmart planning and activities that reduce the community's risk from wildfire

Proposed Performance Measures: Indicate how the proposed activities will be evaluated, including the specific performance measures that will be used.

Worksheet 1: Proposed Activities & Budget

SECTION 1: Applicant Information	CRI- (for administrative use only)
Local Government or First Nation: RDEK	Name of Project: EK FireSmart Program

<p>SECTION 2: Proposed Activities</p> <p>1. Education.</p> <p>Proposed activities:</p> <p>Fire Smart Canada Community Recognition Program (Continue with the 5 communities already engaged and work towards engaging 5-7 more communities in the region.</p> <p>Cost Estimate: \$34, 000.00</p> <p>Also see draft work plan and costing on attached FSCCR Program Resource list.</p> <p>Proposed outcomes:</p> <ul style="list-style-type: none"> - Raise awareness levels of community wildfire hazards and risk mitigation and engage multiple rural RDEK communities in active implementation of the FireSmart Canada Community Recognition Program (FSCCR Program) - RDEK rural neighbourhoods (already engaged) organize and hold official FireSmart Events between April and September 2019. - RDEK rural neighbourhoods achieve national FireSmart recognition status in 2019. - RDEK neighbourhoods receive FS Hazard Assessments and FCA Reports, adopt the FSCCR Program and begin the pathway to national recognitions in spring/summer of 2019. - Develop and deliver a Elementary School program to teach students about FS and the risks associated with Wildfire. <p>Performance measures, such as target attendance and/or number of hours at educational activities, Wildfire Community Preparedness Day and any FireSmart events; estimated completion date of application for FireSmart Canada Community Recognition:</p> <ul style="list-style-type: none"> - Number of communities engaged in FSCCR Program. - Number of communities with FireSmart Community recognition status. - Number of Community Champions engaged. - Number of Fire Smart Board established in communities. - Number of presentations/workshops delivered at Elementary schools. <p>2. Planning</p> <p>Proposed activities: N/A</p> <p>Cost Estimate: N/A</p>

Proposed outcomes: N/A

Performance measures, such as list of policies and plans that are proposed for review and/or amendment; target for number of completed assessments:

N/A

Note: for CWPPS, include the number of hectares that threat assessments will be completed for. Refer to Appendix 4 for map and spatial data requirements for CWPPS

3. Development Considerations

Proposed activities: N/A

Cost Estimate: N/A

Proposed outcomes: N/A

Performance measures, such as list of plans or development requirements that are proposed for review and/or amendment; number and location of target areas for development permit areas:

N/A

4. Interagency Cooperation

Proposed activities:

- Lead the development of a regional FS Committee to coordinate the overall governance and direction of Fire Smart program in the RDEK.
- Research and support the establishment a regional FS program (funding, structure, membership) that is funded and staffed to provide a desirable service to our communities.
- Research, support -and possibly develop a Regional Rebate Program to homeowners on private land and FN land that have completed eligible FireSmart activities on their properties.
- Develop a Strategic FireSmart Plan for the RDEK to ensure the region is working towards making our communities more resilient to Wildfire.

Cost Estimate: \$15,000.00

Proposed outcomes:

- A solid foundation is developed to move FireSmart activities forward within the RDEK.
- A Regional Rebate Program for homeowners on private land and FN land is researched and a proposed plan is finalized and adopted if proven to be beneficial to the RDEK.
- A strategic FireSmart Plan is developed to support FireSmart activities forward in the RDEK.

Performance measures, such as estimated meeting frequency and attendance at planning tables or fuel management tables:

- Meeting frequencies to be established once the regional FS Committee is struck.
- Strategic plan is developed for the RDEK to move the FireSmart program forward into the future.

5. Emergency Planning

Proposed activities:

Develop and deliver 1 full scale exercise in the Central Subregion (coinciding with a BC TRANSCAER exercise) with emphasis on Wildland Fire.

-Develop and deliver 3 tabletop exercises (Wildland fire) in each of the 3 subregions in the RDEK.

Cost Estimate: \$14, 000.00

Proposed outcomes:

- Complete a successful Full Scale exercise and 3 Tabletop exercises within the RDEK.

Performance measures, such as estimated meeting frequency and attendance at meetings and exercises:

- Exercises will be evaluated by using an After Action Review on each exercise.

- Number of participants that participate in the exercises.

6. Cross Training

Proposed activities: Provide NFPA 1051 training to RDEK fire department Chiefs and Deputies to be better prepared to deal with Wildland fire in the WUI area.

-Provide RDEK staff and community representatives LFR training to gain knowledge of the LFR role and to provide much needed leadership within the RDEK.

- Incident Command System training.

Cost Estimate: \$5, 000.00

Proposed outcomes:

- 3-4 RDEK fire services staff available (after the NFPA 1051 training) to provide training to volunteer fire service staff.

- Trained fire service staff to complete response during Wildland Urban Interface incidents within the RDEK.

Performance measures, such as estimated training frequency and attendance; list of professional development opportunities:

- Number of RDEK fire services staff trained to NFPA 1051.

7. FireSmart Demonstration Projects

Proposed activities: N/A

Cost Estimate: N/A

Proposed outcomes: N/A

Performance measures, such as the extent to which the recommendations in the FireSmart assessment will be achieved; the degree to which the hazard level will be reduced for the structure; the number of people informed by the required community education component:

N/A

Note: To be eligible for funding, the proposed structure must be designated for emergency response, such as an Emergency Operations Centre or emergency social services facility (i.e. reception centre, group lodging) and have a completed FireSmart assessment. In addition, demonstration projects must include a community education component.

FireSmart assessments are required to be submitted with the application.

8. FireSmart Activities for Private Land

Proposed activities:

- Complete Phase 2 (getting community started operationally) of the Wasa Grasmere Newgate FSCCR Program project.
- Start the FSCCR Program with RDEK communities.
- Complete Home Assessments in FSCC recognized communities (Wasa, Grasmere and Newgate).

-

Cost Estimate: \$32, 000.00

Proposed outcomes:

- RDEK communities recognized by FireSmart Canada under the FSCCR Program.
- RDEK communities starting the process to become recognized as a FireSmart community.

Performance measures, such as target for completed number of assessments; number and location of target areas for planning activities; target number and value for approved rebates; estimated frequency of debris disposal activities and the number of private land owners participating:

- Number of communities participating in the FSCCR Program.
- Home Assessments completed on all homes in nationally recognized communities.

Note: Refer to Appendix 2 of the Program & Application Guide for funding requirements for rebate programs (if applicable)

9. Fuel & Vegetation Management

Worksheet 2 is required to be completed but the total cost estimate should be included here.

Cost Estimate: N/A

Note: Refer to Appendix 3 of the Program & Application Guide for funding requirements for fuel management and Appendix 4 for the requirements for maps and spatial data

10. Total Proposed Cost:

\$100,000.00



Request for Decision

File No: Ehh 650 065

Date: November 27, 2018
Author: Anita Charest, Emergency Program Coordinator
Subject: Community Emergency Preparedness Fund – Evacuation Route Planning Grant Application

REQUEST

To approve the submission of a Community Emergency Preparedness Fund grant application for preparation of an Evacuation Route Plan to supplement the existing RDEK Evacuation Plan and the East Kootenay Emergency Management Plan.

OPTIONS

1. That a Community Emergency Preparedness Fund grant application for \$25,000 be submitted for evacuation route planning for rural areas within the RDEK to supplement the existing RDEK Evacuation Plan with the RDEK to provide overall grant management.
2. That a Community Emergency Preparedness Fund grant application not proceed.

RECOMMENDATION

Option 1

BACKGROUND/ANALYSIS

The Community Emergency Preparedness Fund is a suite of funding programs intended to enhance the resiliency of local governments and their residents in responding to emergencies. Funding is provided by the Province of BC and is administered by the Union of BC Municipalities (UBCM)

Eligible projects are those that address existing challenges to successfully implement evacuations in the event of an emergency. The intended project will create a more detailed Evacuation Route Plan that will be used in conjunction with our existing RDEK Evacuation Plan and Evacuation plans from our municipal and First Nations partners. It will also form part of our overall East Kootenay Emergency Management Plan.

The 2018 wildfire events in our region identified a need to have more detailed evacuation route planning within the Region. While the plan will cover as many rural communities as possible, it will also specifically focus on communities with unique challenges such as one road in and out, evacuations that involve crossing provincial and international borders or condensed populations of recreationists. The process will identify high risk areas and neighbourhoods most likely to be impacted and require evacuation and it will identify at-risk critical infrastructure and provide recommendations and procedures for any infrastructure with evacuation consequences to residents (ie: loss of power or water). The plan will also identify vulnerable population groups and include actions and procedures to assist people with mobility issues and medical needs.

SPECIFIC CONSIDERATIONS

Financial: The total amount requested is \$25,000. Any grant funds received will be used as indicated in the application attached. No additional funding will be required from the RDEK for the grant other than in-kind donations such as collaboration with the Emergency Program Coordinator, GIS staff and public works staff to ensure the plan correctly reflects the needs of the RDEK. This work will be administered under Electoral Area Administration.

Purchasing Policy: All expenses will be subject to the current Purchasing Policy.

Partnerships: The RDEK did reach out to all member municipalities and First Nations Communities within the region to explore partnering possibilities. While no formal partnerships were identified for the subject grant application, there was indication that some of our Emergency Program partners will be applying for the grant on behalf of their communities. The RDEK Evacuation Route Plan will benefit the entire region, allowing us to better serve the region during an evacuation and assist evacuees from municipal and First Nations partner communities once they leave their own jurisdictions.

Process: Should the grant application be successful, staff will secure a contractor to complete the project with assistance from RDEK staff. Review of the success of the project will be completed on an ongoing basis as part of each subsequent emergency event and as part of any After Action Reports prepared following emergency events.

ec: Sanford Brown, Building & Protective Services Manager
Terry Balan, Protective Services Supervisor

Community Emergency Preparedness Fund

Evacuation Route Planning

2018 Application Form

Please complete and return the application form by **November 30, 2018**. All questions are required to be answered by typing directly in this form. If you have any questions, contact cepf@ubcm.ca or (250) 387-4470.

SECTION 1: Applicant Information	AP (for administrative use only)
Applicant: RDEK	Date of Application: November 27, 2018
Contact Person*: Anita Charest Terry Balan	Position: Emergency Program Coordinator Protective Services Supervisor
Phone: 250-489-2791	E-mail: acharest@rdek.bc.ca tbalan@rdek.bc.ca

* Contact person must be an authorized representative of the applicant.

SECTION 2: Project Summary
1. Name of the Project: Evacuation Route Plan for the Regional District of East Kootenay
2. Project Cost & Grant Request: Total Project Cost: \$36,000.00 Total Grant Request: \$25,000.00 Have you applied for, or received funding for, this project from other sources? No
3. Project Summary. Provide a summary of your project in 150 words or less. <p>The RDEK emergency management team has identified the need to extend their current Rural Evacuation Plan (REP) to identify those communities with the most challenges based on hazards identified in the HRVA that could pose significant threat to the community. The RDEK is geographically and geologically prone to a number of hazards such as floods, wildfires, debris slides, dangerous goods incidents and extreme weather. In order to ensure that residents will be able to retreat to safety in the event of a disaster it is imperative for the RDEK to develop an Evacuation Route Plan that identifies those communities that pose evacuation challenges.</p> <p>To accomplish this, the RDEK will bring in industry professionals to identify high-risk neighbourhoods and develop an Evacuation Route Plan (ERP) that identifies: vulnerable communities; alternative routes and means of transportation; accommodation options;</p>

resource needs; vulnerable population needs; and stakeholders that should be involved in planning.

- 4. Emergency Plan.** Describe the extent to which the proposed project will specifically support recommendations or requirements identified in the local Emergency Plan.

The East Kootenay Emergency Program Plan (EKEPP) aims "to create and maintain a cooperative organization managing risks from major emergencies and disasters that may affect the residents and stakeholders in the regional district". The RDEK has adopted several basic principles to achieve this: Collaboration; Partnerships; Comprehensive Approach; Permanent, ongoing plan updates; and local funding.

The EKEPP identifies wildfire, dangerous goods incidents and flooding as the primary areas of concern. The district has endeavoured to "collaborate with all local authorities to develop evacuation plans, addressing such issues as notification, evacuation phases, site security, transportation and air and road evacuation".

By developing an extension to the existing REP the RDEK will be able to address the needs of its residents and respond more effectively to future emergency and disaster events.

SECTION 4: Detailed Project Information

- 5. Proposed Activities.** What specific activities will be undertaken as part of the proposed project? Please refer to Section 4 of the Program & Application Guide for eligibility.

Completion of and extension to existing ERP for the RDEK. This will include:

- Review and analysis of current evacuation challenges based on demographics, geographic location, existing HRVA, local geology and current methods of evacuation.
- Review of existing Emergency Response and Recovery Plan.
- Review and analysis of current flood risk mapping.
- Identification of available evacuation routes and assessment of their capacity compared to local population.
- Identification of alternative means of transportation including ground, water, air or rail.
- Identification of communities most at-risk.
- Identify critical infrastructure that could be at risk.
- Collaborate with ESS Directors and Fire Chiefs to determine appropriate muster points, neighbourhood liaisons, group lodging options, transportation capabilities and resource requirements for evacuation.
- Partner with neighbouring Alberta and U.S. communities to develop a strategy for cross-border evacuation where the potential exists.

This will in-part be accomplished through the use of data collection and analysis, as well as developing maps, spatial data and metadata.

- 6. Rationale.** What is the rationale and evidence for undertaking this project? This may include local hazards identified in the Emergency Plan; threat levels identified in Hazard Risk and Vulnerability Analysis, Community Wildfire Protection Plans, and/or Flood Risk Assessments; and previous emergencies where evacuations were ordered.

The RDEK has developed a REP but has identified several gaps within the existing plan that they would like to use the Evacuation Route Planning grant to fund. The HRVA for the RDEK identifies the following hazards as high-risk: Interface and Wildland Fires, Flood, and Dangerous Goods Incidents. During the 2018 fire season, numerous communities were placed on evacuation alerts and/or orders due to imminent risk of wildfires entering the urban interface. There is potential for similar or worse events in the near future making it imperative for the RDEK to develop an ERP to address limited transportation routes for evacuation.

The RDEK can experience extreme weather conditions that could result in a major transportation route being closed, requiring the need to evaluate alternative routes for evacuation of affected communities. These incidents have the potential to affect residents, visitors and those travelling through the area. In the event of a dangerous goods incident or debris slide/avalanche that compromises access to Hwy 95 or Hwy 3, evacuating across the U.S. border could be the best option. The RDEK also includes several communities that border the U.S which will require further collaboration with U.S officials in order to establish an agreement on cross-border evacuation if necessary.

- 7. Existing Challenges.** How will the proposed project identify and address existing challenges to successful evacuations in the event of emergencies. Refer to Section 6 of the Program and Application Guide.

The presence of steep slopes; valley bottom and sub-alpine conditions; significant fire history and fuel build-up; climate; and an increase in residents living in the urban interface, the RDEK is highly susceptible to Wildland Urban Interface Fires. The presence of main transportation routes that pass through the RDEK make Dangerous Goods Incidents a high possibility. Additionally, there are various in situ fuel sites within the RDEK that should be noted as a possible spill or explosion hazard.

The demographic could also present a challenge when evacuating; 30% of the population in the RDEK is either senior or youth. Both of these populations would likely require extra assistance and care to evacuate and may require ongoing medical assistance or supervision. Consideration for hospital and care facilities must also be included. Additionally, there must be consideration given to the remoteness of some communities in the RDEK that contain one way in and one way out which will reduce not only egress/evacuation capabilities but access for required resources.

Having communities that border the U.S also poses a challenge when developing an ERP. It will take extra time and resources to develop a relationship with officials in the U.S. and create an agreement for efficient evacuation across the border that is in order prior to an event where cross-border evacuation is necessary.

- 8. Large Scale ESS Planning.** Describe the extent to which the proposed project will consider large scale emergency social services scenarios.

The RDEK contains multiple rural communities that, if affected by disaster, will require assistance from Emergency Support Services (ESS). Additionally, the RDEK experiences extreme weather conditions which could require immediate assistance to residents for protection from the elements and extended shelter needs. It will be important to consider large scale ESS scenarios and include them in the ERP. This will include access to shelter, volunteer recruitment and training needs as well as further developing a relationship with local volunteers as well as the Red Cross to identify resource needs. ESS Directors will be invited to participate in our planning exercises and will be asked to provide feedback to ensure the ERP is all-encompassing.

- 9. Transferability.** Describe the extent to which the proposed project may be transferable to other local governments and/or First Nations.

The proposed project will be applicable to all communities throughout the RDEK and will be transferable to other communities to the North and West; this is due to the presence of similar hazards and geological features. Because the RDEK has a good working relationship with the surrounding First Nations Communities, the ERP established for the RDEK will take into account shared resources and partnerships. This will ensure that the proposed ERP can assist surrounding communities in developing their own plans specific to identified threats and demographics.

- 10. Evaluation.** How will the project be evaluated? How will performance measures and/or benchmarks be used to measure outcomes? How will this information be used?

The project will be evaluated by continued communication and discussion with stakeholders. Once an initial ERP has been developed the emergency management team along with other identified stakeholders will be invited to participate in a tabletop exercise. The results of this exercise will be used to identify any unmet needs as well as for the development of recommendations to strengthen the plan.

- 11. Additional Information.** Please share any other information you think may help support your submission.

SECTION 5: Required Application Materials

Only complete applications will be considered for funding. The following separate attachments are required to be submitted as part of the application:

- Local government Council or Board resolution, or Treaty First Nation resolution, indicating support for the current proposed activities and willingness to provide overall grant management.
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.

SECTION 6: Signature	
I certify that: (1) to the best of my knowledge, all information is accurate and (2) the area covered by the proposed project is within our local authority's jurisdiction (or appropriate approvals are in place).	
Name:	Title:
Signature: <i>An electronic or original signature is required.</i>	Date:

Submit applications to Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

2018 CEPF Evacuation Route Planning Grant Application Budget – RDEK

Expense	Details	Time (days)	Total Cost
Completion of an Evacuation Route Plan, including data collection			
• Review of current HRVA for historic risk to assist quantifying need for evacuation planning in comparison to major risks.		1	
• Review current Emergency Response Plan to identify existing: <ul style="list-style-type: none"> ○ Evacuation Plans ○ Operational Plans ○ Interaction with Emergency Operations Centre (EOC) ○ Notification procedures and communication protocols with RCMP, Fire Service, Search and Rescue and Regional EOC ○ Muster Points ○ Reception Centres ○ ESS procedures and protocols ○ Partnerships and supplier 		2	
• Review of 2017 and 2018 Wildfire events in the RDEK including: <ul style="list-style-type: none"> ○ EOC Actions relating to evacuations ○ Tactical evacuations during 2017 and 2018 comparison with high risk areas (enacted by the Fire Service) ○ Efficacy of 2018 evacuations of residential neighbourhoods. Review and implement lessons learnt into the evacuation plan. ○ ESS services used. Review and implement lessons learnt into the evacuation plan. 		3	
• Review of recent wildfire activity in the area. Identify potential high risk areas for trigger points for evacuation.		1.5	
• Identify high-risk areas and neighbourhoods most likely to be impacted and require evacuation. Include areas in priority order with Evacuation plan dependent on hazard and risk level.		2	
• Identify neighbourhood groups and liaisons for inclusion in the notification and communications section of the evacuation plan.		0.75	
• Review existing informal working arrangements with neighbouring First Nations Communities to promote opportunities for joint working relationships.		0.5	
• Identify current population and demographic statistics, including any vulnerable population groups. Include specific actions and or procedures in the evacuation plan with considerations for mobility issues and medical needs.		1	
• Identify alternative accommodation and transportation options for evacuees that need special assistance. Include specific actions and or procedures in the evacuation plan.		1.5	
• Gather statistical data on livestock and pets in the area to quantify need. Include appropriate measures in the evacuation plan.		1	
• Identify transportation and accommodation options for pets and domestic animals		0.25	

• Review at-risk critical infrastructure. Provide recommendations and as appropriate, procedures for any infrastructure with evacuation consequences to residents e.g. loss of power and water.	2	
• Review current access/egress routes and identify alternative transportation options – primary, secondary and tertiary routes.	1	
• Review current risk mapping and make recommendations for improved data	2	
• Collaborate with U.S authorities to develop procedures and protocols for cross-border evacuations	2	
• Review current Lidar data to identify knowledge gaps. Utilize existing lidar data into inundation mapping for evacuation priorities.	2	
• Produce draft evacuation plan with peer review.	3.5	
Preparation of maps, spatial data, and metadata		
• Collection of existing floodplain maps, updating where necessary to fill in gaps	1.5	
• Collect demographic data	0.25	
• Site survey and/or review of major transport routes.	1	
Presentation of the Evacuation Route Plan to Council, Board or Treaty First Nation		
• Present completed evacuation plan to the RDEK Emergency Management Team,	1	
Amendments to relevant local authority plans, bylaws or policies that are specific to evacuation		
• Insert completed evacuation plan into existing Emergency Response and Recovery Plan	0.25	
Total		\$25,000.00
Regional District of East Kootenay in kind contributions		
• Working meetings with Emergency Program Coordinator and as appropriate	6	\$6,000.00
• Review HRVA with Emergency Program Coordinator and as appropriate EOC/	2	\$2,000.00
• Emergency Program Coordinator, GIS and other RDEK department staff if/when required to produce spatial maps for transport, reception areas etc. To be incorporated into the RDEK's mapping system.	2	\$2,000.00
• Printing of public information poster strategically placed in the community		\$500.00
Public Information Costs		
• Printing of finalized plan, as agreed with the RDEK		\$500.00
• Community events to inform, educate and provide guidance to the different demographics in the high risk area - to be done during scheduled Town Hall meetings	0	\$0.00
Total		\$11,000.00

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BCBC 2019 Online Registration opens Dec. 3rd



Dear Connie

We are pleased to announce the dates for the 2019 BC Broadband Conference (BCBC). It will be held on **April 30 & May 1, 2019** and our event venue will be the **Radisson Hotel in Richmond, BC.**

This year's conference theme is **"Managing the Customer's Experience".**

"Today's user demands more than just basic Internet service. Email, Managed WiFi Service and Smart Homes mean more opportunities to ISPs to improve their business model." Bob Allen, President - BCBA

The conference will be accompanied by a vendor exhibition.

Sponsorship opportunities and other details are available online or you can inquire by email. For details, please check out the links below:

Information to our Sponsorship Opportunities

Email us about Sponsorship Opportunities

Online registration for general admission will open on **December 3rd, 2018**. Vendor registration for booth and table rental is open now.

We hope to see you at the 2019 BC Broadband Conference.

Thank you

BCBC Organizing Team

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Request for Decision

Date November 23, 2018
Author Sanford Brown, Building & Protective Services Manager
Subject Fernie Rural Fire Protection Service Area 10 Year Agreement

REQUEST

To approve the 10-year agreement with the City of Fernie for fire service within the Fernie Rural Fire Protection area.

OPTIONS

1. That the Chair and CAO be authorized to sign the agreement with the City of Fernie for the provision of fire protection services to the Fernie Rural Fire Protection Service Area for the term January 1, 2019 to December 31, 2028.
2. That the agreement with the City of Fernie for the provision of fire protection services to the Fernie Rural Fire Protection Service Area for the term January 1, 2019 to December 31, 2028 be amended by _____;

and further, that the Chair and CAO be authorized to sign the agreement.

RECOMMENDATION

Option 1.

BACKGROUND/ANALYSIS

The RDEK has been contracting rural fire protection from the City of Fernie since 1998. The latest 5-year agreement expires on December 31, 2018. RDEK and City of Fernie staff have negotiated a new 10-year agreement that both parties support. The new agreement will ensure the Fernie Rural Fire Protection Area residents continue to receive the excellent services they are accustomed to, as well as support the City of Fernie residents with the ongoing costs of operating a fire department.

The new 10-year agreement has the same structure and cost sharing formula as the previous agreement. The one noticeable difference is that Section 9 of the previous agreement which laid out the funding for the proposed renovations to the existing firehall has been removed from the agreement. The City of Fernie has notified the RDEK that it plans to construct a new firehall rather than renovate the existing hall. The City of Fernie intends to use long term borrowing to finance the construction of the hall, which would allow the RDEK to pay its proportional share of the incremental costs over the term of the loan. The agreement outlines that the 12.5% administration calculation would not apply to the rural share of the debt payment.

Bylaws

Fernie Rural Fire Protection Service Area Establishment Bylaw No. 1396, 1998 applies to this service area. Approving this contract will not require any changes to the bylaw.

Request for Decision

Previous Board Action

The RDEK and City of Fernie entered into a 5-year agreement on January 1, 2013 for fire protection services.

Financial - Taxes

Fernie Rural Fire Protection Service Area Establishment Bylaw No. 1386,1998 sets the maximum tax rate of \$1.35/\$1,000 of assessment. The 2018 tax rate for the service area was \$0.86/\$1,000 of assessment.

THIS AGREEMENT dated for reference the _____ day of _____, 20____.

BETWEEN:

REGIONAL DISTRICT OF EAST KOOTENAY, a Regional District pursuant to the *Local Government Act*, RSBC 2015, Chapter 1 and incorporated pursuant to the laws of the Province of British Columbia with a place of business at 19 - 24th Avenue South, Cranbrook BC V1C 3H8.

("the RDEK")

OF THE FIRST PART

AND:

THE CORPORATION OF THE CITY OF FERNIE, a Municipality incorporated pursuant to the laws of the Province of British Columbia, and having a place of business at 501 – 3rd Avenue, Fernie, BC V0B 1M0.

("the City")

OF THE SECOND PART

WHEREAS:

- A. RDEK Bylaw No. 1386 and amendments thereto, established the Fernie Rural Fire Protection Service Area within Electoral Area A to provide Fire Protection Services on a contract basis within the Service Area;
- B. The RDEK is authorized to make agreements respecting the undertaking, provision and operation of local government services;
- C. The City is authorized to enter into agreements for the furnishing of Fire Protection Services outside of the municipality, and the City has adopted Bylaw No. _____ which authorizes entering into a fire protection service agreement with the RDEK;
- D. The consent of the RDEK is required to provide Fire Protection Services within the Service Area and this Agreement will be deemed to be consent of the RDEK to provide such service;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the money hereinafter agreed to be paid by the RDEK to the City, the parties hereto agree as follows:

1. DEFINITIONS

In this Agreement the following expressions will have the meanings herein assigned to them.

1.1 **Fire Department** means Fernie Fire/Rescue operated by the City of Fernie.

1.2 **Fire Protection Services** means fire protection and associated services including:

- (a) Fire Suppression;
- (b) Rescue Services;
- (c) Medical First Responder;

and such other services as may be agreed to between the parties.

1.3 **Service Area** means the Fernie Rural Fire Protection Service Area as outlined in Schedule A attached to and forming part of this Agreement.

2. SERVICES AND AREA

- 2.1 The City agrees to provide Fire Protection Services within the Service Area.
- 2.2 The boundaries of the Service Area may only be expanded or altered by further agreement of the parties.

3. TERM OF AGREEMENT

- 3.1 The term of this Agreement will commence upon the 1st day of January 2019 and this Agreement will be fully ended and complete, except as set forth herein, on the 31st day of December 31, 2028.

4. FIRE PROTECTION SERVICES

- 4.1 The City will provide Fire Protection Services within the Service Area on a 24-hour basis using such equipment from such location as the City will deem appropriate. The Fire Protection Services will be provided by regular, paid on call auxiliary or volunteer staff, as determined by the City Fire Chief or Officer or Incident Commander, as defined by the City of Fernie Bylaw No. 2029.
- 4.2 The number of staff and type of apparatus and equipment deemed necessary to provide adequate Fire Protection Services to be dispatched for any particular incident will be at the sole discretion of the Fire Chief or Officer or Incident Commander.
- 4.3 If the Fire Department is attending a fire within the Service Area and another emergency arises which requires the resources of the Fire Department, it will be at the sole discretion of the City Fire Chief or Officer-In-Charge to remain at the fire or to abandon fighting the fire and attend another emergency. The City will not be held liable in any manner whatsoever in the event that the City Fire Chief or Officer-In-Charge decides to abandon fighting any fire within the Service Area to attend another emergency.
- 4.4 Fire Protection Services provided by the City will be dependent on the operating condition and spacing of fire hydrants and the water available at the site of the fire. Neither the City nor its Fire Department will be responsible for testing and maintenance of the water systems servicing the Service Area, except where the City operates the water system. Under no circumstances will the City or its Fire Department be liable in any manner whatsoever with regard to the availability, or lack thereof, of sufficient water to fight any fire.

5. ACCESSIBILITY

- 5.1 The Fire Department may not respond to areas where access routes do not provide:
- (a) a minimum of 6 meters width, clear of any obstruction, sufficiently cleared of snow, to enable safe passage of emergency response vehicles;
 - (b) overhead clearances of not less than 6 meters;
 - (c) a road gradient of less than 1 in 12.5, except for short distances not to exceed 15 metres;
 - (d) access routes with sufficient load bearing capacity to support firefighting equipment, including bridges, culverts and other structures; or
 - (e) turn-around facilities for any dead-end portion of the access route more than 90 meters.

6. LIABILITY

- 6.1 Neither the City nor its Fire Department will incur any liability for damage to property or buildings arising from its action to suppress or reduce the spread of fire.

7. LEVEL OF SERVICE

- 7.1 The City will provide a level of Fire Protection Service to the Service Area, except as limited by the availability of fire hydrants, that is similar to the level of service for such services provided within the boundaries of the City.

8. EQUIPMENT

- 8.1 In providing the Fire Protection Services under this Agreement, the City covenants to provide and maintain, at their cost, all equipment deemed necessary by the City.
- 8.2 Notwithstanding Section 8.1, the RDEK will acquire the water tender necessary to provide Fire Protection Services to the portions of the Service Area not serviced by fire hydrants, and will lease such water tender to the City for an annual amount of \$1.00 on terms as specified in Schedule B hereto. In the event that the water tender requires replacement, and such replacement is not otherwise covered by insurance of the City, except due to negligence or willful omission by the City or its employees, then in such an event, the RDEK acknowledges and agrees that it will replace the water tender in the same manner as pursuant to this Section. In the event that the RDEK fails to provide the water tender pursuant to this Section, then in such an event, the City will be under no obligation to provide fire suppression services in areas not serviced by fire hydrants.
- 8.3 The cost of insurance and maintenance of the water tender acquired pursuant to Section 8.2, will be the responsibility of the City and will form part of the operating costs of the Fire Department.
- 8.4 Upon expiration of this Agreement or expiration of the lease under Section 8.2, the water tender will revert to the RDEK at no cost to the RDEK.

9. PAYMENT FOR SERVICES

- 9.1 For the purposes of this Agreement "converted value of land and improvements" means the respective jurisdiction's immediate preceding year's class factors applied to current year preliminary 100% assessments, i.e., the City uses their class multiples and the RDEK uses provincial class multiples.
- 9.2 The RDEK covenants to pay the City for the services, a sum calculated as the RDEK's proportionate share of operating and capital expenses, according to the following formula, but not to exceed \$1.35 per \$1,000 on 100% assessment in the Service Area:

$$d = c \times \frac{a \times 1.125}{a + b} + e$$

where "a" is the hospital converted value of land and improvements for properties in the Service Area;

where "b" is the general converted value of land and improvements for the City;

where "c" is the City's current year's provisional budget operating and capital expenses for the Fire Protection Services excluding debt servicing costs associated with construction of the new fire hall, plus over/under adjustments for the immediately preceding year based on the:

- (a) actual audited costs for the Fire Protection Services;
- (b) revised assessment roll;
- (c) actual Municipal and Provincial class multiples.

For the purposes of this clause, "capital expenses" will mean:

- (a) the annual contribution to an equipment reserve fund;
- (b) actual expenditures for other firefighting equipment;
- (c) actual expenditures for fire hall equipment;
- (d) repairs and upgrades to fire halls.

where "d" is the calculated proportionate share of expenditures for the Service Area.

Where "e" is the amount calculated in Section 9.3 (new fire hall).

- 9.3 In accordance with Section 9.2 and subject to the limitations specified therein, the RDEK agrees to pay the City for the services, a sum calculated as the RDEK's proportionate share of principal and interest associated with the borrowing for construction of the new fire hall according to the following formula:

$$d = c \times \frac{a}{a + b}$$

where "a" is the hospital converted value of land and improvements for properties in the Service Area;

where "b" is the general converted value of land and improvements for the City;

where "c" is the City's current year's provisional budgeted principal and interest payments for debt associated with construction of the new fire hall, plus over/under adjustments for the immediately preceding year based on the:

- (a) actual audited debt servicing costs;
- (b) revised assessment roll;
- (c) actual Municipal and Provincial class multiples.

where "d" is the calculated proportionate share of fire hall debt servicing costs for the Service Area.

- 9.4 If capital costs in any given year result in an increase of more than 15% over the previous year to the RDEK's proportionate share of expenditures for the Service Area as calculated in Section 10.2 of this Agreement, the City will allow the RDEK the option to fund these costs over a mutually agreed upon number of years.
- 9.5 No later than February 1 of each year, for the term of this Agreement, the RDEK will provide the City with assessment totals, separated by assessment class, of all properties situated within the Service Area. The aforementioned totals will be extracted from the preceding year's revised assessment roll as at March 31 and the current year's completed assessment roll.
- 9.6 No later than February 15 of each year for the term of this Agreement, the City will invoice the RDEK for the Fire Protection Services. This will be the amount calculated as "d" in Section 10.2 of this Agreement. The RDEK will pay said invoice by August 10 in each year, for the term of this Agreement.
- 9.7 The payment for services as set forth in this Agreement will be in addition to, and not included within, or in substitution of, any other payments made by the RDEK to the City for services supplied or made available to residents of the RDEK by the City.

10. MAPPING

- 10.1 The RDEK will be responsible for providing mapping to show locations of homes and roads within the Service Area and receiving Fire Protection Services and it will be the RDEK's responsibility to ensure accuracy and provide updates as new developments occur.
- 10.2 The RDEK will require that all residential and commercial properties in the Service Area adequately display address numbers that are clearly visible from any fronting road, on a year round basis.

11. INDEMNITY AND INSURANCE

- 11.1 The City will maintain all risk insurance on its major fire equipment.
- 11.2 The City will ensure that its liability insurance coverage extends to its activities in the Service Area and that the RDEK is included as additional insured.
- 11.3 The City's costs of insurance required under this Agreement will form part of the City's Fire Protection Services costs.
- 11.4 Both parties will maintain liability insurance with the Municipal Insurance Association of British Columbia ("MIABC"). In the event that either party's policy with MIABC is terminated, the other party may terminate this Agreement, subject to the terms of Section

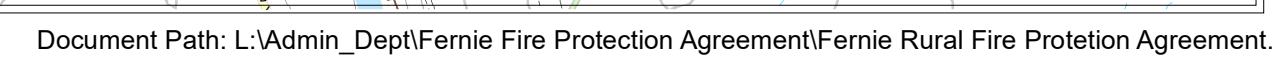
12. TERMINATION AND AMENDMENT

12.2 This Agreement may be amended at the mutual consent of both parties.

C/S

C/S

Fernie Rural Fire Protection Service Area



SCHEDULE B

TERMS OF WATER TENDER LEASE

EQUIPMENT

1. The RDEK agrees to lease to the City, and the City agrees to lease from the RDEK, the following described equipment (the "Equipment"):

2009 Fort Gary Freightliner Water Tender (VIN: 1FVDCYBS7AHAM2889)

TERM

2. The lease will commence on January 1, 2019 and will expire on December 31, 2028.

RENT

3. The annual rent for the Equipment is One Dollar (\$1.00), the receipt and sufficiency of which is acknowledged.

USE

4. The City will use the Equipment for the purposes of providing Fire Protection Services, will do so in a careful and proper manner, and will comply with and conform to all national, provincial, municipal and other laws, ordinances and regulations in any way relating to the possession, use or maintenance of the Equipment.

REPAIRS

5. The City, at its own cost and expense with such cost and expense forming part of the Fire Department operating budget, will keep the Equipment in good repair, condition and working order and will furnish any and all parts, mechanisms and devices required to keep the Equipment in good mechanical working order.

INSURANCE

6. (a) The City will procure and continuously maintain and pay for:
 - (i) all risk insurance against loss of and damage to the Equipment for not less than the fair market value of the Equipment, naming the RDEK as loss payee; and
 - (ii) combined public liability and property damage insurance, naming the RDEK as additional insured.
- (b) The insurance required under Section 6(a), will provide at least thirty (30) days advance written notice to the RDEK of any cancellation, change or modification, and will provide primary coverage for the protection of the City and the RDEK without regard to any other coverage carried by the City of the RDEK protecting against similar risks.
- (c) The City will provide the RDEK with a copy of the insurance policies required under this Schedule.

TAXES

7. The City will keep the Equipment free and clear of all levies, liens and encumbrances and will report, pay and discharge all license and registration fees, assessments, and other taxes, fees and governmental charges similar or dissimilar to the foregoing, together with any penalties or interest thereon, imposed by any federal, provincial or local government or any agency, upon the Equipment or the use, operation or leasing of the Equipment or otherwise in any manner with respect thereto and whether or not the same will be assessed against or in the name of the RDEK of the City. However, the City will not be required to pay or discharge any such tax or assessment so long as it will, in good faith and by appropriate legal proceedings, contest the validity thereof in any reasonable manner which will not affect or endanger the title and interest of the RDEK to the

Equipment; provided, the City will reimburse the RDEK for any damages or expenses resulting from such failure to pay or discharge.

FAILURE TO PAY

8. In case of failure of the City to procure or maintain the insurance or to pay fees, assessments, charges and taxes, all as specified in this Schedule B, the RDEK will have the right, but will not be obligated, to effect such insurance or pay said fees, assignments, charges and taxes, as the case may be. In that event, the cost thereof will be repayable by the City to the RDEK within 60 days or receipt of an invoice from the RDEK after which the amount due will accrue interest at the rate of 10% per annum.

DEFAULT

9. If the City fails to observe, keep or perform any provision contained in this Schedule B, the RDEK will have the right to exercise any one or more of the following remedies:
 - (a) To take possession of the Equipment, without demand or notice, wherever same may be located, without any court order or other process of law. The City hereby waives any and all damages occasioned by such taking of possession.
 - (b) To terminate the lease of the Equipment.
 - (c) To pursue any other remedy at law or in equity.

OWNERSHIP

10. The Equipment is, and will at all times be and remain, the sole and exclusive property of the RDEK; and the City will have no right, title or interest therein or thereto except as expressly set forth in this Schedule B.

SURRENDER

11. Upon the expiration or earlier termination of this Agreement, the City will return the Equipment to the RDEK in good repair, condition and working order, ordinary wear and tear resulting from proper use thereof alone excepted, by delivering the Equipment at the City's cost and expense to such place as the RDEK will specify, which place will be no more than 10 kilometers from the City of Fernie boundary.

ASSIGNMENT

12. The City will not assign this Agreement or its interest in the Equipment without the prior written consent of the RDEK.

EAS#7

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the meeting adjourn to a Closed Electoral Area Services Committee meeting to consider the following matters:

- 1) Notice on Title – Section 90(1)(g) of the Community Charter – litigation or potential litigation affecting the RDEK; and
- 2) Windermere Water Upgrade Project Engineering Services Contract – Section 90(1)(j) of the *Community Charter* – information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.