

Voting Rules

Unless otherwise indicated on this agenda, all Directors have one vote and a simple majority is required for a motion to pass.

- | | Who Votes | Count |
|--|--|--------------|
| 1. Call to Order | | |
| 1.1 Presentation: Lori Engler, Human Resources Manager – 10 Years of Service | | |
| 1.2 Presentation: Sanford Brown, Building & Protective Services Manager – 10 Years of Service | | |
| 2. Addition of Late Items | | |
| 3. Adoption of the Agenda | | |
| 4. Adoption of the Minutes | | |
| 4.1 November 9, 2018 Meeting | | |
| 5. Delegations | | |
| 5.1 Rod Chapman re: ALR Exclusion | | |
| 6. Correspondence | | |
| 6.1 BC Transit – Investing in Canada Infrastructure Plan | | |
| 6.2 Minister of Municipal Affairs and Housing – Foundational Principles of Responsible Conduct | | |
| 6.3 Office of the Premier – Electoral Area Directors 2018 Election | | |
| 6.4 Columbia Basin Trust – 2018 Election | | |
| 6.5 Minister of Citizens' Service – Letter of Thanks | | |
| <i>Addendum</i> 6.6 Auditor General for Local Government – 2018 Election | | |
| <i>Addendum</i> 6.7 Office of the Seniors Advocate Province of British Columbia – 2018 Election | | |
| <i>Addendum</i> 6.8 Columbia Basin Trust – November 23/24, 2018 Board Highlights | | |
| 7. Unfinished Business | | |
| 8. New Business | | |
| 9. Committee Recommendations | | |
| • Electoral Area Services Committee – Open & Closed | | |
| • Planning & Development Services Committee | | |
| • Governance & Regional Services Committee | | |
| 10. Bylaws | | |
| 10.1 Bylaw No. 2898 – Revenue Anticipation Borrowing Bylaw
– <i>Three Readings and Adoption</i> | All Directors, Weighted
Adoption requires 2/3 | |

11. Planning Bylaws

Section 11 Voting Rules: All Directors Majority (except Sparwood and Elkford) unless otherwise indicated

- 11.1 Bylaw No. 2820 – Cranbrook Rural Zoning Amendment Bylaw (Gold Creek / Anderson) – *Two Readings*
- 11.2 Bylaw No. 2820 – Public Hearing and Delegation
- 11.3 Bylaw No. 2880 – Public Hearing Report
- 11.4 Bylaw No. 2880 – Upper Columbia Valley Zoning Amendment Bylaw (Edgewater / Ortt) – *Third Reading and Adoption*
- 11.5 Bylaw No. 2881 – Steamboat – Jubilee Mountain Official Community Plan Amendment Bylaw (Wireless Communications Facility / RDEK) – *Two Readings*
- 11.6 Bylaw No. 2882 – Lake Windermere Official Community Plan Amendment Bylaw (Wireless Communications Facility / RDEK) – *Two Readings*
- 11.7 Bylaw No. 2883 – Upper Columbia Valley Zoning Amendment Bylaw (Wireless Communications Facilities / RDEK) – *Two Readings*
- 11.8 Bylaws No. 2881, 2882 & 2883 – Public Hearing and Delegation
- 11.9 Bylaw No. 2889 – Upper Columbia Valley Zoning Amendment Bylaw (Windermere East / Bruns) – *Two Readings*
- 11.10 Bylaw No. 2889 – Public Hearing and Delegation
- 11.11 Bylaw No. 2890 – South Country Zoning and Floodplain Management Amendment Bylaw (Grasmere / McLeay) – *Two Readings*
- 11.12 Bylaw No. 2890 – Public Hearing and Delegation
- 11.13 Bylaw No. 2891 – Lake Windermere Official Community Plan Amendment Bylaw (East Side Windermere Water / RDEK) – *Two Readings*
- 11.14 Bylaw No. 2892 – Upper Columbia Valley Zoning Amendment Bylaw (East Side Windermere Water / RDEK) – *Two Readings*
- 11.15 Bylaw No. 2891 & 2892 – Public Hearing and Delegation

12. Late Agenda Items

13. Reports from Directors

Director Clovechok

- Columbia Valley Visitor Services Committee
- Imagine Kootenay Steering Committee

Director Doehle

- *Columbia Basin Watershed Network*
- Canadian Columbia River Local Government Committee
- Columbia Basin Regional Advisory Committee
- Solid Waste Management Plan Review Advisory Committee – Central

Chair Gay

- Highway 3 Mayors' and Chairs' Coalition
- Key City Theatre Upgrade Committee
- Municipal Finance Authority
- Regional Broadband Committee

Revised

Reports from Directors (continued)

Director McCormick

- Columbia Basin Rural Development Institute Advisory Committee
- Columbia Basin Trust

Director Qualizza

- Southern Interior Development Initiative Trust – Kootenay Columbia Regional Advisory Committee

Director Reinhardt

- AFN Recreation Facility Steering Committee
- Ktunaxa / Kinbasket Local Government Treaty Advisory Committee

Director Sosnowski

- *Elected Officials Meeting*
- Elk River Alliance Steering Committee
- Environmental Assessment Working Groups – Bingay Main Coal/Fernie/Michel Creek Coking Coal
- Fernie Tourism Master Plan Task Force
- Solid Waste Management Plan Review Advisory Committee – Elk Valley

Director Walter

- *Kootenay & Boundary Agricultural Adaptation Workshop*
- Kootenay Booth Organizing Committee
- Municipal Insurance Association

Director Wilkie

- Kootenay Conservation Program Committee
- Solid Waste Management Plan Review Advisory Committee – Columbia Valley

14. Adjourn to Closed

COMMITTEE MEETING SCHEDULE

Thursday, December 6, 2018

3:30 pm Electoral Area Services Committee – Open & Closed
4:00 pm Planning & Development Services Committee
6:15 pm Governance & Regional Services Committee

NEXT MEETINGS

Committee Meetings

Thursday, January 10, 2019
Time: TBA

RDEK Board of Directors

Friday, January 11, 2019
Time: 9:00 am

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE REGIONAL DISTRICT OF EAST KOOTENAY HELD AT THE REGIONAL DISTRICT OFFICE IN CRANBROOK BC ON NOVEMBER 9, 2018

PRESENT

Chair Rob Gay	Electoral Area C
Director Mike Sosnowski	Electoral Area A
Director Stan Doehle	Electoral Area B
Director Jane Walter	Electoral Area E
Director Susan Clovechok	Electoral Area F
Director Gerry Wilkie	Electoral Area G
Director Lee Pratt	City of Cranbrook
Director Wesly Graham	City of Cranbrook
Director Ange Qualizza	City of Fernie
Director Don McCormick	City of Kimberley
Director Dean McKerracher	District of Elkford
Director David Wilks	District of Sparwood
Director Allen Miller	District of Invermere
Director Karl Sterzer	Village of Canal Flats
Director Clara Reinhardt	Village of Radium Hot Springs

STAFF

Shawn Tomlin	Chief Administrative Officer
Shannon Moskal	Corporate Officer
Connie Thom	Executive Assistant (Recording Secretary)

The meeting was called to order at 9:01 am.

In honour of Remembrance Day, Chair Gay requested a moment of silence.

Shawn Tomlin, CAO, introduced Brenda Kolenbrander, Development Clerk.

ELECTION OF CHAIR AND VICE CHAIR FOR 2019

Shannon Moskal, Corporate Officer, called for nominations for the position of RDEK Chair for a one year term.

48106
Nomination of Chair

MOVED by Director Wilkie
SECONDED by Director Walter

THAT Rob Gay be nominated for the position of Chair of the Regional District of East Kootenay Board of Directors.
CARRIED

There being no further nominations, Rob Gay was declared elected Chair of the Regional District of East Kootenay.

48107
Nomination of Vice Chair

MOVED by Director Walter
SECONDED by Director Clovechok

THAT Clara Reinhardt be nominated for the position of Vice Chair of the Regional District of East Kootenay Board of Directors.
CARRIED

There being no further nominations, Clara Reinhardt was declared elected Vice Chair of the Regional District of East Kootenay.

ADOPTION OF THE AGENDA

48108
Agenda

MOVED by Director Sosnowski
SECONDED by Director McKerracher

THAT the agenda for the RDEK Board of Directors meeting be adopted.
CARRIED

ADOPTION OF THE MINUTES

48109
Minutes

MOVED by Director McKerracher
SECONDED by Director Wilkie

THAT the Minutes of the RDEK Board of Directors meeting held on October 5, 2018 be adopted as circulated.

CARRIED

GOVERNANCE & REGIONAL SERVICES COMMITTEE RECOMMENDATIONS

48110
Wayne Stetski, MP
Request for Topics

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the following topics be submitted to Wayne Stetski, MP Kootenay Columbia, for an update at an upcoming Board of Directors meeting:

- bill C-71 gun control
- temporary foreign workers program
- navigable waters legislation-restoration of lost protections
- Columbia River Treaty
- Kootenay National Park emergency services upgrades

CARRIED

48111
Cheque Register

MOVED by Director Reinhardt
SECONDED by Director McKerracher

THAT the cheque register for the RDEK General Account for October 2018 in the amount of \$2,078,529.66 be approved as paid.

CARRIED

48112
Quarterly Financial
Statements

MOVED by Director Reinhardt
SECONDED by Director Wilkie

THAT the RDEK financial statement for the period of January 1st to September 30th, 2018 be accepted.

CARRIED

48113
SWMP Review
Appointment

MOVED by Director Sterzer
SECONDED by Director Miller

THAT Director Gerry Wilkie be appointed to the Solid Waste Management Plan Review Advisory Committee, representing the Columbia Valley Subregion.

CARRIED

48114
SWMP Review
Appointments

MOVED by Director Walter
SECONDED by Director Graham

THAT Director Stan Doehle and Director Jane Walter (as alternate) be appointed to the Solid Waste Management Plan Review Advisory Committee, representing the Central Subregion.

CARRIED

48115
SWMP Review
Appointments

MOVED by Director Sosnowski
SECONDED by Director Wilks

THAT Director Mike Sosnowski and Director Ange Qualizza (as alternate) be appointed to the Solid Waste Management Plan Review Advisory Committee, representing the Elk Valley Subregion.

CARRIED

**GOVERNANCE & REGIONAL SERVICES COMMITTEE
RECOMMENDATIONS (continued)**

48116
SWMP Review
Appointment

MOVED by Director Wilkie
SECONDED by Director Sterzer

THAT Director Clara Reinhardt be appointed as an alternate representative of the Columbia Valley Subregion on the Solid Waste Management Plan Review Advisory Committee.

CARRIED

48117
RDEK Waste
Composition Study

MOVED by Director Qualizza
SECONDED by Director Wilkie

THAT the Regional District of East Kootenay Waste Composition Study Final Report be accepted.

CARRIED

48118
Wapiti Ski Club
Project

MOVED by Director McKerracher
SECONDED by Director Sosnowski

THAT the RDEK take over the Rural Dividend Fund application submitted by the Wapiti Ski Club entitled “Wapiti Lighting Replacement” by becoming the sole applicant and providing financial administration of the grant funds;

and further, that the Chair and CAO be authorized to sign an agreement with the Wapiti Ski Club for undertaking the project, providing the applicant share of the funding and completing the required reporting.

CARRIED

48119
Emergency Social
Services Program

MOVED by Director Wilkie
SECONDED by Director Wilks

THAT a Community Emergency Preparedness Fund grant application for \$24,700 be submitted for training, equipment and supplies for the East Kootenay Emergency Social Services Program with the RDEK to provide overall grant management.

CARRIED

48120
Key City Theatre
Upgrades

MOVED by Director Gay
SECONDED by Director Sosnowski

THAT a Community Works Fund grant of \$150,000 be provided to the Key City Theatre for phase 2 capital upgrades;

and further, that the grant be included in the 2019 Financial Plan.

CARRIED

48121
Fire Dispatch Network
Agreement

MOVED by Director Walter
SECONDED by Director Doehle

THAT the Chair and CAO be authorized to sign the fire dispatch network agreement with the Regional District of Kootenay Boundary for the term of June 1, 2018 to May 31, 2023.

CARRIED

48122
BDO Canada LLP

MOVED by Director Miller
SECONDED by Director Sterzer

THAT BDO Canada LLP be appointed as auditors for the RDEK for the financial reporting years 2018 – 2022.

CARRIED

ELECTORAL AREA SERVICES COMMITTEE
RECOMMENDATIONS

48123
DGIA
Approved

MOVED by Director Gay
SECONDED by Director Clovechok

THAT the following discretionary grants-in-aid be approved:

Recipient	Area E	Area F	Area G
Lazy Lake – Shore Up Diversion Piping (14”) With Rip Rap	\$1,281		
Toby Creek Nordic Ski Club – Junior Development Program		\$2,000	\$1,000

CARRIED

48124
Fernie Tourism Master
Plan Task Force

MOVED by Director Gay
SECONDED by Director Walter

THAT Director Mike Sosnowski be appointed to the Fernie Tourism Master Plan Task Force.

CARRIED

48125
First Responder
Services

MOVED by Director Doehle
SECONDED by Director Gay

THAT the Corporate Officer be authorized to sign the agreement with BC Emergency Health Services for the provision of First Responder services by the Hosmer fire department.

CARRIED

48126
Columbia Basin
Watershed Network

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the following Electoral Area Directors be authorized to attend the Columbia Basin Watershed Network held on November 17, 2018 in Nelson with the expenses paid from Electoral Area Administration:

- Director Doehle
- Director Walter

CARRIED

48127
Elected Officials’
Legal Orientation

MOVED by Director Doehle
SECONDED by Director Wilkie

THAT the Chair and Electoral Area Directors be authorized to attend the Lidstone & Company Elected Officials’ Legal Orientation held on November 23, 2018 in Vancouver with the Chair’s expenses paid from General Administration and the Directors’ expenses paid from Electoral Area Administration.

CARRIED

48128
Bylaw 2860
Introduction

MOVED by Director Wilkie
SECONDED by Director Gay

THAT Bylaw No. 2860 cited as “Regional District of East Kootenay – Edgewater Water System Service Establishment Bylaw No. 1845, 2005 – Amendment Bylaw No. 11, 2018” be introduced.

CARRIED

48129
International
Data Centre

MOVED by Director Doehle
SECONDED by Director Walter

THAT Director Stan Doehle be authorized to meet with the Minister of Citizens’ Services to discuss the feasibility of constructing an international data centre in Elko with expenses paid from the Electoral Area B Economic Development Service.

CARRIED

**PLANNING & DEVELOPMENT SERVICES COMMITTEE
RECOMMENDATIONS**

48130
Baker
ALR Subdivision

MOVED by Director Doehle
SECONDED by Director Sterzer

THAT the Agricultural Land Commission be advised the RDEK supports the Baker ALR subdivision application for property located at 5743 Robinson Road south of Fernie.

CARRIED

OPPOSED: Director Qualizza
Director Gay
Director Wilkie

48131
Bylaw 2880
Introduction

MOVED by Director Wilkie
SECONDED by Director Sterzer

THAT Bylaw No. 2880 cited as “Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)” be introduced.

CARRIED

48132
B.E. Civil Projects Ltd.
License of Occupation

MOVED by Director Pratt
SECONDED by Director Walter

THAT the Ministry of Forests, Lands, Natural Resource Operations and Rural Development be advised the RDEK supports the B. E. Civil Projects Ltd. application for a License of Occupation for a sand and gravel quarry south of Cranbrook subject to ALC notification.

CARRIED

48133
Peters
Road Closure

MOVED by Director Wilkie
SECONDED by Director Reinhardt

THAT the Ministry of Transportation and Infrastructure be advised the RDEK supports the Peters application for proposed closure of a portion of unnamed road dedicated on Plan 16482 north of Edgewater subject to consolidation of the closure area with the adjoining private land.

CARRIED

48134
APC/EAAC
Appointment

MOVED by Director Walter
SECONDED by Director Sosnowski

THAT Jim Westwood be appointed to the Advisory Planning Commission & Electoral Area Advisory Commission for Electoral Area C.

CARRIED

BYLAWS

48135
Bylaw 2860
Three Readings

MOVED by Director Wilkie
SECONDED by Director Reinhardt

THAT Bylaw No. 2860 cited as “Regional District of East Kootenay – Edgewater Water System Service Establishment Bylaw No. 1845, 2005 – Amendment Bylaw No. 11, 2018” be read a first, second and third time.

CARRIED

48136
Bylaw 2863
Adoption

MOVED by Director Sosnowski
SECONDED by Director Walter

THAT Bylaw No. 2863 cited as “Regional District of East Kootenay – Elk Valley Zoning Bylaw No. 829, 1990 – Amendment Bylaw No. 2, 2018 (Anderson Road / Jay)” be adopted.

CARRIED

OPPOSED: Director Qualizza

BYLAWS (continued)

48137
Bylaw 2871
Adoption

MOVED by Director Walter
SECONDED by Director Pratt

THAT Bylaw No. 2871 cited as “Regional District of East Kootenay – Rockyview Official Community Plan Bylaw No. 2255, 2010 – Amendment Bylaw No. 21, 2018 (Cranbrook West / Hildebrandt)” be adopted.

CARRIED

48138
Bylaw 2872
Adoption

MOVED by Director Pratt
SECONDED by Director Sterzer

THAT Bylaw No. 2872 cited as “Regional District of East Kootenay – Cranbrook Rural Zoning Bylaw No. 1402, 2001 – Amendment Bylaw No. 49, 2018 (Cranbrook West / Hildebrandt)” be adopted.

CARRIED

48139
Bylaw 2873
Adoption

MOVED by Director Miller
SECONDED by Director Sterzer

THAT Bylaw No. 2873 cited as “Regional District of East Kootenay – Fairmont Hot Springs & Columbia Lake Area Official Community Plan Bylaw No. 2779, 2017 – Amendment Bylaw No. 1, 2018 (Columbia Lake / 1817796 Alberta Ltd.)” be adopted.

CARRIED

48140
Bylaw 2874
Adoption

MOVED by Director Sterzer
SECONDED by Director Reinhardt

THAT Bylaw No. 2874 cited as “Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 340, 2018 (Columbia Lake / 1817796 Alberta Ltd.)” be adopted.

CARRIED

48141
Bylaws 2875 & 2876
PH Report

MOVED by Director Pratt
SECONDED by Director Sterzer

THAT the Public Hearing Report for Bylaw No. 2875 and Bylaw No. 2876, as submitted by Director Rob Gay, be accepted.

CARRIED

48142
Bylaw 2875
Third Reading

MOVED by Director Walter
SECONDED by Director Sterzer

THAT Bylaw No. 2875 cited as “Regional District of East Kootenay – Rockyview Official Community Plan Bylaw No. 2255, 2010 – Amendment Bylaw No. 22, 2018 (Cranbrook West / van der Velden & Warren)” be read a third time.

CARRIED

48143
Bylaw 2875
Adoption

MOVED by Director Pratt
SECONDED by Director Walter

THAT Bylaw No. 2875 cited as “Regional District of East Kootenay – Rockyview Official Community Plan Bylaw No. 2255, 2010 – Amendment Bylaw No. 22, 2018 (Cranbrook West / van der Velden & Warren)” be adopted.

CARRIED

48144
Bylaw 2876
Third Reading

MOVED by Director Pratt
SECONDED by Director Sterzer

THAT Bylaw No. 2876 cited as “Regional District of East Kootenay – Cranbrook Rural Zoning Bylaw No. 1402, 2001 – Amendment Bylaw No. 50, 2018 (Cranbrook West / van der Velden & Warren)” be read a third time.

CARRIED

BYLAWS (continued)

48145
Bylaw 2876
Adoption

MOVED by Director Pratt
SECONDED by Director Sterzer

THAT Bylaw No. 2876 cited as “Regional District of East Kootenay – Cranbrook Rural Zoning Bylaw No. 1402, 2001 – Amendment Bylaw No. 50, 2018 (Cranbrook West / van der Velden & Warren)” be adopted.

CARRIED

48146
Bylaw 2880
Two Readings

MOVED by Director Sterzer
SECONDED by Director Wilkie

THAT Bylaw No. 2880 cited as “Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)” be read a first and second time.

CARRIED

48147
Bylaw 2880
Public Hearing

MOVED by Director Miller
SECONDED by Director Sterzer

THAT a public hearing be held regarding Bylaw No. 2880 and the hearing be delegated to:

Director Susan Clovechok, Electoral Area F

Director Gerry Wilkie, Electoral Area G

CARRIED

The date for the public hearing for Bylaw No. 2880 is 7:00 pm on Tuesday, November 27, 2018 at the Edgewater Community Hall.

ADJOURNMENT

The meeting adjourned at 10:01 am.

CERTIFIED CORRECT

Chair Rob C. Gay

Shannon Moskal, Corporate Officer

Rhiannon Chippett

Subject: FW: RDEK Board meeting

Sent: November 26, 2018 2:33 PM

To: Shannon Moskal <smoskal@rdek.bc.ca>

Cc: Rhiannon Chippett <rchipsett@rdek.bc.ca>; Stan Doehle <stan@isosceles.ca>

Subject: Fwd: RDEK Board meeting

Hi Shannon

I am writing to request permission to appear as a delegation at the Planning & Development Services Committee Meeting on 6 December 2018, and at the Board meeting on 7 Dec 2018. I will be speaking briefly on the Agricultural Land Reserve Exclusion Application by 777985 Alberta Ltd, also known as Sunshine Bay Resort. I believe a staff report has been prepared on this topic, and I would like to be present at the meeting to answer any questions. I will not need any audiovisual equipment. We are requesting the RDEK to forward our application to the Agricultural Land Commission for consideration, ideally with a recommendation to approve.

Please let me know if you require any additional information.

Thank you
Rod Chapman



News release

For immediate release

Canada and British Columbia support transit improvements in communities across B.C.

Langford, British Columbia, November 16, 2018—Investing in public transit infrastructure supports efficient, affordable and sustainable transportation options that help Canadians and their families get to work, school and essential services on time and back home safely at the end of the day.

Today, the Honourable Patty Hajdu, Minister of Employment, Workforce Development and Labour, on behalf of the Honourable François-Philippe Champagne, Minister of Infrastructure and Communities, Lana Popham, B.C. Minister of Agriculture and MLA for Saanich South, on behalf of the Honourable Claire Trevena, B.C. Minister of Transportation and Infrastructure, and Aaron Lamb, Vice President of Asset Management for BC Transit, announced more than \$136 million in joint funding for five projects that will benefit transit users across B.C.

Today's funding will help BC Transit add new buses to its fleet, refurbish existing ones, introduce on-board cashless fare and GPS tracking technologies and build a series of new transit shelters. It will also allow them to purchase new generators for transit facilities in Whistler, Kamloops and Nanaimo to ensure uninterrupted operations in the event of power failures.

These important projects will bring a new level of convenience and comfort to bus users in the province and help B.C. Transit operate more efficiently and reduce their greenhouse gas emissions.

Quotes

"Investing in public transit infrastructure helps build sustainable communities, encourage economic growth and strengthen the middle class. Together, we are making positive changes like this one for the economy and the environment that will benefit future generations."

The Honourable Patty Hajdu, Minister of Employment, Workforce Development and Labour, on behalf of the Honourable François-Philippe Champagne, Minister of Infrastructure and Communities

"People are spending too much time in traffic on our busy roads so we want to make it easier to choose transit. We will continue to work with BC Transit and our federal and municipal partners to identify and invest in projects that will improve transit for people, which in turn will reduce congestion and emissions."

The Honourable Lana Popham, B.C. Minister of Agriculture and MLA for Saanich South, on behalf of the Honourable Claire Trevena, B.C. Minister of Transportation and Infrastructure

"I would like to thank both our federal and provincial partners for continuing to make public transit a priority through meaningful investment in the communities we proudly serve. It is an exciting time for BC Transit and I look forward to the opportunities we have to enhance the experience of our customers through infrastructure, fleet improvements, innovation and new technology."

Erinn Pinkerton, President and CEO, BC Transit

Quick facts

- Through the *Investing in Canada* infrastructure plan, the Government of Canada will invest more than \$180 billion over 12 years in public transit projects, green infrastructure, social infrastructure, trade and transportation routes, and Canada's rural and northern communities.
- \$28.7 billion of this funding will support public transit projects, including \$5 billion that will be available for investment through the Canada Infrastructure Bank.
- The Government of Canada is contributing up to \$60,378,398 to these BC Transit projects through the Public Transit Infrastructure Stream (PTIS) of the Investing in Canada infrastructure program. The Government of BC is providing \$52,690,738 and local governments are providing \$23,812,653.

Related product

Backgrounder: Canada and British Columbia support transit improvements in communities across B.C.

Associated links

Investing in Canada: Canada's Long-Term Infrastructure Plan:
<http://www.infrastructure.gc.ca/plan/icp-publication-pic-eng.html>

Investing in Canada Plan Project Map:
<http://www.infrastructure.gc.ca/map>

Federal infrastructure investments in British Columbia: <http://www.infrastructure.gc.ca/map-carte/bc-eng.html>

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Contacts

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Background

Canada and British Columbia support transit improvements in communities across B.C.

Through the Investing in Canada infrastructure program, the Government of Canada is making significant investments that will improve the lives of Canadians.

The Public Transit Infrastructure Stream (PTIS) will transform the way Canadians live, move and work by supporting projects that improve commute times, cut air pollution, rehabilitate public transit systems, and support the planning and development of future system improvements and expansions.

The following five BC Transit projects have been approved for funding under PTIS:

Project	Description	Federal contribution	Provincial contribution	Local municipal contribution
Smart Bus Technology (Phase 2)	<p>New Advanced Fare Technology will be installed on buses in up to 29 communities (approximately 790 buses).</p> <p>This will enable mobile fare payments, replacing traditional fare boxes with near-field communication (NFC) technology that will support both closed loop and future open loop payment options for customers.</p> <p>Real-Time Technology will be expanded and installed on buses in up to 22 communities (approximately 270 buses).</p> <p>The technology will support a passenger-accessible internet portal, which will enable commuters to use web browsers and mobile devices to see the exact location of their bus along its route.</p> <p>Onboard, it will support automatic voice announcements and interior passenger information displays.</p>	\$13,400,000	\$10,720,000	\$2,680,000

	This technology will also support the potential for wayside passenger information displays at key locations within the transit system.			
Vehicle Acquisition (Phase 1)	<p>Up to 118 new buses will be acquired, replacing aging and end-of-life fleet and supporting the expansion of new transit services across British Columbia.</p> <p>These vehicles will feature improved efficiency, accessibility and safety features, and will support future technology upgrades including vehicle tracking, CCTV cameras, and new payment technologies.</p>	\$29,149,988	\$29,149,988	\$14,574,994
Vehicle Refits and Major Components (Phase 1)	<p>A major refurbishment of BC Transit fleets will be undertaken to ensure vehicles meet their planned economic life.</p> <p>The refurbishment and replacement of vehicle components will help improve the quality of existing buses, extending their lifespan and increasing both driver and passenger safety.</p>	\$14,728,410	\$9,720,750	\$5,007,659
Standby Generators	<p>Standby generators and related support infrastructure will be installed in BC Transit facilities in Nanaimo, Whistler and Kamloops to ensure business continuity and to support local and provincial emergency management systems in the event of a power outage.</p> <p>Backup generators will increase the resiliency of BC Transit operations, allowing for</p>	\$2,000,000	\$2,000,000	\$1,000,000

	continued operations under safe conditions for drivers and riders in the event of a power outage.			
Bus Shelters (Phase 1)	<p>Approximately 100 bus shelters will be installed in communities across the province.</p> <p>These shelters will improve the safety and comfort of transit users while also increasing accessibility to ensure transit services are available and accessible to everyone.</p>	\$1,100,000	\$1,100,000	\$550,000



RECEIVED

NOV 22 2018

Regional District of
East Kootenay

November 15, 2018

Ref: 242156

Board
Regional District of East Kootenay
19 - 24th Avenue South
Cranbrook BC V1C 3H8

Dear Board Members:

I am writing to congratulate you on your recent election. As you know, good local government depends on people willing to stand for office and serve their communities. Whether this is your first time as an elected official, or you are returning to office for another term, your contribution to public service is appreciated.

Our government is committed to working with local governments in making life more affordable, improving services people count on, and building a strong, sustainable economy that works better for everyone.

As a former municipal councillor, I recognize the opportunities, challenges and choices elected officials face every day. I fully appreciate that these roles are often difficult, with success determined both by the strength of your organizations and by the relationships elected colleagues build among themselves, with local government staff and with members of the public. Paramount to each local government's success is also the standard set by each elected official in conducting themselves with honesty and integrity.

As you are forming, I encourage you to review the attached document, Foundational Principles of Responsible Conduct, developed by a working group from the Union of BC Municipalities (UBCM), the Ministry of Municipal Affairs and Housing and the Local Government Management Association (LGMA). The four foundational principles - integrity, accountability, respect, and leadership and collaboration - can be used to guide the conduct of both individual elected officials and the collective council or board.

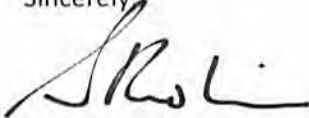
I also encourage you to explore the Working Group's Model Code of Conduct that sets out shared principles and standards of conduct to help local councils and boards start developing their own code of conduct. A Companion Guide is available to facilitate a local council or board's conversations as they go through the process. These materials are available on the UBCM website.

.../2

If you have questions about responsible conduct or other topics of education, training and advice for elected officials and local government staff, I encourage you to contact partner organizations such as the Local Government Leadership Academy, the UBCM and the LGMA. The Ministry of Municipal Affairs and Housing can also advise and support local governments to better serve their communities. In this context, I would like to introduce or re-introduce you to Jacqueline Dawes, Deputy Minister, who can be contacted at: Jacquie.Dawes@gov.bc.ca, and Tara Faganello, Assistant Deputy Minister, Local Government Division, who can be contacted at: Tara.Faganello@gov.bc.ca.

Thank you again for your commitment to public service. I look forward to working with you to make life better for all the people of British Columbia.

Sincerely,

A handwritten signature in black ink, appearing to read 'Selina Robinson', with a stylized flourish at the end.

Selina Robinson
Minister

Enclosure

Foundational Principles Of Responsible Conduct

FOR BC'S LOCAL GOVERNMENTS

Key Foundational Principles

- ◇ INTEGRITY
- ◇ ACCOUNTABILITY
- ◇ RESPECT
- ◇ LEADERSHIP & COLLABORATION

PRODUCED BY THE WORKING GROUP ON
RESPONSIBLE CONDUCT

January 2018

What are foundational principles?

This document outlines four key foundational principles -- *integrity, accountability, respect, and leadership & collaboration* -- to guide the conduct of local government elected officials in B.C.

The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.

These principles are intended to guide both the conduct of individual elected officials and the collective behaviour of the local government council or board. The principles are also meant to guide local governments in fulfilling their corporate functions and responsibilities to their communities.

Responsible conduct at all of these levels is key to furthering a local government's ability to provide good governance to its community.

"The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public."

How do the principles "fit" with legal obligations?

It is the duty of elected officials to understand and abide by all legal requirements that apply to elected officials and local governments¹, and nothing in this document should be interpreted as taking precedence over such legal obligations.

Local government elected officials should interpret the principles described below in accordance with the responsibilities and obligations set out in B.C.'s local government legislation, other applicable legislation, the common law and the policies and bylaws of the local government.



¹ Many legal obligations apply to elected officials and local governments, including but not limited to rules about: ethical standards such as conflict of interest; open meetings; protecting confidential information; workplace safety such as harassment; and expenditure of local government funds.

Integrity: being honest and demonstrating strong ethical principles.

- Be truthful, honest and open in all dealings.
- Behave in a manner that promotes public confidence in local government, including actively avoiding any perceptions of conflicts of interest, improper use of office, or unethical conduct.
- Uphold the public interest, serving citizens diligently to make decisions in the best interests of the community.
- Ensure alignment between stated values and actions, including following through on commitments, engaging in positive communication with the community, and correcting errors in a timely, transparent manner.

Accountability: an obligation and willingness to accept responsibility or to account for one's actions.

- Be transparent in how an elected official individually, and a council/board collectively, conducts business and carries out their duties.
- Ensure information is accessible, and citizens can view the process and rationale behind each decision and action, while protecting confidentiality where appropriate or necessary.
- Accept and uphold that the council/board is collectively accountable for local government decisions, and that individual elected officials are responsible and accountable for the decisions they make in fulfilling their roles as council/board members.
- Listen to and consider the opinions and needs of the community in all decision making, and allow for discourse and feedback.

Respect: having due regard for others' perspectives, wishes, and rights; displaying deference² to the offices³ of local government, and the role of local government in community decision making.

- Treat every person, including other members of council/board, staff and the public, with dignity, understanding and respect.
- Show consideration at all times for colleagues and staff, including by honouring people's values, beliefs, ideas, roles, contributions and needs.
- Create an environment of trust, including displaying awareness and sensitivity around comments and language that may be perceived as offensive or derogatory.
- Value the role of diverse perspectives and debate in decision making.
- Act in a way that is respectful of the roles and responsibilities of the offices of Mayor/Chair and Councillor/Director.
- Value the distinct roles and responsibilities of local government staff and the community in local government considerations and operations, and commit to foster a positive working relationship between staff, the public and elected officials.
- Call for and expect respect from the community towards elected officials and staff, and their roles and responsibilities within the local government system.

² Displaying deference is acting in a way that is respectful of both the tradition and legacy enshrined in the various local government positions, as well as their intended functions.

³ 'Offices' of local government refers to the roles/responsibilities of the various roles and positions within the local government system, such as Mayor, Chair, Councillor or Director.

Leadership and Collaboration: an ability to lead, listen to, and positively influence others; coming together to create or meet a common goal through collective efforts.

- Demonstrate behaviour that builds and inspires public trust and confidence in local government.
- Calmly face challenges and provide considered direction on the issues of the day, while empowering colleagues and staff to do the same.
- Create space for open expression by others, take responsibility for one's own actions and reactions, and accept the decisions of the majority.
- Accept that it is the equal responsibility of the individual elected official, the council/board as a collective, the community and stakeholders to work together to achieve common goals.
- Be an active participant in ensuring the foundational principles are followed in all local government dealings (e.g., including among elected officials, between council/board members and staff, with community members, with other orders of government, in the decisions of a council/board, and in services and other activities of the local government).



The Working Group on Responsible Conduct is a joint initiative between the UBCM, LGMA and the Ministry of Municipal Affairs & Housing. The Group was formed to undertake collaborative research and policy work around issues of responsible conduct of local government elected officials.



RECEIVED

NOV 21 2018

Regional District of
East Kootenay

November 16, 2018

Electoral Area Directors
Regional District of East Kootenay
19 - 24th Avenue South
Cranbrook, BC V1C 3H8

Dear Electoral Area Directors:

I would like to congratulate you all for being elected to serve the Regional District of East Kootenay.

Serving in public office is both a great honour and an important responsibility, and your success in the 2018 election is a testament to your hard work and dedication to your communities. I have every confidence that you will be effective voices for your constituents in the months and years ahead. Local representatives are vital to the growth and well-being of our province as a whole, and I look forward to working collaboratively with the Regional District of East Kootenay as we strive to make life better for all British Columbians.

Congratulations, once again, and best wishes for your time in public office.

Sincerely,

John Horgan
Premier

RECEIVED

NOV 21 2018

Columbia
Basin **trust**Regional District of
East Kootenay

November 19, 2018

Rob Gay
Chair
Regional District of East Kootenay
19-24th Avenue South
Cranbrook, BC V1C 3H8

Dear Chair Gay:

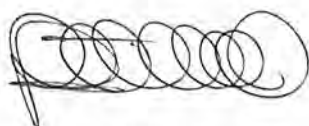
On behalf of Columbia Basin Trust, I would like to take this opportunity to offer congratulations to you and your Board following the local government elections in October.

Elected officials are the backbones of our communities and the Trust is pleased to have such strong and positive working relationships across the region. As the Trust works to support the efforts of the people of the Basin to create a legacy of social, economic and environmental well-being, we are only as successful as our partnerships, and our relationship with local and regional government is key to delivering on our mandate.

Your contribution to your community is sincerely appreciated and I look forward to working together as we head into 2019.

Again, please accept my congratulations on behalf of the Trust Board and staff. Please do not hesitate to contact me at jstrilaeff@cbt.org or 250.304.1632.

Yours truly,



Johnny Strilaeff
President and Chief Executive Officer



November 19, 2018

Ref: 110829

Rob Gay, Chair
Regional District of East Kootenay
19-24th Avenue South
Cranbrook BC V1C 3H8
email: Rob11gay@gmail.com

Dear Rob Gay:

It was a pleasure to meet the delegation representing the Regional District of East Kootenay, Regional District of Central Kootenay, Columbia Shuswap Regional District, and Regional District of Kootenay Boundary at the 2018 Union of British Columbia Municipalities Convention in Whistler. I appreciated the opportunity to learn about the importance of connectivity in the Kootenays.

I am delighted to hear that the Regional Broadband Committee has endorsed an updated regional connectivity strategy for the Kootenays. This strategic vision should better position your region for long-term projects with a vision for the future. As mentioned in our meeting, there is currently funding available through the Connecting British Columbia program to improve last-mile connectivity infrastructure and to install new transport infrastructure. Program details are posted on Northern Development's website at www.northerndevelopment.bc.ca/funding-programs/partnerprograms/connecting-british-columbia.

Recently, the Canadian-Radio-Television-Commission (CRTC) announced the criteria for a new Broadband Fund to be launched in the spring of 2019. The new Fund will complement other federal and provincial programs to improve connectivity in Canada. My ministry is working closely with federal departments to ensure that the programs are positioned to benefit communities across the province. More information on the Broadband Fund can be found here: <https://www.canada.ca/en/radio-television-telecommunications/news/2018/09/crtc-announces-details-of-the-broadband-fund.html>.

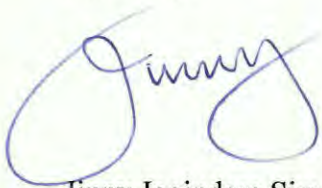
.../2

In addition, the Investing in Canada Infrastructure Program: Northern and Rural Communities component is another funding source for local governments to consider. Additional information is available at <https://www2.gov.bc.ca/gov/content/transportation/funding-engagement-permits/funding-grants/investing-in-canada-infrastructure-program/rural-northern-communities>

During UBCM 2018, my ministry hosted the Connected Communities Digital-by-Design workshop to introduce a made-in-BC digital framework and self-assessment tool. This tool was developed by BC communities as a guide to assist communities to become digitally enabled. Communities that re-imagine their future through a digital lens, and plan for how digital and connectivity will improve community well-being are better positioned to realize economic, social and environmental benefits. My ministry is working with communities to refine this tool to incorporate digital planning to community planning. A Digital by Design 'How to Guide' can be found here: <https://e.issuu.com/embed.html#27484704/64359829>.

Thank you to the delegation for their time to meet with me at UBCM 2018. I look forward to hearing about the Committee's continued success in the future. If you would like to receive further information on the Province's activities to expand high-speed internet connectivity, or to learn more about the Connected Communities initiative, please contact Howard Randell, Executive Director, Network BC at 250 415-6867, or by email at NetworkBC@gov.bc.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jinny', with a large loop at the end.

Jinny Jogindera Sims
Minister

pc: Shawn Tomlin, Chief Administrative Officer, Regional District of East Kootenay
email: stomlin@rdek.bc.ca

Karen Hamling, Chair, Regional District of Central Kootenay
email: khamling@nakusp.com, info@rdck.bc.ca

Rhona Martin, Chair, Columbia Shuswap Regional District
email: rmartin@csrd.bc.ca

Roly Russell, Chair, Regional District of Kootenay Boundary
email: rrussell@rdkb.com

Network BC, Ministry of Citizens' Services
email: NetworkBC@gov.bc.ca

Connie Thom

Subject: FW: Letter from the Auditor General for Local Government (AGLG) to New Councils and Boards



November 29,
2018

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

Please accept my congratulations on your election and best wishes for your new term in office. The beginning of a new term is always an exciting time, full of possibilities and opportunities for local governments and their communities.

As you may be aware, the mandate of the Auditor General for Local Government is to assist local governments across B.C. by providing objective information and relevant advice that will assist in local governments' accountability to their communities for the stewardship of public assets and the achievement of value for money in their operations.

We accomplish this through performance audits, which are quite different from the financial audits you may be more familiar with. Performance audits can be valuable tools for local governments as they point out areas relating to the audit topic that could be improved while – equally importantly – also providing assurance in areas where a local government already has good practices.

In our reports, we try to highlight such good practices and recommend them to other local governments. This is why our audit reports are relevant to more than just the local government being audited, as we are always looking for opportunities to provide useful advice to local governments of varying sizes and other characteristics. Our AGLG Perspectives booklets have a similar goal, offering a variety of best practices for a wide range of local governments to consider.

I am pleased that we have received a great deal of positive feedback from local governments and other stakeholders on the work that we have done in recent years and hope that you will also find our reports and recommendations to be useful in your work.

We anticipate the release of a performance audit on the topic of Emergency Management in Local Governments and a Perspectives booklet related to the topic of Local Government's Role in Ensuring Clean Drinking Water in the short term and I would encourage you to review each one once released. All of our audit reports and Perspectives booklets are published on our website at www.aglg.ca under the 'Publications' tab.

Success for our office almost always depends on collaboration and engagement with elected officials and local government staff. I look forward to working with you and welcome any questions or feedback that you may have, or opportunities to meet with your Council or Board to share the work that we do.

Sincerely,

Gordon Ruth, FCPA, FCGA
Auditor General for Local Government
201 - 10470 152nd Street, Surrey, BC V3R 0Y3
Phone: 604-930-7100 | Fax: 604-930-7128



**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE

cc: Chief Administrative Officers

201 – 10470 152nd Street
Surrey, BC V3R 0Y3

Phone: 604-930-7100
Fax: 604-930-7128

www.aglg.ca



OFFICE OF THE
SENIORS ADVOCATE
BRITISH COLUMBIA

Ref: 317203

November 30, 2018

Dear Mayors, Chairs, Councillors and Directors,

As the Seniors Advocate for British Columbia, I am very pleased to extend my sincere congratulations to each of you on your recent election to local government.

Whether you are newly elected or returning to serve as a municipal leader, the impact of your contributions to the quality of life in communities across British Columbia will be immense and will directly affect your constituents on a daily basis. This is particularly the case regarding the most vulnerable of our citizens, which often includes seniors.

My office, the first of its kind in Canada, was established in 2014 to monitor and analyze seniors' services and issues in BC, and recommend solutions to systemic challenges to government and service providers. Our monitoring spans five key areas: health care, housing, income supports, personal supports and transportation. All of these areas are of direct concern and consequence to local government. Whether allocating municipal funds for walkability corridors, sidewalk repairs and curb cuts, and transportation to regional health care, or developing policy around accessibility, age-friendliness and social inclusivity, municipal governments play a significant role in improving the lives of seniors in British Columbia.

Seniors are a rapidly growing demographic in Canada. Here in British Columbia, seniors currently comprise 19% of our total population (920,000 of 4.8M) and we expect to see a continued rise in the population over 65 in the years ahead. Seniors are forecast to constitute 25% of British Columbians by 2031 (1.4M of 5.63M). Research consistently shows that being a partner in helping seniors age well and in place is a solid investment economically and socially.

Please feel free to contact my office at any time as we work together to improve the lives of British Columbian seniors. [Please also check out our website for additional information.](#)

Thank you again for your commitment to municipal leadership. I wish you my very best for the duration of your term.

Sincerely,

Isobel Mackenzie
Seniors Advocate
Province of British Columbia

These board highlights provide a general overview of discussion items and major decisions made at the Board of Directors meeting on **November 23/24, 2018** which was held in Nelson, BC. It excludes confidential information such as business negotiations, personnel issues and legal matters.

- The Board approved \$3.2 million for a new three-year **Community Wildfire Program** to help Basin communities reduce wildfire risks. The program will launch in Spring 2019. Learn more about how we are delivering on our Climate Action Program at ourtrust.org/climateaction.
- The Board approved \$300,000 each for two new social initiatives. Project ideas will be sought starting in December:
 - **Food Recovery Initiative** will support projects that develop, implement and evaluate innovative food recovery solutions.
 - **Social Isolation Initiative** will support projects that develop, implement and evaluate collaborative, community-based solutions to reducing social isolation such as projects that reduce barriers and/or encourage connection to community services, activities and events for vulnerable residents.
- The Board approved up to \$650,000 to support Nature Conservancy of Canada's (NCC) purchase of the Next Creek property, a 7,882-hectare parcel with high ecological value surrounded by the NCC Darkwoods Conservation Area. Learn more about our environment initiatives at ourtrust.org/environment.
- The Board approved the budget for 2019/20. The Trust's Service Plan provides budget details and will be made available online in February 2019 at ourtrust.org/serviceplan.
- The following is the 2019 meeting schedule for the Trust Board of Directors:
 - January 25/26 Montrose
 - April 5/6 Elkford/Sparwood
 - May 24/25 Kaslo
 - July 19/20 Valemount
 - September 20/21 Creston
 - November 22/23 Aq'am
- Board meeting minutes are posted to the Trust website after they have been approved by the Board at the following meeting. View minutes here: ourtrust.org/publications.

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2898

A bylaw to authorize borrowing money in anticipation of revenue.

WHEREAS the Regional District may by bylaw, in anticipation of the collection of its revenue for the current year, provide for the borrowing of money that may be required to meet the current lawful expenditures of the Regional Board;

NOW THEREFORE, the Board of the Regional District of East Kootenay enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay - Revenue Anticipation Borrowing Bylaw No. 2898, 2018".
2. For the purpose of meeting the current lawful expenditures of the Regional District of East Kootenay in the year 2019, there may be borrowed from a chartered bank or the Municipal Finance Authority "Interim Financing Program" upon the credit of the Regional District of East Kootenay such sums, including letters of credit, as may from time to time be required during that year in a total amount not exceeding \$5,000,000 and the interest payable thereon shall be at a rate not exceeding the bank's prime rate plus three quarters (0.75) percent.
3. The whole of the principal and interest shall be payable on or before December 31, 2019.
4. The form of obligation to be given as acknowledgment of the sum borrowed shall be by overdraft agreement or promissory note or notes signed by the Board Chair and the Chief Financial Officer.

READ A FIRST TIME the day of

READ A SECOND TIME the day of

READ A THIRD TIME the day of

ADOPTED the day of

CHAIR

CORPORATE OFFICER

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT a public hearing be held regarding Bylaw No. 2820 and the hearing be delegated to:

Director Rob Gay, Electoral Area C

Director Lee Pratt, City of Cranbrook

Director Wesley Graham, City of Cranbrook

For Information Only:

Public Hearing – Regional District of East Kootenay – Board Room

January 3, 2019 at 4:00 pm



Public Hearing Report – Bylaw No. 2880 Edgewater / Ortt

This report is submitted to the Board of Directors of the Regional District of East Kootenay pursuant to Section 464 of the *Local Government Act*.

The public hearing for Bylaw No. 2880 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 - Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)" was held on November 27, 2018 at 7:00 pm at the Edgewater Community Hall.

The following Regional District representatives attended the public hearing:

Director Gerry Wilkie, Electoral Area G
Director Susan Clovechok, Electoral Area F
Tracy Van de Wiel, Planning Technician

The notice for the hearing was published in the November 15 and November 22, 2018 issues of the Columbia Valley Pioneer and in the November 22 issue of the East Kootenay Extra. 146 notices were sent to neighbouring property owners and occupiers on November 9, 2018 by regular mail with no notices returned as undeliverable.

Bylaw No. 2880 provides for:

1. This Bylaw may be cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)."
2. Bylaw 2880 increases the maximum permitted parcel coverage of the first story floor area of a single-family dwelling for specific strata lots within the Valley's Edge Development. It increases the permitted parcel coverage from 70 m² to 105 m² to allow for construction of bungalow style single family dwellings (habitable area all on one level) on Strata Lots 14, 15, 30, 118, 119, and 186-200 inclusive.

Chair Wilkie convened the hearing at 7:03 pm.

Staff read the legal proceedings for the public hearing as set out by the *Local Government Act* and noted that a report of the hearing would be submitted to the Board at its December 7, 2018 meeting.

No written submissions from the public had been received prior to the hearing. A late referral response was received from the Ktunaxa Nation prior to the hearing which identifies the property as having a high potential for the presence of archaeological sites. This referral response letter is attached here.

Director Wilkie called three times for comments and since no one from the public attended and since the proponent chose not to speak, Chair Wilkie closed the hearing at 7:04 pm.

Chair Gerry Wilkie
Electoral Area G

Tracy Van de Wiel
Planning Technician



Ktunaxa Lands and Resources
7825 Mission Road, Cranbrook, BC V1C 7E5
Tel: (250) 489-2464
Fax: (250) 489-2438
Email: referrals@ktunaxa.org
Web: www.ktunaxa.org

Ktunaxa Lands and Resources Referral Response

Attention

Tracy Van de Wiel Planning Tech

BC, Canada

Date: November 8, 2018

Regarding

Project Name Bylaw 2880 Edgewater/Ortt

Your file number P718614

Our file number 584

Year Received 2018

Proponent

Project Location Valley Edge Development

The proposed land and resource development activity falls within the territory of the Ktunaxa Nation in south-eastern British Columbia. Ktunaxa Nation has Aboriginal Rights, including Title that are protected under Section 35 of the Constitution Act, 1982 of Canada. Further the Ktunaxa Nation filed a "Statement of Intent" to negotiate its outstanding Aboriginal Title and Treaty Rights in their traditional territory of December of 1993 and negotiations are ongoing.

Additional Comments

Ktunaxa Value Potential Impacts

Archaeological **Impacts archaeological values** – The proposed development area overlaps with areas of moderate to high archaeological potential.

Comments/Recommendations

- Under the provincial Heritage Conservation Act, archaeological sites that pre-date 1846 are automatically protected whether on public or private land. Protected sites may not be damaged, altered or moved in any way without a Section 12 or 14 Permit as issued through the HCA.
- Due to the existence of archaeological potential within this project area, the KNC recommends that an archaeological assessment be conducted by a professional consulting archaeologist to determine the potential impacts to any archaeological material prior to the commencement of any land altering activities associated with development of these lots.

To discuss this matter further regarding our input to archaeology, please contact:

Nathalie Allard
 Kakitwíꞩkíl píakniḱs qapsinʔis
 Archaeology Technician
 Lands and Resources Sector
 Ktunaxa Nation Council
 T: (250) 489-2464 Ex 4309
 nallard@ktunaxa.org

Comments

In closing I request a response that outlines how the information we have provided and other information you may have gathered from your assessment of potential infringements on Aboriginal Rights and Title was used and considered in the decision-making process.

If you have any questions or concerns please contact the lead officer using the contact information below.

Regards,

Kerri Garner
 Ktunaxa Lands and Resources
 220 Cranbrook Street North, Cranbrook, V1C 3R2, BC, Canada
 Tel: (250) 489-2464
 Email: kgarner@ktunaxa.org

ʔakink'um#asnuq#iʔit (Tobacco Plains), ʔakisq'nuk First Nation (Columbia Lake), ʔaq'am (St. Marys),
 Yaqaḱ Nuʔkiy (Lower Kootenay)

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2880

A bylaw to amend Bylaw No. 900 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw No. 900;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ort)."
 2. Section 7.04(A) (6) (i) is deleted and the following substituted:

7.04(A) (6) Size and Dimensions of Buildings and Structures

- (i) In Strata Plan NES3039, no person shall site a principal building or structure which exceeds a maximum parcel coverage for the first storey floor area, not including covered decks and porches, in accordance with the following:
 - (i) On Strata Lots 1-13, 16-29, 31-117, 120-185 and 201: 70 m².
 - (ii) On Strata Lots 14, 15, 30, 118, 119, and 186-200: 105 m².

3. Section 7.04(A) (7) is amended by adding the following:

7.04(A) (7) Other Regulations

- (e) Notwithstanding subsection 7.04(A) (7)(b), within Strata Plan NES3039, when parcel coverage of the first storey floor area exceeds 70 m², no habitable area or habitable room is permitted above the first storey.

READ A FIRST TIME the 9th day of November, 2018.

READ A SECOND TIME the 9th day of November, 2018.

READ A THIRD TIME the day of , 2018.

ADOPTED the day of , 2018.

CHAIR

CORPORATE OFFICER



Bylaw Amendment Application

Date: October 31, 2018
File: P 718 614
Bylaw No. 2880

Applicant: Valley's Edge Park Ltd. (Glenn and Susan Ortt)
Location: 4868 Riverview Drive in the Valley's Edge Park in Edgewater
Legal: Strata Lots 14, 15, 30, 118, 119, and 186-200 inclusive, District Lot 348, Kootenay District, Plan NES3039

Proposal: To amend the text of the Upper Columbia Valley Zoning Bylaw to increase the maximum permitted parcel coverage of the first story floor area of a single-family dwelling for specific strata lots within the Valley's Edge Development. The owners wish to increase the permitted parcel coverage from 70 m² to 105 m² to allow for construction of a bungalow style single family dwelling (habitable area all on one level) on Strata Lots 14, 15, 30, 118, 119, and 186 - 200 inclusive.

Development Agreement: None

Options:

1. THAT Bylaw No. 2880 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)" be introduced.
2. THAT Bylaw No. 2880 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992 – Amendment Bylaw No. 341, 2018 (Edgewater / Ortt)" not proceed.

Recommendation: **Option # 1**
The proposal will affect existing lots in an existing community node and is within an area which has community water and sewer servicing in place. Most of the Valley's Edge community has already been developed and the proposal will affect only the remaining vacant lots. While the larger single-family homes are not consistent with the rest of the "campground" development, they will provide a wider range of housing options within the plan area with negligible additional impact.

Property Information:

OCP Designation: R-SF, Residential Low Density

OCP Policies and Objectives:

- To support residential development that provides for a wide array of housing needs without compromising the rural character, agricultural nature, environmental sensitivities and heritage of the plan area.
- In order to maintain a compact footprint new development is directed to the existing development nodes of Wilmer, Dry Gulch, Edgewater, Brisco, Spur Valley and Spillimacheen as shown in Schedules D – D6. (Note: The subject property is not within the Edgewater area development node).

**Property
Information: cont'd-**

- Changes in zoning or applications for removal of land from the ALR that provide for single family and multifamily residential development within the R-SF designated land in Edgewater will be supported in compliance with the following:
 - a) the core of Edgewater is supported for residential infill development upon adoption of this OCP; and,
 - b) as the core area approaches maximum infill capacity, the outer R-SF designated land is supported for rezoning for infill development to a density similar the core area.
- New residential development within the R-SF designated lands must be serviced by community sewer and water, subject to Section 12.3 (12) of this Plan. (see next policy listed)
- Existing, vacant parcels within the Edgewater water system service area shall be given water service priority. Applications for extensions to the water system that will increase the demand for additional capacity will be reviewed on an individual basis.

Zoning Designation: R-1(B), Single Family Residential – Small Lot Zone which has a minimum parcel area requirement of 280 m² within Strata Lot NES3039

Parcel Area: Approximately 1.2 ha (3 ac)

Density: One single family dwelling, park model trailer or recreational vehicle per lot

ALR Status: Not within

BC Assessment: Vacant residential less than 2 acres

Interface Fire Hazard Rating: Moderate to high, within the Edgewater fire and rescue service area

Water / Sewer Services: Connection to Edgewater Community Water and Community Sewer systems

Flood Hazard Rating: Within a hazard area for 62 Mile Creek; Rating of "G": Habitable areas discouraged in these areas subject to the completion of a detailed hazard assessment by a suitable qualified professional.

**Professional
Studies:**

None

**Additional
Information:**

- The subject R-1(B) zoned strata lots range in size between 334 m² and 0.114 ha.
- The applicant applied to amend the R-1(B) in 2017 to increase the parcel coverage to 70 m² from 65 m² and to permit RVs and park model trailers in addition to small single-family dwellings. This previous request was approved.

- In July of 2018, the RDEK granted DVP 16-18 to permit an increase in lot coverage on Strata Lot 29 from 70m² to 182m².

Consultation: APC Area F/G: Supported

Referral Agencies:

- **Interior Health Authority:** No response
- **Transportation & Infrastructure:** Interests unaffected
- **Environment:** Reviewed without comment
- **Ktunaxa Nation Council:** No response
- **Shuswap Indian Band:**
- **School District No. 6:** No response
- **Telus:** No response

**Documents
Attached:**

- Bylaw
- Location Map
- OCP Map and Policies
- Zoning Map and Regulations
- Sample Bungalow Plan

**RDEK
Contact:**

Tracy Van de Wiel, Planning Technician
Phone: 250-489-0306
Email: tvandewiel@rdek.bc.ca

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2881

A bylaw to amend Bylaw No. 1926 cited as "Regional District of East Kootenay – Steamboat - Jubilee Mountain Official Community Plan Bylaw No. 1926, 2006."

WHEREAS the Board of the Regional District of East Kootenay has received an application to amend Bylaw No. 1926;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Steamboat - Jubilee Mountain Official Community Plan Bylaw No. 1926, 2006 – Amendment Bylaw No. 13, 2018 (Wireless Communications Facility / RDEK)."
2. The designation of Parcel A (see XK35582) of Block 10, District Lot 353, Kootenay District Plan 1185 outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from OSRT, Open Space, Recreation and Trails to INST, Institutional.

READ A FIRST TIME the day of 2018.

READ A SECOND TIME the day of 2018.

READ A THIRD TIME the day of 2018.

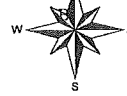
ADOPTED the day of 2018.

CHAIR

CORPORATE OFFICER

SCHEDULE A

EXP NEP77589



**OSRT
to
INST**

This is Schedule A referred to in Bylaw 2881 cited as
"Regional District of East Kootenay – Steamboat – Jubilee
Mountain Official Community Plan Bylaw No. 1926, 2006 -
Amendment Bylaw No. 13, 2018 (Wireless Communications
Facility / RDEK)."

Chair

Corporate Officer

Date

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2882

A bylaw to amend Bylaw No. 2061 cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw No. 2061, 2008."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw No. 2061;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw No. 2061, 2008 – Amendment Bylaw No. 23, 2018 (Wireless Communications Facility / RDEK)."
2. The designation of Lot B, District Lot 8, Kootenay District Plan 14325 outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from C, General Commercial to INST, Institutional.

READ A FIRST TIME the day of 2018.

READ A SECOND TIME the day of 2018.

READ A THIRD TIME the day of 2018.

ADOPTED the day of 2018.

CHAIR

CORPORATE OFFICER

SCHEDULE A

REM DL20

**C
to
INST**

This is Schedule A referred to in Bylaw 2882 cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw No. 2061, 2008 - Amendment Bylaw No. 23, 2018 (Wireless Communications Facility / RDEK)."

Chair _____

Corporate Officer _____

Date _____

Date _____

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2883

A bylaw to amend Bylaw No. 900 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw 900;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 342, 2018 (Wireless Communications Facilities / RDEK)."
2. Part 4 General Regulations is amended by adding the following:

PROPERTY SPECIFIC REGULATIONS

- 4.28 (1) Despite the use and density regulations contained elsewhere in this Bylaw:
 - (a) On Parcel A (see XK35582) of Block 10, District Lot 353, Kootenay District Plan 1185 a wireless communication facility is permitted.
 - (b) On Parcel A (see KV27088) District Lot 47, Kootenay District Plan 13377 a wireless communication facility is permitted.
 - (c) On Lot B, District Lot 8, Kootenay District Plan 14325 a wireless communications facility is permitted.
3. The designation of Lot B, District Lot 8, Kootenay District Plan 14325 outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from C-2, Service Commercial to P-1, Public Institutional.

READ A FIRST TIME the day of 2018.

READ A SECOND TIME the day of 2018.

READ A THIRD TIME the day of 2018.

APPROVED by the Ministry of Transportation and Infrastructure the day of 2018.

Print Name: _____

Signature: _____

ADOPTED the day of 2018.

CHAIR

CORPORATE OFFICER

REM DL20

C-2 to P-1

This is Schedule A referred to in Bylaw 2883 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 342, 2018 (Wireless Communications Facilities / RDEK)."

Chair

Corporate Officer

Date _____

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT a public hearing be held regarding Bylaw No. 2881, Bylaw No. 2882 and Bylaw No. 2883 and the hearing be delegated to:

Director Susan Clovechok, Electoral Area F

Director Gerry Wilkie, Electoral Area G

For Information Only:

Public Hearing – Windermere Community Hall

January 2, 2019 at 7:00 pm

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2889

A bylaw to amend Bylaw No. 900 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw No. 900;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw 900, 1992 – Amendment Bylaw No. 343, 2018 (Windermere East / Bruns)."
2. Part 4.28 PROPERTY SPECIFIC REGULATIONS Section (1) is amended by adding the following:
 - (d) On Lot B, District Lot 4596, Kootenay District, Plan NEP23639 a wireless communications facility is permitted.

READ A FIRST TIME the day of , 2018.

READ A SECOND TIME the day of , 2018.

READ A THIRD TIME the day of , 2018.

ADOPTED the day of , 2018.

CHAIR

CORPORATE OFFICER

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT a public hearing be held regarding Bylaw No. 2889 and the hearing be delegated to:

Director Susan Clovechok, Electoral Area F

Director Gerry Wilkie, Electoral Area G

For Information Only:

Public Hearing – Windermere Community Hall

January 2, 2019 at 7:00 pm

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2890

A bylaw to amend Bylaw No. 2320 cited as "Regional District of East Kootenay – South Country Zoning and Floodplain Management Bylaw No. 2320, 2011."

WHEREAS the Board of the Regional District of East Kootenay has received an application to amend Bylaw No. 2320;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – South Country Zoning and Floodplain Management Bylaw No 2320, 2011 – Amendment Bylaw No. 15, 2018 (Grasmere / McLeay)."
2. The designation of Lot 5 District Lot 489 Kootenay District Plan EPP1381, outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from RR-2, Rural Residential (Small Holding) Zone to RR-1, Rural Residential (Estate) Zone.

READ A FIRST TIME the day of , 2018.

READ A SECOND TIME the day of , 2018.

READ A THIRD TIME the day of , 2018.

APPROVED by the Ministry of Transportation and Infrastructure the day of , 2018.

Signature: _____

Print Name: _____

ADOPTED the day of , 2018.

CHAIR

CORPORATE OFFICER

Date _____

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT a public hearing be held regarding Bylaw No. 2890 and the hearing be delegated to:

Director Stan Doehle, Electoral Area B

Director Rob Gay, Electoral Area C

For Information Only:

Public Hearing – Grasmere Pioneer Hall

January 3, 2019 at 7:00 pm

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2891

A bylaw to amend Bylaw No. 2061 cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw 2061, 2008."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw No. 2061;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw 2061, 2008 – Amendment Bylaw No. 24, 2018 (East Side Windermere Water / RDEK)."
2. The designation of Part of Lot A, District Lots 1093 and 2846, Kootenay District, Plan EPP82690 outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from RR, Rural Resource to INST, Institutional.

READ A FIRST TIME the day of 2018.

READ A SECOND TIME the day of 2018.

READ A THIRD TIME the day of 2018.

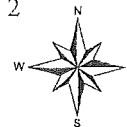
ADOPTED the day of 2018.

CHAIR

CORPORATE OFFICER

SCHEDULE A

NEPX32



NEPX32

NEP 16998

NEP 11986

RR
to
INST

~~Windermere~~
~~Loop Rd~~

NEP 17340

E P P 1 3 6 5

This is Schedule A referred to in Bylaw 2891 cited as "Regional District of East Kootenay – Lake Windermere Official Community Plan Bylaw No. 2061, 2008 - Amendment Bylaw No. 24, 2018 (East Side Windermere Water / RDEK)."

Chair

Corporate Officer

Date _____

E-P-P

Z

2

1.

Q	

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4

REGIONAL DISTRICT OF EAST KOOTENAY

BYLAW NO. 2892

A bylaw to amend Bylaw No. 900 cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992."

WHEREAS the Board of the Regional District of East Kootenay wishes to amend Bylaw 900;

AND WHEREAS the Board deems it desirable to make this amendment as aforementioned;

NOW THEREFORE, the Board of the Regional District of East Kootenay in open meeting assembled, enacts as follows:

1. This Bylaw may be cited as "Regional District of East Kootenay – Upper Columbia Valley Zoning Bylaw No. 900, 1992 – Amendment Bylaw No. 344, 2018 (East Side Windermere Water / RDEK)."
2. The designation of Part of Lot A, District Lots 1093 and 2846, Kootenay District, Plan EPP82690 outlined on the attached Schedule A, which is incorporated in and forms part of this Bylaw, is amended from A-2, Rural Residential (Country) Zone to P-1, Public Institutional Zone.

READ A FIRST TIME the day of 2018.

READ A SECOND TIME the day of 2018.

READ A THIRD TIME the day of 2018.

APPROVED by the Ministry of Transportation and Infrastructure the day of 2018.

Print Name: _____

Signature: _____

ADOPTED the day of 2018.

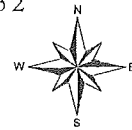
CHAIR

CORPORATE OFFICER

SCHEDULE A

SL 156

NEPX32



EPP13671

SL 35

NEPX32

NEP16998

NEP11986

A-2
to
P-1

Windermere
Loop Rd

NEP17340

DL 705

EPP1365

This is Schedule A referred to in Bylaw 2892 cited as
"Regional District of East Kootenay - Upper Columbia Valley
Zoning Bylaw No. 900, 1992 - Amendment Bylaw
No. 344, 2018 (East Side Windermere Water / RDEK)."

Chair

Corporate Officer

Date

E P P
N E P 7 6 7 2 7

PC

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT a public hearing be held regarding Bylaw No. 2891 and Bylaw No. 2892 and the hearing be delegated to:

Director Susan Clovechok, Electoral Area F

Director Gerry Wilkie, Electoral Area G

For Information Only:

Public Hearing – Windermere Community Hall

January 2, 2019 at 7:00 pm

Board#4

No. _____

MOVED by Director _____ SECONDED by Director _____

THAT the meeting adjourn to a Closed RDEK Board of Directors meeting to consider the following matter:

Notice on Title – Section 90(1)(g) of the *Community Charter* – litigation or potential litigation affecting the RDEK