



REGIONAL DISTRICT OF EAST KOOTENAY

File:

ENGINEERING SERVICES

REQUEST FOR "PRE" ADDRESSING UNOCCUPIED PROPERTY

Application Fee (\$30.00): _____ Paid

APPLICANT INFORMATION

Registered Owner(s): _____

Mailing Address: _____

Phone: _____ (home) Fax: _____
_____ (work) email: _____

Legal Description of Property: Lot _____ Block _____ Plan _____ District Lot _____

Extended Legal Description: _____

Parcel Identifier Number (PID): _____ Folio Number: _____

Type of Building (if applicable): _____

Reason for Request: _____

NOTE: IF THE PROPERTY ADDRESS MUST BE REVISED DUE TO A RELOCATION OF THE ACCESS TO THE PROPERTY, AT THE TIME OF ISSUING A BUILDING PERMIT, AN ADDITIONAL FEE OF \$30.00 WILL BE CHARGED FOR THE ADDRESS CHANGE.

Plot Plan – provide sketch (plot plan), which includes the following:

- North arrow
• Lot lines with dimensions
• Location of buildings (existing and proposed) with distances from buildings to each property line
• Location of access (roads, driveways)

Signature of Applicant(s) _____ Date _____

Please return completed form to gisteam@rdek.bc.ca

Personal information requested on this form is collected under the authority of section 26 of the Freedom of Information and Protection of Privacy Act (FOIPPA) and will be used by the Regional District of East Kootenay (RDEK) only for the purpose of processing your request. Disclosure of personal information by the RDEK is subject to the requirements of FOIPPA. For questions about the collection, use or disclosure of your personal information by the RDEK, contact: Corporate Officer, RDEK, 19-24th Avenue South, Cranbrook, BC, V1C 3H8, 250-489-2791

Office Use Only:
Address Assigned:

Date:
By: