



REGIONAL DISTRICT OF EAST KOOTENAY JOB DESCRIPTION

JOB TITLE Operator 2

JOB FUNCTION

Under the supervision of the Utilities Superintendent, the Operator 2 performs work primarily related to the water, sewer and wastewater systems.

KEY DUTIES

Operates and maintains all utility systems by conducting water and wastewater sampling; undertaking repairs; analyzing and monitoring of a daily, weekly, monthly, and annual maintenance check system; reporting malfunctions, repairs and water loss to the Supervisor; responding to utility operation inquiries from the public; checking and recording all utility connections; inspecting system extensions; ensuring work on utility systems are completed in a safe manner; acting as an Inspector for all utility connections; and making recommendations on utility system improvements, work methods and procedures in accordance with industry and organization standards.

60%

Coordinates labour activities and equipment operation to ensure maximum cost efficiency by preparing utility system budget recommendations and utility system repairs within established guidelines for review and approval by the Supervisor.

20%

Acts as utility coordinator for contractors undertaking utility system maintenance and repairs by ensuring all required permits are obtained.

10%

Performs other related duties which include on-call shifts and rotations; may be required to train new operators and casual employees; may be required to participate in emergency operations activities involving irregular hours and conditions.

10%

KEY SKILLS AND ABILITIES

- Adhere to prescribed routine, but be flexible to adjusting priorities dictated by changes in field conditions.
- Computer literate with knowledge in Microsoft Office Suite and SCADA Systems.
- On call as required and live within ½ hour travel to place of work.
- Engage with fellow employees, the public and outside agencies.
- Establish and maintain effective working relationships.
- Knowledge of the operation and maintenance of water and wastewater systems.
- Organize work schedules to meet deadlines and priorities.
- Maintain composure and find solutions when dealing with difficult customers.
- Work and operate equipment safely.

QUALIFICATIONS

Education, Training and Occupational Certifications:

- Two year Water Wastewater Technology Diploma.
- EOCP Level II Water Treatment and Water Distribution Certificates.
- EOCP Level II Wastewater Collection and Wastewater Treatment Certificates.
- Chlorine Handling Certificate.
- Confined space entry training.
- Maintains EOCP continuing education units for all certificates.
- BC Driver's Licence.

EXPERIENCE

- Three years' experience maintaining a Class 1 water and wastewater system.