



19 – 24 Avenue South  
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March , 2025

## Employment Opportunity – Cranbrook, B.C. Planner I

Do you have a passion for engaging with the public and working to develop policies that facilitate the realization of community visions? The Developmental Services Department is looking for an experienced and customer service focused Planner who is open to the challenges of land use planning in rural and resort communities to join our long range planning team. This position is based out of our Cranbrook Office.

Reporting to the Planning Supervisor, the Planner 1 will be responsible for policy and project work, including leading comprehensive planning projects, facilitating community engagement and preparing reports and recommendations for the Board of Directors.

The ideal candidate will have experience in community planning and have familiarity with land use planning in rural BC, leading public engagement and facilitating dialogue with First Nations, the public and stakeholders in complex planning project such as OCP reviews or new policy development.

Qualifications for candidates include eligibility for candidate or certified membership status in the Planning Institute of BC, a Planning undergraduate degree, a valid Driver's Licence and prior experience in land use planning. Minimum experience qualifications, preferably in a local government setting, for the position are:

**Planner I** - \$44.60/hr - \$46.82/hr

- One year experience

### Key Skills & Abilities:

- Designing & implementing engagement processes utilizing in person and virtual opportunities;
- Maintain composure and find solutions when dealing with contentious issues;
- Respond to public, Board and media inquiries in a professional manner;
- Exceptional verbal and written presentation skills; and
- Interpretation of bylaws, maps, legal documents, land title information and relevant legislation.

The RDEK offers an attractive total compensation package, which includes a competitive salary, excellent benefits, a modified workweek and learning opportunities. This is a permanent, full-time (35 hours per week), Union position with an hourly rate of \$44.60-\$46.82/hour.

If you are interested in joining an organization with a reputation of being a great place to work, and you possess the necessary qualifications and experience, we invite you to submit a resume and cover letter with references to the contact below. **This posting will stay open until position is filled.**

**Human Resources Department**  
**Email: [hr@rdek.bc.ca](mailto:hr@rdek.bc.ca) [MS Word format or PDF]**  
**Please quote: 2025-08**  
**[www.rdek.bc.ca](http://www.rdek.bc.ca)**

Information on our organization and a copy of the complete job description is available on the RDEK website ([www.rdek.bc.ca/careers](http://www.rdek.bc.ca/careers)). We thank all candidates for their interest, however, only those selected for interviews will be contacted.