

**REGIONAL DISTRICT OF EAST KOOTENAY  
TIPPING FEE CREDIT APPLICATION**

The credit policies of the Regional District of East Kootenay are set by the Regional Board. Before consideration may be given to the extension of credit, the attached confidential credit application must be completed in full and submitted to the following:

Regional District of East Kootenay  
Finance Department  
19-24th Avenue South  
Cranbrook BC V1C 3H8

Please ensure that the application is completed in full:

- i) **Commercial credit references** - name, address, and accounts receivable contact information of recent commercial suppliers who have extended credit to your company. References for VISA and Mastercard are not acceptable.
- ii) **Acceptance of RDEK terms of credit** - endorsement by applicant and witness of a third party.
- iii) **Completion of personal guarantee** - endorsement by an officer of the company and witness by a third party.

Completed application will be processed and notification of credit approval will be given. The normal processing time for credit applications is 3 - 5 business days. Please indicate contact name and phone number to be notified:

Name \_\_\_\_\_ Phone no. \_\_\_\_\_

Which area will you primarily be hauling to:

- \_\_\_\_\_ Central Subregion (Fort Steele landfill, Cranbrook transfer station, Kimberley transfer station)
- \_\_\_\_\_ Columbia Valley Subregion (Windermere landfill)
- \_\_\_\_\_ Elk Valley Subregion (Sparwood transfer station, Elkford transfer station)

If you have any inquiries please contact the Finance Department at the above address or telephone 250-489-2791 (toll free 1-888-478-7335) fax 250-489-3498.

<b>FOR OFFICE USE ONLY</b>
Customer No. _____
Date Acct. Activated _____

**Regional District of East Kootenay**  
**CONFIDENTIAL CREDIT APPLICATION**

BUSINESS OR COMPANY NAME: \_\_\_\_\_

LEGAL STATUS:      Limited Company       Partnership       Proprietorship

BILLING ADDRESS: \_\_\_\_\_

Company Phone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

LOCAL ADDRESS: (same or) \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

COMPANY PERSONNEL:

PRESIDENT: \_\_\_\_\_ Phone No. \_\_\_\_\_

GENERAL MANAGER: \_\_\_\_\_ Phone No. \_\_\_\_\_

CONTROLLER: \_\_\_\_\_ Phone No. \_\_\_\_\_

ACC/PAY SUPERVISOR: \_\_\_\_\_ Phone No. \_\_\_\_\_

BUSINESS BANK NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PARENT COMPANY (IF APPLICABLE) \_\_\_\_\_

REFERENCES ( FIRMS EXTENDING YOU CREDIT):

	Supplier	Accounts Receivable Contact	Supplier's Preferred Method of Contact (phone/fax/email)	Phone/fax number/ email address
1				
2				
3				

AMOUNT OF CREDIT REQUIRED:      \$ \_\_\_\_\_

The undersigned hereby expressly consents to the Regional District of East Kootenay or an agent thereof obtaining such reports containing credit or personal information regarding the undersigned from the undersigned's present suppliers; past, present or any future employer; or from any other person or agency as the Regional District of East Kootenay or its agent may from time to time see fit in connection with the within application.

**Terms to Establish Credit for Disposal of Refuse at RDEK Disposal Sites**

The undersigned hereby expressly consents to the following terms and conditions of payment:

- 1. Payment in full shall be received by the Regional District of East Kootenay within 30 days of the last day of the month for which an invoice has been submitted. The Regional District of East Kootenay will invoice monthly for material delivered during the preceding month. The invoice amount will be based on the total quantity and type of refuse delivered during the month, and the posted disposal rates in effect at the time of delivery.
- 2. Late payment(s) will be subject to an interest penalty charge as set out in the Waste Management Regulation Bylaw (currently 2% per month).
- 3. The Regional District of East Kootenay reserves the right to cancel the credit offered herein for late payment, non-payment or other justified cause as judged solely by the Regional District of East Kootenay.

I/We \_\_\_\_\_ hereby accept the terms of credit  
(Name and position of signing officer of company or owner)

on behalf of \_\_\_\_\_  
(Business or Company name)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature

**PERSONAL GUARANTEE**

In consideration of the Regional District of East Kootenay extending credit to the corporation, in which I have a financial interest, known as \_\_\_\_\_ under the terms set out above I hereby agree to pay the Regional District of East Kootenay upon their demand any monies, including interest owing thereon, owed by the corporation to the Regional District of East Kootenay as a result of the extending of such credit, and that has not been paid by the Corporation when due.

Dated at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Signature